



CITY OF OAKLEY

OAKLEY

1999 2024

25

CELEBRATING 25 YEARS

PROPOSED ANNUAL BUDGET

Fiscal Year 2024/2025



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*California Society of Municipal
Finance Officers*

Certificate of Award

***Operating Budget Excellence Award
Fiscal Year 2023-2024***

Presented to the

City of Oakley

For meeting the criteria established to achieve a CSMFO Award in Budgeting.

January 29, 2024



Rich Lee

*Rich Lee
2023 CSMFO President*

James Russell-Field
*James Russell-Field, Chair
Recognition Committee*

Dedicated to Excellence in Municipal Financial Reporting

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City Manager’s Budget Message

Fiscal Year
2024/25

June 11, 2024

The Honorable Mayor, Members of the City Council and Citizens of Oakley
Oakley, California 94561

Dear Mayor Williams, Members of the City Council and Citizens of Oakley:

It is with great pleasure that I present to you a balanced budget for the fiscal year 2024/25. As we enter the year, we are excited to not only celebrate our 25th Anniversary, but also to honor the past, present and future of the City of Oakley. This budget continues to provide for the core service operations while also strategizing for what the future can hold for our community. Prioritizing quality of life and high-quality service for our citizens remains at the forefront without losing sight of fiscal responsibility and the importance of appropriate reserves.

We will start the year with the first phase of our new financial software being implemented. While we have several phases and years to continue this process, July will bring many new and exciting possibilities. The ultimate goal of the new EERP software is to expand everyday services offered to our citizens as well as providing more transparent reporting supported by the technology that new software brings. Staff have shown a significant commitment to not only the implementation but also to ensuring this new software is set up with future growth in mind.

Over the past eighteen months the economy has slowed, especially as it relates to development within the City of Oakley. While this slowing has created some budget difficulties, Oakley has managed this slowdown well. While many cities are feeling the effects of the slowdown and having to find ways to balance their budgets, we are remaining conservative, but have proposed a budget in which continued growth remains at the forefront. The slowdown has forced us to pause some capital improvement projects planned in fiscal year 2023/24, but has not affected the majority of our revenues, therefore allowing us to present a budget that continues to address the needs highlighted in our strategic plan.

The proposed budget has been developed with fiscal restraint and with a strategic focus on core services. We have taken great care to evaluate the recurring revenues and have ensured that recurring expenditures do not exceed the available and expected recurring revenues over time. As further explained in the budget document, there continue to be transfers of one-time revenues to important capital projects, including a much-needed increase in the investment in street and roadway projects.



City Manager’s Budget Message

Fiscal Year
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Due to interest rates remaining high, home sales continue to be low, and we are projecting development-related revenues to remain lower than anticipated for the end of fiscal year 2023/24. Although, still conservative, the budget does assume an increase in development related revenues and anticipates approximately 180 permits being pulled for new construction within the fiscal year. The revenue projections for Fiscal Year 2024/25 also include a multi-family development as well as two commercial developments.

Bringing a Library to the City of Oakley has continued to be a priority of the City Council. With that there is a one-time transfer of the available fund balance proposed to be allocated to the Library project. The City’s General Fund 30% reserve is maintained not only in the current year budget, but also throughout the ten-year plan. Staff has looked at our future needs once a Library building is built and therefore has included additional positions as well as maintenance expenditure increases in the ten-year plan. It is important to note that at the end of the ten-year plan expenditures do exceed revenues by just over \$200,000. This is something we will continue to monitor and will address in the coming years should revenues not come in higher than estimated.

I would like to thank the City Council for their leadership, conservative fiscal management, and support of our City staff. I would also like to express my sincere appreciation to our employees. Your hard work, dedication and commitment to excellence is reflected every day in your service to our community. We all can take great pride in the successes over the past twenty-five years since incorporation, which includes a solid foundation of sound fiscal management, a committed staff, and a forward-thinking City Council. Thank you for your continued support and leadership in keeping Oakley on a PATH guided by our Mission, Vision, and Core Values!

Sincerely,

A handwritten signature in blue ink, appearing to read 'Josh McMurray', with a stylized flourish at the end.

Josh McMurray
City Manager



Executive Summary

Fiscal Year
2024/25

The City of Oakley's overall financial health is generally positive. While our impact fee funds continue to come in lower than anticipated due to the lack of development, the City's general fund remains strong. Overall consumer spending has stayed flat and did not decline as some may have expected. With continuous discussion of a recession over the last two years, most economists have not forecasted a recession based on continued spending within the economy. Inflation has started to decrease, although still not at the desired Federal Reserve's target, and high interest rates are making home sales less attractive to buyers and therefore slowing the development community. The City of Oakley positioned itself to handle a potential downturn in the economy or cooling of the housing market by adopting a minimum General Fund Reserve Policy of 30% of its operating expenditures budget. Federal assistance from the America Rescue Plan Act (ARPA) has also strengthened the budget providing just over \$10 million to help with the business community recovery as well as some high priority projects for roadways and a library.

As always, the City's 2024/25 Proposed Budget does not include all that we know is on the wish list, but what is presented here remains structurally balanced and true to the City's newly adopted strategic priorities. The Operating Budget is a spending plan which serves as the legal authority granted by the City Council to commit financial resources. Total Operating Revenue for fiscal year 2024/25 is \$71,795,178 and total Operating Expenditures are \$76,711,555. The budget includes revenues and expenditures associated with core services provided by the city including police, public works, economic development, parks, planning, building, code enforcement, engineering and inspections, recreation, housing, and general administration. Other core services such as water, sewer, solid waste, and fire protection are provided by special districts or other third-party entities.

General Fund

The Proposed General Fund Budget reflects our continued commitment to keeping City administrative operations efficient and effective and ensuring the budget reflects a focus on the City's highest priorities as outlined in the Strategic Plan 27+.

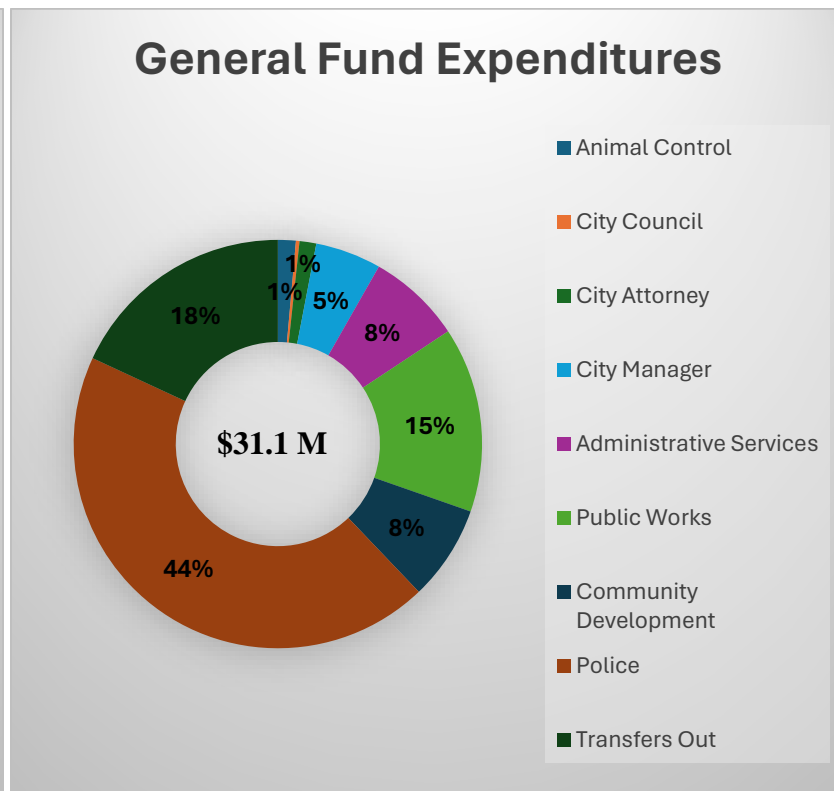
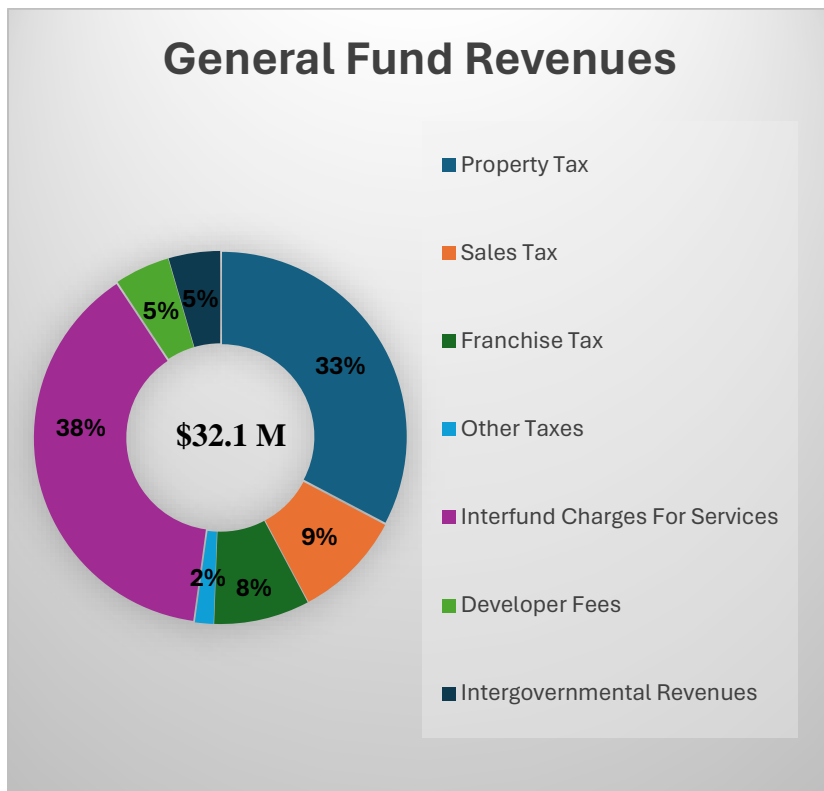
The General Fund Budget includes \$32,136,950 in recurring revenues and \$31,115,447 of recurring expenditures, including \$2,288,200 in recurring transfers to other funds. Total Fiscal Year 2024/25 transfers out are estimated to be \$6,288,200, which includes a \$4,000,000 one-time transfer to the Library project, with a planned spending-down of fund balance in Fiscal Year 2024/25. In comparison to Fiscal Year 2023/24, transfers in the current budget are proposed to be \$4.0 million more than in the prior year.



Executive Summary

Fiscal Year
2024/25

Available Fund Balance as of June 30, 2025 is projected to be an adequate \$13.5 million, or almost 44% of projected Fiscal Year 2024/25 recurring expenditures, leaving approximately \$4.1 million in available fund balance, beyond the minimal 30% Reserve Policy. As noted in the Ten-Year Plan, the budget has been prepared to ensure that recurring revenues remain in excess of recurring expenditures. A note of concern is also detailed in the Ten-Year Plan, in year ten there is the potential for expenditures to exceed revenue as staff has planned for the costs associated with a new library building.





Executive Summary

Fiscal Year
2024/25

Transfers

Transfers to other funds are detailed in the budget document and anticipated to be approximately \$6.3 million. With \$4 million being a one-time appropriation to the library project the remainder is to streets maintenance, storm water and two lighting and landscaping districts that are unable to fund the needs of the districts. The most significant being \$2.1 million to street maintenance followed by \$100,000 transfer to the storm water fund in anticipation of increasing cost to implement state mandates.

Landscape Maintenance Districts

We continue to face the challenge of ensuring the funding of our Lighting and Landscaping District maintenance costs. Current economic conditions still do not support additional assessments or taxes, and staff manage many of the landscape districts simply at the bare minimum because adequate funds are not available. Nineteen of the City's twenty-six zones were formed by the County prior to incorporation, and most do not have sufficient annual revenues to both operate and fund annual expenditures. While no existing critical need is going unaddressed at present, this is an area of concern, and one staff will be looking into further detail in the upcoming fiscal year. Two of the neighborhood zones remain structurally imbalanced and rely on the General Fund to balance the budget. These two funds are discussed in more detail below.

Interfund Loans and Assistance to Landscape and Lighting Districts

One of the City's financial policies is that the City Council must approve inter-fund loans. Considering all aspects of the Proposed Budget as presented, it appears that the two funds listed below will likely need assistance from the General Fund during Fiscal Year 2024/25. Accordingly, staff recommends the following inter-fund transfers as part of the budget:

Fund 180 – Country Fair (aka Meadow Glen), assistance of \$3,500 The maintenance cost of the irrigation systems, trails, landscaping, and appurtenant facilities located within public rights-of-way, public property, and designated easements within Zone 3, is higher than the revenue collected by this district. In past years, the City has loaned funds to help cover the shortfall of revenue to cover basis costs. However, it does not appear likely that there will be sufficient revenues collected in the future to repay these loans. Therefore, the shortfall projected for Fiscal Year 2024/25 is recommended to be covered by an operating transfer from the General Fund, rather than extending further funding as a loan. If revenue collections for the Country Fair Landscape and Lighting District improve or costs are reduced in the future, the District will begin to pay down the existing loan balance to the General Fund.



Executive Summary

Fiscal Year
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Fund 187 – Country Place, assistance of \$21,500. This landscaping zone contains Nutmeg Park. The Park was constructed knowing that the annexation of future homes to the zone would be required for it to be able to collect assessments sufficient to perform proper regular maintenance. The annexations have yet to occur, and the General Fund has provided loans to the Fund each year so that the work could be performed and so that the General Fund can be repaid in the future when more revenues become available. Similar to Fund 180, Fund 187 does not currently appear likely to repay further loans. Therefore, the shortfall projected for Fiscal Year 2024/25 for the Country Place Landscaping District is also recommended to be covered by an operating transfer from the General Fund, rather than extending further funding as a loan. If revenue collections for the Country Place Landscape and Lighting District improve or costs are reduced in the future, the District will begin to pay down the existing loan balance to the General Fund.

Enterprise Resource Planning System Conversion

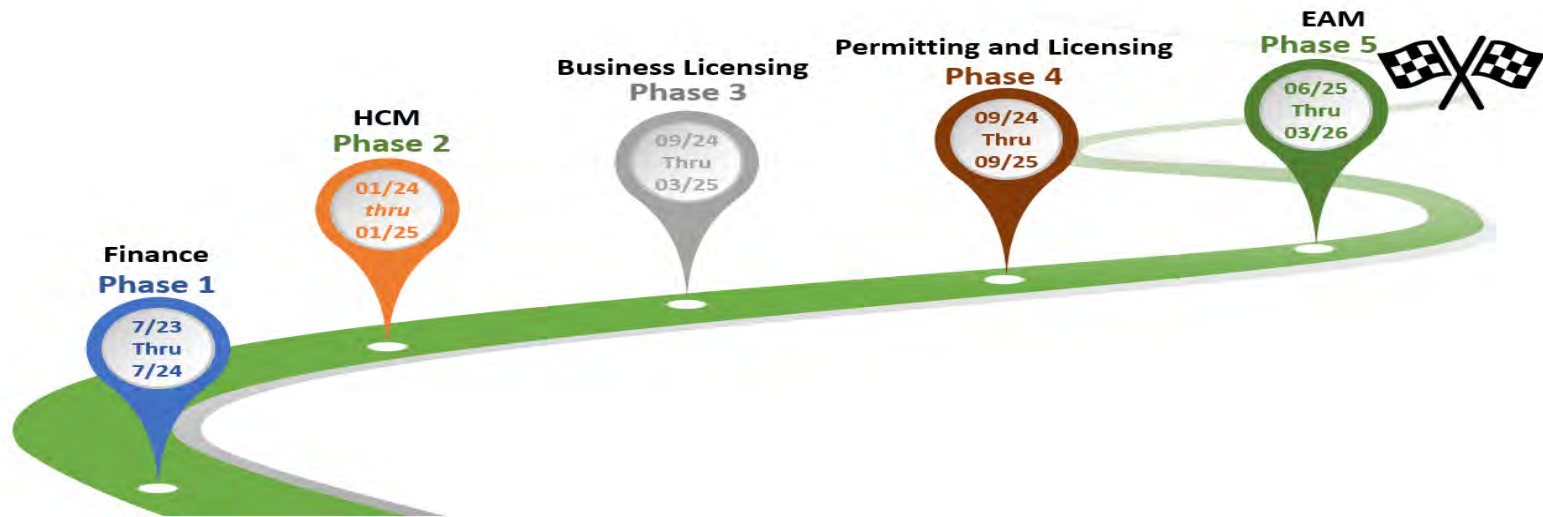
During Fiscal Year 2022-2023, the City of Oakley selected the Tyler Enterprise ERP (Tyler EERP) to replace our current ERP system, Tyler Eden, the support for which will be sunsetting soon. The conversion from Tyler Eden to Tyler EERP will represent a substantial commitment of staff time and effort but will be well worth it as the City of Oakley vastly improves efficiency, provides customer-friendly public access to City financial information, and allows easier transactions without the need for customers to come into City Hall. The conversion of ERP systems will also represent a substantial financial commitment. Fortunately, funds became available from the American Rescue Plan Act that will be utilized to cover the costs of this project, including the cost for consultants to help us manage the conversion project. A \$976,123 software as a service (SAAS) agreement with Tyler Technologies for and a \$254,080 professional consulting services agreement with Koa Hills were approved by the City Council, related to this ERP system conversion, which will take approximately three years to complete and will be completed in phases, as depicted in the chart on the next page.

Staff has spent a significant amount of time preparing for the implementation of Phase I, Finance, and will go live with the implementation on July 1, 2024.



Executive Summary

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Capital Projects

Presented separately and being approved by separate resolution are the detailed Proposed Five-Year Capital Improvement Program (CIP) and City of Oakley Fiscal Year 2024/25 Capital Budget with funds totaling \$13,175,000. The majority of the allocations are for infrastructure improvements.

Major projects expected to continue or start in the current fiscal year are as follows:



Executive Summary

Fiscal Year
2024/25

East Cypress Road Widening (Knightson to Jersey Island)	Laurel Road Widening (Cloverbrook to O'Hara)
East Cypress Road Widening at CCWD Canal Crossing	Enrico Cinquini Park
O'Hara/Carpenter Intersection Improvement	East Cypress Widening (Jersey Island to Bethel Island)
Irrigation Well at Freedom Basin	Marsh Creek Glenn Park Restoration
Laurel Road Extension (Teton to Sellers)	FY 2024/25 ADA Implementation
FY 2024/25 Curb, Gutter & Sidewalk	Oakley Library
FY 2024/25 Traffic Signal Modernization	Amphitheater Speaker Project
FY 2024/25 Traffic Calming	O'Hara Widening (South of Laurel Rd and Grapevine)

Further details of the executive summary can be found on the pages following and throughout the budget document.



Accomplishments

Fiscal Year
2024/25

As a team, the City Council and all City departments and divisions play a role in accomplishing the goals and objectives outlined in the Strategic Plan. The list below provides a snapshot of some of the accomplishments we have completed together in fiscal year 2024/25.

- Brought forward library and community center conceptual designs, identified \$9.5M in funding for a new facility, and coordinated community stakeholder meetings for advertising, fundraising, and community engagement planning.
- Conducted Staff Forums to bring the team together to discuss issues relevant to City operations and for team building.
- Implemented citywide first amendment auditor and bias awareness training.
- Restarted the internal Communications Committee to build interdepartmental communication and collaboration to effectively provide internal and external information.
- Maintained consistent and active community engagement efforts through social media, the weekly e-newsletter, digital public message boards and the printed Oak Leaf newsletter and established a weekly request for information from other community agency partners for the e-newsletter to better inform residents of local events and activities.
- Restarted the Oakley Leadership Academy after a four-year hiatus.
- Provided twice yearly updates to the City Council on the City's Strategic Plan 27+.
- Advertised and prepared related vacancies and term documentation for City Council appointed positions.
- Coordinated regular updates to the City Council from partner agencies.
- Had two participants in the Contra Costa Local Government Leadership Academy.
- Hired an in-house Information Technology Manager to more efficiently and effectively manage and implement IT projects and daily operations.
- Fully restored City operations after the cyberattack within two weeks.
- Implemented a helpdesk ticketing system to more efficiently track and respond to technology issues.
- Implemented internal and external vulnerability scanning and penetration testing software.
- Implemented a Zero Trust Network Access Policy
- Issued a Request for Proposals for a new City website.



Accomplishments

Fiscal Year
2024/25

- Implemented the Retail and Light Tenant Improvement & Façade Grant Program.
- Implemented the Small Business Grant Program.
- Continued to hold the Oakley Small Business Workshop Series in partnership with Los Medanos College.
- Continued to operate the Oakley Entrepreneur Center.
- Started to implement the updated Economic Development Workplan.
- Conducted business outreach to businesses within and outside of Oakley.
- Updated the opportunityoakley.com website.
- Signed a Purchase and Sale Agreement with R&R Pacific Construction, Inc. for the sale of 0.90 Acres of APN 037-160-018 for the development of a mixed-use commercial/retail and residential project.
- Continued to work with Thomas Properties on finding users for the 5400 Neroly and 1033 Main Street properties.
- Entered into a partnership to sponsor Bass Angler Magazine tournaments here in Oakley, with multiple tournaments scheduled for the 2024 calendar year.
- Facilitated the Bridgehead Logistics Center project entitlements application submittal.
- Facilitated the Shops at Laurel Ballfields project entitlement application submittal.
- Completion of the Emergency Generator at City Hall and Recreation Center Project (CIP 228 & 248)
- Completion of the Street Repair and Resurfacing Project (CIP 279)
- Completion of the Downtown Gateway Plaza and Infrastructure Improvement Project (CIP 205)
- Completion of the Downtown Parking Lot and Roadway Improvement Project (CIP 215)
- Completion of the City Hall Solar Rooftop Project (CIP 286)
- Completion of the Koda Dog Park Shade Structure Project (CIP 287)
- Completion of the Cypress Grove Subdivision Pump Station Building Project (CIP 255)
- Completion of the Briarwood Park and Daffodil Park Playground Resurfacing Project (CIP 305 & 307)
- Completion of City Parks Drinking Fountain Replacements Project (CIP 308)
- Completion and publication of the new City of Oakley Park and Trail Map
- Procured and installed new Christmas Decorations at Civic Center Campus in preparation of the holidays season and Christmas Tree Lighting which was the most impressive in Oakley.



Accomplishments

Fiscal Year
2024/25

- Installed over thirty new concrete tables and benches at various Oakley parks.
- Renovated eleven ball fields at Oakley parks.
- Installed over 650 Cubic Yard of new wood fibers at various Oakley Park playgrounds.
- Inspected and serviced over 3,000 storm drain inlets citywide.
- Installed a new HVAC system at the Senior Center
- Completion of the Wendy's restaurant located at 1080 Main Street
- Completion of the Mercantile Building located at 3350 Main Street
- Completion of Pheasant Meadows and Vintner View Subdivisions 8736 and 8836 and frontage improvements along O'Hara Avenue
- Completion of the Ranchette's Subdivision 9284 and frontage improvements along Oakley Road and Neroly Road
- Completion of the Woodbury Subdivision 9516 and frontage improvements along E Cypress Road and Sellers Avenue
- Completion of Cypress Crossings Subdivision 8904 and frontage improvements along E Cypress Road and Sellers Avenue
- Completion of the Tri Delta Transit Park and Ride Parking Lot frontage improvements along Main Street
- Completion of Elm Lane Workforce Housing Apartments and public improvements along Elm Lane
- Completed several GIS maps that we have posted on our website available for the residents of Oakley and other Departments to use such as: CIP & Development Interactive Map, Land Use and Zoning Map, Street Sweeping Map, Speed Limit Map, and the City of Oakley Trail Map
- Executed an Agreement with CCWD to secure \$2.2 million dollars of funding towards CIP 310 to underground the canal at E Cypress Road and Jersey Island Road
- Coordinated with the East Contra Costa Regional Fee and Financing Authority to add CIP 302 to the program project list and to secure \$20 million dollars to fund the design and construction of widening E Cypress Road between Jersey Island Road to Bethel Island Road
- Processed twenty-five land use entitlements from fifteen separate Planning project applications, including thirteen public hearings with the Planning Commission and eight public hearings and five regular calendar items with the City Council.



Accomplishments

Fiscal Year
2024/25

- Worked on twenty-three illegal marijuana growing operations while collaborating with the California Department of Cannabis Control and the Oakley Police Department Special Services Team (“OPD SST”).
- Continued implementation of a schedule for Building Inspectors to be available 5 days a week for each week of the month.
- Conducted four separate Preliminary General Plan Amendment Work Sessions with both the Planning Commission and City Council.
- Completed and submitted City of Oakley Housing Element Annual Progress Report and SB 341 Annual Report for Calendar Year 2023 and submitted to HCD and OPR.
- Completed the General Plan Annual Report and submitted it to OPR and HCD.
- Executed a contract with Cumming Group to begin work on the City of Oakley Climate Action Plan.
- Continued relationship with EcoHero Show Team through a contract funded by grant money to continue their local grade school shows and presentation related to learning about the environment and recycling.
- Secured \$11,603 in grant funding through the City/County Annual Payment and Reporting System (related to recycling).
- Secured \$6,661 in grant funding through the Use Oil Payment Program (related to recycling).
- Secured contracts with Agromin and Food Shift using CalRecycle grant money to assist the City in meeting SB 1383 (Organic Food Recovery) state mandates and laws.
- Continued participation in Contra Costa County Planning Director’s Meetings.
- City Representative in AB 939 Manager’s Group.
- City Representative on the Marsh Creek Watershed Council led by the Contra Costa Resource Conservation District.
- City Representative on the C4 (Contra Costa County Collaborative).
- City Liaison for the Marsh Creek Restoration Project at Creekside Park.
- Participated in County-wide Energy Efficiency Collaborative Meetings.
- Spearheaded the Cannabis Fines Ordinance (AB 1684) for Council approval.
- Worked alongside OPD SST to facilitate clean-up of unhoused encampments.
- Made major steps on three long-term nuisance properties, including one currently in receivership.
- Processed over 1,264 property registrations as part of the Residential Rental Inspection Program.



Accomplishments

Fiscal Year
2024/25

- Processed over 80 Home Business Permits.
- Opened over 1,000 Code Enforcement Cases after confirmed violations and continued work on several more opened in the previous fiscal year.
- Initialized over 5493 property maintenance cases.
- Issued over 1,386 Building Permits.
- Provided legal addresses for all new development projects.
- Provided numerous CASp (Certified Access Specialist) related inspections upon request.
- Works collaboratively with other agencies to finalize approval of the Elm Lane Apartments.
- Building Division Staff received CALBO (California Building Officials) training.
- Implemented EERP Phase 1 for Financial Software.
- Increased facility rentals by more than 40%.
- Organized several events to celebrate our 25th Anniversary year.
- Increase the number of wellness events offered to city staff.
- Applied for and received the budget award from the California Society of Municipal Finance Officers.
- Applied for and received the ACFR award from the Governmental Finance Officers Association.
- Promoted to Officers to the rank of Sergeant.
- Hired five sworn officers and three non-sworn employees.
- Started the Special Services Team (SST), the first new unit in Oakley since becoming a stand-alone department.

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Community Profile Oakley at a Glance

Fiscal Year
2024/25



The City of Oakley, incorporated in July 1999, is one of California’s youngest cities. Residents enjoy a charming area with an abundant housing supply, quality schools, and a friendly atmosphere that truly make Oakley, “A Place for Families in the Heart of the Delta.” Oakley is located in Eastern Contra Costa County, along Highway 4, in a corridor that also includes the cities of Pittsburg, Antioch and Brentwood, with proximity to the Mount Diablo State Recreation Area, California San Joaquin Delta, and access to the many amenities of the San Francisco Bay Area. The Big Break Regional Shoreline and the Big Break Visitors Center at the Delta are also among the many treasures enjoyed by Oakley and others who come to visit the City of Oakley.

Today, a landscape of gently rolling fields, orchards, and vineyards gives us a glimpse of Oakley’s agricultural past. From a quiet Delta farming town, Oakley has blossomed into a growing community of landscaped parks, abundant recreational opportunities,



Community Profile Oakley at a Glance

Fiscal Year
2024/25

shopping centers, and planned business and commercial development. Oakley's 45,736 residents enjoy a safe, progressive community that is rich in history, supports strong family values, and offers a high quality of life.



Our residents take pride in being part of a City that is building a prosperous future for generations to come. The new Oakley Mercantile building is completed and beginning to house new businesses and the Downtown Gateway Roadway and Parking project, highlighted as part of the budget cover is also complete and awaiting the train platform completion. The Oakley Mercantile building has brought two new Restaurants, plus a Coffee Shop, a Taproom, and a Dance Studio, which will create more attraction to Downton Oakley. This building is strategically located across from the Oakley Civic Center and will be complemented by new street infrastructure, a new Amtrak Platform Station and parking lots that accommodate over 275 parking spaces, including EV Charging Stations.



