

CITY OF OAKLEY

2024 MUNICIPAL ELECTION

DISTRICTS 1, 3 AND 5

SUMMARY & FAQs FOR RESIDENTS CONSIDERING RUNNING FOR OAKLEY CITY COUNCIL

The Summary and FAQs are not all-encompassing and are not intended to be a sole source of election information. This summary provides general information only.



ELECTION DATE:

The City of Oakley will conduct a Municipal Election on
Tuesday, November 5, 2024.

SEATS AVAILABLE:

- District 1 (1 seat)
- District 3 (1 seat)
- District 5 (1 seat)

QUALIFICATIONS FOR OFFICE:

- Registered voter
- Resident of District 1, 3 or 5 in Oakley

CANDIDATE FILING PERIOD

The filing period begins **Monday, July 15, 2024** and ends **Friday, August 9, 2024 at 5:00 p.m.** The filing period will not be extended.

WRITE-IN CANDIDATE FILING PERIOD

The write-in candidate filing period begins **Monday, September 9, 2024** and ends **Tuesday, October 22, 2024** at 5:00 p.m. There is no extended filing period. Write-in candidates' names do not appear on the ballot and they cannot file a candidate statement. Write-in candidates must still pull and file nomination (with 20 valid signatures) and other papers within the filing deadline and qualify to be a candidate.

FORMS

Election forms will be available on the City's website, www.oakleyinfo.com, Monday, July 15, 2024, except the nomination papers and declaration of candidacy form which must be picked up at the City Clerk's Office by appointment.

STEPS

- Contact the City Clerk's Office for an appointment during the candidate filing period.
- Complete nomination papers and collect at least 20 valid signatures. Complete other candidate forms.
- File nomination papers along with other candidate forms with the City Clerk by the filing deadline.

Candidates are encouraged to schedule an appointment as soon as possible to pull papers and file papers. It is not recommended to wait until the filing deadline.

TO SCHEDULE YOUR APPOINTMENT, CONTACT THE CITY CLERK'S OFFICE:

Libby Vreonis, City Clerk
vreonis@ci.oakley.ca.us
(925) 625-7013



Kim Snodgrass, Deputy City Clerk
snodgrass@ci.oakley.ca.us
(925) 625-7048

Diana Kerr, Office Assistant
kerr@ci.oakley.ca.us
(925) 625-7000

2024 City of Oakley Municipal Election-FAQ's **RUNNING FOR OFFICE**

Is there a fee involved in filing to run for office as a Councilmember?

The filing fee is \$25.00. Additionally, if a candidate files a candidate statement (optional), a fee set by the Contra Costa County Elections Department is due in the amount of \$262.00 (District 1), \$264.00 (District 3), or \$249.00 (District 5).

When does a candidate's nomination become public?

When a candidate "pulls papers" at the City Clerk's Office, the candidate's name and contact information the candidate chooses to provide becomes public information. Names of candidates, their email addresses, their phone numbers, and whether or not they have qualified for the election, are updated frequently on the City's website and social media. The City often receives requests from news media, organizations that may wish to schedule candidate forums, and others for this information.

What happens if I change my mind about running for office after filing nomination papers?

You may withdraw as a candidate any time prior to the close of the candidate filing period. You are not permitted to withdraw after that date. Your name will appear on the ballot.

Does the City have contribution limits?

The City of Oakley does not have a local campaign contribution limit; therefore, by law, State contribution limits apply to Oakley candidates. For January 1, 2023 through December 31, 2024, the default limit for contributions from a single source is set at \$5,500 per election. For more information, visit www.fppc.ca.gov.

Can I use the City's logo during my campaign?

No, candidates are prohibited from using the City's current or previous logo, or any similar or like-kind reproduction of it.

Can I place political signs around the City?

Political signs are not allowed in the public right-of-way or on any City-owned property. Placement of signs on private property requires the property owner's permission. Before placing signs, please complete the Statement of Responsibility for the California Department of Transportation and the City. Signs may not be placed sooner than 90 days prior to the election and must be removed within 10 days after the election.