Elected Officials

Fiscal Year
2024/25



Shannon Shaw
Vice Mayor



Hugh Henderson
Councilmember



Anissa Williams
Mayor



George Fuller
Councilmember



Aaron Meadows
Councilmember

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Leadership Team

Fiscal Year
2024/25

Joshua McMurray, City Manager

Danielle Navarro, Assistant City Manager

Paul Beard, Chief of Police

Jeri Tejeda, Administrative Services Director

Kevin Rohani, Public Works Director/City Engineer

Kenneth Strello, Community Development Director

Libby Vreonis, City Clerk

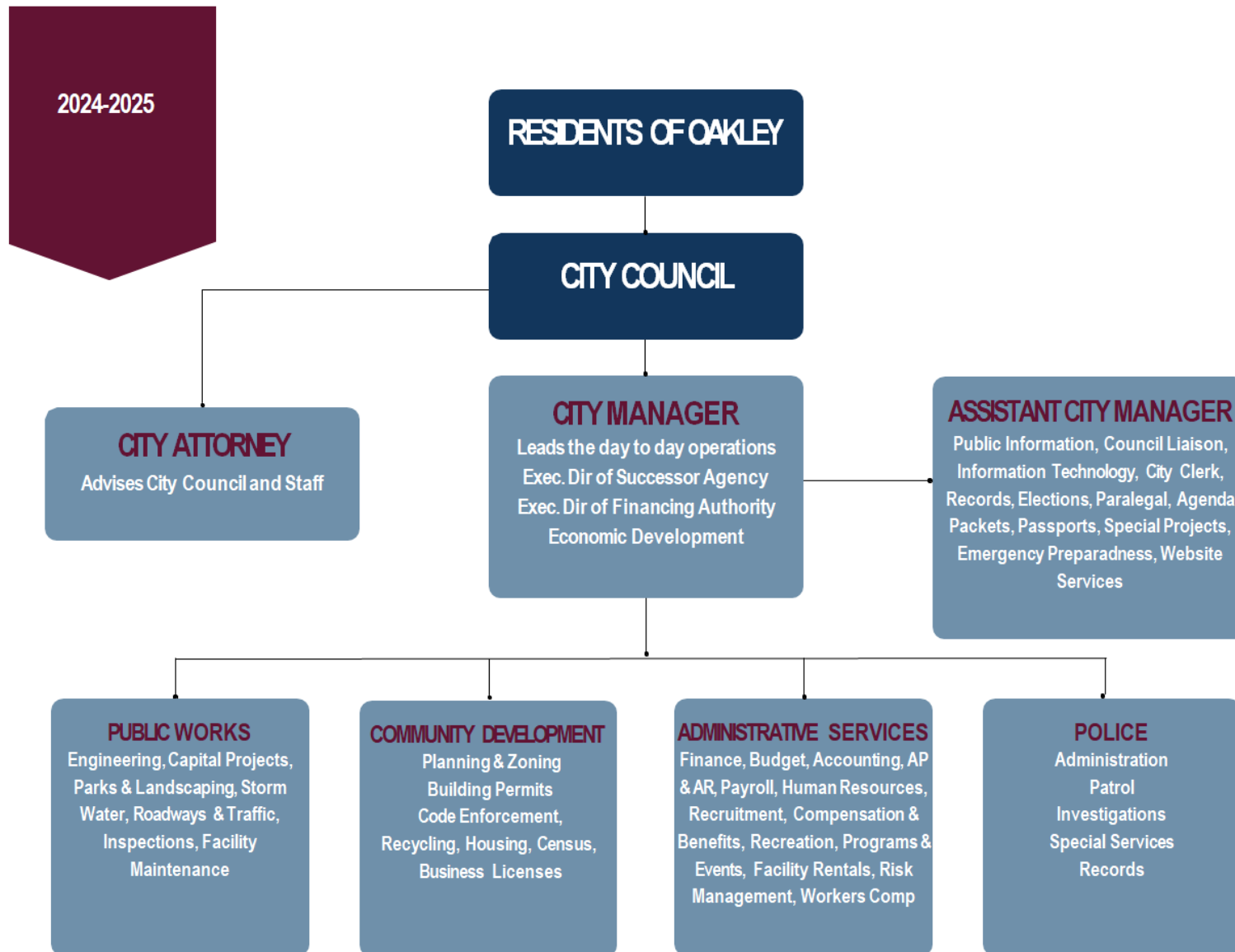
Derek Cole, City Attorney

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City of Oakley Organizational Chart

Fiscal Year
2024/25



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Budget Strategies & Financial Policies

Fiscal Year
2024/25

The City Council provides long-term policy guidance for conducting the City's financial activities through its Statement of Financial Policies. These strategies and policies are presented to the Council with the intent they be reviewed each year to meet the following strategic objectives:

Budget Strategies

Strategic focus – The City's financial management should be strategic, reflecting the Council's and the community's priorities for service while providing resources that realistically fund routine operations. The City Council and Staff participate in annual strategic planning sessions which results in an updated Strategic Planning Document. The Budget is intended to implement the City's Strategic Plan.

Fiscal control and accountability – The City's financial activities should be fiscally sound and accountable to the City Council through the City Manager.

Clarity – The City's financial planning and reporting should be clear and easy to understand so that all participants, the Council, the community, and Staff can make informed decisions.

Long-term Planning – The City's financial planning should emphasize multi-year horizons to promote long-term planning of resource use.

Flexible and cost-effective responses – The City's financial management practices should encourage a mission-driven organization that responds to community demands quickly and in a straight-forward manner. The City's management should flexibly respond to opportunities for better service, proactively manage revenues and cost-effectively manage ongoing operating costs.

Staffing philosophy – The City Council desires to retain a mix of contract and permanent staff in order to ensure a cost effective and flexible service delivery system. Annually, the City Manager will review with the City Council his/her recommendations regarding the ratio for the number of contract employees to total Staff.

The following Statement of Financial Policies includes the City's policies, an assessment of whether the City is in compliance with each one as well as any comments or recommended changes to the policies.



Budget Strategies & Financial Policies

Fiscal Year
2024/25

General Financial Goals

- ☑ To maintain a financially viable City that can maintain an adequate level of municipal services.
- ☑ To maintain financial flexibility in order to be able to continually adapt to local and regional economic changes.
- ☑ To maintain and enhance the sound fiscal condition of the City.

Operating Budget Policies

- ☑ The City Council will adopt a balanced budget by June 30 of each year.
- ☑ The City Manager will submit a budget calendar to the City Council no later than January 15th of each year.
- ☑ An annual base operating budget will be developed by verifying or conservatively projecting revenues and expenditures for the current and forthcoming fiscal year.
- ☑ During the annual budget development process, the existing base budget will be thoroughly examined to assure removal or reduction of any services or programs that could be eliminated or reduced in cost.
- ☑ Current revenues will be sufficient to support current operating expenditures (i.e., recurring expenditures will not exceed recurring revenues). One-time or unpredictable revenues will be used for one-time expenditures (including capital and reserves).
- ☑ Annual operating budgets will provide for adequate design, construction, maintenance and replacement of the City's capital plant and equipment.
Some older Lighting and Landscaping District zones do not have sufficient revenues to set aside enough to fund asset replacements when needed.
- ☑ The purchase of new or replacement capital equipment with a value of \$50,000 or more and with a useful life of two years or more will require Council approval.
- ☑ The City will project its equipment replacement needs for the next three years and will update this projection each year. From this projection a replacement schedule will be developed, funded, and implemented.



Budget Strategies & Financial Policies

Fiscal Year
2024/25

- ☑ The City will avoid budgetary and accounting procedures which balance the current budget at the expense of future budgets.
- ☑ The budget will include the appropriation of available but unassigned fund balances in special purpose funds.
In the Lighting and Landscaping Funds and Community Facilities Districts, the budget will include an appropriation of Asset Lifecycle Replacement Program reserves in an “unassigned asset replacement reserves” line item in each fund, equal to 25% of the available reserve balance, up to \$100,000.
Prior approval of the City Manager will be required for the assignment and/or use of these appropriations.
- ☑ All recommended increased appropriations of general-purpose revenues, General Fund reserves, or that transfer appropriations between funds during the year shall be presented to the City Council for approval. Amendments to that are made to authorize spending of increased or approved by the City Manager.
- ☑ The City will forecast its General Fund expenditures and revenues for each of the next 10 years and will update this forecast at least annually.

Revenue Policies

- ☑ The City will work to develop a diversified and stable revenue system to protect it from short-term fluctuations in any one revenue source.
- ☑ User fees will be adjusted annually to recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is in the public interest.
- ☑ The City will seek, and with Council approval, apply for all possible Federal and State reimbursement for mandated projects and/or programs and Federal and State grant monies for City programs and projects.
- ☑ Capital improvements will be financed primarily through user fees, service charges, impact fees, or developer agreements when benefits can be specifically attributed to users of the facility. For projects financed with debt, the fees, charges, and/or contractual payments shall be established at a level sufficient to fund the project in its



Budget Strategies & Financial Policies

Fiscal Year
2024/25

entirety, including the repayment of principal and interest on amounts borrowed. The City will consider future operations and maintenance costs as part of each project's financing plan and ensure that funding sources are identified to properly operate and maintain the improvements when constructed.

Expenditure Policies

- ☑ The City will maintain a level of expenditures which will provide for the public well-being and safety of the residents of the community.
- ☑ Purchases shall be approved as described in the City's Municipal Code; more specifically:
Purchases of more than \$10,000 shall be supported by a Purchase Order approved by the Administrative Services Director and City Manager, and
Purchases of more than \$50,000 shall be approved by City Council.

Capital Improvement Budget Policies

- ☑ The City will make all capital improvements in accordance with an adopted and funded capital improvement program (CIP).
- ☑ The City will develop an annual Five-Year Plan for Capital Improvements, including sections for CIP design, development, implementation, and operating and maintenance costs.
- ☑ The City will identify the estimated capital and ongoing operations and maintenance costs, potential funding sources and project schedule for each capital project proposal before it is submitted to the Council for approval.
- ☑ The City will coordinate development of the annual capital improvement budget with the development of the operating budget. All costs for internal professional services needed to implement the CIP will be included in the operating budget for the year the CIP is to be implemented.



Budget Strategies & Financial Policies

Fiscal Year
2024/25

- ☑ The Capital Budget will be based on the CIP, and each project's unused appropriations at each year-end will be automatically rolled over to the subsequent year, until the project is completed. Additions to project funding plans require Council approval. Changes that do not increase funding levels may be approved by the City Manager.
- ☑ Cost tracking for components of the CIP will be implemented and updated quarterly to ensure project completion within budget and established timelines.
- ☑ The Council will review the pavement management program each year at budget time and will seek to supplement Gas Tax, Measure J, other street improvement funds, and the Street Maintenance and Rehab Fund to adequately fund the program.
- ☑ City Impact Fees shall be used to fund the direct and indirect costs associated with capital projects identified in the City's impact fee studies.

Other Capital Improvement Policies

- ☑ Design of capital improvements shall consider long-term cost efficiency and be based on standards that minimize construction costs while assuring acceptable useful life and reduce maintenance requirements.

Short-Term Debt Policies

- ☑ The City may use short-term debt to cover temporary or emergency cash flow shortages. All short-term borrowing will be subject to Council approval by ordinance or resolution.
- ☑ The City may issue interfund loans in lieu of outside debt instruments to meet short-term cash flow needs. Such loans will be permitted only if an analysis of the lending fund indicates excess funds are available and the use of these funds will not impact its current operations. The prevailing interest rate, as established by the Administrative Services Director, will be paid to the lending fund, and such loan shall be approved by the City Council, documented by a memorandum signed by the City Manager, and filed with the Finance Division and City Clerk.



Budget Strategies & Financial Policies

Fiscal Year
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Both the Original Budget adopted each year, and the Mid-Year Budget Report, will include a separate section identifying anticipated interfund loans, and the City Council's approval of these reports shall be approval of the interfund loans.

Long-Term Debt Policies

- The City will confine normal long-term borrowing to capital improvement projects it is unable to fund from current revenues in time to meet community needs or where a fiscal analysis shows that a significant benefit would accrue from building sooner at current prices and at current interest rates.
- When the City issues City long-term debt, it will employ a professional financial advisor to assist the City in obtaining the best possible outcomes in terms of planning, sizing, underwriting, insuring, and presentation of the City's plans and position to bond rating agencies and the public. The City will also employ the services of qualified bond counsel and, as appropriate, disclosure counsel.
- When the City issues assessment type debt, it will work cooperatively with the project area Developers to identify an appropriate and acceptable financing team to obtain the best possible outcomes for the City and its citizens and ensure compliance with all legal requirements.
- The City projects that the Community Parks assessment program will, over time, be sufficient to pay for ongoing costs and repay General Fund advances (loans); but that until further development occurs in the City, the General Fund may make such advances to the Community Parks program to cover operating shortfalls. All such advances will be approved by the City Council.

Both the Original Budget adopted each year, and the Mid-Year Budget Report will include a separate section identifying anticipated interfund loans, and the City Council's approval of these reports shall be approval of the interfund loans.

- Where possible, the City will use special assessment bonds, revenue bonds, or other self-supporting bonds instead of general obligation bonds.



Budget Strategies & Financial Policies

Fiscal Year
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- ☑ Proceeds of long-term debt will not be used for current ongoing operations.
- ☑ The City may pledge General Fund revenues to facilitate debt; however, all debt will be supported by a dedicated revenue source identified prior to issuance that is expected to be sufficient to make the required debt service payments.
- ☑ The City will maintain General Fund Emergency reserves at a level at least equal to 30% of General Fund operating expenditures. The primary purpose of this reserve is to protect the City's essential service programs and funding requirements during periods of economic downturn (defined as a recession lasting two or more years) or other unforeseen catastrophic costs not covered by the Contingency Reserve. Should the balance in the reserve fall below the 30% threshold, a plan to restore the level over a period of no more than five years shall be included in each proposed annual budget reviewed with the City Council until the reserve has been returned to at least 30% of General Fund operating expenditures.
- ☑ A Contingency Reserve will be budgeted each year for non-recurring unanticipated expenditures or to set aside funds to cover known contingencies with unknown costs.
- ☑ The level of the Contingency Reserve will be established as needed but shall not be less than 2% of General Fund operating expenditures.
- ☑ The City will establish an account to accumulate funds to be used for payment of accrued employee benefits for terminated employees. At each fiscal year end, the accumulated amount in the reserve shall be adjusted to equal the projected payout of accumulated benefits requiring conversion to pay on retirement for employees then eligible for retirement. (This is so there are funds to pay out accumulated benefits requiring conversion to pay on termination).
- ☑ The City Manager may release and appropriate funds from this reserve during the year, but solely for terminal pay expenditures.
- ☑ Claims Reserves will be budgeted at a level which, together with purchased insurance, adequately protects the City. The City will maintain a reserve of two times its deductibles for those claims covered by the insurance pool of which the City is a member (currently the Municipal Pooling Authority of Northern California). In addition, the



Budget Strategies & Financial Policies

Fiscal Year
2024/25

City will perform an annual analysis of past claims not covered by the pool and reserve an appropriate amount to pay for uncovered claims.

- ☑ In Fiscal Year 2021/22 the City changed the Street Maintenance Reserve Fund to the Street Maintenance Rehabilitation Fund. Funding for this fund comes from the General Fund and is used on projects to augment other streets funds such as Gas Tax and Measure J. While we are unable to fund all necessary costs to maintain the City's streets to the level that we all desire, we are making a significant effort each year to fund all necessary streets projects.
- ☑ In Fiscal year 2021/22 the City established an internal service fund for the maintenance and replacement of vehicles and split off equipment replacement into its own fund. In the Fiscal Year 2024/25 budget you will now see an internal service fund for Fleet maintenance and replacement as well as IT Equipment maintenance and replacement. The internal service fund will act as a set aside account to secure adequate funding for the maintenance and replacement of assets taking into consideration the assets life cycles.
- ☑ It is planned that by the end of Fiscal Year 2025 a Facilities Maintenance Fund will be set up as an internal service fund in order to better account for the needed funding for repairs and maintenance on all City facilities. This will be accomplished by converting the Facilities Maintenance Capital Asset Reserve fund into an internal service fund, similar to what was done in Fiscal Year 2021/22 with fleet. This will help us to work towards funding the maintenance needs of all City facilities.
- ☑ Each year-end, until fully funded, all revenues in excess of expenditures in each landscaping district zone, shall increase the funds' capital asset lifecycle replacement reserve. Each zone's operating budget shall consider annual capital/asset lifecycle replacement needs.
- ☑ The City will seek to build and maintain a Storm Drain Depreciation Reserve for costs associated with the major maintenance and capital improvement costs included in the Storm Drain program budget. The minimum reserve level will be 50% of the costs projected over the next five years.
 - With existing revenues, such a reserve is not feasible. We will revisit this in 2024-2025.
- ☑ The City will establish a Reserve for Qualifying Expenditures and will transfer into it from current revenues all amounts necessary to ensure compliance with GANN Limit provisions. These funds will be used solely to pay for



Budget Strategies & Financial Policies

Fiscal Year
2024/25

GANN Limit excludable capital expenditures. To qualify, they must be for assets having a value greater than \$100,000 and having a useful life of at least 10 years.

Investment Policies

- ☑ The City Manager and Administrative Services Director will annually submit an investment policy to the City Council for review and adoption and shall provide the Council with quarterly investment reports.
- ☑ The Administrative Services Director will invest the City's monies in accordance with applicable laws and adopted investment policies and direct the investment of bond or note monies on deposit with a trustee or fiscal agent in accordance with the applicable indenture or issuance documents.
- ☑ The City will maintain liquid assets at a level sufficient to pay at least six months' operating expenses.

Accounting, Auditing & Financial Reporting Policies

- ☑ The City's accounting and financial reporting systems will be maintained in accordance with generally accepted accounting principles and standards of the Governmental Accounting Standards Board.
- ☑ Basis of budgeting refers to the method used to recognize revenues and expenditures in the budget. For the City of Oakley, the basis of budgeting is the same as the basis for accounting. For governmental and fiduciary funds, the modified accrual basis is followed. Under the modified accrual basis, revenues are recognized only when they become susceptible to accrual, which means when they become both measurable and available. Revenue is measurable when the value of the transaction can be determined, and it is available when it is collectible in a manner that allows it to be used to pay liabilities in the current period. Governments normally define an availability period for revenue recognition, and the City of Oakley considers revenues related to a particular fiscal year available if they are collected within 60 days after that fiscal year's end. 60 days is a common revenue recognition period. Expenditures are typically recorded when the liability is incurred, with the exception of debt service expenditures. Debt service expenditures are recorded when payment is due.



Budget Strategies & Financial Policies

Fiscal Year
2024/25

The accrual basis is used for the proprietary funds, which includes the enterprise funds and the internal service funds. Under the accrual basis, revenues are recognized when they are earned, and expenses are recognized when the related liability is incurred.

- ☑ A capital asset system will be maintained to identify all City assets, their condition, historical and estimated replacement costs, and useful life. All equipment with a cost of \$5,000 or more and a useful life of more than two years, and all buildings, improvements and infrastructure with a cost of \$50,000 or more and a useful life of more than two years will be capitalized and included in the system. While asset purchases and disposals will be tracked and accounted for each year, unless otherwise needed, vehicles and office equipment will be inventoried and infrastructure assets will be subject to an internal audit, every 3 years on a rotating cycle, with each category reviewed in turn.
- ☑ Fixed Assets shall be accounted for using the following useful lives:
 - Buildings – 40 years
 - Improvements – 5-15 years
 - Machinery & Equipment – 5 years
 - Vehicles – 5 years
 - Roadways:
 - Streets (Includes Pavement, Sidewalk, Curb & Gutters, Trees & Signs) – 7-40 years
 - Traffic Signals – 25 years
 - Streetlights – 40 years
 - Bridges – 100 years
 - Parks & Recreation:
 - General Improvements – 25 years
 - Specialty features – 10 years



Budget Strategies & Financial Policies

Fiscal Year
2024/25

- ☑ Monthly reports are available for the City Manager and Department Directors so that they may effectively evaluate their financial performance.
- ☑ A Mid-Year Budget Review, assessing the status of both operating and capital activities and recommending appropriate mid-year adjustments, will be submitted to the City Council, and made available to the public in February each year.
- ☑ An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official Comprehensive Annual Financial Report, including an audit opinion.
- ☑ Full and continuing disclosure will be provided in the City's financial statements and bond representations.
- ☑ The City will build and maintain a good credit rating in the financial community.

Grant Funding Policies

- ☑ The City will remain current on available local, state, and federal grant funding and seek to make the most of grant opportunities for both operations and capital projects.
- ☑ The City will establish accounting procedures to support the tracking of grant funds and their use and for the timely administration of grant programs.
- ☑ Grants that the City makes to others will be such that the City retains control of funds sufficient to ensure their use is consistent with grant specifications. This is expected to be accomplished by limiting grant disbursements to reimbursements or for the City to pay agreed upon costs directly on behalf of the Grantee, all of which should be outlined in a grant agreement approved by the Council.

Human Capital Investment Policies

- ☑ The City will invest in its employees by maintaining a compensation structure that is based on market norms, considers internal alignment and equity among various groups of employees, supports and recognizes innovation and exceptional performance, and fosters teamwork within the organization.

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Appropriation Controls

Fiscal Year
2024/25

In addition to the Statement of Financial Policies above, the City Council has established the following policy regarding appropriation controls:

Appropriations requiring City Council Action

- Appropriation of reserves, except asset replacement or accrued benefits reserves.
- Transfers between funds
- Appropriations of any unassigned revenues – unassigned revenues are those revenues that are not associated with a particular business or service unit.

Appropriations requiring City Manager Action

- Transfers within a fund or department
- Appropriations of unbudgeted assigned revenues – assigned revenues support a specific business or service unit and allow expansion or contraction of that unit in response to demand.
- Appropriation of asset replacement reserves, accrued benefits reserves and unassigned balance of special purpose funds.


Appropriations of fiscal resources are approved by the City Council and managed by the City Manager.

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Budget Schedule and Process

Fiscal Year
2024/25

 FY 2024/2025 BUDGET SCHEDULE		
	DATE	DESCRIPTION
JANUARY	01/12/2024	Budget Schedule Distributed
FEBRUARY	02/13/2024	23/24 Mid-Year Review with Council
	02/20/2024	Budget Kickoff with Staff (10am-12pm)
MARCH	03/08/2024	Personnel, Vehicle & Equip and Large Purchase request forms due to Finance
	03/08/2024	CIP Forms Due to Public Works
	03/22/2024	Operating Budgets Due in Eden
APRIL	Week of April 1	Department Review Meetings with Finance and the City Manager
	04/08/2024	Finalize General Fund Budget
	04/15/2024	Department Accomplishments, Goals & Performance Measures Due to Finance
	04/18/2024	CM Review of Accomplishments, Goals & Performance Measures
	Week of April 22	Finance & CM Final Review of Proposed Budget
MAY	05/06/2024	Draft Proposed Budget Document Distribution
	05/14/2024	Budget Work Session with Council
	05/21/2024	CIP joint Work Session with Council & PC
JUNE	06/4/2024	Final Proposed Budget Document
	06/11/2024	Anticipated Budget Adoption

The Administrative Services Department is responsible for both preparing and monitoring the City’s Operating Budget. The Finance Division begins the budget process with the development of the Operating Budget project schedule approximately 8 months prior to the start of the fiscal year. The project schedule ensures the City meets the mandatory June budget adoption deadline.

All departments play a key role in the formation of the budget and utilize the strategic plan as a guide. The Strategic Plan 27+ is reviewed several times throughout the year and updates are made to track progress of the goals and initiatives. The Finance division provides a budget packet to all departments, which includes all instructions, forms, and information specific to the current budget cycle. Between January and March, all departments enter, review, and adjust budgets as needed to ensure the proposed budget meets all of the defined guidelines. Departments are responsible for entering budgets for supplies and services and preparing personnel requests, capital improvement requests as well as new and replacement vehicle requests required to both achieve the assigned strategic initiatives and maintain quality service levels for the community. The Finance Division is responsible for preparing revenue, internal service, debt service, transfers and personnel related budgets and the Engineering Division is responsible for the completion of the five-year capital improvement plan.



Budget Schedule and Process

Fiscal Year
2024/25

Budget meetings are scheduled for review by the City Manager, the Administrative Services Director and department directors. Once all of the reviews are completed, and all revisions have been incorporated, the Finance Division prepares the Operating Budget and holds a budget study session with the City Council, usually at the first meeting in May. This workshop not only gives the City Council the opportunity to give their direction on the proposed budget but provides a way for the community to be involved in the budgeting process. The proposed budget is incorporated into the City's ten-year Fiscal Model projection, which is also presented at the workshop for City Council consideration of the long-term impacts of the proposed budget on the General Fund. The Finance Division incorporates changes from the Workshop into the draft budget and the final Operating Budget document is presented to City Council in June for formal adoption. The legal level of budgetary control is established at the fund level and adopted on a basis consistent with generally accepted accounting principles. Once adopted, the budget can be amended at any time by a City Council majority vote.



City-Wide Budget Overview

Fiscal Year
2024/25

As can be seen in the Proposed All Funds Summary on the following pages, the City-wide projected revenues for Fiscal Year 2024/25 are just under \$72.0 million, with projected expenditures of nearly \$77.0 million. The Citywide expenditures are approximately \$7.0 million or 10% higher than the Fiscal Year 2023/24 Adopted Budget of just under \$70.0 million. This increase is predominantly due to large CIP projects budgeted in Fiscal year 2024/25 with funding allocated to the Library Project and the Laural Road Project. It is estimated that City-wide available resources will be \$34.5 million at the beginning of Fiscal Year 2024/25 and \$29.5 million at the end of the same fiscal year, due to the capital improvement projects listed above.

The Budget includes the appropriation of unassigned balances in special purpose funds so they can be assigned if needed during the year; although in the lighting and landscape funds and the capital facilities funds, available resources appropriated for unanticipated asset replacements are shown in the appropriation of available asset replacement reserves pursuant to City policy.

General Fund resources exclude the value of real estate held, which on June 30, 2024 is estimated to be roughly \$3.3 million. It is important to note this is the book value of the land and not necessarily what the land is worth or may sell for in the future. The \$3.3 million does not account for any land sales or purchases that may happen prior to the closing of the fiscal year. General Fund activity on this schedule also excludes interagency and economic development loan activity, which are required by City policy or approved separately by the City Council.

Any available fund balance in lighting and landscape district funds or community facilities district funds are held as reserve for future asset replacement needs.

Appropriations from a prior year capital project will roll into the new fiscal year, as with all capital project appropriation or encumbrances, per City policy.

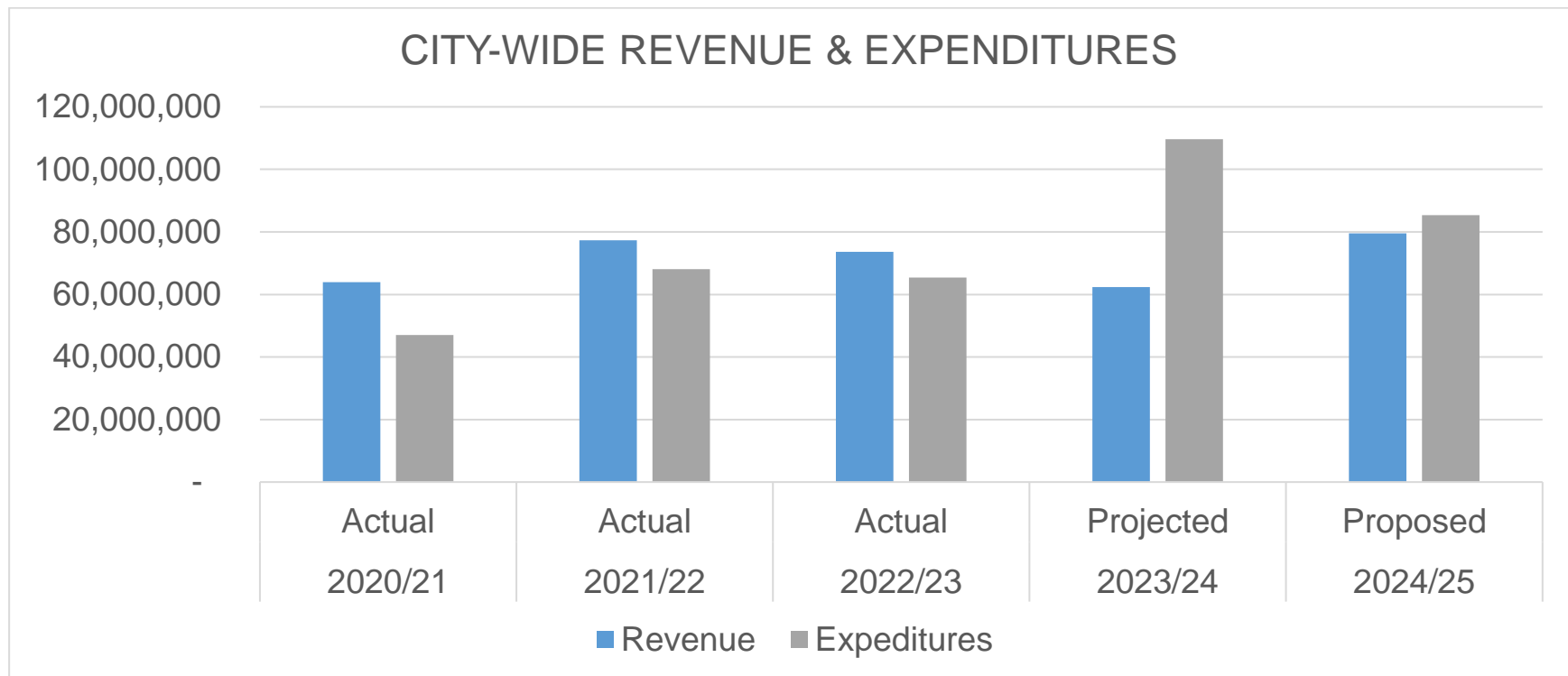
The amounts shown in the appropriation of asset replacement reserves are included in the recommended expenditures. These reduce the amount of replacement reserves available for appropriation for unanticipated replacement or remediation activities.



City-Wide Budget Overview

Fiscal Year
2024/25

The Successor Housing Agency Fund accounts for assets of the former Oakley Redevelopment Agency and loan repayments restricted to low and moderate income housing projects.



*Graph may differ from the All Funds Summary due to transfers between funds which may be revenues to some funds and expenditures to others but are shown separately in the all funds summary chart.



All Funds Summary

Fiscal Year
2024/25

Fund #	Fund Name	Estimated Available Resources July 1, 2024	Estimated Revenues 2024/2025	Proposed Expenditures 2024/2025	Transfers 2024/2025	Appropriation of Unassigned Fund Balance 2024/2025	Estimated Available Resources July 1, 2025	LLAD/CFD Appropriation of Available Asset Replacement Reserves
100	General Fund	\$ 7,376,060	\$ 32,136,950	\$ 28,827,347	\$ (2,288,200)	\$ (4,000,000)	\$ 4,397,462	
110	Comm Facilities Dist #1 (Cypress Grove)	748,617	363,702	448,933	(10,866)		652,520	100,000
115	Oakley Creekside Park Restoration Grant	-	-	-			-	
120	American Rescue Plan Act (ARPA)	1,152,495	7,963,425	7,963,425			1,152,495	
132	Park Landscaping Zn 1 (Comm Parks)	4,709,003	2,402,002	2,243,076	(240,000)		4,627,929	100,000
133	LLD Zone 2 (Streetlighting)	126,170	400,895	551,657	119,085		94,493	31,677
134	Contra Costa Logistics Center (CFD 2020-1)	42,624	42,645	53,443			31,826	12,786
136	Agricultural Preservation	7,350		-			7,350	
138	Downtown Revitalization	354,645	163,768	160,346			358,067	
140	Gas Tax Fund	251,006	1,201,107	1,213,193	(119,085)		119,835	
141	Road Maintenance and Rehab	242,734	1,134,561	1,178,983			198,312	
145	Stormwater NPDES	81,392	588,200	514,013	127,638		283,217	
148	Measure J	194,114	780,000	402,738			571,376	
150	Police P-6 Fund	-	8,105,000	8,105,000			-	
151	Police SLESF Fund	-	185,500	185,500			-	
152	OTS Police Grant	-	-	-			-	
153	Opioid Remediation(J&D)	-	-	-			-	
154	Officer Wellness & Mental Health Grant	-	13,000	13,000			-	
168	Sports Field Maintenance Fund	256,234	50,000	22,780			283,454	
170	LLD Vintage Parkway	173,245	18,563	134,717	5,000		62,091	55,709
171	LLD Oakley Ranch	12,128	26,546	36,061			2,613	4,262
172	LLD Empire	65,726	4,734	26,487			43,973	21,717
173	LLD Oakley Town Center	67,671	11,535	32,935			46,271	21,569
174	LLD Oak Grove	72,862	28,605	52,053			49,414	23,513
175	LLD Laurel Woods/Luna Estates	76,952	7,868	33,062			51,758	25,293
176	LLD South Forty	41,586	9,905	23,359			28,132	13,553
177	LLD Claremont	732	7,728	8,221			239	542
178	LLD Gateway	135,650	18,610	63,485			90,775	44,924
179	LLD Countryside (Village Green)	19,054	2,875	9,495			12,434	6,331
180	LLD Country Fair (Meadow Glen)	63	5,473	8,924	3,500		112	
181	LLD California Sunrise	59,371	3,702	23,214			39,859	19,561
182	LLD California Visions (Laurel)	127,990	12,250	54,184			86,056	41,983
183	LLD Claremont Heritage	186,928	18,540	79,337			126,131	61,061
184	LLD Country Fair (Meadow Glen II)	164,471	122,913	176,844			110,540	54,195
185	LLD Sundance	10,833	9,010	12,417			7,426	3,456
186	LLD Calif Jamboree (Laurel Anne)	323,538	88,184	218,135	30,000		223,587	100,000
187	LLD Country Place	(63,389)	23,400	46,491	51,500		(34,980)	
188	LLD Laurel Crest	69,092	87,800	222,087	120,000		54,805	22,776
189	LLD Marsh Creek Glen	171,966	117,508	214,019			75,455	100,000
190	LLD Quail Glen	91,642	38,514	61,869			68,287	23,882
191	Cypress Grove	309,728	335,664	415,896	10,000		239,496	100,000
192	South Oakley	497,978	511,006	582,077	10,000		436,907	100,000
193	Stone Creek	366,543	86,007	173,269			279,281	100,000
194	Magnolia Park	2,218,657	1,009,610	1,050,179	10,000		2,188,088	100,000
195	Summer Lakes	1,328,538	614,450	681,802	25,000		1,286,186	100,000



All Funds Summary

Fiscal Year
2024/25

Fund #	Fund Name	Estimated Available Resources July 1, 2024	Estimated Revenues 2024/2025	Proposed Expenditures 2024/2025	Transfers 2024/2025	Appropriation of Unassigned Fund Balance 2024/2025	Estimated Available Resources July 1, 2025	LLAD/CFD Appropriation of Available Asset Replacement Reserves
201	General Capital Projects	223,917	10,000	4,006,408		4,000,000	227,509	
202	Traffic Impact Fee Fund	329,863	3,355,655	3,414,702			270,816	
204	Park Impact Fee Fund	344,026	870,498	32,073			1,182,451	
206	Public Facilities Impact Fee Fund	2,173,012	788,895	527,939	(676,905)		1,757,063	
221	2012 Refunding Assessment Bond CIP	729,506	-	825,538	231,481		135,449	
222	2014 Refunding Assessment Bond CIP*	1,304,412	-	1,225,538	93,275		172,149	
231	Main Street Fund	-	-	-			-	
232	Regional Park Fund	2,442,531	368,901	2,136			2,809,296	
235	Street Maintenance Reserve Fund	112,789	-	2,039,630	2,163,200		236,359	
301	Developer Deposits Fund	-	1,377,446	1,377,446			-	
351	2016 COPs Debt Svc Fund	5,542	-	676,905	676,905		5,542	
403	CFD - Citywide Stormwater	30,168	30,361	11,742	(1,844)		46,943	8,895
404	Fire Protection (CFD 2018-1)	-	305,605	305,605			-	
405	Emerson Ranch (2015-1) Parks/Lighting	695,939	257,337	343,937			609,339	100,000
406	Emerson Ranch (CFD 2015-1) Neighborhood	546,199	246,876	339,575			453,500	100,000
407	Emerson Ranch (CFD 2015-1) Storm	810,887	359,627	447,129	(7,477)		715,908	100,000
408	Prescott (CFD 2015-2 Zn 1) Neighborhood Park	28,036	23,203	30,166			21,073	7,276
409	Prescott (CFD2015-2) Zn 1 Storm	70,572	28,831	48,987	(889)		49,527	21,520
410	Doyle Rd Landscaping (CFD 2015-2 Zn 2)	60	1,336	1,382			14	
411	Bella Estates Landscaping (CFD 2015-2 Zn 3)	7	1,546	1,538			15	
412	Quicksilver Landscaping (CFD 2015-2 Zn 4)	(289)	1,189	823			77	
413	7-11/Self Storage Landscaping (CFD 2015-2 Zn 5)	631	1,444	1,548			527	174
414	Aspen Place Landscaping (CFD 2015-2 Zn 6)	5,661	8,642	10,330			3,973	1,824
415	Aspen Lane Landscaping (CFD 2015-2 Zn 7)	25,602	14,637	23,023			17,216	8,519
416	Duarte Ranch Landscaping (CFD 2015-2 Zn 8)	32,366	71,233	82,451			21,148	11,745
417	Duarte Ranch Stormwater (CFD 2015-2 Zn 8)	71,707	25,147	45,922	(2,493)		48,440	23,482
418	Nature Properties Landscaping (CFD 2015-2 Zn 10)	10,006	6,050	9,291			6,765	3,455
419	Chevron Laurel/O'Hara Landsc. (CFD 2015-2 Zn 12)	6,000	3,268	5,146			4,122	1,961
421	Gilbert Property Landscaping (CFD 2015-2 Zn 14)	410,344	593,360	675,642			328,062	100,000
422	Gilbert Property Stormwater (CFD 2015-2 Zn 14)	218,942	330,450	395,811	(4,069)		149,512	72,561
430	Vintner View (CFD 2015-2 Zn 29)	6,852	5,273	7,288			4,837	2,015
433	Reclamation District 799 (CFD 2022-2)	-	436,556	436,556			-	
434	Brownstone (CFD 2015-2 Z 31)	-	10,896	3,295			7,601	2,640
435	Honey Creekside (CFD 2015-2 Zn 32)	-	16,952	774			16,178	
436	McDonald's & Quick Quack (CFD 2015-2 Zn 33)	-	3,780	517			3,263	
437	Machado Lane (CFD 2015-2 Zn 34)	-	71,227	1,832			69,395	
438	Sellers avenue (CFD 2015-2 Zn 35)	-	6,143	562			5,581	
501	Fleet Internal Service Fund	1,321,590	760,704	652,812			1,429,482	
502	Capital Facilities Mtc and Replace Fund	456,841	1,000	534			457,307	
503	Technology Internal Services	466,767	771,850	771,350			467,267	
621	2012 Refunding AD 2004-1 Debt Svc Fund	241,258	1,123,125	932,515	(231,481)		200,387	
622	2014 Refunding AD 2006-1 Debt Svc Fund	97,110	744,381	651,106	(93,275)		97,110	
767	Successor Housing Agency	(821,149)	10,000	20,000			(831,149)	
	Total	\$ 34,469,704	\$ 71,795,178	\$ 76,711,555	\$ (0)	\$ -	\$ 29,553,328	\$ 1,954,857



Revenue Summary By Fund

Fiscal Year
2024/25

	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
General Fund	\$ 27,842,383	\$ 28,482,464	\$ 32,248,293	\$ 31,709,831	\$ 32,136,950
Cypress Grove (CFD #1)	356,029	322,815	408,652	356,669	363,702
Oakley Creekside Park Restoration	-	129,031	175,107	41,403	-
American Rescue Plan Act (ARPA)	-	686,282	763,069	-	7,963,425
Parks Landscaping Assessment (LLAD ZN 1)	1,709,126	1,878,328	2,266,802	2,311,290	2,402,002
Lighting Assessment District (LLAD ZN 2)	450,133	425,734	436,360	446,816	519,980
Contra Costa Logistics Center (CFD 2020-1)	-	22,363	39,178	38,443	42,645
Agricultural Preservation	49	14	155	-	-
Downtown Revitalization	259,254	288,305	271,253	251,226	163,768
Gas Tax	959,203	1,023,670	1,180,772	1,162,968	1,201,107
Gas Tax - RMRA SB1	780,389	863,938	985,055	1,017,551	1,134,561
Stormwater NPDES	519,250	508,962	531,118	563,310	715,838
Measure J	647,157	706,991	870,429	1,009,555	780,000
Police P-6 Assessment District	5,429,940	6,346,492	7,286,584	7,596,000	8,105,000
Supplemental Law Enforcement (SLEF)	157,096	161,347	166,117	165,700	185,500
OTS Police Grant	12,948	12,578	-	24,800	-
Opioid Remediation (J&D)	-	-	-	13,637	-
Officer Wellness & Mental Health Grant	-	-	-	28,000	13,000
Sports Field Maintenance	41,002	58,002	50,841	50,350	50,000
Vintage Parkway (LLAD ZN 3-1)	79,962	74,898	83,963	79,272	79,272
Oakley Ranch (LLAD ZN 3-2)	26,649	25,922	27,143	26,546	26,546
Empire (LLAD ZN 3-3)	5,105	2,885	6,778	4,734	4,734
Oakley Town Center (LLAD ZN 3-4)	11,473	9,340	13,104	11,535	11,535
Oak Grove (LLAD ZN 3-5)	28,919	26,762	30,635	28,605	28,605
Laurelwood/Luna Estates (LLAD ZN 3-6)	8,311	5,784	10,232	7,868	7,868
South Forty (LLAD ZN 3-7)	10,043	8,807	11,158	9,905	9,905
Claremont (LLAD ZN 3-8)	7,728	7,429	7,896	7,728	7,728
Gateway (LLAD ZN 3-9)	19,620	14,829	23,151	18,610	18,610
Countryside-Village Green (LLAD ZN 3-10)	2,814	2,108	3,328	2,875	2,875
Country Fair-Meadow Glen (LLAD ZN 3-11)	5,460	5,410	9,435	11,304	8,973
California Sunrise (LLAD ZN 3-12)	4,006	2,030	5,505	3,702	3,702
California Visions-Laurel (LLAD ZN 3-13)	13,068	8,867	16,260	12,250	12,250
Claremont Heritage (LLAD ZN 3-14)	19,730	13,789	24,295	18,540	18,540
Country Fair-Meadow Glen II (LLAD ZN 3-15)	123,948	118,601	128,266	122,844	122,913
Sundance (LLAD ZN 3-16)	8,999	8,643	9,273	9,010	9,010
CA Jamboree-Laurel Anne (LLAD ZN 3-17)	120,445	109,378	128,996	118,184	118,184
Country Place (LLAD ZN 3-18)	43,402	43,400	43,400	63,400	74,900



Revenue Summary By Fund

Fiscal Year
2024/25

	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Laurel Crest (LLAD ZN 3-19)	158,341	155,384	160,497	177,800	207,800
Marsh Creek Glen (LLAD ZN 3-20)	104,032	95,352	119,443	114,801	117,508
Quail Glen (LLAD ZN 3-21)	33,681	31,312	38,269	37,635	38,514
Cypress Grove (LLAD ZN 3-22)	305,345	291,967	338,531	337,930	345,664
South Oakley (LLAD ZN 3-23)	433,499	427,947	483,726	496,657	521,006
Stone Creek (LLAD ZN 3-24)	60,773	56,823	81,147	78,216	86,007
Magnolia(LLAD ZN 3-25)	781,327	803,392	980,095	996,320	1,019,610
Summer Lake (LLAD ZN 3-26)	470,324	484,409	585,949	610,285	639,450
General Capital Projects	1,600,190	1,148,265	7,635,813	2,159,376	4,010,000
Traffic Impact Fee	6,000,687	4,329,404	2,199,491	1,670,000	3,355,655
Park Impact Fee	3,732,746	2,588,457	1,399,593	500,000	870,498
Public Facilities Impact Fee	2,636,471	1,642,042	647,259	415,000	788,895
Fire Impact Fee*	531,359	658,536	202,374	-	-
2021 Refunding Assessment Bond CIP	83,002	92,478	3,441	-	231,481
2014 Refunding Assessment Bond CIP	125,455	119,082	18,303	-	93,275
Main Street	350,000	350,000	10,000	-	-
Regional Park (CFD)	187,671	284,637	335,214	348,000	368,901
Street Maintenance Rehabilitation Fund	1,025,000	4,000,000	2,000,000	-	2,163,200
Developer Deposits	1,198,719	1,330,150	1,369,542	1,200,000	1,377,446
Debt Service	674,274	667,391	674,107	676,779	676,905
Stormwater Citywide (CFD)	4,428	9,671	14,165	14,101	30,361
Fire Protection (CFD 2018-1)	65,073	246,015	307,112	300,000	305,605
Emerson Ranch Parks/Streetlighting (CFD-2015-1)	188,911	192,468	241,223	225,595	257,337
Emerson Ranch Neighborhood (CFD-2015-1)	180,781	184,484	229,568	216,427	246,876
Emerson Ranch Stormwater (CFD-2015-1)	263,487	268,601	334,271	315,305	359,627
Prescott Landscaping (CFD-2015-1)	26,147	20,404	22,070	21,462	23,203
Prescott Stormwater (CFD-2015-1)	24,895	25,433	25,637	26,666	28,831
Doyle Rd. Landscaping (CFD-2015-1)	(330)	924	979	1,009	1,336
Bella Estates Landscaping (CFD-2015-1)	535	1,048	1,429	1,429	1,546
Quicksilver Landscaping (CFD-2015-1)	(1,249)	1,049	1,101	1,099	1,189
7-11/Self Storage Landscaping (CFD-2015-1)	788	1,275	1,361	1,335	1,444
Aspen Place Landscaping (CFD-2015-1)	9,836	7,444	8,007	7,793	8,642
Aspen Lane Landscaping (CFD-2015-1)	15,450	12,373	13,582	12,936	14,637
Duarte Ranch Landscaping (CFD-2015-1)	60,720	62,756	66,845	65,873	71,233
Duarte Ranch Stormwater (CFD-2015-1)	21,841	22,222	24,985	23,259	25,147
Nature Properties Landscaping (CFD-2015-1)	5,001	5,117	5,614	5,349	6,050
Chevron Laurel & O'Hara Landscaping (CFD-2015-1)	2,824	2,890	3,174	3,021	3,268
Gilbert Property Landscaping (CFD-2015-1)	323,523	435,333	558,794	549,860	593,360



Revenue Summary By Fund

Fiscal Year
2024/25

	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Gilbert Property Stormwater (CFD-2015-1)	129,774	242,204	311,180	306,323	330,450
Vintner View Landscaping (CFD-2015-1)	-	-	4,873	4,879	5,273
Reclamation District 799 (CFD-2022-2)	-	-	-	233,112	436,556
Brownstone Landscaping (CFD-2015-1)	-	-	-	5,818	10,896
Honey Creekside Landscaping (CFD-2015-1)	-	-	-	-	16,952
McDonald's & Quick Quack Landscaping (CFD-2015-1)	-	-	-	-	3,780
Machado Lane Landscaping (CFD-2015-1)	-	-	-	-	71,227
Sellers Avenue Landscaping (CFD-2015-1)	-	-	-	-	6,143
Fleet Maintenance and Replacement ISF	307,292	344,106	620,332	697,176	760,704
Capital Facilities Maintenance and Replacement	136,189	466,469	612,609	-	1,000
Technology Maintenance and Replacement ISF	-	367,436	561,950	190,000	771,850
AD 2004-1 Debt Service Fund	1,212,642	11,665,209	1,225,813	1,167,889	1,123,125
AD 2006-1 Debt Service Fund	770,832	747,196	787,768	746,740	744,381
Tax Increment Housing	5,610	46,776	90,558	10,000	10,000
Total Revenue	\$ 63,951,534	\$ 77,342,130	\$ 73,620,393	\$ 62,317,716	\$ 79,527,471

Please Note: The total for the All Funds Summary differs from the Revenue Summary by Fund and Expenditure Summary by Fund due to transfers between funds which can be recorded as revenue to some funds and expenditures to others.

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Expenditure Summary By Fund

Fiscal Year
2024/25

	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
General Fund	\$ 21,608,774	\$ 26,306,305	\$ 33,273,824	\$ 30,393,780	\$ 35,115,547
Cypress Grove (CFD #1)	140,326	423,091	397,337	1,984,898	459,799
Oakley Creekside Park Restoration	-	170,508	140,626	125,332	-
American Rescue Plan Act (ARPA)	-	566,119	569,833	9,045,638	7,963,425
Parks Landscaping Assessment (LLAD ZN 1)	1,043,070	1,532,619	1,540,644	2,351,280	2,483,076
Lighting Assessment District (LLAD ZN 2)	383,775	425,734	447,235	511,328	551,657
Contra Costa Logistics Center (CFD 2020-1)	-	3,500	7,500	45,679	53,443
Agricultural Preservation	-	-	-	-	-
Downtown Revitalization	223,410	180,478	196,048	171,799	160,346
Gas Tax	602,197	664,533	1,049,879	1,730,629	1,332,278
Gas Tax - RMRA SB1	83,937	1,037,164	1,104,856	2,125,618	1,178,983
Stormwater NPDES	595,016	743,845	695,506	892,279	514,013
Measure J	476,111	122,197	443,444	2,959,315	402,738
Police P-6 Assessment District	5,428,145	6,341,613	7,265,759	7,250,700	8,105,000
Supplemental Law Enforcement (SLEF)	157,020	160,735	165,948	165,700	185,500
OTS Police Grant	13,799	11,727	-	24,800	-
Opioid Remediation (J&D)	-	-	-	18,000	-
Officer Wellness & Mental Health Grant	-	-	-	28,000	13,000
Sports Field Maintenance	25,907	19,606	622	25,700	22,779
Vintage Parkway (LLAD ZN 3-1)	68,726	69,758	59,430	128,862	134,717
Oakley Ranch (LLAD ZN 3-2)	28,463	29,429	29,654	37,854	36,061
Empire (LLAD ZN 3-3)	4,669	3,884	3,937	26,421	26,487
Oakley Town Center (LLAD ZN 3-4)	11,854	7,388	7,926	33,560	32,935
Oak Grove (LLAD ZN 3-5)	21,682	23,404	19,925	51,214	52,053
Laurelwood/Luna Estates (LLAD ZN 3-6)	8,656	6,140	5,944	32,089	33,062
South Forty (LLAD ZN 3-7)	8,358	8,151	8,256	22,533	23,359
Claremont (LLAD ZN 3-8)	10,921	10,602	10,520	14,208	8,221
Gateway (LLAD ZN 3-9)	19,861	22,160	19,036	67,728	63,485
Countryside-Village Green (LLAD ZN 3-10)	3,505	3,526	3,475	10,084	9,495
Country Fair-Meadow Glen (LLAD ZN 3-11)	7,872	8,888	9,367	8,800	8,924
California Sunrise (LLAD ZN 3-12)	2,428	2,791	2,800	22,536	23,214
California Visions-Laurel (LLAD ZN 3-13)	9,732	9,760	8,890	52,416	54,184
Claremont Heritage (LLAD ZN 3-14)	14,222	10,389	9,307	75,854	79,337
Country Fair-Meadow Glen II (LLAD ZN 3-15)	108,308	115,025	124,650	176,031	176,844
Sundance (LLAD ZN 3-16)	9,337	8,148	8,286	13,243	12,417
CA Jamboree-Laurel Anne (LLAD ZN 3-17)	108,955	112,777	121,706	218,184	218,135
Country Place (LLAD ZN 3-18)	49,153	43,279	46,983	44,201	46,491



Expenditure Summary By Fund

Fiscal Year
2024/25

	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Laurel Crest (LLAD ZN 3-19)	167,690	162,496	175,298	199,810	222,087
Marsh Creek Glen (LLAD ZN 3-20)	53,908	71,059	55,676	409,647	214,019
Quail Glen (LLAD ZN 3-21)	22,461	23,781	33,745	66,310	61,869
Cypress Grove (LLAD ZN 3-22)	336,657	312,662	423,655	587,547	415,896
South Oakley (LLAD ZN 3-23)	443,990	451,905	370,554	557,420	582,077
Stone Creek (LLAD ZN 3-24)	19,806	20,640	22,643	167,197	173,269
Magnolia(LLAD ZN 3-25)	701,137	830,035	626,645	1,216,436	1,050,179
Summer Lake (LLAD ZN 3-26)	283,848	479,587	397,183	658,070	681,802
General Capital Projects	1,490,274	2,367,946	3,330,818	8,277,435	4,006,408
Traffic Impact Fee	4,415,768	1,100,760	2,243,163	14,619,379	3,414,702
Park Impact Fee	593,811	159,812	832,807	7,756,412	32,073
Public Facilities Impact Fee	755,092	728,911	1,096,062	1,138,220	1,204,844
Fire Impact Fee*	768,305	658,536	202,374	-	-
2021 Refunding Assessment Bond CIP	109,581	55,090	56,010	-	825,538
2014 Refunding Assessment Bond CIP	-	-	-	-	1,225,538
Main Street	70,752	1,418,839	773,992	483,057	-
Regional Park (CFD)	42,463	54,199	12,309	21,134	2,136
Street Maintenance Rehabilitation Fund	269,378	2,558,152	162,392	5,217,608	2,039,630
Developer Deposits	1,199,934	1,330,217	1,369,542	1,200,000	1,377,446
Debt Service	673,225	671,670	674,622	711,779	676,905
Stormwater Citywide (CFD)	5,515	2,059	1,785	7,021	13,586
Fire Protection (CFD 2018-1)	76,521	245,945	307,144	248,256	305,605
Emerson Ranch Parks/Streetlighting (CFD-2015-1)	95,862	141,851	149,306	325,595	343,937
Emerson Ranch Neighborhood (CFD-2015-1)	96,005	136,394	180,366	316,427	339,575
Emerson Ranch Stormwater (CFD-2015-1)	121,809	254,325	299,232	415,305	454,606
Prescott Landscaping (CFD-2015-1)	16,167	17,671	17,520	29,261	30,166
Prescott Stormwater (CFD-2015-1)	25,900	32,677	8,160	43,015	49,876
Doyle Rd. Landscaping (CFD-2015-1)	1,212	1,572	1,556	1,545	1,382
Bella Estates Landscaping (CFD-2015-1)	1,211	1,572	1,557	1,005	1,538
Quicksilver Landscaping (CFD-2015-1)	1,902	2,272	2,257	1,105	823
7-11/Self Storage Landscaping (CFD-2015-1)	1,903	2,272	2,257	1,667	1,548
Aspen Place Landscaping (CFD-2015-1)	9,023	9,080	9,190	11,964	10,330
Aspen Lane Landscaping (CFD-2015-1)	8,888	8,404	9,085	20,118	23,023
Duarte Ranch Landscaping (CFD-2015-1)	63,040	73,049	73,946	82,881	82,451
Duarte Ranch Stormwater (CFD-2015-1)	14,323	20,398	23,446	39,078	48,414
Nature Properties Landscaping (CFD-2015-1)	3,684	4,078	4,063	8,631	9,291
Chevron Laurel & O'Hara Landscaping (CFD-2015-1)	1,906	2,275	2,259	4,714	5,146
Gilbert Property Landscaping (CFD-2015-1)	179,997	332,415	526,396	635,262	675,642



Expenditure Summary By Fund

Fiscal Year
2024/25

	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Gilbert Property Stormwater (CFD-2015-1)	37,758	173,349	217,685	357,547	399,880
Vintner View Landscaping (CFD-2015-1)	-	-	1,007	1,894	7,288
Reclamation District 799 (CFD-2022-2)	-	-	-	-	436,556
Brownstone Landscaping (CFD-2015-1)	-	-	-	-	3,295
Honey Creekside Landscaping (CFD-2015-1)	-	-	-	-	774
McDonald's & Quick Quack Landscaping (CFD-2015-1)	-	-	-	-	517
Machado Lane Landscaping (CFD-2015-1)	-	-	-	-	1,832
Sellers Avenue Landscaping (CFD-2015-1)	-	-	-	-	562
Fleet Maintenance and Replacement ISF	324,322	282,484	385,856	764,370	652,812
Capital Facilities Maintenance and Replacement	275,564	282,336	719,883	421,348	534
Technology Maintenance and Replacement ISF	-	134,089	212,243	190,000	771,350
AD 2004-1 Debt Service Fund	1,154,371	12,505,353	932,925	926,630	1,163,996
AD 2006-1 Debt Service Fund	767,042	765,688	648,249	649,631	744,381
Tax Increment Housing	8,495	7,243	28,718	10,000	20,000
Total Expenditure	\$ 46,988,688	\$ 68,100,417	\$ 65,424,734	\$ 109,688,020	\$ 84,388,137

Please Note: The total for the All Funds Summary differs from the Revenue Summary by Fund and Expenditure Summary by Fund due to transfers between funds which can be recorded as revenue to some funds and expenditures to others. Expenditures will also differ by the assets replacement reserve for LLAD's and CFD's as projected and proposed budgets include a reserve per the policy.

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Position Allocation

Fiscal Year
2024/25

City Manager's Department				
Position		FTE 2024/2025	FTE 2023/2024	Change in FTE
City Manager Division	City Manager	1.00	1.00	-
	Assistant City Manager	1.00	1.00	-
	Total Division	2.00	2.00	-
City Clerk Division	City Clerk	0.85	0.85	-
	Paralegal	0.15	0.15	-
	Deputy City Clerk	1.00	1.00	-
	Office Assistant	1.00	1.00	-
	Total Division	3.00	3.00	-
IT Division	IT Manager	1.00	1.00	-
	Total Division	1.00	1.00	-
Econ Dev. Division	Economic Development Analyst	1.00	1.00	-
	Total Division	1.00	1.00	-
Total City Manager's Department		7.00	7.00	-
Administrative Services Department				
Position		FTE 2024/2025	FTE 2023/2024	Change in FTE
Human Resources Division	Administrative Services Director	0.40	1.00	(0.60)
	Human Resources Manager	1.00	1.00	-
	Administrative Technician	0.50	0.50	-
	Total Division	1.90	2.50	(0.60)



Position Allocation

Fiscal Year
2024/25

Administrative Services Department				
Position		FTE 2024/2025	FTE 2023/2024	Change in FTE
Finance Division	Administrative Services Director	0.40	-	0.40
	Finance Manager	1.00	1.00	-
	Accountant	1.00	1.00	-
	Payroll Specialist	1.00	1.00	-
	Accounting Technician	1.00	1.00	-
	Administrative Technician	0.50	0.50	-
	Total Division	4.90	4.50	0.40
Recreation Division	Administrative Services Director	0.20	-	0.20
	Recreation Manager	1.00	1.00	-
	Recreation & Events Coordinator	1.00	1.00	-
	Assistant Recreation & Events Coordinator	1.00	1.00	-
	Office Assistant	1.00	1.00	-
	Senior Recreation Leader	0.95	-	0.95
	Recreation Leader/Recreation Aide	varies	0.95	(0.95)
	Total Division	5.15	4.95	0.20
Total Administrative Services Department		11.95	11.95	-



Position Allocation

Fiscal Year
2024/25

Community Development Department				
Position		FTE 2024/2025	FTE 2023/2024	Change in FTE
Building Division	Community Development Director	0.40	1.00	(0.60)
	Chief Building Official	0.50	1.00	(0.50)
	Senior Permit Technician	1.00	1.00	-
	Permit Technician	1.00	1.00	-
	Building Inspector	2.00	2.00	-
	Administrative Assistant	0.40	1.00	(0.60)
	Total Division	5.30	7.00	(1.70)
Planning Division	Community Development Director	0.40	-	0.40
	Planning Manager	-	1.00	(1.00)
	Senior Planner	1.00	-	1.00
	Associate Planner	1.00	1.00	-
	Administrative Assistant	0.40	-	0.40
	Total Division	2.80	2.00	0.80
Code Enforcement Division	Community Development Director	0.20	-	0.20
	Chief Building Official	0.50	-	0.50
	Code Enforcement Officer	1.00	1.00	-
	Code Enforcement Technician	2.00	2.00	-
	Administrative Assistant	0.20	-	0.20
	Total Division	3.90	3.00	0.90
Total Community Development Department		12.00	12.00	-



Position Allocation

Fiscal Year
2024/25

Public Works Department				
	Position	FTE 2024/2025	FTE 2023/2024	Change in FTE
Streets Division	Public Works Manager	0.35	-	0.35
	Public Works Foreman	1.00	1.00	-
	Public Works Maintenance Worker	1.00	1.00	-
	Total Division	2.35	2.00	0.35
Facilities Division	Public Works Manager	0.30	-	0.30
	Public Works Foreman	1.00	-	1.00
	Facilities Maintenance Worker	-	1.00	(1.00)
	Custodian	2.00	2.00	-
	Total Division	3.30	3.00	0.30
Engineering Division	Public Works Director/City Engineer	1.00	1.00	-
	Engineering Manager	1.00	1.00	-
	Associate Engineer*	1.00	1.00	-
	Public Works Inspector	1.00	1.00	-
	Engineering Technician	-	1.00	(1.00)
	Assistant Engineer	1.00	-	1.00
	Administrative Supervisor	1.00	1.00	-
	Administrative Assistant	0.50	1.00	(0.50)
Total Division	6.50	7.00	(0.50)	

* this position may be filled with the lower Assistant Engineer if we are unable to find a qualified candidate



Position Allocation

Fiscal Year
2024/25

Public Works Department				
Position		FTE 2024/2025	FTE 2023/2024	Change in FTE
Parks Division	Public Works Manager	0.35	1.00	(0.65)
	Public Works Foreman	1.00	1.00	-
	Park Ranger	1.00	1.00	-
	Public Works Maintenance Worker	5.00	5.00	-
	Administrative Assistant	0.50		0.50
Total Division		7.85	8.00	(0.15)
Total Public Works Department		20.00	20.00	-
Police Department				
Position		FTE 2024/2025	FTE 2023/2024	Change in FTE
Sworn Division	Police Chief	1.00	1.00	-
	Lieutenant	2.00	2.00	-
	Sergeant	7.00	8.00	(1.00)
	Police Officer	32.00	30.00	2.00
Total Division		42.00	41.00	1.00



Position Allocation

Fiscal Year
2024/25

Police Department				
Position		FTE 2024/2025	FTE 2023/2024	Change in FTE
Non-Sworn & Records Division	Police Services Assistant	3.48	3.48	-
	Property & Evidence Technician	1.00	1.00	-
	Records Supervisor	1.00	1.00	-
	Police Records Assistant	2.00	2.00	-
	Administrative Technician	1.00	1.00	-
	Total Division		8.48	8.48
Total Police Department		50.48	49.48	1.00
Elected Officials and Contract Employees				
Position		FTE 2024/2025	FTE 2023/2024	Change in FTE
City Council Elected	Mayor	1.00	1.00	-
	Vice-Mayor	1.00	1.00	-
	Council Member	3.00	3.00	-
	Total Elected		5.00	5.00
City Attorney Contract	City Attorney	0.25	0.25	-
	Assistant City Attorney	0.25	0.25	-
	Total Contract		0.50	0.50
IT Contract	Network Engineer	1.00	1.00	-
	Total Contract		1.00	1.00



Position Allocation

Fiscal Year
2024/25

Elected Officials and Contract Employees				
Position		FTE 2024/2025	FTE 2023/2024	Change in FTE
Building Contract	Building Official/Permit Center Manager	-	0.80	(0.80)
	Total Contract	-	0.80	(0.80)
Total Elected and Contract		6.50	7.30	(0.80)
Total City Employees		101.43	100.43	1.00
Total Elected Officials		5.00	5.00	-
Total Contract		1.50	2.30	(0.80)
Grand Total		107.93	107.73	0.20

The net increase to City employees for Fiscal Year 2024/25 is 1.00 positions. This is the addition of a Police Officer in the Police Department. There are two positions being reclassified and detail is provided in the Public Works detail.