How many signatures do I need on the nomination papers?

Your nomination papers must have a minimum of 20 valid signatures. The City Clerk forwards your nomination papers to the Registrar of Voters (ROV) to certify the signatures on the nomination papers which may take 2-3 business days. If you wait until the last day to file and the number of signatures is insufficient, you will not qualify to be a candidate. If you file early, it allows adequate time to check signatures and notify you of any discrepancies.

What happens if I don't have 20 valid signatures on my nomination papers?

When you file your nomination papers and signatures have been reviewed by the ROV and are determined to be insufficient, you may contact the City Clerk's Office to request a supplemental nomination paper to obtain more signatures. The supplemental nomination paper must be issued and returned with sufficient valid signatures before the candidate filing period deadline.

If I do not qualify as a candidate due to insufficient signatures on my nomination paper during the candidate filing period, can I still run in the election?

You can still run in the election as a write-in candidate; however, you will not be able to submit a candidate statement and your name will not appear on the voting ballot. You may pull nomination papers again during the write-in candidate filing period (September 9, 2024 through October 22, 2024) obtain a minimum of 20 valid signatures, and file the nomination papers, along with other candidate forms before the deadline.

2024 City of Oakley Municipal Election-FAQ's **BECOMING A COUNCILMEMBER**

How much time must I commit to being a City Councilmember?

The time commitment of a Councilmember can be demanding. In addition to preparing for and attending regular and special City Council meetings, Councilmembers also represent Oakley on a variety of County and regional boards/commissions/ committees that meet regularly. Meetings can be very brief or very long, depending on the length of the meeting agendas. Councilmembers also attend numerous community functions and sometimes trainings which can be held during days, evenings, and/or weekends. Attendance is extremely important. Please consider the time commitment before filing papers for this election.

What can I do to prepare to be a City Councilmember if I am elected?

There are several resources available through the League of California Cities (aka "CalCities") and its Institute for Local Government (ILG) that can provide information that will be helpful to understand the local government process. A list of ILG resources and other resources are available to candidates through the City's website or in person. Also, it may be helpful to attend Oakley City Council and Oakley Planning Commission meetings as a spectator prior to the election.

Will I receive training?

An orientation is tentatively scheduled for Tuesday, August 27, 2024 at 3 p.m. to provide you with a basic understanding of the function of each City department and of the general operations of City Hall. Other educational opportunities include conferences, seminars, webinars, meetings with other elected officials, and meetings with other agencies.

When will elected City Councilmembers take office?

Councilmembers will take the oath of office and be seated during a special public meeting the evening of Tuesday, December 10, 2024.

When are City Council meetings held?

The City Council meeting schedule is decided upon by the City Council each December for the following calendar year. City Council meetings are currently held twice each month on the 2nd and 4th Tuesdays, except in June, July, August, November and December when only one meeting is held on the 2nd Tuesday of the month. Special and emergency meetings may also be held with minimal notice for more urgent matters.

What is the salary of a City Councilmember?

The current monthly salary of a Councilmember is \$456.75. The monthly salary will increase to \$800.00 when elected are seated in December 2024. Councilmembers do not receive health, dental or retirement benefits.

Will I have staff to assist me?

Through communications with the City Manager or Assistant City Manager, staff assists the City Council with questions and information as needed.

How do I become Mayor or Vice Mayor?