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Employee Benefits

Fiscal Year
2024/25

Defined Benefit Retirement Plan - The City participates in the California Public Employees' Retirement system (CalPERS) and provides the following benefit formulas, with the formula designation depending on the hire date and prior CalPERS service of the employee:

Miscellaneous Employees

- Classic Tier 1: 2.5% @ 55, highest single year, if hired before October 18, 2010
- Classic Tier 2: 2.0% @ 60, highest single year, if hired on or after October 18, 2010
- PEPPRA Tier 3: 2.0% @ 62, average 3-year final compensation, if hired on or after January 1, 2013

Safety

- PEPPRA 2.7% @ 57, average 3-year final compensation, all sworn personnel.

For employees that are currently active in CalPERS, the City does NOT participate in Social Security, except for the mandatory 1.45% payroll deduction for Medicare.

Health and Welfare – The City offers numerous plans including both HMO and PPO plans with the City currently providing up to \$1,935 per month for family coverage (will change to \$2,060 in December of 2024) or up to \$1,235 for employee only coverage to be used toward the premium for health insurance coverage.

If an employee has existing group coverage, they can receive \$400 as cash-in-lieu.

Dental and Vision coverage for employees and family is paid for by the City.

Medical Trust – Sworn employees receive a contribution of \$450 per month toward their Medical Trust with Peace Officers Research Association of California (PORAC).

All non-sworn employees receive a contribution of \$50 per pay period toward a retiree health savings plan.

Deferred Compensation – 457 and 401a plans available, including a City match of employee's contributions (up to 1% of base salary) for general staff.



Employee Benefits

Fiscal Year
2024/25

Holidays – 14 scheduled holidays

Vacation – Accrual of 80 hours per year initially and incrementally increasing up to 200 hours per year after 15 years of service (accrued with each pay period).

Management Leave – 96 hours per year (for salaried employees only)

Sick Leave – 96 hours per year (accrued with each pay period).

Life Insurance - If an employee's death occurs while covered under this plan, the employee's designated beneficiary will receive a benefit of \$100,000. The City of Oakley pays for this benefit premium. Additional life insurance benefit amounts (over \$100,000) are available, but premiums are paid for solely by the employee.

Long Term Disability –Insurance provides income protection in the event of a disability. The plan pays 2/3's of the employee's salary up to a maximum monthly benefit of \$6,667. This is a City paid benefit for all general staff.

Flexible Spending Accounts – Tax deferred options for dependent care, health care, and commuter expenses are offered.

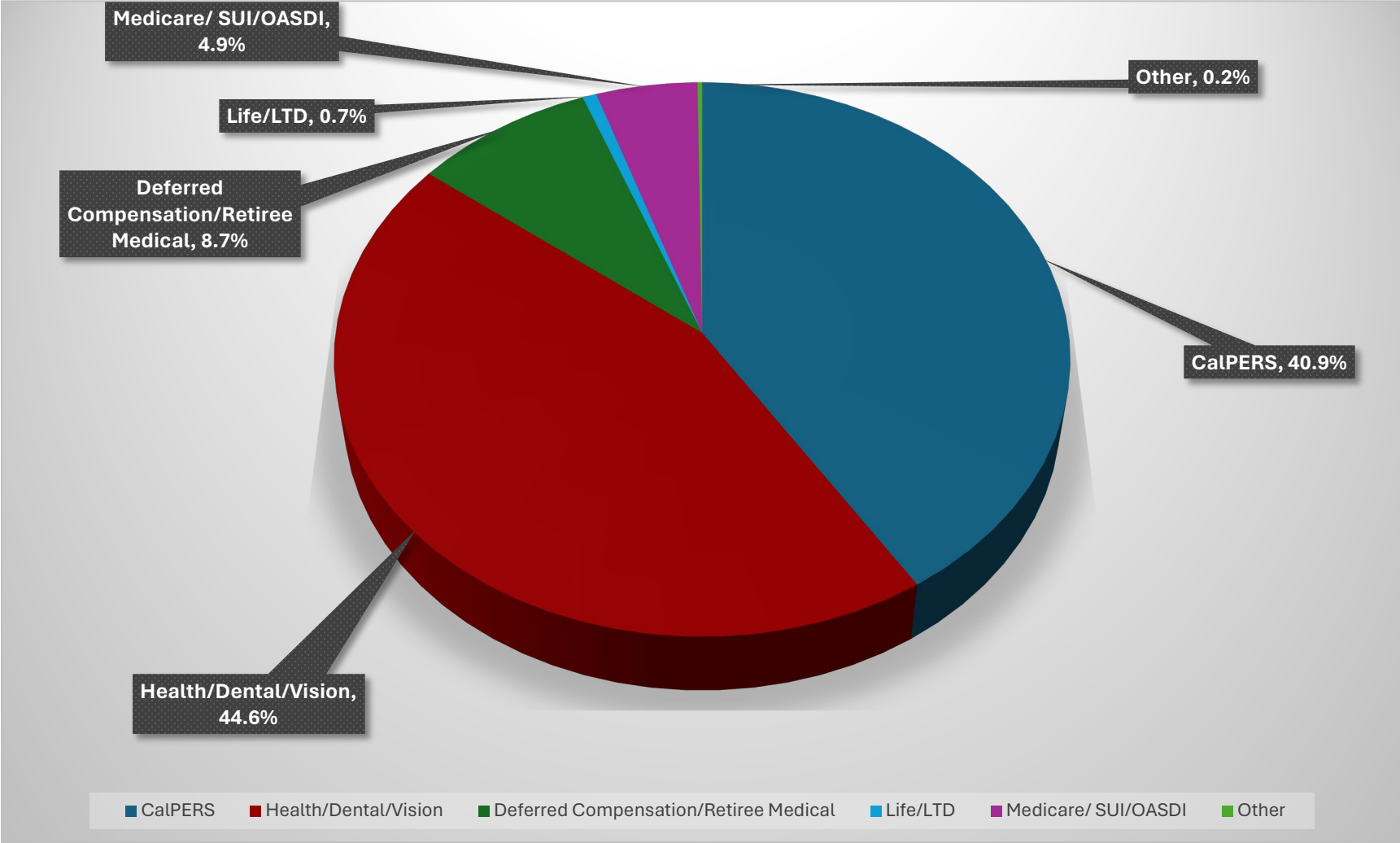
Wellness – Gym or physical fitness premiums for employee only can be reimbursed, up to \$35 per month.

Tuition Reimbursement – Employees have up to \$2,500 per fiscal year available to cover tuition and book costs to continue their education at an institution accredited by the Western Association of Schools and Colleges.



Employee Benefits

Fiscal Year
2024/25



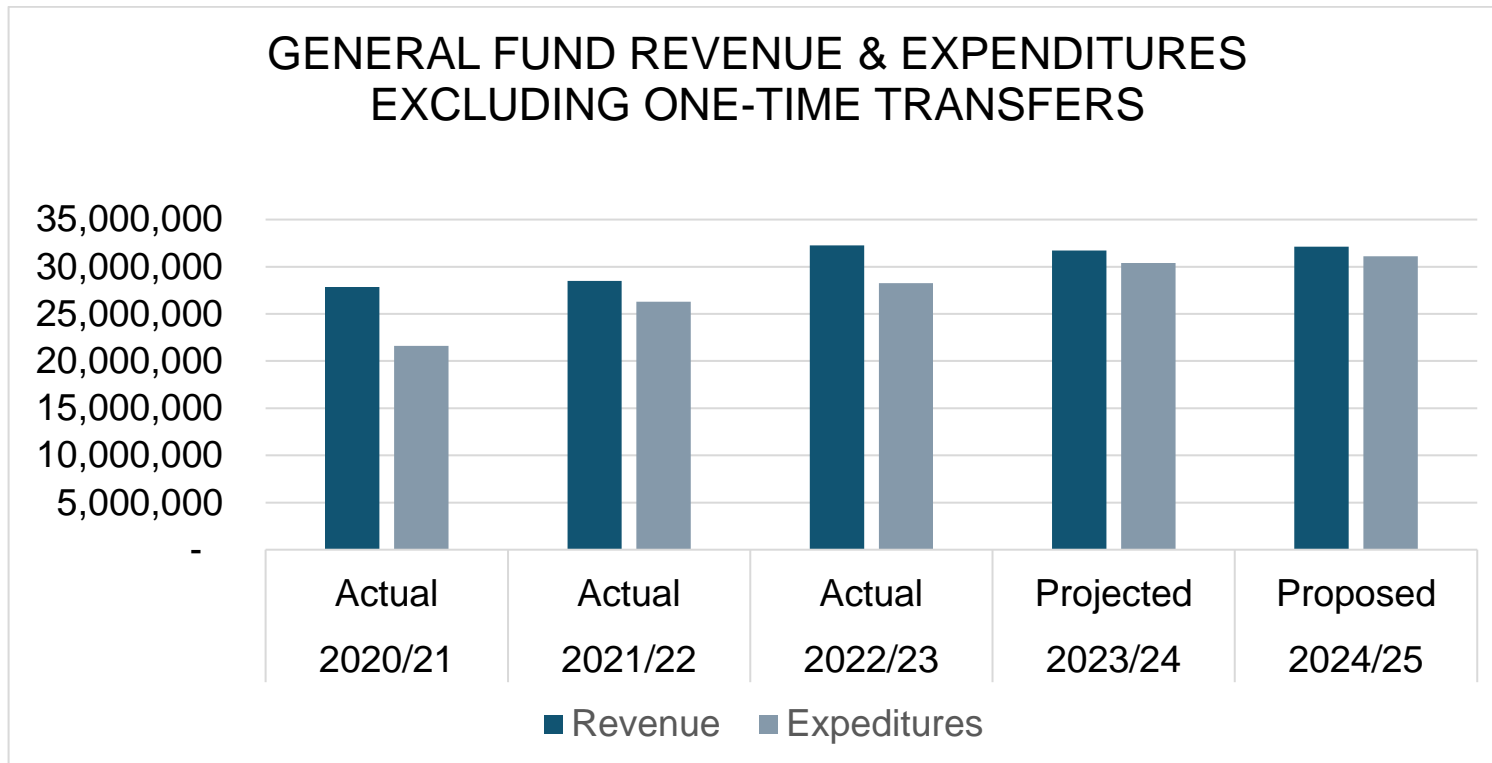
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General Fund Budget Overview

Fiscal Year
2024/25

The Proposed General Fund Operational Budget for Fiscal Year 2024/25 is balanced, with \$32,136,950 of expected revenues and \$31,115,547 of recurring expenditures. This includes on-going transfers to streets capital projects, lighting and landscape districts that can no longer support themselves and the storm water fund that state mandate costs are no longer in line with revenues received. This transfer totals \$2,288,200 and is allocated as follows: \$2,163,200 to streets, \$25,000 to lighting and landscaping districts and \$100,000 to the storm water fund. There is a proposed transfer of funds of \$4,000,000 from undesignated fund balance that is not considered recurring and therefore accounted for in one-time expenditures. Total proposed General Fund Expenditures, including one-time transfers to other funds is \$35,115,547 and is \$2,978,597 more than projected revenues intended to come from fund balance.





General Fund Budget Overview

Fiscal Year
2024/25

As depicted in the chart above, total General Fund revenues have tended to exceed expectations and exceed total expenditures from Fiscal Years 2020/21 through 2024/25. With substantial contributions into capital projects in Fiscal Year 2022/23, expenditures were expected to exceed revenues, with a planned use of fund balance. As revenues continued to exceed expectations, you can see this was not the case. For Fiscal Year 2024/25, there is another planned use of fund balance for the General Fund in the amount of \$4,000,000 allocated to the Library project. As this is a one-time expenditure, it is not included in the chart above.



General Fund Proposed Budget

Fiscal Year
2024/25

	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
REVENUES					
Property Tax	\$ 7,683,831	\$ 8,270,514	\$ 9,760,239	\$ 10,097,027	\$ 10,515,000
Sales Tax	2,485,023	3,245,824	3,259,906	2,953,000	3,050,000
Franchise Tax	2,043,872	2,285,074	2,543,591	2,633,000	2,688,634
Other Taxes	687,601	935,807	588,389	576,000	521,000
Total Taxes	12,900,327	14,737,219	16,152,125	16,259,027	16,774,634
Interfund Charges For Services	8,350,135	9,544,106	11,024,124	11,333,442	12,365,142
Developer Fees	5,122,395	3,706,657	2,700,779	1,633,700	1,549,200
Intergovernmental Revenues	76,579	179,378	347,344	322,481	330,384
Business Licenses	190,154	189,699	100,566	180,000	125,000
Other Revenue	1,027,235	808,930	1,046,685	1,431,181	592,590
Other Financing Sources	175,557	(683,526)	876,671	550,000	400,000
Total Revenue	27,842,383	28,482,464	32,248,293	31,709,831	32,136,950
EXPENDITURES					
Animal Control	273,295	288,310	341,873	405,696	491,325
City Council	62,620	138,174	69,440	73,795	98,537
City Clerk	375,251	379,030	519,757	556,122	513,657
City Attorney	314,944	358,280	370,432	457,605	460,521
City Manager	740,813	803,591	648,218	936,796	1,007,656
Finance	807,783	800,900	921,681	988,993	1,130,932
Human Resources	216,320	419,763	240,497	255,583	215,214
Facilities Maintenance	111,208	272,176	512,539	774,240	845,818
Information Technology	297,023	485,445	557,814	327,231	-
Non-Departmental	568,754	(578,262)	(636,976)	(254,000)	100
Economic Development	186,705	196,444	242,122	289,861	292,475
Building	874,228	972,329	883,468	877,361	1,086,131
Planning	686,134	655,757	806,212	1,044,277	863,258
Code Enforcement	251,469	238,594	305,904	408,191	663,922
Police	9,751,044	10,590,530	11,967,380	14,915,279	15,309,796
Public Works	2,721,894	3,671,456	4,655,690	4,540,211	4,253,299
Recreation	590,125	719,116	912,609	1,108,212	1,244,067
Land Purchases	174,422	-	-	-	-
Transfers Out	2,434,800	5,621,000	9,577,974	2,285,731	6,288,200
Total Expenditures	21,438,831	26,032,634	32,896,633	29,991,183	34,764,908
Net Revenue (Expenditures)	6,403,553	2,449,831	(648,339)	1,718,648	(2,627,958)
Emergency Reserve*	4,287,766	8,894,792	7,820,955	9,133,164	9,334,634
Unassigned Fund Balance*	8,340,415	1,238,842	8,447,849	7,376,060	4,196,092

Fiscal Year 2023/24 & 2024/25 are based on estimates from the 10 year plan.

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General Fund Revenue Analysis

Fiscal Year
2024/25

General Fund revenues for Fiscal Year 2023/24 are projected to be just over \$500,000 or 1.7% lower than actual revenue for Fiscal Year 2022/23. This decrease is largely due to the decline in building revenue affecting interfund charges for services and developer fees as well as an anticipated decrease in sales tax as the slowing economy has taken longer to recover. It is important to note this amount would have been even lower had there not been a sale of property bringing in revenue of just under \$1 million that was not in the original budget.

Fiscal Year 2024/25 revenues are projected to be \$32.1 million, which is about \$427,000 or 1.3% higher than total projected Fiscal Year 2023/24 revenues. This increase is primarily due to the anticipated recovery of development and building as well as a slight increase in property tax and sales tax. As interest rates remain high, we are still uncertain about development and the recovery of the economy, therefore we have remained fairly conservative, estimating many revenues to remain flat or estimating a slight decrease to be more in line with historical actuals.

Despite the uncertainties in the economy, our General Fund remains strong and continues to see larger increases than those surrounding us in property taxes. We are also receiving significant increases in our Police Service Assessment Revenue. While this revenue is not recorded in the general fund, it does offset our police service expenditures through our interfund charges revenue. Lastly, we have experienced significant revenue growth in investment interest. We utilize investments through pooled programs, some short-term and others more long-term, in order to earn interest on our money. In Fiscal Year 2023/24 interest has been as high at 5% which is a significant increase from the last three to five years. While we kept our budget conservative, unsure of what will happen in the economy, it still provides revenue we have not seen in the past.

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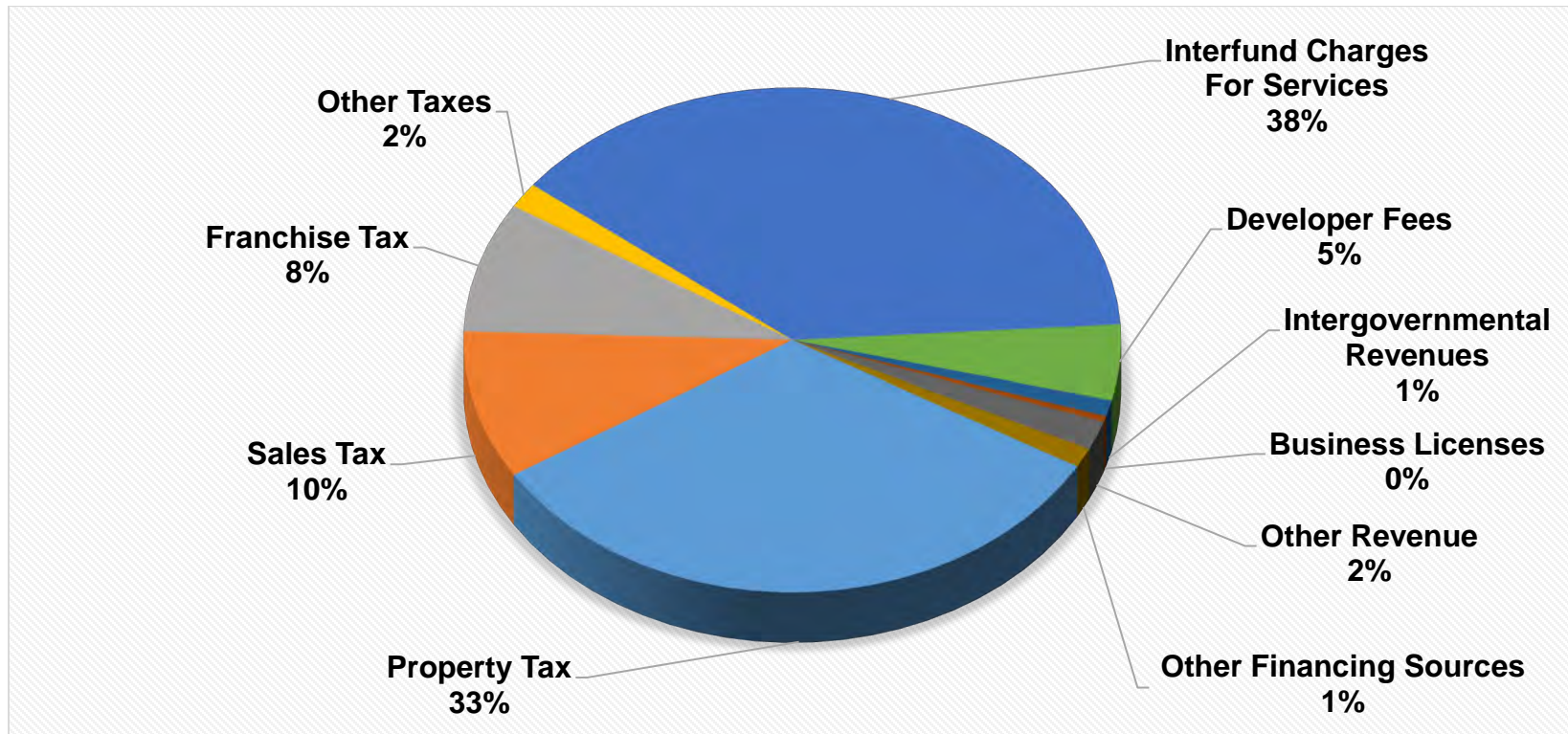


General Fund Major Revenue Sources

Fiscal Year
2024/25

As can be seen in the graph below, the City’s largest projected General Fund Revenue for Fiscal Year 2024/25 are Interfund Charges and Property Taxes. These two revenue sources are projected to bring in 71% of General Fund Revenue. Combined, Sales Tax and Franchise Fees make up another 18%, Developer Fees are 5% and Other Revenues and Taxes make up the remaining 6% of the General Fund revenue projections. Each of these revenues is discussed in further detail, on the following pages.

Proposed General Fund Revenue Fiscal Year 2024/25

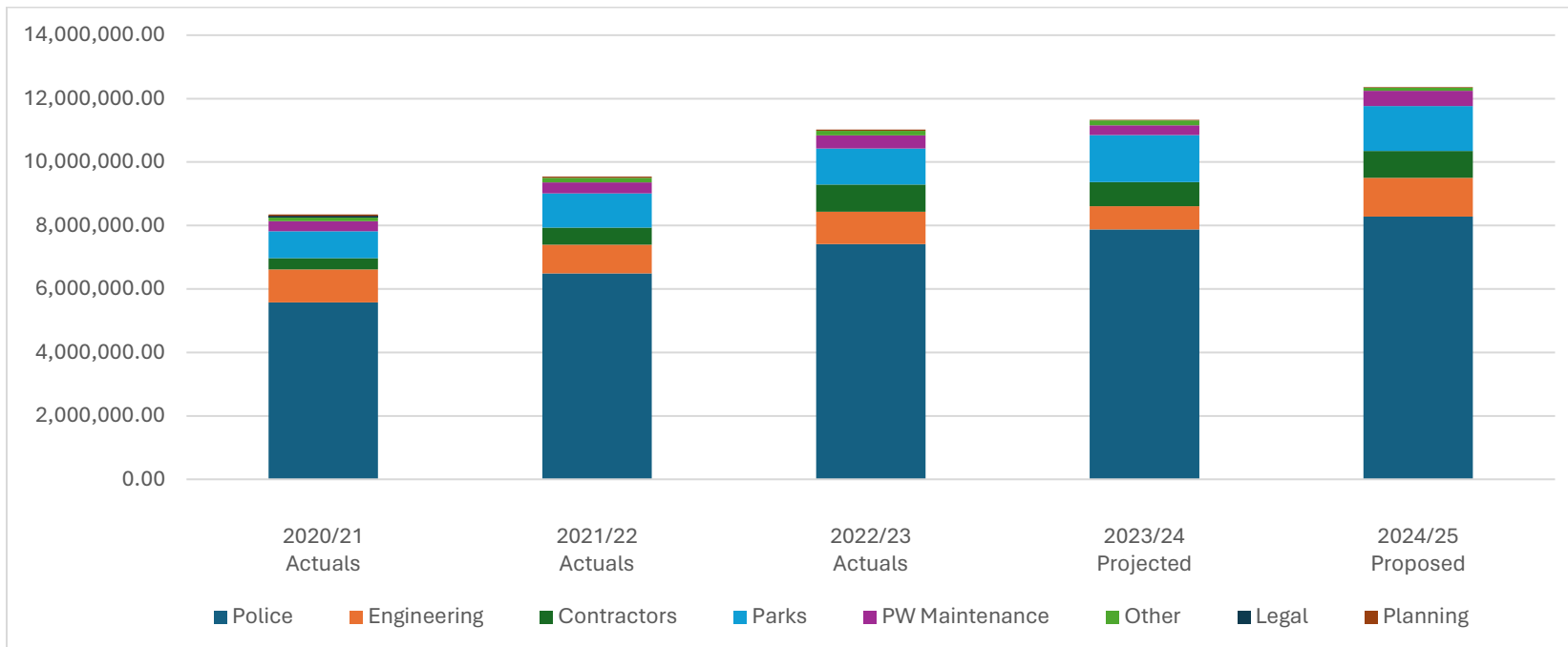




Interfund Charges for Service

Fiscal Year
2024/25

Interfund Charges for Services is the largest revenue source for the City of Oakley. 38% of total Fiscal Year 2024/25 General Fund proposed revenues are made up of these cost recoveries for activities funded by impact fees, developer application fees, special taxes, assessments and other special purpose revenues. For Fiscal Year 2024/25, estimated Interfund Charges total approximately \$8.2 million for Police Services, \$1.2 million for Engineering Services, \$1.4 million for Parks Maintenance Services, \$476,000 for Public Works Maintenance, \$850,000 for Contractors, and \$122,932 in total for Legal, Planning and Other Services, combined. Total Interfund Charges are projected to increase just over \$1 million or 9% in Fiscal Year 2024/25, up to \$12.3 million, compared to an estimated \$11.4 in Fiscal Year 2023/24. This increase is largely due to an increase in Police Services as well as Engineering as building and development is expected to begin recovering in the fiscal year.

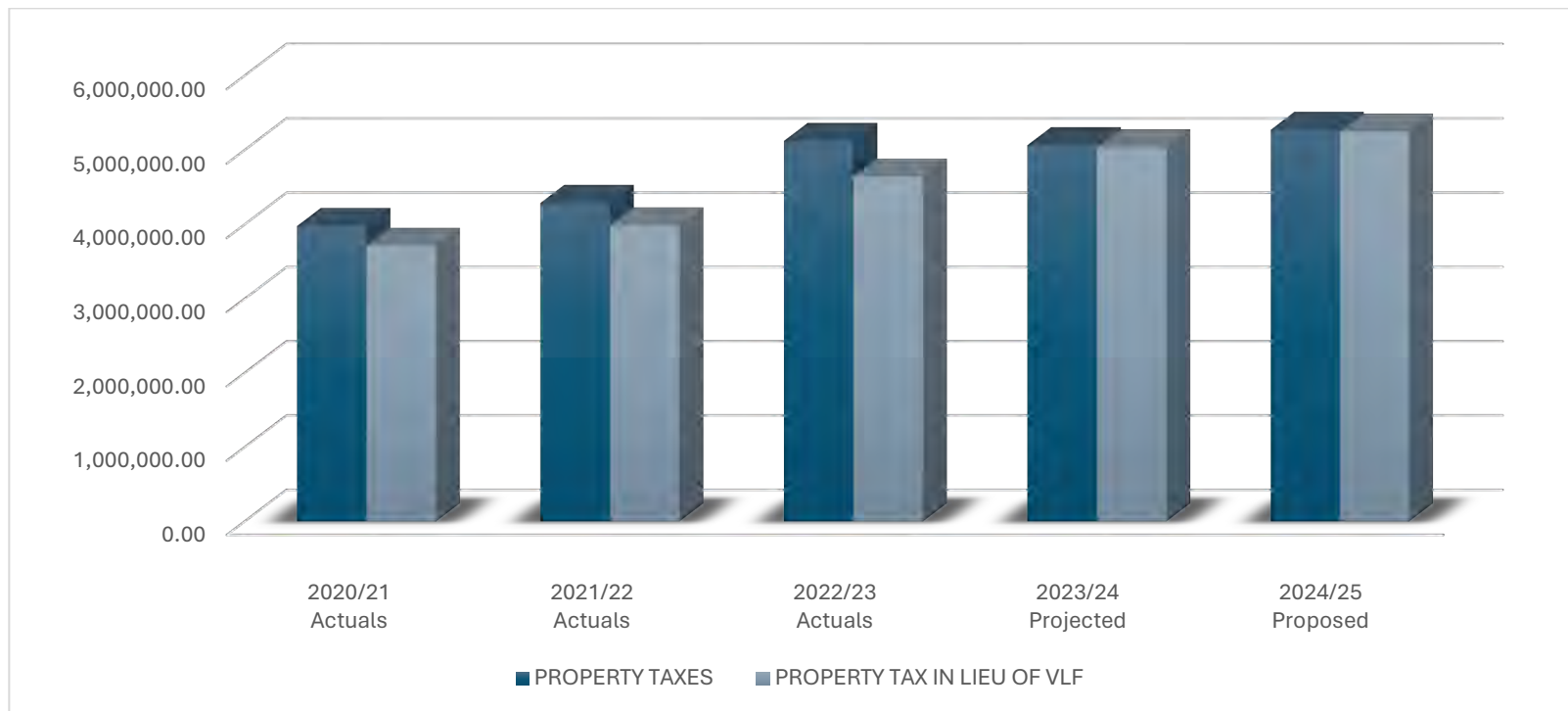




Property Taxes

Fiscal Year
2024/25

The City receives two significant types of property taxes: The City’s share of the 1% Property Taxes collected by the County; and the Property Tax In Lieu Of Vehicle License Fees. Both are driven primarily by changes in assessed values. Estimates for Fiscal Year 2024/25 have an anticipated increase of 4% in the city-wide assessed values. The budget includes projected 1% Property Taxes of \$5,270,000, which also includes the residual property taxes from the former redevelopment agency and Property Taxes In Lieu Of Vehicle License Fees of \$5,245,000. City staff considers a 4% increase to be a conservative projection, as our property tax auditors have estimated a 4.5%-5.5% increase on current properties only. Anticipated new property taxes will increase these estimates further. The City utilizes the services of HdL Companies for our Sales Tax projections and audits.

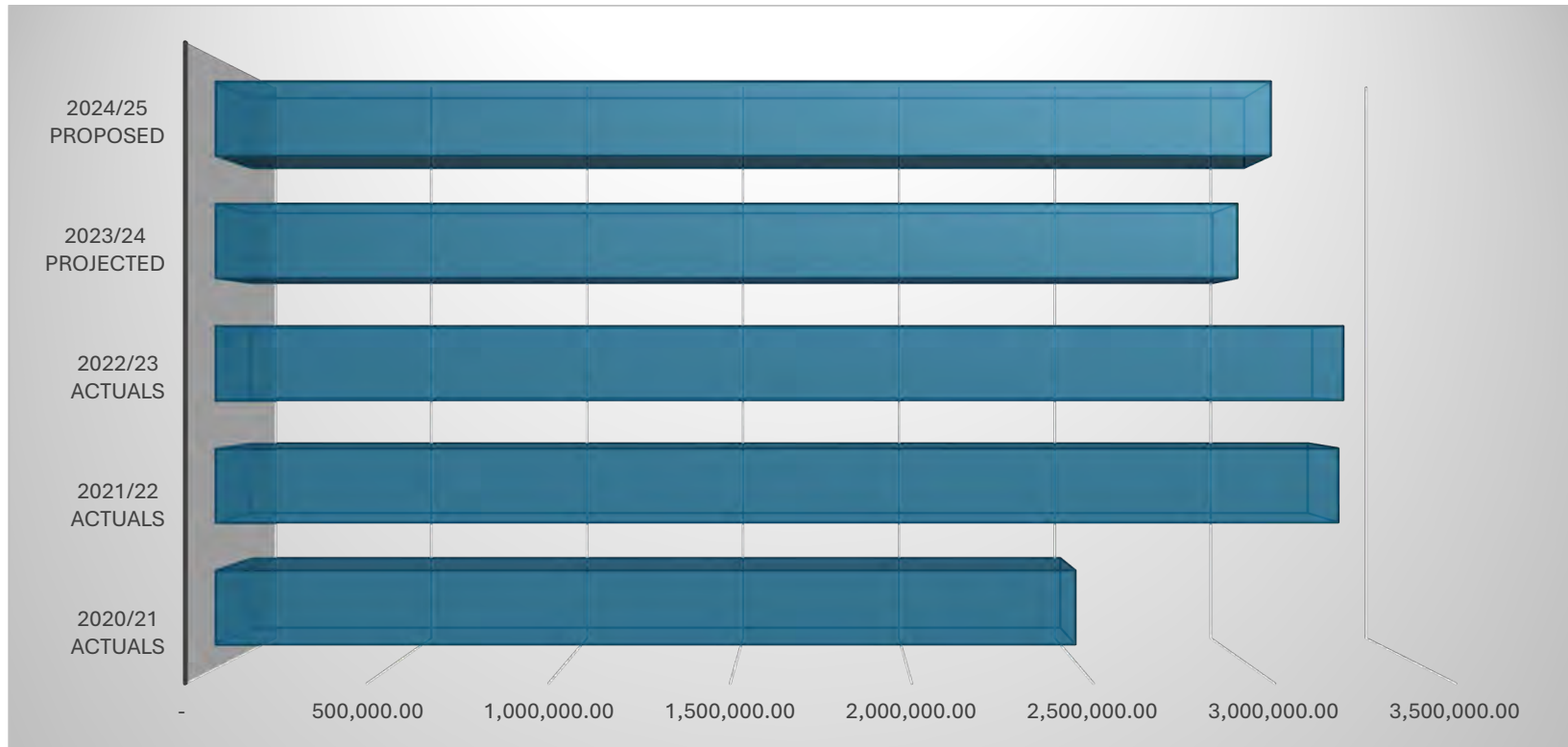




Sales Tax

Fiscal Year
2024/25

The City receives a share of sales taxes when the point of sale is located in the City. While the City does not yet have a large commercial base, business activity is expected to grow over time and these revenues will increase. For fiscal year 2024/25, the estimated Sales Tax revenues are \$3,050,000, which is slightly higher than that projected for 2023/24 of \$2,953,000 but still lower than revenues received in the two years prior. The City utilizes the services of HdL Companies for our Sales Tax projections and audits.

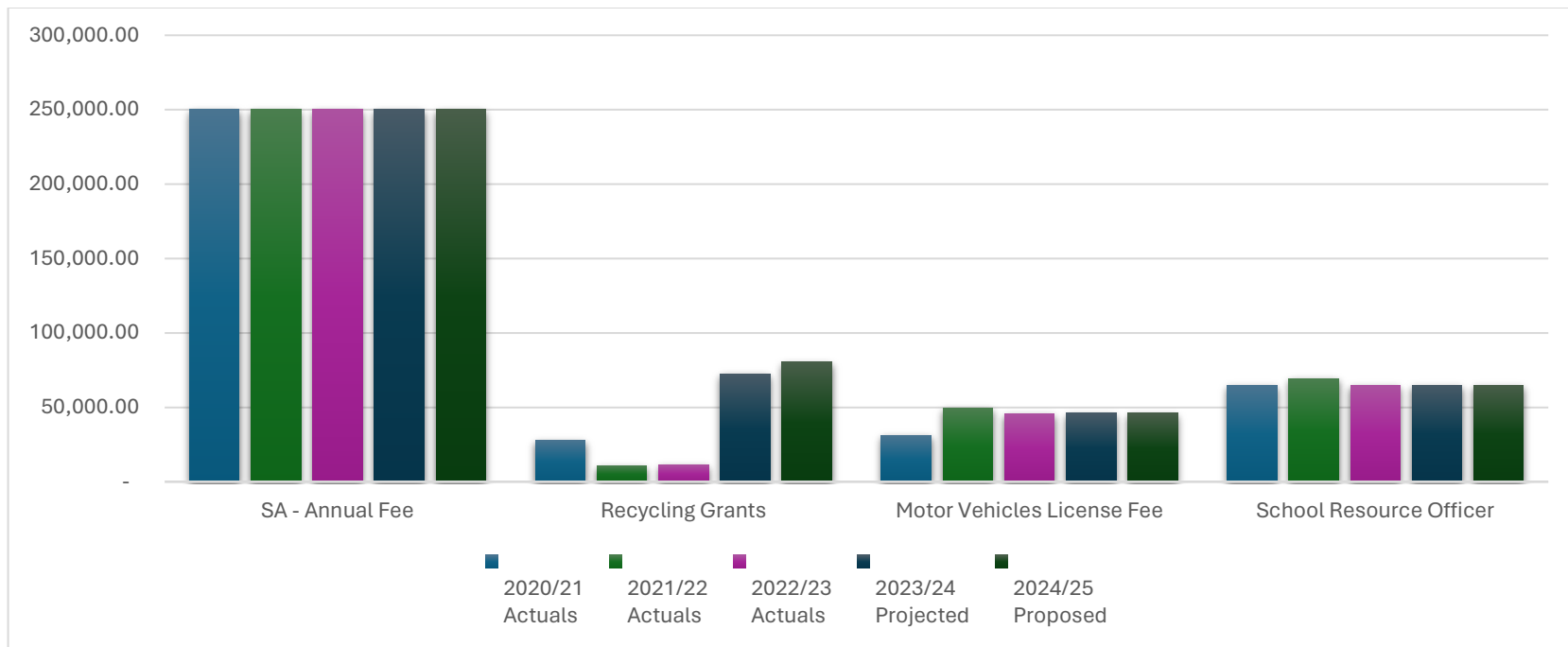




Intergovernmental Revenue

Fiscal Year
2024/25

The City receives revenue from various other governmental agencies in the form of grants, motor vehicle tax, school resource officer reimbursements, recycling grants and administrative charges. Total projected Intergovernmental Revenues for Fiscal Year 2024/25 are \$441,384, which is only about \$8,000 more than is estimated for Fiscal Year 2023/24.

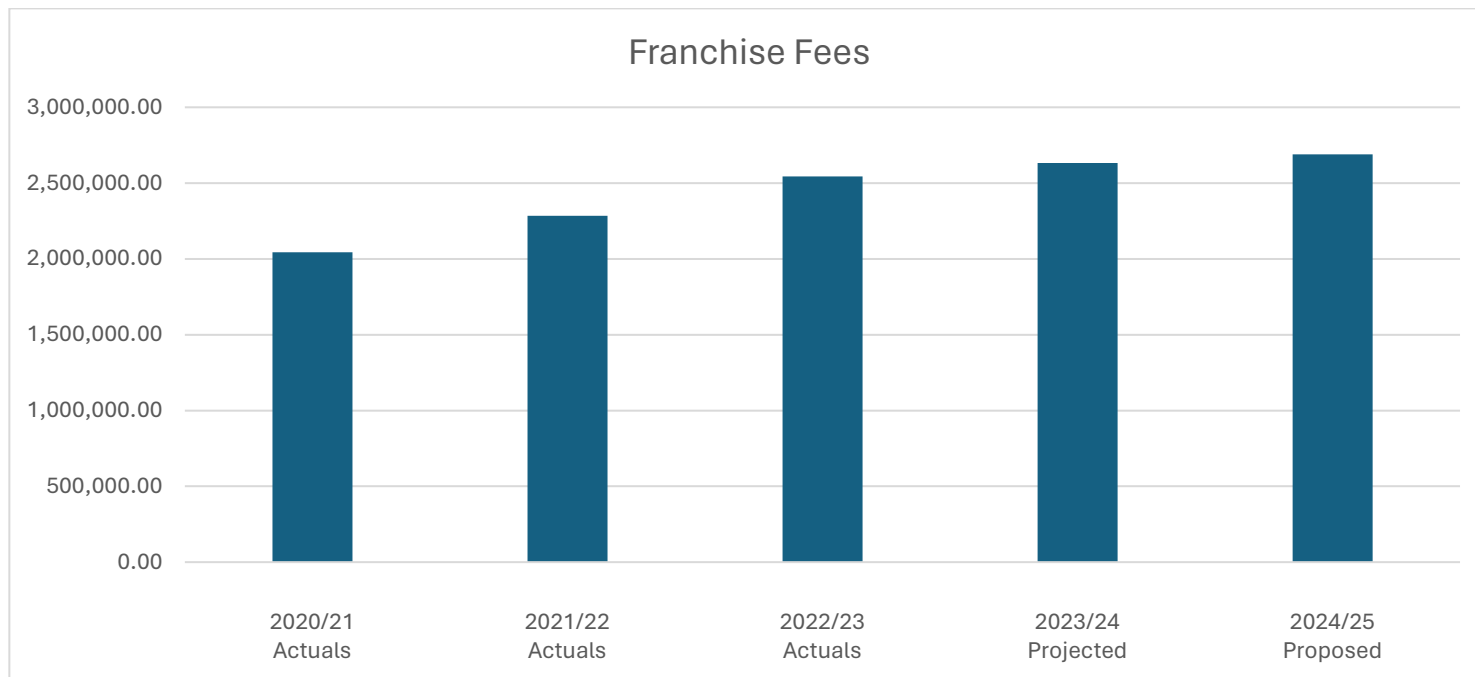




Franchise Fee

Fiscal Year
2024/25

The City collects Utility Franchise Fees related to pipelines, electricity, cable, and garbage. Total budgeted Franchise Fees for Fiscal Year 2024/25 are \$2,688,634, with \$25,000 from pipelines, \$475,000 from electricity, \$508,634 from cable, and \$1,680,000 from Garbage Franchise Fees. Mt. Diablo Resource Recovery (MDRR) submitted the request for a large rate increase in Garbage Franchise Fees in fiscal year 2023/24, which was approved by the City Council in March of 2022 and was necessitated by Senate Bill (SB) 1383, Short-lived Climate Pollutants Reduction, as enacted in 2017. SB 1383 established targets to reduce the statewide disposal of organics by 75% by 2025 and is the most significant waste reduction mandate adopted in California in the last thirty years. It requires that each jurisdiction redefine and develop methods for managing, tracking, regulating, procuring organics, and more.

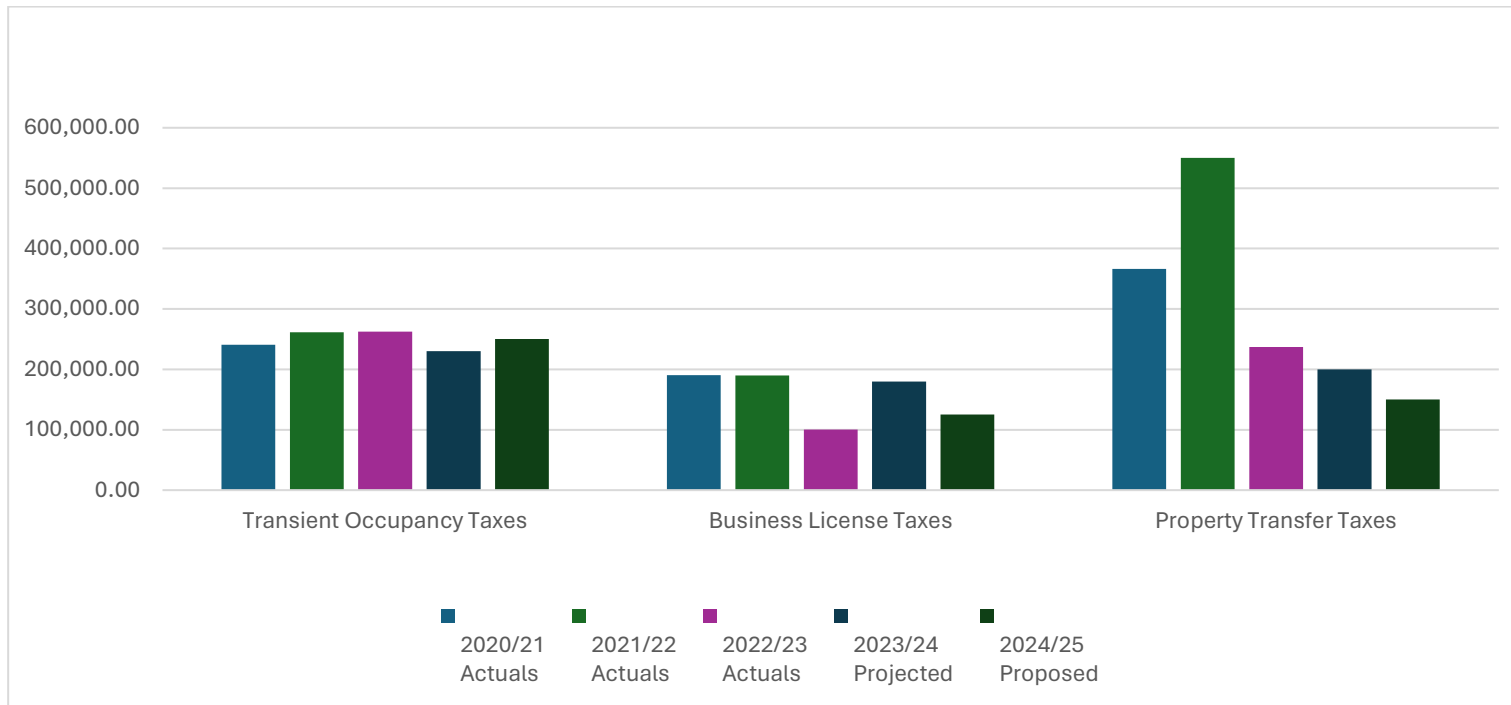




Other Taxes

Fiscal Year
2024/25

In addition to the above-mentioned Taxes, the City collects a Transient Occupancy (Hotel) Tax, Property Transfer Taxes, and Business License Taxes, which are all grouped into the category of “Other Taxes”. For Fiscal Year 2024/25, total Other Taxes are estimated to be approximately \$525,000, which is a reduction of 85,000 compared to fiscal year 2023/24. This reduction is to account for the decrease in property transfer taxes as well as Business Licenses. Business license revenue escalated in 2020 and the years following the pandemic but has had a steady decline in the past few years and is not expected to reach the projected 2023/24 estimates.

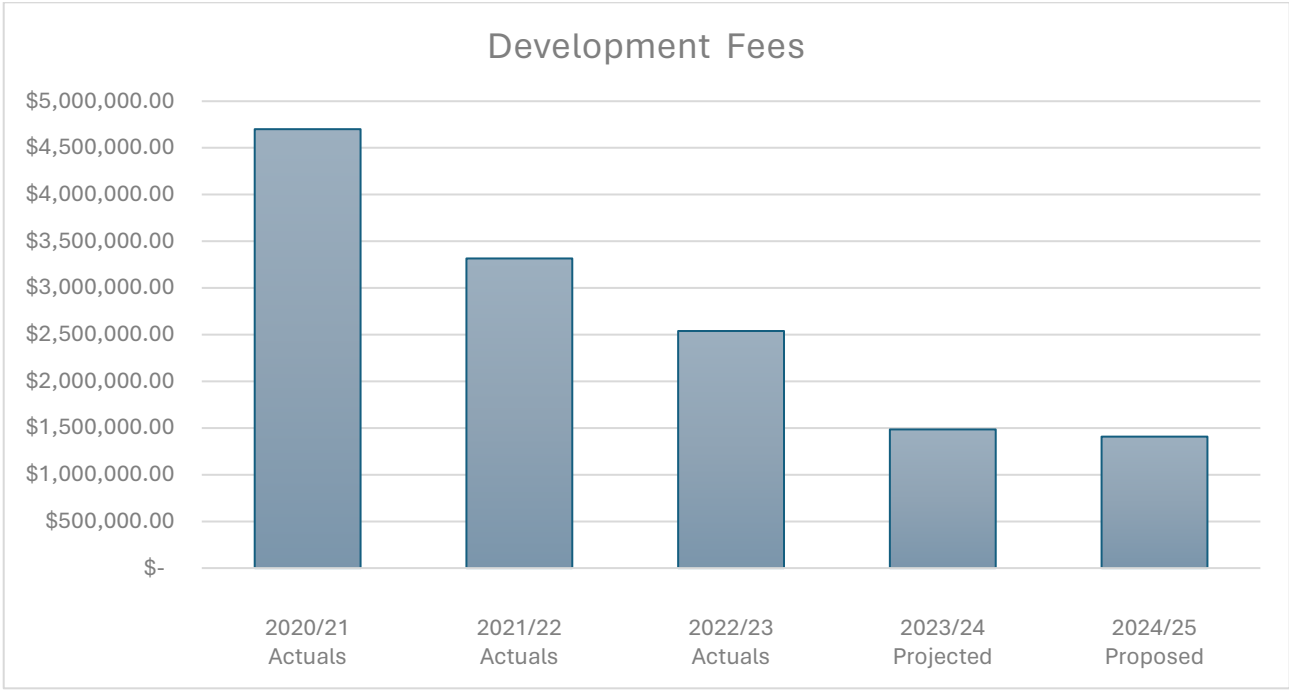




Development Fees

Fiscal Year
2024/25

Development Fees consist primarily of building permits, plan review, and administrative fees. Fiscal Year 2020-2021 was an exceptional year, with total actual Development Fees of \$4,701,000, up 128% from the prior year. This large increase was due to record home sales resulting from record low interest rates and people moving from big cities to more rural communities. With higher-than-normal interest rates in more recent years development has slowed considerably. Estimated Development Fees for Fiscal Year 2024/25 total \$1,407,900 which is a slight decrease from the prior year. The Fiscal Year 2024/25 Budget projections for Development Fees are based on the addition of approximately 180 single-family housing units.

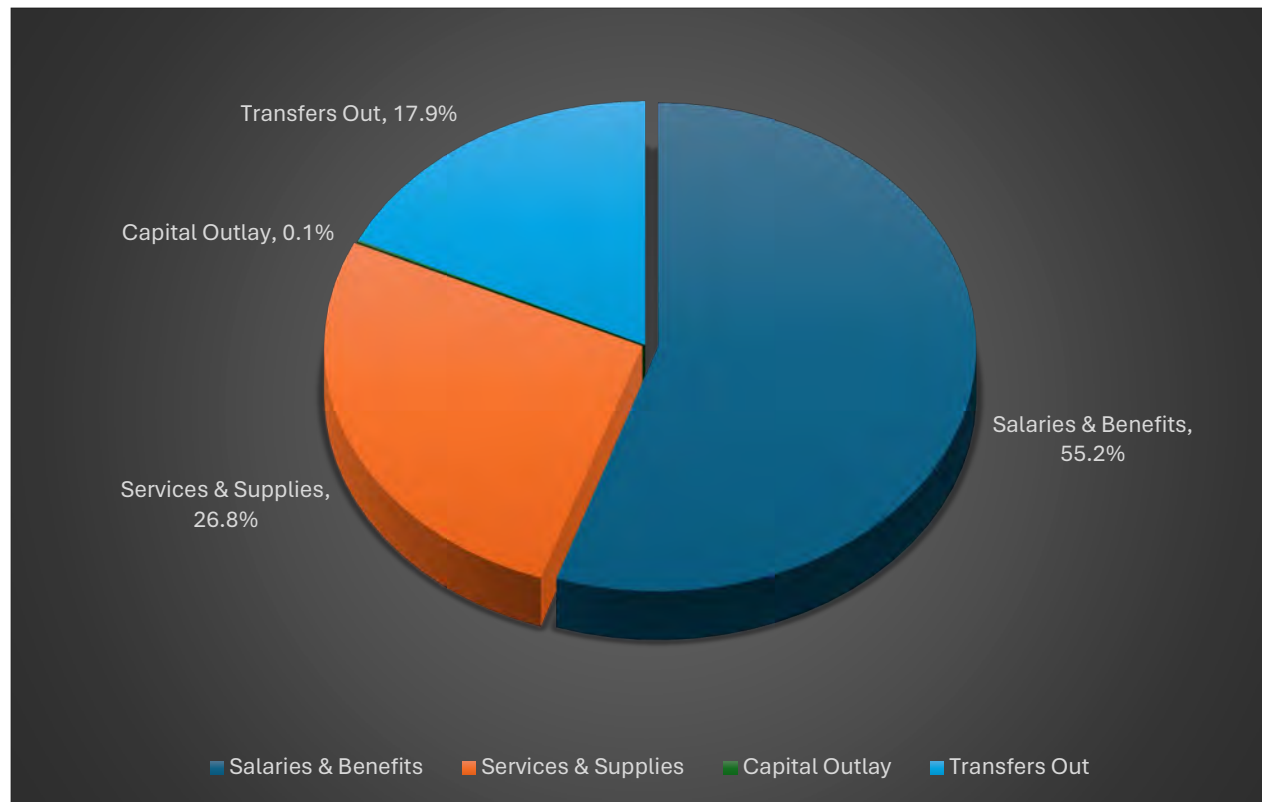




General Fund Expenditures

Fiscal Year
2024/25

As can be seen in the table below, total General Fund expenditures for Fiscal Year 2024/25 amount to \$35,115,547 which includes \$6,288,000 of Transfers Out. As mentioned throughout this budget, \$4,000,000 of the Transfers Out is a one-time transfer to the Library project while the other \$2.2 million is considered to be recurring transfers out.





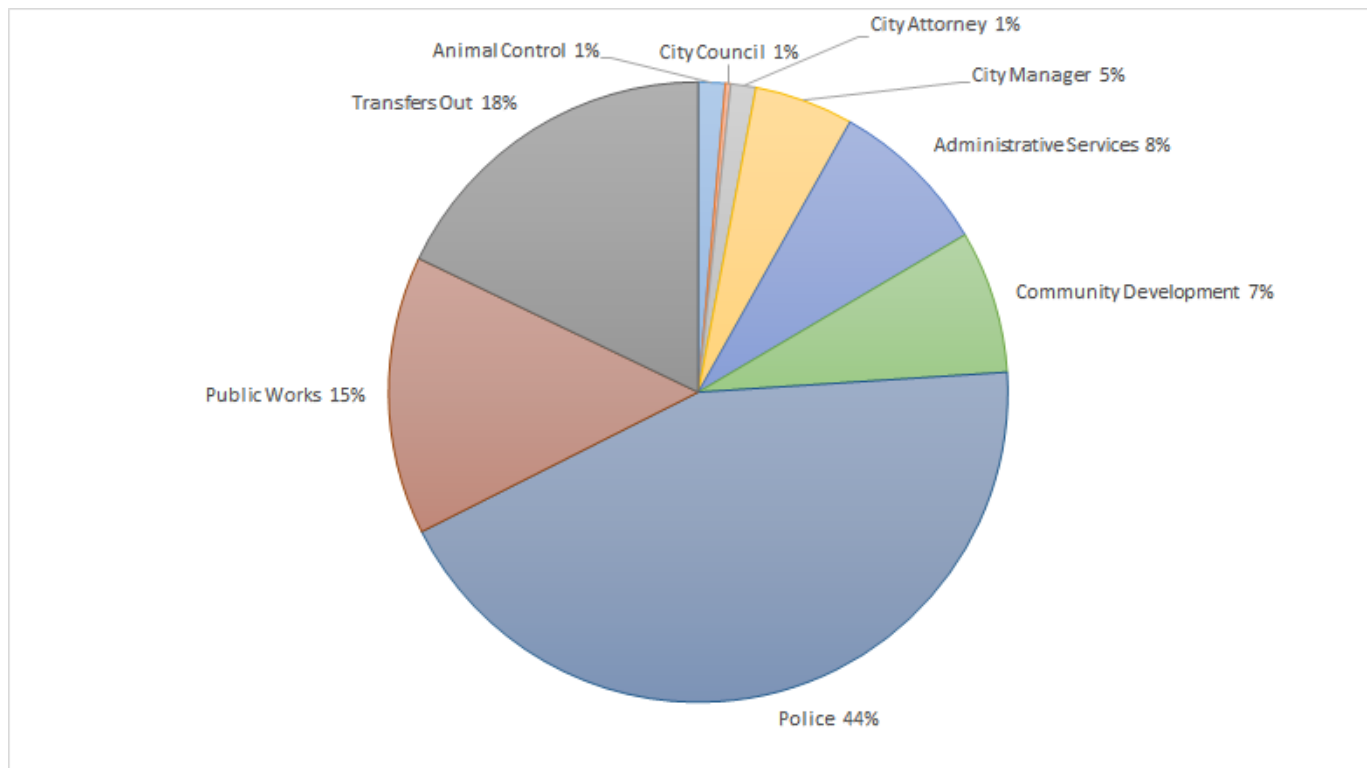
General Fund Expenditures

Fiscal Year
2024/25

Salaries and Benefits remain consistent with prior year budgets and account for 55.2% and Services and Supplies account for 26.8% of General Fund Budget expenditures.

As depicted in the chart below, the Police Department Budget makes up 44% and Public Works makes up about 15.0% of the General Fund Budget. Transfers Out make up 18% of Proposed General Fund Expenditure. Each of the remaining departmental budgets is under 8% of the budget by comparison.

Expenditure detail by department can be seen on the department detail pages.





General Fund Expenditures

Fiscal Year
2024/25

Department	Salaries & Benefits	Services & Supplies	Capital Outlay	Transfers Out	Total
Animal Control		491,325			491,325
City Council	43,134	55,403			98,537
City Clerk	395,246	118,411			513,657
City Attorney	34,792	425,729	-		460,521
City Manager	685,802	321,854			1,007,656
Finance	777,301	352,131	1,500		1,130,932
Human Resources	366,740	197,114	2,000		565,854
Building Maintenance	358,919	486,899			845,818
Information Technology*					-
Non Departmental	1,013,922	(1,013,922)		-	-
Economic Development	163,795	128,680			292,475
Building Permit	773,554	312,577			1,086,131
Code Enforcement	515,967	147,955			663,922
Police	10,654,842	4,646,954	8,000		15,309,796
Planning	474,537	388,821			863,358
Engineering	1,132,877	1,172,549	9,500		2,314,926
Public Works Maintenance	326,356	314,425	16,500		657,281
Recreation	671,325	572,742			1,244,067
Parks	982,912	291,680	6,500		1,281,092
Transfers Out				6,288,200	6,288,200
Total	19,372,020	9,411,327	44,000	6,288,200	35,115,547
	55.2%	26.8%	0.1%	17.9%	100.0%

* all expenditures have been moved to an internal service fund in FY 2024/25

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City Council Department Detail

Fiscal Year
2024/25

The Council is the legislative body of the City, in essence the City's "Board of Directors." The Council establishes the City's laws and policies and provides direction to the City Manager to implement them.

Department Divisions

City Council – The Council is the legislative body of the City, in essence the City's "Board of Directors." The Council establishes the City's laws and policies and provides directions to the City Manager to implement them.

Department Costs and Revenue

The City Council's costs are funded entirely by the General Fund.

Proposed Department and Personnel Changes

Effective in December of 2024 Council pay will increase to an \$800 per month stipend.