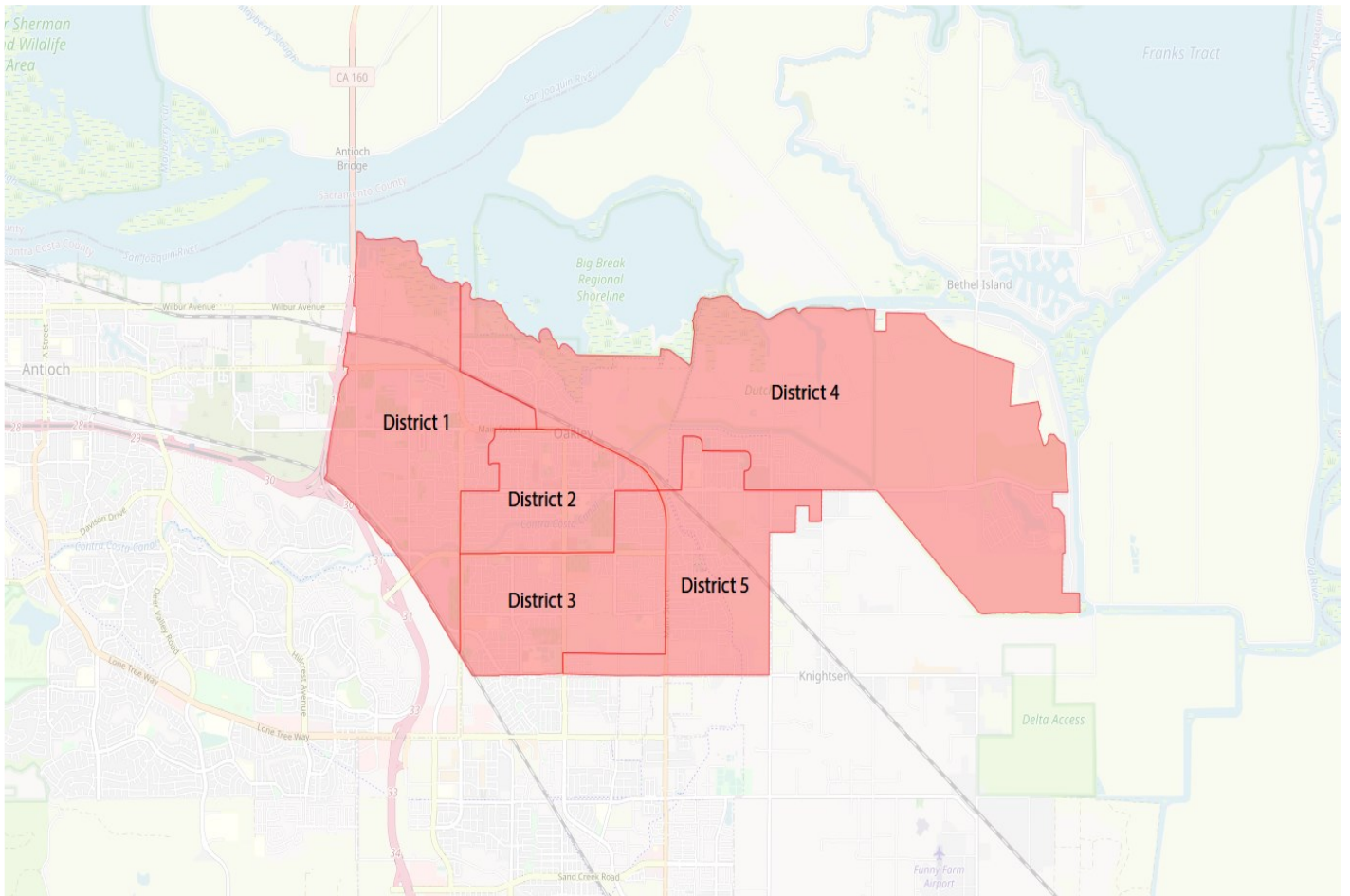
Oakley Municipal Code Section 2.1.003 addresses the appointment of the Mayor and Vice Mayor pursuant to a specific rotation schedule for calendar year 2025, and a specific rotation schedule for calendar year 2026 and each calendar year thereafter.

Will I have an office at City Hall if I am elected?

The Mayor and City Councilmembers do not have offices at City Hall. They conduct business by phone, email, or in person with residents and other agencies. City Hall conference rooms may be used as needed, when available.

Do I get to choose which regional boards/commissions/committees I will be involved with?

Each year, the City Council, as a collective body, decides which Councilmembers will serve each board, commission and committee.



Am I registered to vote? Which district do I reside in?

For information regarding your voter registration status or your district, please visit:
<https://www.contracostavote.gov> and select "My Voting Information" or contact (925) 335-7800.