City Council Department Detail

Fiscal Year
2024/25

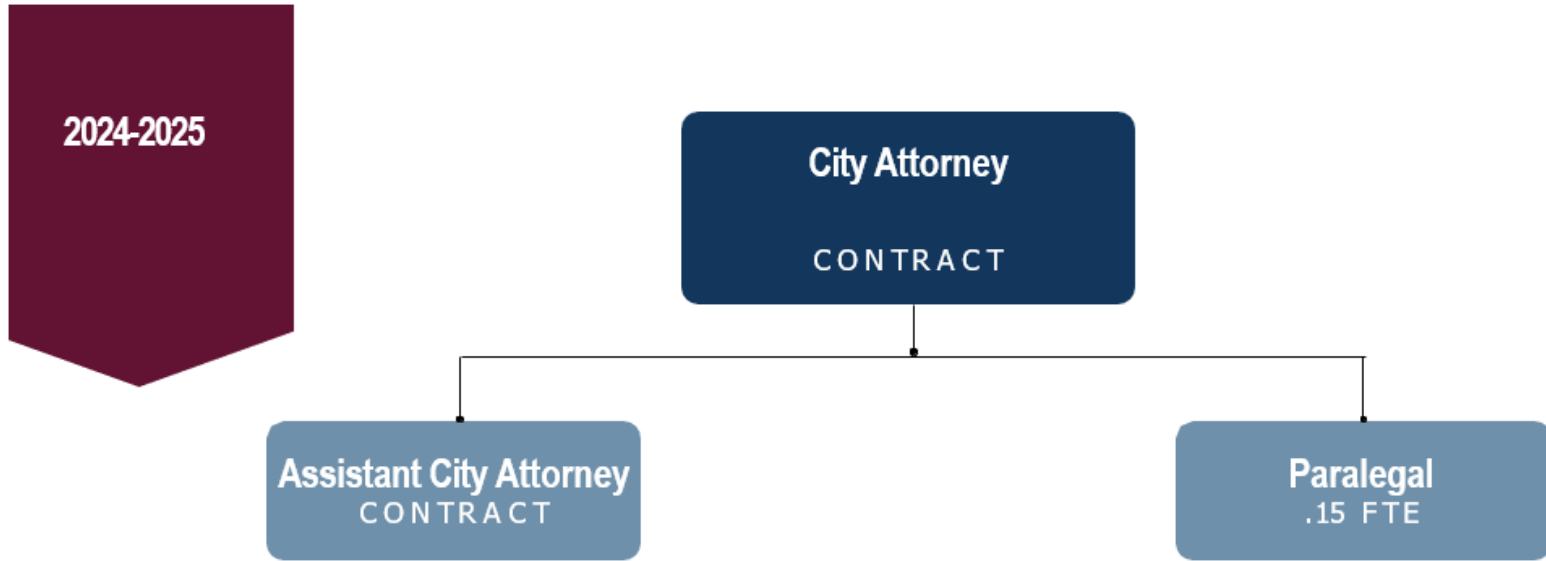
City Council	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 30,637	\$ 30,400	\$ 30,197	\$ 29,795	\$ 43,134
Services	31,064	97,623	38,506	41,500	53,403
Supplies	919	483	736	2,500	2,000
Capital Outlay					
Total City Council	\$ 62,620	\$ 128,506	\$ 69,440	\$ 73,795	\$ 98,537

Total City Council	\$ 62,620	\$ 128,506	\$ 69,440	\$ 73,795	\$ 98,537
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City Attorney Department Organizational Chart

Fiscal Year
2024/25



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City Attorney Department Detail

Fiscal Year
2024/25

The City Attorney works closely with the City Manager and his staff to carry out the Council's goals. The City Attorney directs and manages the work of the City Attorney's Office. The City Attorney's Office provides legal services, advice, and representation to the Mayor, City Council, City Manager, and City departments.

Department Divisions

City Attorney – The City Attorney's Office represents the City's interest in lawsuits filed against or on behalf of the City, its officers, employees, and agencies in administrative venues, before boards and commissions, and in the state and federal court system. The City Attorney's Office assists in the investigations of claims for damages filed against the City and defends the City's interests when necessary. The City Attorney's Office similarly provides legal advice in the areas of land use, personnel, elections, conflicts of interest, and economic development, among others. Services include drafting and reviewing contracts, ordinances, resolutions, and other documents, as well as legal research. The City Attorney also provides counsel to and attends meetings of the City Council, and special committees (as required).

Department Costs and Revenue

The City Attorney's costs shown in the General Fund are part of the City Administration. A portion of the department costs are expected to be recovered through inter-fund charges to development services and redevelopment-related funds.

Proposed Department and Personnel Changes

There are no proposed changes for Fiscal Year 2024/2025.



City Attorney Department Detail

Fiscal Year
2024/25

City Attorney	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 64,695	\$ 66,621	\$ 34,416	\$ 35,696	\$ 34,792
Services	250,248	291,659	336,016	421,909	425,729
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total City Attorney	\$ 314,943	\$ 358,280	\$ 370,432	\$ 457,605	\$ 460,521

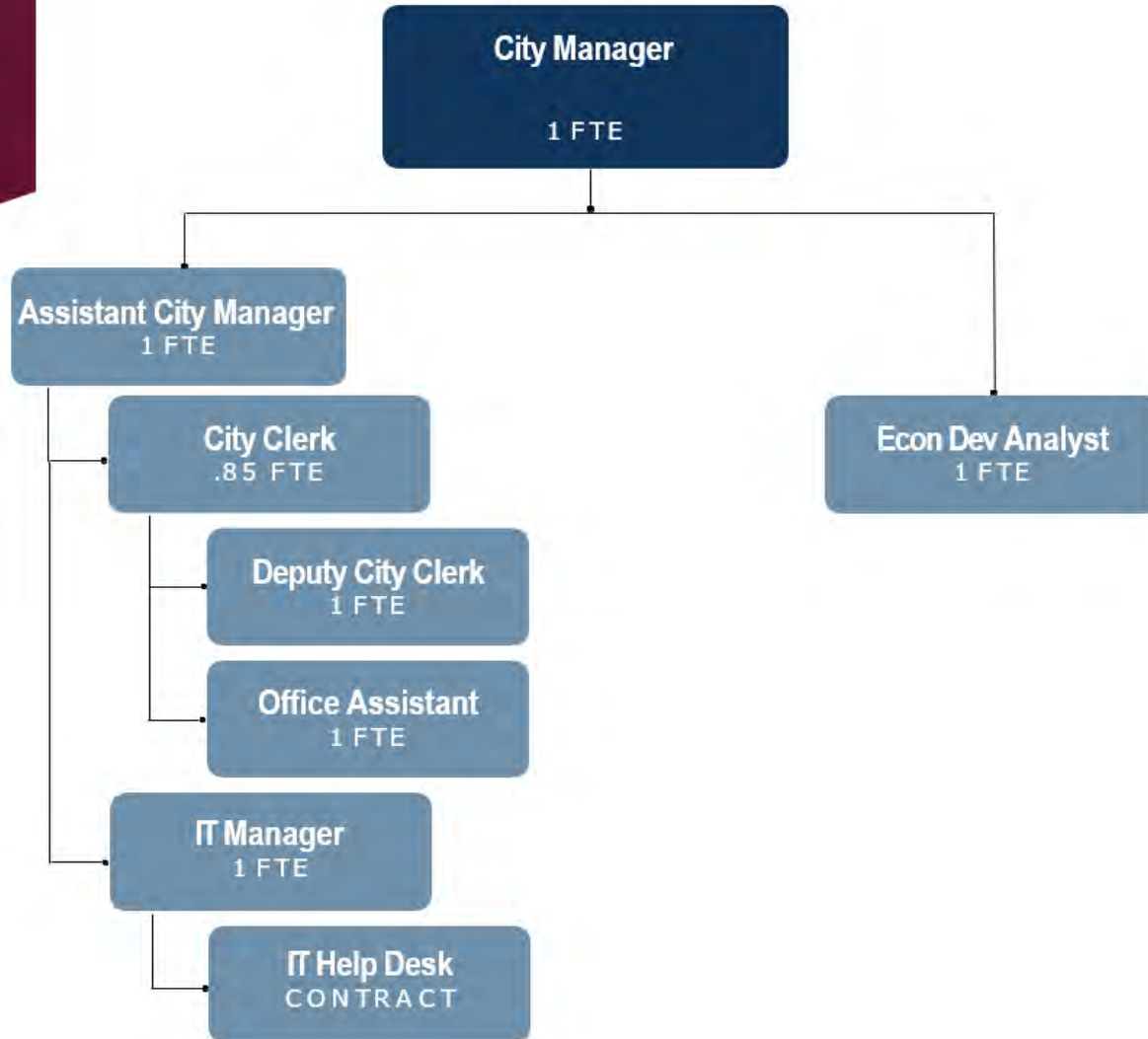
Total City Attorney	\$ 314,943	\$ 358,280	\$ 370,432	\$ 457,605	\$ 460,521
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City Manager Department Organizational Chart

Fiscal Year
2024/25

2024-2025



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City Manager Department Detail

Fiscal Year
2024/25

Under the policy direction of the City Council, and through the implementation of the Council’s policies and legislative actions, the City Manager is responsible for ensuring that the City Council is provided with information and recommendations to effectively evaluate and establish policies. The City Manager’s Office also provides administrative support to the City Council in their legislative role within the organization and its activities with other agencies and organizations.

The City Manager’s Office administers community outreach and engagement activities and provides public information support to all City departments and programs under the direction of the Assistant City Manager. Community Outreach aims to increase residents’ awareness of the City’s ongoing efforts to make Oakley a desirable place to live by communicating with residents and business owners via multiple communication channels that include capitalizing on the City’s own communications tools, promoting the City’s efforts through press releases to local print media, and face to face through public information workshops and at events.

Department Divisions

City Manager – The City Manager’s Office is responsible for the administration and oversight of all municipal operations, including Successor Agency activities and excluding City Attorney services. Programs, services, and activities include: coordinating organizational programs, developing and general managing of operating and capital budgets, conducting fiscal planning, selecting personnel, managing the Information Technology Manager and contracted Information Technology services (hardware, software, and technology infrastructure that supports the City’s operations), disseminating public information, emergency management, encouraging civic engagement and community participation, implementing key initiatives, providing oversight of the City’s Strategic Plan 2022-2027 (SP 27+), and facilitating the implementation of the City’s short and long-term economic development strategies.

City Clerk – The City Clerk’s Office coordinates the distribution of meeting packets for the City Council, the City Council Acting as the Successor Agency to the Redevelopment Agency and Public Financing Authority, records the proceedings of those meetings and processes approved documents such as resolutions, ordinances, minutes and contracts; maintains the City Seal; coordinates municipal elections; advertises and coordinates City Council appointments; maintains and protects the official records of the City; coordinates the records management program; maintains the Municipal Code; administers



City Manager Department Detail

Fiscal Year
2024/25

the Fair Political Practices Commission’s regulations; maintains Statements of Economic Interest and Campaign Disclosure Statements submitted by public officials and staff; processes claims against the City; receives and opens sealed bids for public projects; and provides a passport acceptance agent and notary services.

Information Technology – The Information Technology Division provides support services citywide with the goal of providing on demand network availability for City Staff, and timely troubleshooting when problems arise. Division activities are primarily network maintenance, user support, and strategic planning consulting related to managing and maintaining the City’s networks.

Economic Development – The Economic Development goals and objectives as outlined in the City’s General Plan includes retain and strengthen existing businesses and expand Oakley’s economic base; establish a diverse and balanced local economy; remove or reduce constraints to economic development; and facilitate new business opportunities and new investment in the community.

Department Costs and Revenue

Costs for the City Manager’s Department are primarily funded by the general fund with the remainder recovered through direct charges and overhead costs. The Economic Development budget represents an investment of taxes and general fund resources in activities to retain and expand existing Oakley businesses as well as marketing activities and materials to attract new investment and businesses to the City in order to generate additional sales, property, and transient occupancy related tax revenue. Lease funds are also collected from tenants and used for the operation of the Oakley Entrepreneur Center.

Proposed Department and Personnel Changes

The City Clerk’s Office is proposing to remove the Deputy City Clerk position mid-year (January 2025) and replace it with an Administrative Assistant position.



City Manager Department Detail

Fiscal Year
2024/25

City Manager	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 608,093	\$ 509,924	\$ 428,629	\$ 640,038	\$ 685,802
Services	132,720	293,668	219,589	295,758	315,854
Supplies	-	-	-	1,000	6,000
Capital Outlay	-	-	-	-	-
Total City Manager	\$ 740,813	\$ 803,592	\$ 648,218	\$ 936,796	\$ 1,007,656

City Clerk	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 296,635	\$ 320,932	\$ 419,411	\$ 448,605	\$ 395,246
Services	78,452	57,334	97,817	105,917	115,811
Supplies	163	764	2,528	1,600	2,600
Capital Outlay	-	-	-	-	-
Total City Clerk	\$ 375,251	\$ 379,030	\$ 519,757	\$ 556,122	\$ 513,657

Information Technology	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services	207,445	372,644	423,211	249,651	-
Supplies	630	349	614	1,000	-
Capital Outlay	88,948	112,452	133,988	76,580	-
Total Information Tech.	\$ 297,023	\$ 485,445	\$ 557,814	\$ 327,231	\$ -

Economic Development	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 124,366	\$ 121,948	\$ 125,302	\$ 150,095	\$ 163,795
Services	59,863	73,226	114,495	131,152	121,580
Supplies	2,475	1,270	2,325	6,600	7,100
Capital Outlay	-	-	-	2,014	-
Total Economic Dev.	\$ 186,705	\$ 196,444	\$ 242,122	\$ 289,861	\$ 292,475

Total City Manager	\$ 1,599,792	\$ 1,864,511	\$ 1,967,910	\$ 2,110,010	\$ 1,813,788
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City Manager Department Detail

Fiscal Year
2024/25

City Manager's Department				
	Position	FTE 2024/2025	FTE 2023/2024	Change in FTE
City Manager Division	City Manager	1.00	1.00	-
	Assistant City Manager	1.00	1.00	-
	Total Division	2.00	2.00	-
City Clerk Division	City Clerk	0.85	0.85	-
	Paralegal	0.15	0.15	-
	Deputy City Clerk	1.00	1.00	-
	Office Assistant	1.00	1.00	-
	Total Division	3.00	3.00	-
IT Division	IT Manager	1.00	1.00	-
	Total Division	1.00	1.00	-
Econ Dev. Division	Economic Development Analyst	1.00	1.00	-
	Total Division	1.00	1.00	-
Total City Manager's Department		7.00	7.00	-



City Manager Department Detail

Fiscal Year
2024/25

- A** Community & Economic Development
- B** Community Health & Safety
- C** Parks & Open Space
- D** Community & Collaborative Partnerships
- E** Finance & Fiscal Responsibility
- F** Sustainable Organization

City Manager Objectives Fiscal Year 2024/25	A	B	C	D	E	F
Connect and promote the County and NGOs resources available to assist vulnerable populations		✓				
Actively uphold Oakley's Governance Guidelines & Protocols Policy.		✓				✓
Increase Oakley's communication through outward-facing media, social media platforms, and website		✓				
Consider creating new partnerships that will involve community participation				✓		
Seek to supplement existing funding sources with State and Federal grants for special projects				✓	✓	
Reinforce Team Oakley						✓

City Manager Performance Indicators	Goals	FY 2021/22	FY 2022/23	FY 2023/24
Increase in social media followers	B		1,112 FB 1,116 IG 8 Twitter 299 Linked In	553 FB 1,321 IG 21 X* 167 Linked In
Number of social media engagements	B		156,986 FB 22,007 IG 507 Twitter 279 Linked In	227,283 FB 37,926 IG **X 248 Linked In
Percentage of staff that feel supported by City leadership	F		100%	***

* Twitter is now X
 **X was updating it's analytical tool during the reporting period and data was not available for the period
 ***Feedback gathered every two years

City Clerk Objectives Fiscal Year 2024/25	A	B	C	D	E	F
Coordinate updates from local agencies with City Council				✓		
Engage in Department Cross Training						✓
Accept and Process Passport Applications, Expand Number of Passport Appointments Available, M-Th				✓		
Process meeting agenda packets and minutes for City Council and Planning Commission Meetings				✓		



City Manager Department Detail

Fiscal Year
2024/25

- A** Community & Economic Development
- B** Community Health & Safety
- C** Parks & Open Space
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- E** Finance & Fiscal Responsibility
- F** Sustainable Organization

City Clerk Performance Indicators	Goals	FY 2021/22	FY 2022/23	FY 2023/24
Number of Updates to Council	D	6	8	13
Number of Systems for Cross Training	F	4	6	6
Number of Passports Processed	D	400	778	614
Number of City Council Meetings	D	32	24	24
Number of Planning Commission Meetings	D	1	6	12

Information Technology Objectives Fiscal Year 2024/25	A	B	C	D	E	F
Modernize the website to be more user friendly, transparent, functional, and reflective of the City's vision				✓		
Upgrade IT services to include new computer systems and more efficient IT response to computer and technical issues to ensure projects can be delivered efficiently						✓

Information Technology Performance Indicators*	Goals	FY 2021/22	FY 2022/23	FY 2023/24
Bid vendor contract for new website design	D			100%
Improve website accessibility by providing alt tags on 100% of photos with implementation of the updated website	D			
Employee satisfaction with IT services	F			
Ensure that 95% of the City's desktops and laptops have been in service less than six years	F			
Work towards a two-hour minimum response time to helpdesk tickets	F			

* Information Technology services were fully contracted prior to FY 2023/24 so performance indicators will begin in FY 2024/2025.

Economic Development Objectives Fiscal Year 2024/25	A	B	C	D	E	F
Strategically plan and pursue commerce that meets the new service demands of local residents	✓					
Pursue an economic development strategic plan, including a strategic business outreach plan	✓					
Showcase local businesses through active engagement and outreach	✓					

Economic Development Performance Indicators	Goals	FY 2021/22	FY 2022/23	FY 2023/24
Percent of businesses that feel that the quality of services provided to businesses by the City exceeds or greatly exceeds their expectations *	A		N/A	N/A*
Actions undertaken to connect with potential private sector investors and public-private collaborations kick-started.	A		300	380
Local Business Expansion Workshops	A		15	9

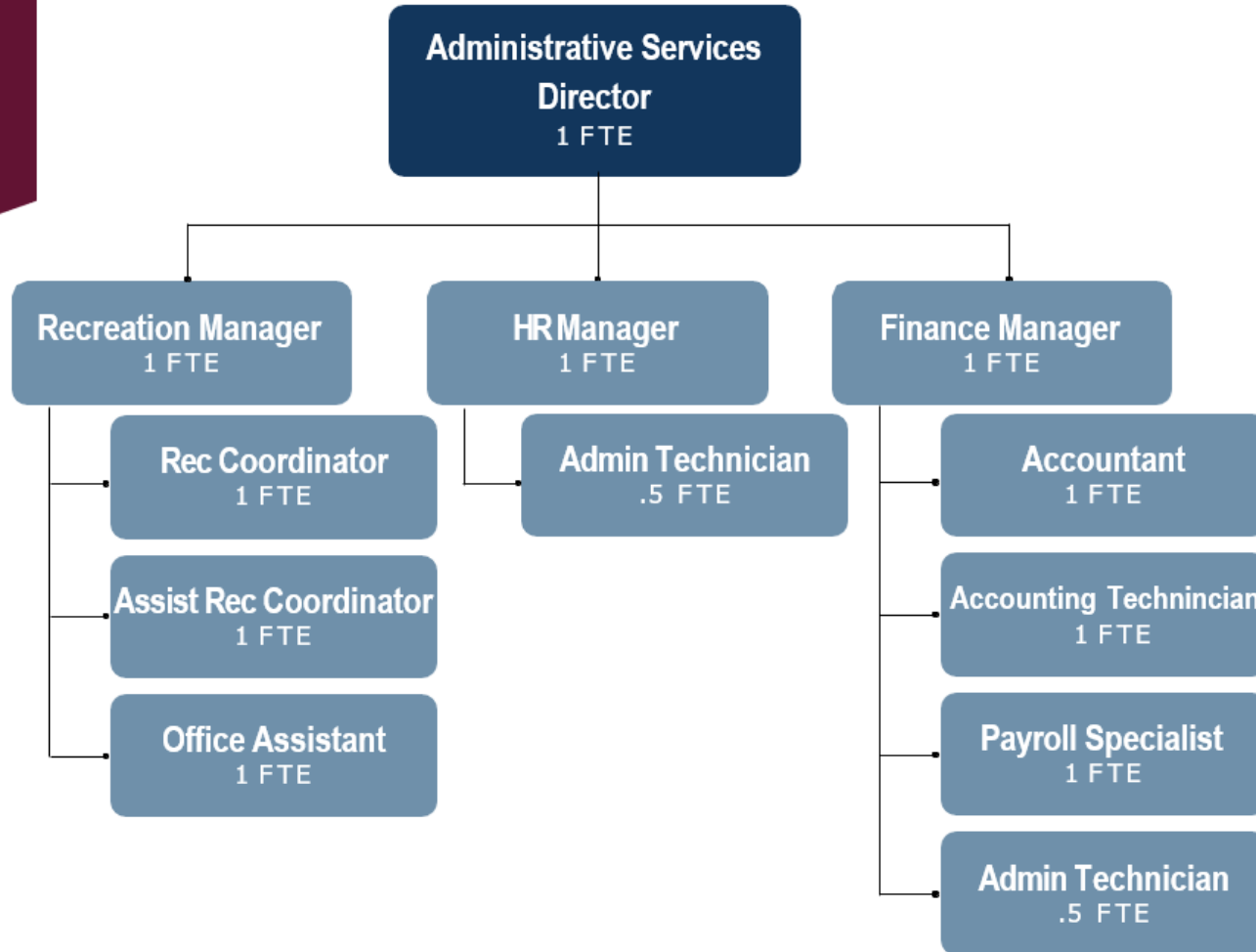
* A business satisfaction Survey will be released in the summer of 2024.



Administrative Services Department Organizational Chart

Fiscal Year
2024/25

2024-2025



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Administrative Services Department Detail

Fiscal Year
2024/25

The Administrative Services Department serves as a citywide support department for internal and external customers. The department will continuously strive to improve efficiency, remain current with guidelines, best practices, and legal requirements, and proactively work to build a transparent, trustworthy department. The department strives to create a workforce of forward-thinking employees who are customer focused and committed to excellence each day. Honesty and integrity will always be at the forefront and will guide us as we create a safe and welcoming environment for all employees and citizens of the City of Oakley.

Department Divisions

Finance – The Finance Division provides support services citywide, with the goal of intelligent and prudent financial management. Division activities include Treasury and Debt Management; Accounting for Payroll; Accounts Payable; General Ledger; Capital Projects and Grant Accounting; Financial Reporting, Budget Development and Management; Long-Term Planning; Purchasing; Billing and Collections; and Risk Management.

Human Resources – The Human Resources Division serves as a citywide support division in employer-employee relations, recruitment and selection, classification and compensation, worker’s compensation management, benefits administration and workforce training and development. The staff are motivated and enthusiastic about contributing to the City, enhancing its quality of service, focusing on employee wellness, and providing a welcoming and inclusive environment for all.

Recreation – Recreation focuses on creating community through people, parks and programs. The Recreation Division provides diverse and innovative programming, offering programs and activities to citizens of all ages throughout the year. The programs promote physical health and wellness, improve community image and community pride, and provide opportunities for children and adults in Oakley. The Recreation Division works in partnership with community organizations, non-profit organizations, and commercial businesses to ensure quality recreation services for Oakley residents.

Department Costs and Revenue

Costs for the Administrative Services Department are primarily funded by the general fund with the remainder recovered through direct charges and overhead costs. The recreation division is also funded through general fund, but also creates revenue based on facility and park rentals and class and program fees.



Administrative Services Department Detail

Fiscal Year
2024/25

Proposed Department and Personnel Changes

The only change in the fiscal year budget is the way staff have accounted for seasonal personnel. In the past, seasonal personnel were budgeted on a one for one basis. Staff has proposed in the FY 2024/25 budget to budget a lump sum of what the anticipated cost to run all programs and events will be without regard to the actual number of personnel that will be hired. The lump sum budget was based on the number of hours required to run all programs and events.



Administrative Services Department Detail

Fiscal Year
2024/25

Finance	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 637,041	\$ 623,305	\$ 705,977	\$ 760,676	\$ 777,301
Services	170,741	177,595	215,704	226,817	348,931
Supplies	-	-	-	500	3,200
Capital Outlay	-	-	-	1,000	1,500
Total Finance	\$ 807,782	\$ 800,900	\$ 921,681	\$ 988,993	\$ 1,130,932

Human Resources	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 257,131	\$ 413,313	\$ 391,613	\$ 417,197	\$ 366,740
Services	124,744	257,863	222,947	231,983	188,614
Supplies	4,388	5,959	3,128	7,000	8,500
Capital Outlay	-	16,299	-	2,000	2,000
Total Human Resources	\$ 386,263	\$ 693,434	\$ 617,688	\$ 658,180	\$ 565,854

Recreation	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 413,190	\$ 428,797	\$ 498,073	\$ 585,855	\$ 671,325
Services	125,118	174,225	219,056	283,097	356,367
Supplies	51,817	116,064	195,481	239,260	216,375
Capital Outlay	-	-	-	-	-
Total Recreation	\$ 590,125	\$ 719,086	\$ 912,609	\$ 1,108,212	\$ 1,244,067

Total Administrative Services	\$ 1,784,170	\$ 2,213,420	\$ 2,451,979	\$ 2,755,385	\$ 2,940,852
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Administrative Services Department Detail

Fiscal Year
2024/25

Administrative Services Department				
	Position	FTE 2024/2025	FTE 2023/2024	Change in FTE
Human Resources Division	Administrative Services Director	0.40	1.00	(0.60)
	Human Resources Manager	1.00	1.00	-
	Administrative Technician	0.50	0.50	-
	Total Division	1.90	2.50	(0.60)
Finance Division	Administrative Services Director	0.40	-	0.40
	Finance Manager	1.00	1.00	-
	Accountant	1.00	1.00	-
	Payroll Specialist	1.00	1.00	-
	Accounting Technician	1.00	1.00	-
	Administrative Technician	0.50	0.50	-
	Total Division	4.90	4.50	0.40
Recreation Division	Administrative Services Director	0.20	-	0.20
	Recreation Manager	1.00	1.00	-
	Recreation & Events Coordinator	1.00	1.00	-
	Assistant Recreation & Events Coordinator	1.00	1.00	-
	Office Assistant	1.00	1.00	-
	Senior Recreation Leader	0.95	-	0.95
	Recreation Leader/Recreation Aide	varies	0.95	(0.95)
	Total Division	5.15	4.95	0.20
Total Administrative Services Department		11.95	11.95	-



Administrative Services Department Detail

Fiscal Year
2024/25

- A** Community & Economic Development
- B** Community Health & Safety
- C** Parks & Open Space
- D** Community & Collaborative Partnerships
- E** Finance & Fiscal Responsibility
- F** Sustainable Organization

Finance Objectives Fiscal Year 2024/25						A	B	C	D	E	F	
Utilize the new ERP software to it's fullest - convert Capital Assets from Excel						✓	✓	✓	✓	✓	✓	
Continue the implementation of ERP system conversation with a go live date of July 2024						✓	✓	✓	✓	✓	✓	
Online Vendor Portal Integration-ERP Implementation will allow us to communicate electronically with vendors										✓	✓	
Continued training for the finance team to ensure professional development and current regulations										✓	✓	
Develop standardized processes and a procedure manual to ensure consistency and efficiency										✓	✓	
Finance Performance Indicators						Goals	FY 2021/22	FY 2022/23	FY 2023/24			
Number of agenda items presented by Finance to the City Council**						E, F	24	20				
Number of printed payroll checks**						E, F	33	20				
Number of automatically deposited payroll checks**						E, F	2,304	2,737				
Number of issued or renewed business licenses*						A	1,318	1,710				
Percent of Vendors Paid within 30 days of invoice						E, F			90%			
Clean Audit Opinion for Fiscal Year Financial Statements						E, F	Yes	Yes	Yes			
Received the CSMFO Excellence Award for Budgets						E	Yes	Yes	Yes			
Received the GFOA ACFR Award for the previous fiscal year						E	Yes	Yes	Yes			

*This is no longer a function of the Finance Division

**Updated performance measures in 2024 to be more relevant to the division



Administrative Services Department Detail

Fiscal Year
2024/25

- A** Community & Economic Development
- B** Community Health & Safety
- C** Parks & Open Space
- D** Community & Collaborative Partnerships
- E** Finance & Fiscal Responsibility
- F** Sustainable Organization

Human Resources Objectives Fiscal Year 2024/25	A	B	C	D	E	F
Continue to implement policy to bring in compliance with current practices, guidelines and legal requirements						✓
Continue to enhance our employee wellness program						✓
Proactively work to reduce work place injuries					✓	✓
Continue the implementation of the ERP software conversion					✓	✓
Reactivate the Safety Committee and ensure quarterly meetings are reestablished					✓	✓
Work on finding new ways to promote job vacancies to help find the most qualified applicants						✓
Increase safety drills and in person trainings.					✓	✓

Human Resources Performance Indicators	Goals	FY 2021/22	FY 2022/23	FY 2023/24
Number of full duty work hours lost related to worker's compensation claims	E		7,484	3,807
Average number of days from interview to hire date-Full Time Sworn Personnel	F		59	65
Average number of days from interview to hire date - Full Time Non-Sworn Personnel	F		34	39
Percent of Performance Evaluations Completed timely	F		94%	91%
Number of annual wellness events offered to employees	F		10	10

Recreation Objectives Fiscal Year 2024/25	A	B	C	D	E	F
Exceed 65 rentals in the Oakley Recreation Building			✓			
Expand independent instructor classes		✓	✓	✓		
Implement & Celebrate the 25th Anniversary events, projects & programs	✓		✓	✓		
Offer and evaluate Teen Center concept and renovate the space to accommodate teens.		✓	✓			



Administrative Services Department Detail

Fiscal Year
2024/25

- A** Community & Economic Development
- B** Community Health & Safety
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- D** Community & Collaborative Partnerships
- E** Finance & Fiscal Responsibility
- F** Sustainable Organization

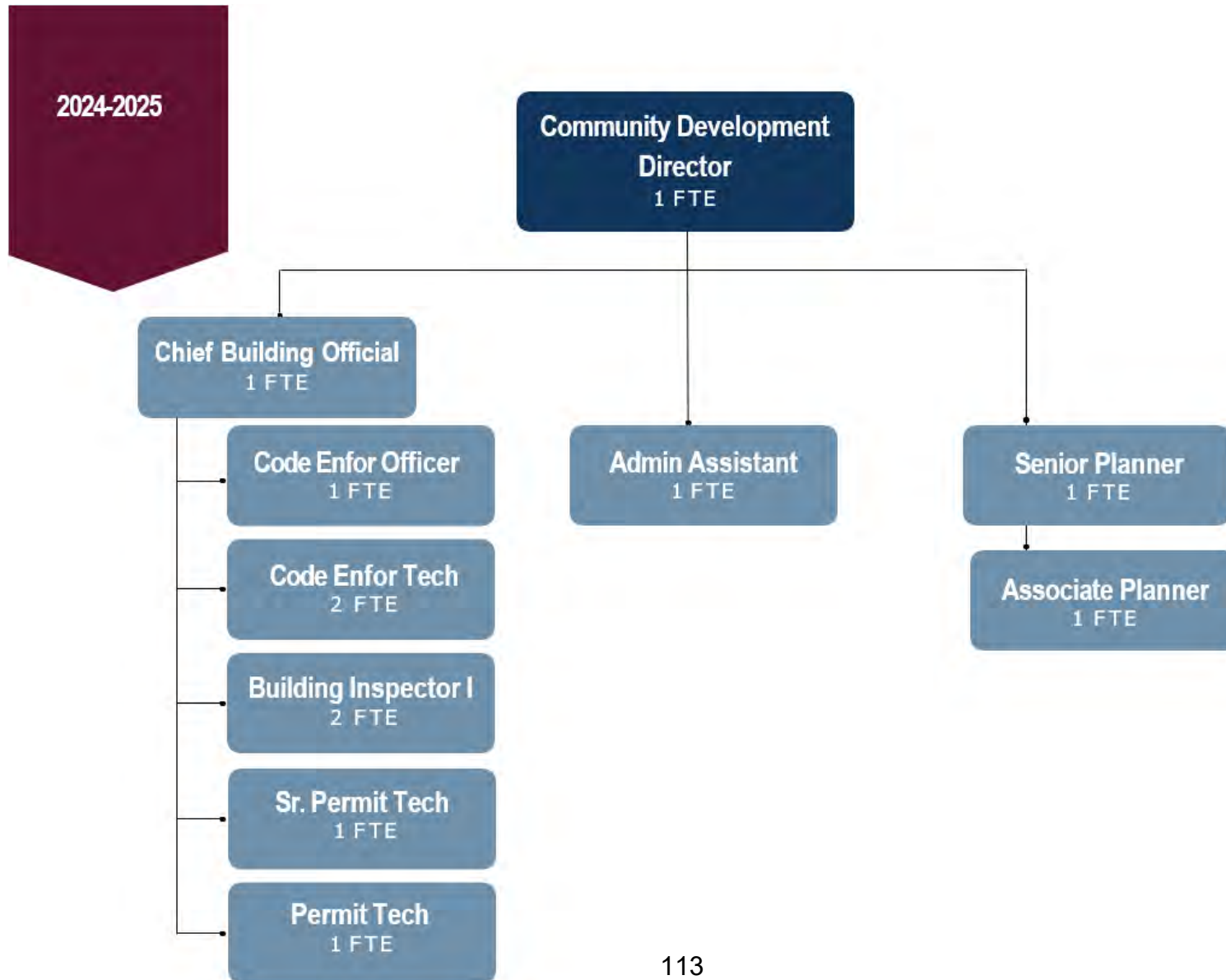
Recreation Performance Indicators	Goals	FY 2021/22	FY 2022/23	FY 2023/24
Sports Field Rentals	C, D	1,990	2,778	2,853
Picnic Area Rentals	C	126	125	109
Indoor Facility Rentals	C	6	40	56
Social Media Following (Instagram)	C	1,018	1,461	1,814
Number of Program Participants	A, C, D			1,956
Number of Classes Offered	A, C, D	100	142	144

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Community Development Department Organizational Chart

Fiscal Year
2024/25



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Community Development Department Detail

Fiscal Year
2024/25

The Community Development Department consists of three divisions: Building, Code Enforcement, and Planning. As a whole, the Department is responsible for implementing City Council policies related to planning, zoning, code enforcement, building and housing. The department promotes the community's quality of life and economic vitality through land use planning; protection of public health and safety related to development, elimination of blight, development of affordable housing, and oversees the building and development of residential and non-residential projects, ensuring that these projects meet established requirements related to public health and safety. The Community Development Department also manages the City's Building Permit Center, which coordinates and streamlines the development review and permitting process among various departments and outside agencies, thereby facilitating economic development and excellent customer service.

Department Divisions

Building – The Building Division is responsible for the administration and enforcement of building codes (California Building, Plumbing, Mechanical Codes, the National Electrical Code, and the International Property Maintenance Code). The Building Division provides minimum standards to safeguard public health and welfare, and property, by regulating and controlling the design of structures through plan review, construction of structures through field inspection to monitor quality of materials, use and occupancy, location and maintenance of all buildings and structures within the City of Oakley.

Code Enforcement – The Code Enforcement Division is responsible for ensuring all residential and commercial properties abide by municipal codes applicable to the health, safety, and quality of life for Oakley residents and business owners. This is achieved primarily by managing the property maintenance program and the Residential Rental Inspection Program. These requirements are met through pro-active on-site inspections, responding to citizen complaints, and educating the public through in-house developed community awareness programs.

Planning – The Planning Division provides land use, current and long-range planning, and environmental services. The Division is responsible for the implementation of policy pertaining to orderly development and balanced, quality growth in the City of Oakley, and keeping up to date with new state laws and mandates related to housing and land use. Over the years, the Division has focused their efforts on streamlining the development process. The Division continues to focus on



Community Development Department Detail

Fiscal Year
2024/25

programs that assist the City in economic development and planned growth. Specifically, the Division is continually processing residential, commercial, and light industrial project applications to help facilitate the goals of the City's General Plan and Strategic Plan 27+.

Department Costs and Revenue

Costs are primarily from the General Fund and related to long range planning current projects and building inspection and code enforcement related expenditures. Revenues are comprised of building permit, plan check, inspection, building and code enforcement citations, Residential Rental Inspection Program fees, and code enforcement re-inspection fees. Those projects related to private development are funded 100% by the developer.

Proposed Department and Personnel Changes

With the promotion of the Planning Manager to Community Development Director, staff recommends eliminating the Planning Manager job classification and adding a Senior Planner Job Classification in Fiscal Year 2024/25. The department will also hire a Chief Building Official at the start of the year.



Community Development Department Detail

Fiscal Year
2024/25

Building	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 506,539	\$ 461,506	\$ 501,966	\$ 548,643	\$ 773,554
Services	363,629	505,275	378,154	325,218	305,577
Supplies	4,060	5,548	3,348	3,500	7,000
Capital Outlay					
Total Building	\$ 874,228	\$ 972,329	\$ 883,468	\$ 877,361	\$ 1,086,131

Planning	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 455,270	\$ 361,060	\$ 545,590	\$ 647,753	\$ 474,537
Services	230,865	294,653	260,585	396,224	388,521
Supplies	-	45	37	200	300
Capital Outlay	-				
Total Planning	\$ 686,134	\$ 655,757	\$ 806,212	\$ 1,044,177	\$ 863,358

Code Enforcement	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 222,031	\$ 205,445	\$ 260,983	\$ 309,347	\$ 515,967
Services	27,003	29,024	38,794	91,844	143,455
Supplies	2,435	4,125	6,127	7,000	4,500
Capital Outlay	-	-	-	-	-
Total Code Enforcement	\$ 251,469	\$ 238,594	\$ 305,904	\$ 408,191	\$ 663,922

Total Community Develop.	\$ 1,811,831	\$ 1,866,680	\$ 1,995,583	\$ 2,329,729	\$ 2,613,411
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Community Development Department Detail

Fiscal Year
2024/25

Community Development Department				
	Position	FTE 2024/2025	FTE 2023/2024	Change in FTE
Building Division	Community Development Director	0.40	1.00	(0.60)
	Chief Building Official	0.50	1.00	(0.50)
	Senior Permit Technician	1.00	1.00	-
	Permit Technician	1.00	1.00	-
	Building Inspector	2.00	2.00	-
	Administrative Assistant	0.40	1.00	(0.60)
	Total Division	5.30	7.00	(1.70)
Planning Division	Community Development Director	0.40	-	0.40
	Planning Manager	-	1.00	(1.00)
	Senior Planner	1.00	-	1.00
	Associate Planner	1.00	1.00	-
	Administrative Assistant	0.40	-	0.40
	Total Division	2.80	2.00	0.80
Code Enforcement Division	Community Development Director	0.20	-	0.20
	Chief Building Official	0.50	-	0.50
	Code Enforcement Officer	1.00	1.00	-
	Code Enforcement Technician	2.00	2.00	-
	Administrative Assistant	0.20	-	0.20
	Total Division	3.90	3.00	0.90
Total Community Development Department		12.00	12.00	-



Community Development Department Detail

Fiscal Year
2024/25

- A** Community & Economic Development
- B** Community Health & Safety
- C** Parks & Open Space
- D** Community & Collaborative Partnerships
- E** Finance & Fiscal Responsibility
- F** Sustainable Organization

Building Objectives Fiscal Year 2024/25	A	B	C	D	E	F
Develop uniform process for Building and Code Enforcement to respond to substandard housing complaints		✓				
Develop a workplan to create and adopt a Climate Action Plan	✓	✓				
Improve electronic permit processes to improve efficiencies, optimize customer experiences.	✓	✓				
Provide superior responsiveness for Inspection Requests.	✓	✓				
Increase outreach and education efforts for Disabled Accessibility (CASp Program)	✓	✓				
Increase education and enforcement of the new California Building Standards Code to protect public safety	✓	✓				

Building Performance Indicators	Goals	FY 2021/22	FY 2022/23	FY 2023/24*
Total Number of Building Permits Issued	A, B	2,051	2,163	1,386
Total Number of Single-Family Dwelling Permits Issued	A, B	268	136	73

Planning Objectives Fiscal Year 2024/25	A	B	C	D	E	F
Implement the 6th Cycle Oakley Housing Element (2023-2031) and facilitate the development of Affordable Housing	✓					
Improve outreach & education efforts for Business License and Home Based Business Permitting	✓	✓				✓
Provide superior responsiveness for Plan Reviews	✓	✓				

Planning Performance Indicators	Goals	FY 2021/22	FY 2022/23	FY 2023/24*
Home Business Permits Processed	A	78	112	80
Planning projects presented to City Council and Planning Commission (PC FYs 22-23 and 23-24 only)	A, D, E	21	36	33

Code Enforcement Objectives Fiscal Year 2024/25	A	B	C	D	E	F
Develop uniform process for Building and Code Enforcement to respond to substandard housing complaints		✓				
Improve the Residential Rental Property Inspection Program compliance rate	✓					
Continue to work with MDRR to ensure compliance with State Requirements for Recycling, Solid & Organic Waste		✓		✓		



Community Development Department Detail

Fiscal Year
2024/25

A Community & Economic Development
D Community & Collaborative Partnerships

B Community Health & Safety
E Finance & Fiscal Responsibility

C Parks & Open Space
F Sustainable Organization

Code Enforcement Performance Indicators	Goals	FY 2021/22	FY 2022/23	FY 2023/24*
Residential Rental Inspection Program (RRIP) Registrations	A, B	1,206	1,325	1,264
Total Code Enforcement Cases Opened	A, B	2,568	2,673	2,548
Total Property Maintenance Cases**	A, B	691	640	493
Code Enforcement Action that led to Building Permits being Issued	A, B	40	89	48
Cases addressing lack of Garbage Service	B	17	45	17
Cases addressing Illegal Fireworks	B	46	1	6

* Through 4/12/2024

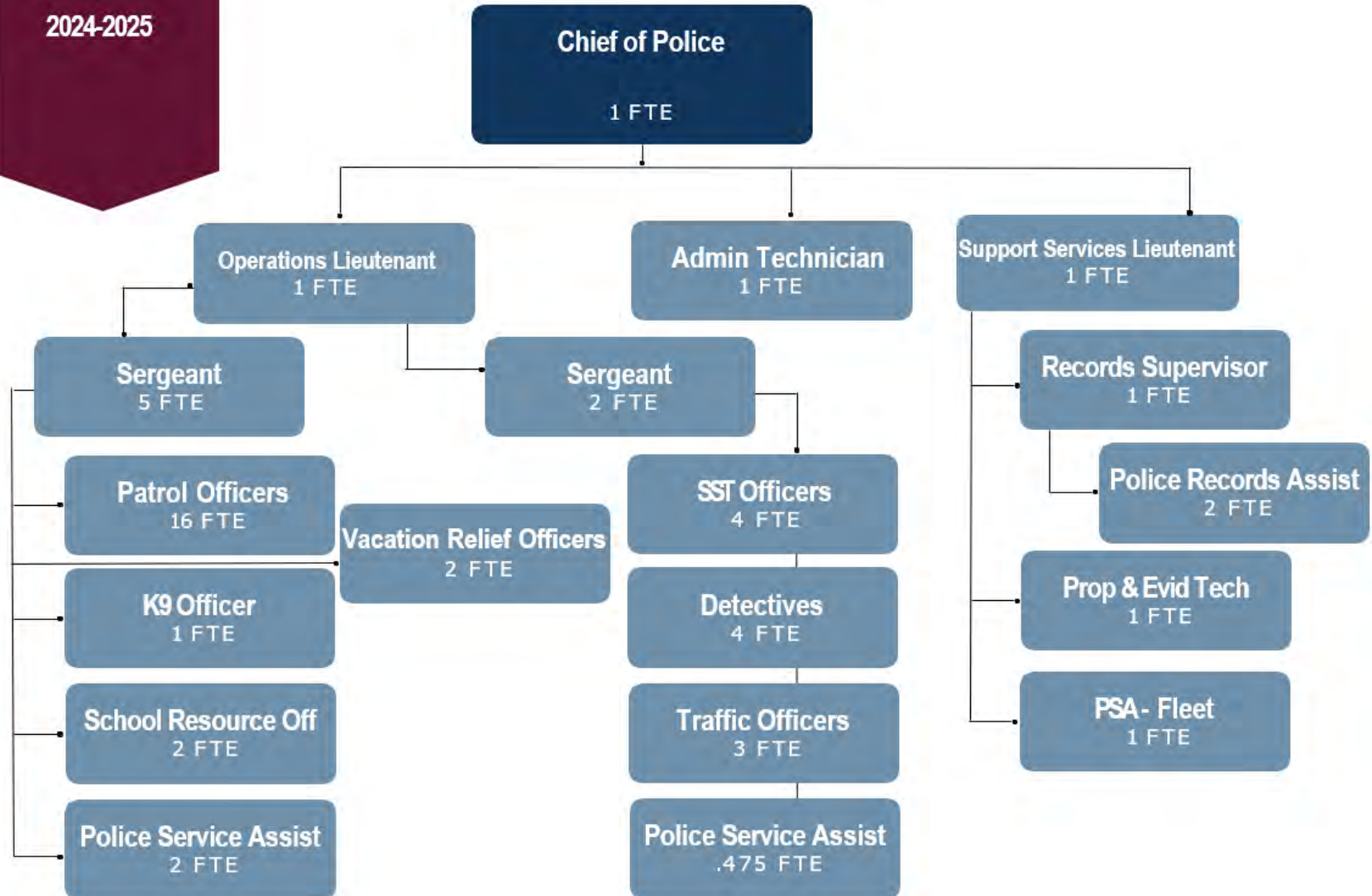
** Cases opened during FY



Police Department Organizational Chart

Fiscal Year
2024/25

2024-2025



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Police Department Detail

Fiscal Year
2024/25

The Oakley Police Department exists to enforce the various laws impacting the quality of life for our residents and business owners. Additionally, the Oakley Police Department strives to protect others from harm, maintain peace and restore order, keep an upper hand over the criminal element, safeguard City interests and build community relations. The Oakley Police Department maintains the functions of: Administration, Patrol, Investigations, Canine Patrol Team, Traffic Enforcement, Special Enforcement, School Resource Officer, Records, and Property and Evidence Management. The Oakley Police Department strives to remain current with standards via training. The Oakley Police Department is committed to serving the community of Oakley and keeping our core values of Honor, Courage, and Pride at the forefront of everything we do.

Department Divisions

Sworn – The sworn members of the Oakley Police Department perform the traditional uniformed police patrol roles, as well as the investigative roles that are required to move criminal cases through the criminal justice system. Our traffic officers are committed to keeping our roadways safe via education and enforcement efforts. The officers assigned to the Special Services Team are tasked with staying on top of quality-of-life issues and our School Resource Officer provides law-enforcement services to our high school students.

Non-Sworn – The non-sworn members of the Oakley Police Department act as the vitally needed support elements required in a police department. Our Records crew processes public records requests, subpoenas, tracks statistics and provides customer service in our front lobby. Our Police Services Assistants act as a force multiplier by taking lower level reports, processing & maintaining evidence, taking care of our fleet needs and making sure sexually based crime offenders are properly registered and monitored.

Department Costs and Revenue

Costs for the Oakley Police Department are primarily funded by the general fund. Some operating costs of the Oakley Police Department are offset via the collection of P-6 special tax, a special revenue that was created for the purpose of funding



Police Department Detail

Fiscal Year
2024/25

police services. The collection of P-6 special taxes goes into a special revenue fund and then transferred into the general fund to help fund Police Services.

Proposed Department and Personnel Changes

For FY 2024/25 the Oakley Police Department anticipates seeing an increase of one (1) budgeted sworn employee, bringing the total number of sworn personnel to forty-two (42). This expansion in personnel fits the desire of the City Council to make sure we are providing the best and most effective police services possible.



Police Department Detail

Fiscal Year
2024/25

Police	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 7,065,051	\$ 7,456,931	\$ 8,246,125	\$ 10,064,454	\$ 10,654,842
Services	2,430,784	2,766,290	3,276,167	4,009,690	4,232,654
Supplies	231,318	272,784	289,409	541,171	414,300
Capital Outlay	23,891	94,525	155,679	299,964	8,000
Total Police	\$ 9,751,044	\$ 10,590,530	\$ 11,967,380	\$ 14,915,279	\$ 15,309,796

Total Police	\$ 9,751,044	\$ 10,590,530	\$ 11,967,380	\$ 14,915,279	\$ 15,309,796
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Police Department Detail

Fiscal Year
2024/25

Police Department				
	Position	FTE 2024/2025	FTE 2023/2024	Change in FTE
Sworn Division	Police Chief	1.00	1.00	-
	Lieutenant	2.00	2.00	-
	Sergeant	7.00	8.00	(1.00)
	Police Officer	32.00	30.00	2.00
	Total Division	42.00	41.00	1.00
Non-Sworn & Records Division	Police Services Assistant	3.48	3.48	-
	Property & Evidence Technician	1.00	1.00	-
	Records Supervisor	1.00	1.00	-
	Police Records Assistant	2.00	2.00	-
	Administrative Technician	1.00	1.00	-
	Total Division	8.48	8.48	-
Total Police Department		50.48	49.48	1.00



Police Department Detail

Fiscal Year
2024/25

- A** Community & Economic Development
- B** Community Health & Safety
- C** Parks & Open Space
- D** Community & Collaborative Partnerships
- E** Finance & Fiscal Responsibility
- F** Sustainable Organization

Sworn Objectives Fiscal Year 2024/25	A	B	C	D	E	F
Ensure new employees are receiving the proper amount of OPD core course training		✓				✓
Encourage community events involving the police department in non police related environments.		✓		✓		
Send new Detectives, Traffic Officers, Special Services & Team officers to discipline specific training		✓				✓
Continue with reasonable hiring practices resulting in a bolstered number of employees in the police department		✓		✓		✓
Invest in technology that allows the police department to track training/deployment hours related to usage of drones		✓				✓
Maintain the Traffic Enforcement Unit and keep it fully staffed	✓	✓		✓		✓
Develop a plan to mitigate overtime at the officer and sergeant level when staffing levels become full		✓			✓	✓

Sworn Performance Indicators	Goals	2021	2022	2023
Homicide	D	3	2	2
Rape	D	14	9	4
Robbery	D	16	10	23
Assault	D	95	171	241
Burglary	D	69	71	89
Larceny	D	385	330	333
Motor Vehicle Theft	D	119	115	147
Written Reports	D	2,916	2,748	2,682
Arrests	D	478	453	460

Non-Sworn Objectives Fiscal Year 2024/25	A	B	C	D	E	F
Train a new Police Services Assistant to full capacity		✓				✓

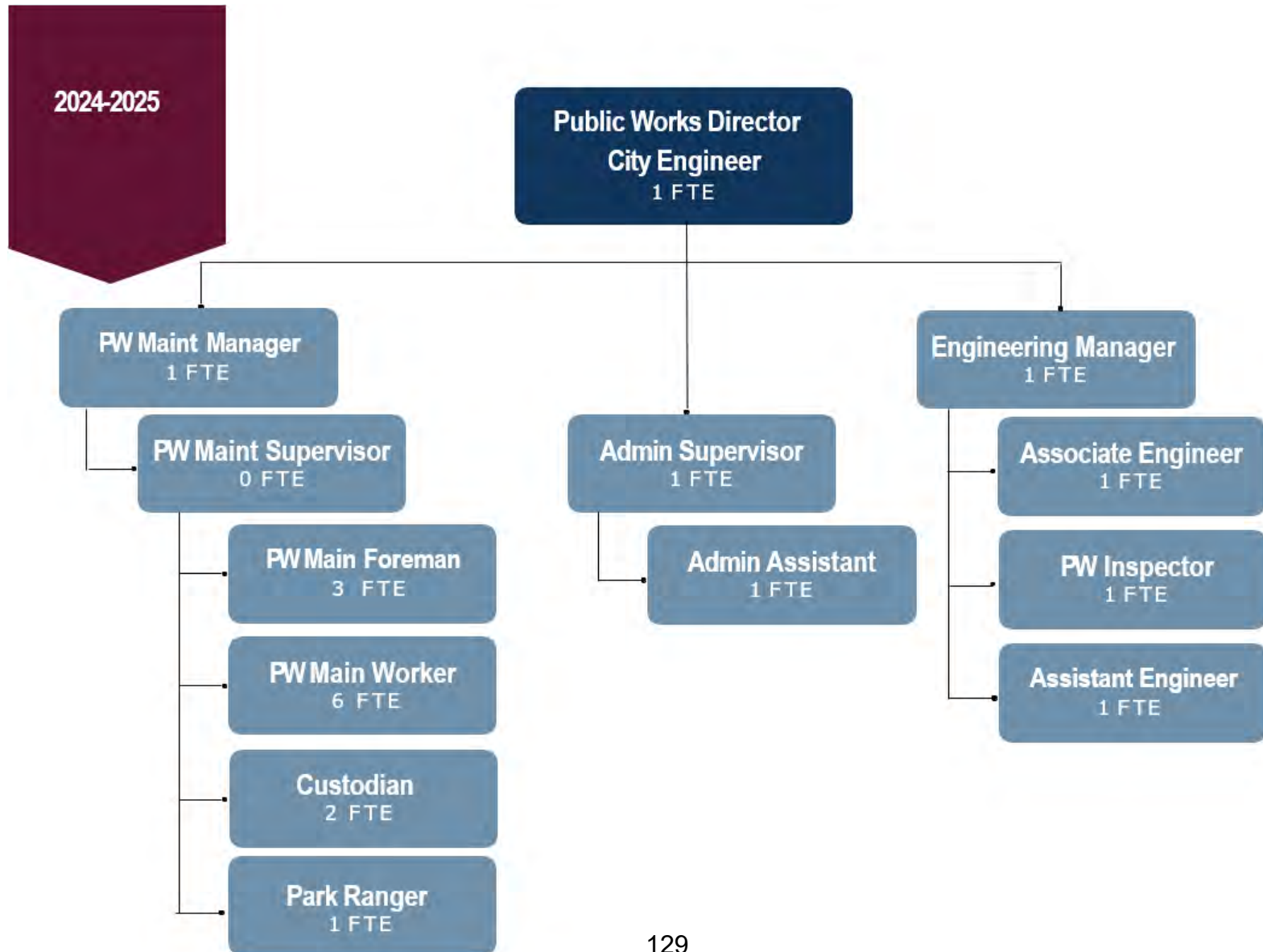
Non-Sworn Performance Indicators	Goals	FY 2021/22	FY 2022/23	FY 2023/24

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Public Works Department Organizational Chart

Fiscal Year
2024/25



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Public Works Department Detail

Fiscal Year
2024/25

The mission of the Public Works Department is to steward Oakley’s infrastructure and provide street, drainage, traffic signal, facility, parks, and landscape maintenance through a combination of internal staff and outside contractors. The Department also administers design, construction inspection, and contract management for Capital Improvement Projects within the City. The Department also implements the City’s Clean Water Program to ensure compliance with current NPDES requirements and permits; processes the plan reviews and inspects private development project grading and infrastructure improvements for compliance with City standards.

Public Works Department Divisions

Engineering – Engineering staff will supply technical services to assist with various City activities, ranging from design and construction of public works projects, to addressing requests and questions raised by the general public and officials. Also, Engineering staff, in collaboration with the City Planning and Economic Development Team, review and process various private development projects, from residential subdivisions to commercial building projects.

Facilities – The City currently owns and manages multiple facilities, and the maintenance and operations of these facilities are under the Public Works Department to better align the service needs with maintenance resources that are available and managed by the Public Works Department.

Parks – The City currently maintains 37 public parks. Historically, the City supplements the Oakley Union Elementary School District financially for the maintenance of another four (4) joint-use public park facilities. There is an anticipated update to this joint use agreement in 2024/25. In addition, the City maintains thousands of square feet of public right of way landscaping, street median landscaping, and public trail corridors. The City’s park and landscape maintenance staff, and outside maintenance contract resources provide landscape maintenance services for the City. The Parks Division staff work diligently every day to provide the best quality of maintenance services for the City’s Parks and Landscaped medians and pathways.

Streets – Routine maintenance is necessary to keep the City’s road network operating in a safe and efficient manner. This includes pavement maintenance activities such as pothole patching, crack sealing, shoulder repair, signing and striping repair and replacement, and keeping the roadways free of obstructions via street sweeping and debris cleanup. As a supplement to the regular patrols of the maintenance staff, public works staff will field and investigate citizen requests to determine corrective action for conditions that may not be known or readily apparent. Since surface treatment projects like pavement overlays or slurry seals tend to be extensive in nature, they are recognized as a Capital Improvement, and not included in this maintenance element. The City uses on call maintenance service contractors to supplement City maintenance staff in performing various large maintenance services (i.e., pavement repair and patching,



Public Works Department Detail

Fiscal Year
2024/25

curb, gutter and sidewalk repair, striping, guard rail repair, etc.) The City's maintenance staff will utilize these contract services to supplement in-house resources to better provide maintenance services for the community in a proactive way.

The overall goal of the above referenced programs is to improve and enhance the quality of all City infrastructure, and in turn, the quality of life for the residents of Oakley.

Department Costs and Revenue

The Public Works budget relies on funds from a variety of sources, many of which restrict expenditures to specific categories.

Gas Tax, Senate Bill (SB) No. 1 Transportation, Measure J which are all restricted in one way or another to street maintenance and safety.

Storm Water Utility Assessments, Streetlight Assessments, and Park Assessments, some which are citywide while others are specific to an assessment zone.

Impact fees which include Traffic Impact Fees, Park Impact Fees, and Public Facilities Impact Fee which are spent on capital project specific to the impact fee.

Numerous Lighting and Landscape Assessments help to fund the cost of lighting and landscaping within each specific zone.

Numerous Community Facilities District Assessments help to fund the cost of lighting, landscaping, and parks within each specific zone.

Proposed Department and Personnel Changes

The Department has formed a cohesive team that serves the needs of the community infrastructure. As the City continues to grow and more residents move to Oakley, so is the increased need for services that the Public Works Department provides for the community. The addition of new residential subdivisions and infrastructure that come under the maintenance of the Public Works Department, necessitate increased staffing to be able to provide maintenance services and to continue to have public infrastructure that is maintained to high standards.



Public Works Department Detail

Fiscal Year
2024/25

The FY 2024/25 budget includes the following staffing changes. The reclassification of an Engineering Technician to an Assistant Engineer. The Assistant Engineer will support a wide range of development engineering, traffic engineering, and GIS services.

The current Facility Maintenance Worker position will be reclassified to Public Works Maintenance Foreman to better align the work that is being performed with the appropriate position title and responsibilities. The Public Works Maintenance Foreman, in addition to performing and managing facility maintenance, will supervise the staff who perform custodial services at various City facilities.



Public Works Department Detail

Fiscal Year
2024/25

Engineering	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 904,924	\$ 966,844	\$ 1,001,812	\$ 1,091,740	\$ 1,132,877
Services	618,134	761,104	1,242,479	1,541,211	1,162,649
Supplies	5,091	7,924	7,975	8,100	9,900
Capital Outlay	-	15,677	2,211	21,450	9,500
Total Engineering	\$ 1,528,149	\$ 1,751,548	\$ 2,254,478	\$ 2,662,501	\$ 2,314,926

Facilities	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 96,964	\$ 105,497	\$ 177,308	\$ 284,734	\$ 358,919
Services	14,127	166,624	308,597	384,506	445,649
Supplies	117	55	26,634	63,000	41,250
Capital Outlay	-	-	-	42,000	-
Total Facilities	\$ 111,208	\$ 272,176	\$ 512,539	\$ 774,240	\$ 845,818

Parks	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 549,215	\$ 637,444	\$ 695,702	\$ 970,122	\$ 982,912
Services	96,792	647,568	808,107	215,313	250,680
Supplies	26,245	30,751	33,302	35,498	41,000
Capital Outlay	-	-	-	110,502	6,500
Total Parks	\$ 672,251	\$ 1,315,762	\$ 1,537,110	\$ 1,331,435	\$ 1,281,092

Streets	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 211,795	\$ 233,366	\$ 245,930	\$ 231,440	\$ 326,356
Services	297,742	284,342	195,141	293,835	302,425
Supplies	11,956	7,694	7,627	11,000	12,000
Capital Outlay	-	78,744	415,404	10,000	16,500
Total Streets	\$ 521,494	\$ 604,146	\$ 864,102	\$ 546,275	\$ 657,281

Total Public Works	\$ 2,833,101	\$ 3,943,632	\$ 5,168,229	\$ 5,314,451	\$ 5,099,117
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Public Works Department Detail

Fiscal Year
2024/25

Public Works Department				
	Position	FTE 2024/2025	FTE 2023/2024	Change in FTE
Engineering Division	Public Works Director/City Engineer	1.00	1.00	-
	Engineering Manager	1.00	1.00	-
	Associate Engineer*	1.00	1.00	-
	Public Works Inspector	1.00	1.00	-
	Engineering Technician	-	1.00	(1.00)
	Assistant Engineer	1.00	-	1.00
	Administrative Supervisor	1.00	1.00	-
	Administrative Assistant	0.50	1.00	(0.50)
	Total Division		6.50	7.00
* this position may be filled with the lower Assistant Engineer if we are unable to find a qualified candidate				
Facilities Division	Public Works Manager	0.30	-	0.30
	Public Works Foreman	1.00	-	1.00
	Facilities Maintenance Worker	-	1.00	(1.00)
	Custodian	2.00	2.00	-
	Total Division		3.30	3.00
Parks Division	Public Works Manager	0.35	1.00	(0.65)
	Public Works Foreman	1.00	1.00	-
	Park Ranger	1.00	1.00	-
	Public Works Maintenance Worker	5.00	5.00	-
	Administrative Assistant	0.50	-	0.50
	Total Division		7.85	8.00



Public Works Department Detail

Fiscal Year
2024/25

Public Works Department				
Position		FTE	FTE	Change in
		2024/2025	2023/2024	FTE
Streets Division	Public Works Manager	0.35	-	0.35
	Public Works Foreman	1.00	1.00	-
	Public Works Maintenance Worker	1.00	1.00	-
	Total Division	2.35	2.00	0.35
Total Public Works Department		20.00	20.00	-



Public Works Department Detail

Fiscal Year
2024/25

- A** Community & Economic Development
- B** Community Health & Safety
- C** Parks & Open Space
- D** Community & Collaborative Partnerships
- E** Finance & Fiscal Responsibility
- F** Sustainable Organization

Engineering Objectives Fiscal Year 2024/25	A	B	C	D	E	F
Complete construction of East Cypress Road Widening (Knightsen Avenue to Jersey Island Road) Project CIP # 247		✓		✓		
Complete construction of Laurel Road Widening (Cloverbrook Avenue to O'Hara Avenue) Project CIP # 280		✓		✓		
Complete the design of East Cypress Road Widening at CCWD Canal Crossing Project CIP # 310		✓		✓		✓
Start the design of East Cypress Road Widening (Jersey Island Road to Bethel Island Road) Project CIP # 302		✓		✓		
Complete construction of Irrigation Well Installation at City's Freedom Basin Project CIP # 265		✓	✓		✓	✓
Complete construction of Delta Pointe Plaza	✓			✓		✓
Complete construction of Safeway Shopping Center Project	✓			✓		

Engineering Performance Indicators	Goals	FY 2021/22	FY 2022/23	FY 2023/24	
Number of traffic calming requests processed	B	5	3	2	
Number of encroachment permits processed	D	165	153	257	
Number of transportation permits processed	D	165	153	306	
Number of CIP projects completed	B	7	14	17	
Number of Electric Vehicle Charging Stations	F	2	3	10	
Total kWh used by Electric Vehicle Chargers	F	1,455	2,350	10,522	

Facilities Objectives Fiscal Year 2024/25	A	B	C	D	E	F
Create a cohesive Facility Team for all custodial and facility maintenance services				✓		
Create tracking system for compliance with County and State regulations and permits		✓		✓		
Proactively maintain facility equipment and systems to reduce equipment failures and downtime and extending Facility Asset Lifespans					✓	
Participate in training for the new Tyler software for Public Works Facility Work Order Processes		✓				



Public Works Department Detail

Fiscal Year
2024/25

- A** Community & Economic Development
- B** Community Health & Safety
- C** Parks & Open Space
- D** Community & Collaborative Partnerships
- E** Finance & Fiscal Responsibility
- F** Sustainable Organization

Facilities Performance Indicators	Goals	FY 2021/22	FY 2022/23	FY 2023/24
Number of facility service requests processed	B, E			486

Parks Objectives Fiscal Year 2024/25	A	B	C	D	E	F
Complete a Tree Inventory utilizing our internal GIS			✓		✓	✓
Maintain and Enhance the City's Park Infrastructure		✓	✓			
Develop Park Interpretive Programs			✓			
Complete construction of Enrico Cinquini Park Project CIP # 281			✓			

Parks Performance Indicators	Goals	FY 2021/22	FY 2022/23	FY 2023/24
Number of acres of City parks, open space, and landscaped zones maintained	C	217	224	293
Number of park service requests received and processed*	C	30	60	1,046
Number of Trees Planted	C	400	425	550
Number of Trees Pruned	C	800	647	1,396

*the division now uses a software to track this in lieu of manually tracking as in years past.

Streets Fiscal Year 2024/25	A	B	C	D	E	F
Removal of debris from Right-of Way within 24 hours of reporting		✓				
Performed remediation of lifted sidewalk to eliminate trip and fall hazard within 24 hours		✓				



Public Works Department Detail

Fiscal Year
2024/25

- A** Community & Economic Development
- B** Community Health & Safety
- C** Parks & Open Space
- D** Community & Collaborative Partnerships
- E** Finance & Fiscal Responsibility
- F** Sustainable Organization

Streets Performance Indicators	Goals	FY 2021/22	FY 2022/23	FY 2023/24
Total number of street miles swept	B	6,132	6,066	6,248
Total number of storm water inlets inspected	B	2,703	4,329	4,329
Number of miles of street resurfaced	B	2	2	7
Number of street light malfunction service requests processed	B	222	177	273
Square Feet of Sidewalk replaced	B	3,550	4,735	4,374
Number of New Street Lights installed	B	30	23	79

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Animal Control Detail

Fiscal Year
2024/25

The City contracts with Contra Costa County for Animal Control Services.

Department Divisions

Animal Control – Animal Control services patrol the City's streets and respond to public health and safety calls concerning animals in the City. The County Animal Services Department provides the service and access to its animal shelter facility in Martinez.

Department Costs and Revenue

The Costs are funded entirely by General Fund Revenues. All Staffing is provided by the County, and we are charged at an annual per capita rate.

Proposed Department and Personnel Changes

There are no changes proposed for Animal Control



Animal Control Detail

Fiscal Year
2024/25

Animal Control	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services	273,295	288,310	341,873	405,696	491,325
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Animal Control	\$ 273,295	\$ 288,310	\$ 341,873	\$ 405,696	\$ 491,325

Total Animal Control	\$ 273,295	\$ 288,310	\$ 341,873	\$ 405,696	\$ 491,325
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Non-Departmental Detail

Fiscal Year
2024/25

All non-departmental costs are part of the overall costs for the City and not related to one specific department. These costs are allocated to each department based on the department's share of salary expenses. The budget includes central services, supplies, and utilities as well as the general fund contingency per policy.

Department Divisions

There are no divisions in this unit.

Department Costs and Revenue

The objectives related to the non-departmental budget are to monitor and manage citywide costs. The budget is managed by the City Manager and Administrative Services Director.

Proposed Department and Personnel Changes

All expenditures directly associated to IT have been moved to Fund 503, Technology Internal Service Fund.



Non-Departmental Detail

Fiscal Year
2024/25

Non-Departmental	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Personnel Services	\$ 791,274	\$ 574,448	\$ 826,692	\$ 776,188	\$ 1,013,922
Services	(506,487)	(1,213,589)	(1,519,884)	(1,098,090)	(1,051,922)
Supplies	58,968	70,547	56,216	52,400	38,000
Capital Outlay	-	-	-	15,502	-
Transfers Out	225,000	-	-	-	-
Interdepartmental Allocations	-	-	-	-	-
Total Non-Departmental	\$ 568,755	\$ (568,594)	\$ (636,976)	\$ (254,000)	\$ -

Total Non-Departmental	\$ 568,755	\$ (568,594)	\$ (636,976)	\$ (254,000)	\$ -
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Transfers

Fiscal Year
2024/25

Staff proposes the following transfers from the General Fund to Other Funds in Fiscal Year 2024/25.

To Fund 201 General Capital Projects to cover CIP projects	\$ 4,000,000
To Fund 235 Street Maintenance Reserves to cover street maintenance projects	2,163,200
To Fund 145 Stormwater NPDES to cover operational deficit	100,000
To Fund 187 LLD Country Place to cover operational deficit	21,500
To Fund 180 LLD Country Fair(Meadow Glen) to cover operational deficit	3,500
	<u>\$ 6,288,200</u>

	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Operating Transfers	2,434,800	5,621,000	9,577,974	2,285,831	6,288,200
Total Expenditures	<u>\$ 2,434,800</u>	<u>\$ 5,621,000</u>	<u>\$ 9,577,974</u>	<u>\$ 2,285,831</u>	<u>\$ 6,288,200</u>

Total Operating Transfers	\$ 2,434,800	\$ 5,621,000	\$ 9,577,974	\$ 2,285,831	\$ 6,288,200
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Capital Outlay and Land Acquisitions

Fiscal Year
2024/25

There are no appropriations anticipated for Fiscal year 2024/25.

	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Capital Outlay/Land Acquisitions	174,422	-	-	-	-
Total Expenditures	\$ 174,422	\$ -	\$ -	\$ -	\$ -
Total Capital Outlay/Land Acquisitions	\$ 174,422	\$ -	\$ -	\$ -	\$ -

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Special Revenue Funds Creekside Park Restoration Grant

Fiscal Year
2024/25

This grant from the Delta Conservancy has the purpose of developing plans to restore 775 linear feet of Marsh Creek to provide habitat for native fish and wildlife. Various partners will be participating in the analysis including American Rivers, Inc., Contra Costa Flood District, and the adjacent property owner/developer.

Fund - 115 Oakley Creekside Park Restoration	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Grants Revenue	\$ -	\$ 129,030	\$ 175,107	\$ 41,403	\$ -
Interest	-	-	-	-	-
Total Revenues	\$ -	\$ 129,030	\$ 175,107	\$ 41,403	\$ -
Personnel Services	\$ -	\$ -			
Services	-	170,508	140,626	125,332	-
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ -	\$ 170,508	\$ 140,626	\$ 125,332	\$ -

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Special Revenue Funds American Rescue Plan Act Grant

Fiscal Year
2024/25

The American Rescue Plan Act of 2021 (ARPA) is a \$1.9 trillion Coronavirus rescue package designed to facilitate the United States' recovery from the devastating economic and health effects of the COVID-19 pandemic. The nearly \$2 trillion price tag makes this economic rescue legislation one of the most expensive in U.S. history.

The City of Oakley received \$10,177,190 of ARPA funding. As a result of legislation referred to as the Final Rule, the City of Oakley was allowed to claim \$10 million of those funds as an economic loss and that \$10 million can be used to provide government services. The remaining \$177,190 was claimed by the City as a partial-reimbursement for special COVID-19 sick leave that the City's General Fund paid out to employees during the Pandemic.

The grant requires that all ARPA funding be spent by December 31, 2026 and must be allocated no later than December 31, 2024. The allocation deadline falls within this budget year. As can be seen on the next page, the City has allocated 100% of the ARPA funding with plans to spend it by the deadline in 2026.

Revenue in the table below is from Deferred Revenue and not additional revenue expected in the fund.

Fund - 120 American Rescue Plan (ARPA)	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Grants Revenue	\$ -	\$ 677,196	\$ 548,430	\$ 9,045,638	\$ 7,963,425
Interest	-	9,086	193,238	-	-
Reimbursements-Grants	-	-	21,402	-	-
Total Revenues	\$ -	\$ 686,282	\$ 763,069	\$ 9,045,638	\$ 7,963,425
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services	-	307,446	406,787	1,653,832	1,364,991
Supplies	-	28,953	-	-	-
Capital Outlay	-	52,531	163,045	7,391,807	6,598,434
Operating Transfers	-	177,190	-	-	-
Total Expenditures	\$ -	\$ 566,119	\$ 569,833	\$ 9,045,638	\$ 7,963,425



Special Revenue Funds American Rescue Plan Act Grant

Fiscal Year
2024/25

American Rescue Plan (ARPA) Allocation Summary	
Technology Enhancements	3,300,000.00
Broadband Feasibility Study/Fiber Master Plan	50,000.00
City Employee COVID Costs	250,000.00
Services Needs in the Community	180,000.00
Small Business Relief Grant	235,000.00
Outdoor Dining and Business Façade	700,000.00
E-Gift Card Program	65,000.00
ARPA Consulting Support	50,000.00
Fire Hydrant Maintenance	150,000.00
Free Summer Camp Sessions 2022	34,000.00
CIP 285 Bethel Island Road Design Project	400,000.00
CIP 189 Piper Lane Drainage Channel Trash Capture	200,000.00
CIP 249 Recreation Center Emergency Generator	300,000.00
Total 2022 Allocations	5,914,000.00
Services Needs in the Community	8,150.00
E-Gift Card Program	100,000.00
Police Recruitment Services	250,000.00
Tourism	300,000.00
Recreation Classes	60,000.00
Senior Citizen Club	20,000.00
Library Feasibility Analysis	60,000.00
CIP 286 City Hall Solar	50,000.00
CIP 228 Civic Center Emergency Generator	100,000.00
CIP 302 E.CYPRESS RD WIDENING(JERSEY TO BETHEL)	378,503.00
Total 2023 Allocations	1,326,653.00
East Cypress Corridor Specific Plan (“ECCSP” or “Specific Plan”)Subsequent Environmental Impact Report	100,000.00
Reduce COVID Expenses	(219,533.00)
Reduce CIP 285 Bethel Island Road Design Project	(378,503.00)
Reduce Software/Technology	(472,617.00)
CIP 215 Downtown Parking Lot	150,000.00
CIP 280 Laurel Road Widening	550,000.00
Scissor Lift	20,000.00
Teen Center	10,000.00
Library	3,000,000.00
Total 2024 Allocations	2,759,347.00



Special Revenue Funds Downtown Revitalization Fund

Fiscal Year
2024/25

The City has developed an economic development revolving loan program. This fund was created so that the funding of the program, and ultimately the accounting for its activities, can be tracked and reported on separately. Uses for loans will be made as approved by the City Council, pursuant to the program parameters. Several years ago, the City received the transfer from the Oakley Redevelopment Successor Agency, the properties designated for “government use” and for “future development.” In order to track the rents and services related to these properties they are included in this fund and the name of the fund was changed from Economic Development Revolving Loan Program to Downtown Revitalization Fund to more accurately describe the activities tracked in this fund. In more recent years some of the rental properties have been sold and therefore you will see a reduction in activity in this fund.

Fund - 138 Downtown Revitalization	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Rents & Concessions Revenue	\$ 183,792	\$ 182,946	\$ 118,010	\$ 251,226	\$ 161,768
Interest	462	2,207	4,076	-	2,000
Lease Revenue&Interest	-	28,152	149,167	-	-
Operating Transfers	75,000	75,000	-	-	-
Total Revenues	\$ 259,254	\$ 288,305	\$ 271,253	\$ 251,226	\$ 163,768
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services	212,386	180,478	196,048	171,199	160,346
Supplies	22	-	-	600	-
Capital Outlay	11,002	-	-	-	-
Total Expenditures	\$ 223,410	\$ 180,478	\$ 196,048	\$ 171,799	\$ 160,346

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Special Revenue Funds Sports Field Maintenance

Fiscal Year
2024/25

The Sports Field Maintenance Fund is a special fund established first in fiscal year 2014/15. Recognizing that organized sports field usage results in the need for more intensive upkeep and maintenance, the fund is used to account separately for the collection of fees from the ball field rentals (revenue) and expenditure of funds for an on-going maintenance program of the facilities. The funds are used for annual field renovation costs, equipment repair and replacement, supplies, and for the cost associated with staff time including contracts.

Fund - 168 Sports Field Maintenance	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Rents & Concessions	\$ 40,043	\$ 57,660	\$ 46,350	\$ 50,000	\$ 50,000
Interest	959	342	4,491	350	-
Total Revenues	\$ 41,002	\$ 58,002	\$ 50,841	\$ 50,350	\$ 50,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services	25,907	19,606	622	25,700	22,779
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 25,907	\$ 19,606	\$ 622	\$ 25,700	\$ 22,779

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Special Revenue Funds Storm Water Fund

Fiscal Year
2024/25

The City accounts for its storm water program activities in a separate fund. The City has an agreement with the Contra Costa Flood Control and Water Conservations District to receive funding for the National Pollutant Discharge Elimination System Program and Drainage System Maintenance activities. The City also has assessments specific to storm water that creates revenue each year. With storm water mandates continuing to increase without a revenue source to fund these mandates, staff has proposed a transfer from the general fund this fiscal year to help fund rising expenditures.

Fund - 145 Storm Water Program	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Stormwater (NPDES)	\$ 519,585	\$ 510,455	\$ 527,545	\$ 563,310	\$ 588,200
Interest	1,404	232	16	-	-
Unrealized Gain/(Losses)	(1,859)	(2,145)	2,116	-	-
Miscellaneous Revenue	120	420	1,440	-	-
Operating Transfers	-	-	-	-	127,638
Total Revenues	\$ 519,250	\$ 508,962	\$ 531,118	\$ 563,310	\$ 715,838
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services	388,376	414,263	441,251	385,662	220,563
Supplies	205,638	222,066	253,782	266,750	293,450
Capital Outlay	1,002	107,516	473	239,867	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 595,016	\$ 743,845	\$ 695,506	\$ 892,279	\$ 514,013

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Special Revenue Funds Developer Deposit Fund

Fiscal Year
2024/25

The City has a separate fund to account for developer deposits and related development application processing costs. The revenues are earned only as work is performed and costs incurred. All deposits that are unused in the application review process are returned to the applicant when the review is completed.

Fund - 301 Developer Deposit	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Developer Fees	\$ 1,198,719	\$ 1,330,150	\$ 1,369,542	\$ 1,200,000	\$ 1,377,446
Interest	-	-	-	-	-
Total Revenues	\$ 1,198,719	\$ 1,330,150	\$ 1,369,542	\$ 1,200,000	\$ 1,377,446
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services	1,199,934	1,330,217	1,369,542	1,200,000	1,377,446
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 1,199,934	\$ 1,330,217	\$ 1,369,542	\$ 1,200,000	\$ 1,377,446

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Special Revenue Funds Road Maintenance Funds

Fiscal Year
2024/25

Gas Tax Fund: Gas Tax is used to account for the City's share of local gas tax revenues and congestion management funds received from the State. These revenues are for the research, planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for non-motorized traffic), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes. The City uses them for local roadway maintenance, roadway projects, and to subsidize the Street Lighting Fund when required.

Road Maintenance and Rehabilitation Fund: Road Maintenance and Rehabilitation is used to account for the City's share of SB1 revenues received from the State. These revenues are an ongoing revenue source for the purpose of addressing deferred maintenance on the local streets and roads. The City uses them for local roadway maintenance and rehabilitation projects.

Measure J Fund: Measure J is used to account for the City's share of the voter-approved 1/2% sales tax for transportation projects. Measure J was passed by the voters as a successor tax to Measure C. Both are restricted to the same uses as Gas Tax revenues but can also be applied to transit improvement and operations, growth management planning and compliance, pedestrian and bicycle trail construction/maintenance/operations, parking facility development, and transportation efficiency program development and operations (ridesharing, etc.). The City uses its Measure J tax revenues for local roadway maintenance and roadway projects.

Street Maintenance and Rehabilitation Fund: This was first established as a reserve fund with an intent to establish funding for ongoing routine maintenance. It was a place to save funds for more significant future maintenance projects, and to be a reserve for funding unexpected projects or higher than planned project costs on critical maintenance projects. In Fiscal Year 2021/22, it was determined that the reserve fund was not working as intended as the need to use the funds on current projects was prioritized over the need to save for the future. The fund was renamed to rehabilitation with an emphasis on expending the necessary dollars to maintain and rehabilitate city streets as needed each year. The City has made the commitment to contribute at least \$2 million per year, with an annual increase of 4%, to maintain its streets on a prioritized basis. Details of funding allocations can be found in the capital improvement plan.



Special Revenue Funds Road Maintenance Funds

Fiscal Year
2024/25

Fund - 140 Gas Tax	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Grants Revenue	\$ 951,881	\$ 1,019,326	\$ 1,125,864	\$ 1,162,968	\$ 1,186,107
Interest	7,322	2,844	34,577	-	15,000
Unrealized Gain/(Losses)	-	(31,259)	4,972	-	-
Miscellaneous Revenue	-	7,460	15,359	-	-
Reimbursements-Grants	-	25,300	-	-	-
Total Revenues	\$ 959,203	\$ 1,023,670	\$ 1,180,772	\$ 1,162,968	\$ 1,201,107

Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services	354,671	317,354	377,839	414,046	723,193
Supplies	77,727	217,068	348,191	320,000	290,000
Capital Outlay	-	-	301,561	806,583	200,000
Operating Transfers	169,799	130,111	22,288	190,000	119,085
Total Expenditures	\$ 602,197	\$ 664,533	\$ 1,049,879	\$ 1,730,629	\$ 1,332,278

Fund - 141 Road Maint. & Rehab (RMRA)	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Grants Revenue	\$ 778,825	\$ 861,619	\$ 981,836	\$ 1,017,551	\$ 1,124,561
Interest	1,565	2,319	3,220	-	10,000
Total Revenues	\$ 780,389	\$ 863,938	\$ 985,055	\$ 1,017,551	\$ 1,134,561

Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services	2,904	3,768	3,731	3,550	28,983
Supplies	-	-	-	-	-
Capital Outlay	81,033	1,033,396	1,101,125	2,122,068	1,150,000
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 83,937	\$ 1,037,164	\$ 1,104,856	\$ 2,125,618	\$ 1,178,983



Special Revenue Funds Road Maintenance Funds

Fiscal Year
2024/25

Fund - 148 Measure J	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Measure J Sales Tax	\$ 640,318	\$ 733,912	\$ 833,010	\$ 810,833	\$ 770,000
Interest	6,839	2,579	30,142	-	10,000
Unrealized Gain/(Losses)	-	(29,500)	7,277	-	-
Grant Reimbursement	-	-	-	198,722	-
Total Revenues	\$ 647,157	\$ 706,991	\$ 870,429	\$ 1,009,555	\$ 780,000

Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services	109,140	120,447	143,947	144,634	227,738
Supplies	-	-	-	-	-
Capital Outlay	366,971	1,750	299,497	2,814,681	175,000
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 476,111	\$ 122,197	\$ 443,444	\$ 2,959,315	\$ 402,738

Fund - 235 Street Maintenance & Rehab	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Operating Transfers	\$ 350,000	\$ 4,000,000	\$ 2,000,000	\$ -	\$ 2,163,200
Developer Contribution	675,000	-	-	-	-
Total Revenues	\$ 1,025,000	\$ 4,000,000	\$ 2,000,000	\$ -	\$ 2,163,200

Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services	-	-	-	-	-
Supplies	-	-	-	-	-
Capital Outlay	269,378	2,558,152	162,392	5,217,608	2,039,630
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 269,378	\$ 2,558,152	\$ 162,392	\$ 5,217,608	\$ 2,039,630

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Special Revenue Funds Police Services Funds

Fiscal Year
2024/25

The City has several funds that are specific to police services and can only be spent on items directly related to police services.

P-6 Police Services: The largest of these funds is the police services special tax assessment, also known as P-6, and is collected in order to fund police services for the city. A map of tax zones is included here for your reference.

Supplemental Law Enforcement Services: In 1996 legislation adopted AB 3229 which is funding to local governments for front-line law enforcement activities. These grant funds supplement funding currently available for public safety including personnel, equipment, and programs.

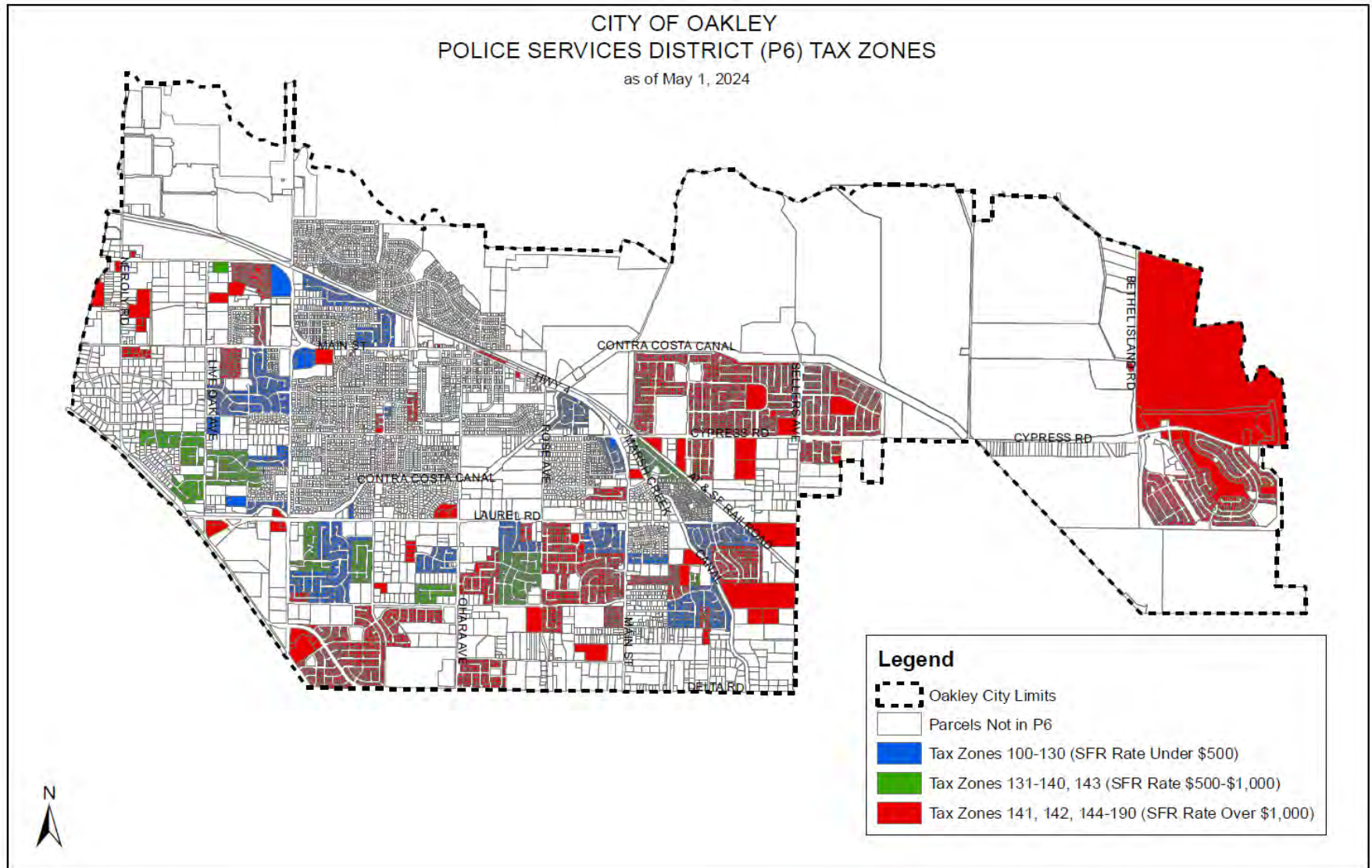
Office of Traffic Safety Grant: When awarded an Office of Traffic Safety police grant is used as a one-time grant to fund traffic safety programs such as DUI checkpoints. Depending on the grant year, it can also be used to fund equipment as well as bike and pedestrian safety. This grant is not received every year.

Officer Wellness and Mental Health Grant: This is one time money received to be used on officer wellness and mental health. It is accounted for in a separate fund to ensure funding is being accounted for correctly.



Special Revenue Funds Police Services Funds

Fiscal Year
2024/25





Special Revenue Funds Police Services Funds

Fiscal Year
2024/25

Fund - 150	2020/21	2021/22	2022/23	2023/24	2024/25
P-6 Police Services	Actual	Actual	Actual	Projected	Proposed
Assessments	\$ 5,420,492	\$ 6,345,919	\$ 7,271,116	\$ 7,580,000	\$ 8,090,000
Interest	9,448	573	15,467	16,000	15,000
Total Revenues	\$ 5,429,940	\$ 6,346,492	\$ 7,286,584	\$ 7,596,000	\$ 8,105,000
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services	5,428,145	6,341,613	7,265,759	7,250,700	8,105,000
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 5,428,145	\$ 6,341,613	\$ 7,265,759	\$ 7,250,700	\$ 8,105,000
Fund - 151	2020/21	2021/22	2022/23	2023/24	2024/25
Supplemental Law Enforcement	Actual	Actual	Actual	Projected	Proposed
Grants Revenue	\$ 156,727	\$ 161,285	\$ 165,271	\$ 165,700	\$ 185,000
Interest	369	62	846	-	500
Total Revenues	\$ 157,096	\$ 161,347	\$ 166,117	\$ 165,700	\$ 185,500
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Services	157,020	160,735	165,948	165,700	185,500
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 157,020	\$ 160,735	\$ 165,948	\$ 165,700	\$ 185,500



Special Revenue Funds Police Services Funds

Fiscal Year
2024/25

Fund - 152 OTS GRANT	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Grants Revenue	\$ 12,948	\$ 12,578	\$ -	\$ 24,800	\$ -
Interest	-	-	-	-	-
Total Revenues	\$ 12,948	\$ 12,578	\$ -	\$ 24,800	\$ -
Personnel Services	\$ 12,948	\$ 11,727	\$ -	\$ -	\$ -
Services	-	-	-	-	-
Supplies	851	-	-	24,800	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 13,799	\$ 11,727	\$ -	\$ 24,800	\$ -

Fund - 154 Officer Wellness Grant	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Grants Revenue	\$ -	\$ -	\$ -	\$ 28,000	\$ 13,000
Interest	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ 28,000	\$ 13,000
Personnel Services	\$ -	\$ -	\$ -	\$ 28,000	\$ 13,000
Services	-	-	-	-	-
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ 28,000	\$ 13,000



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

The City has Lighting and Landscaping District within 3 zones:

Zone 1 – Fund 132 Community Parks: This zone is citywide and is used to maintain the larger City parks of more than 3 acres. It is funded primarily by assessments.

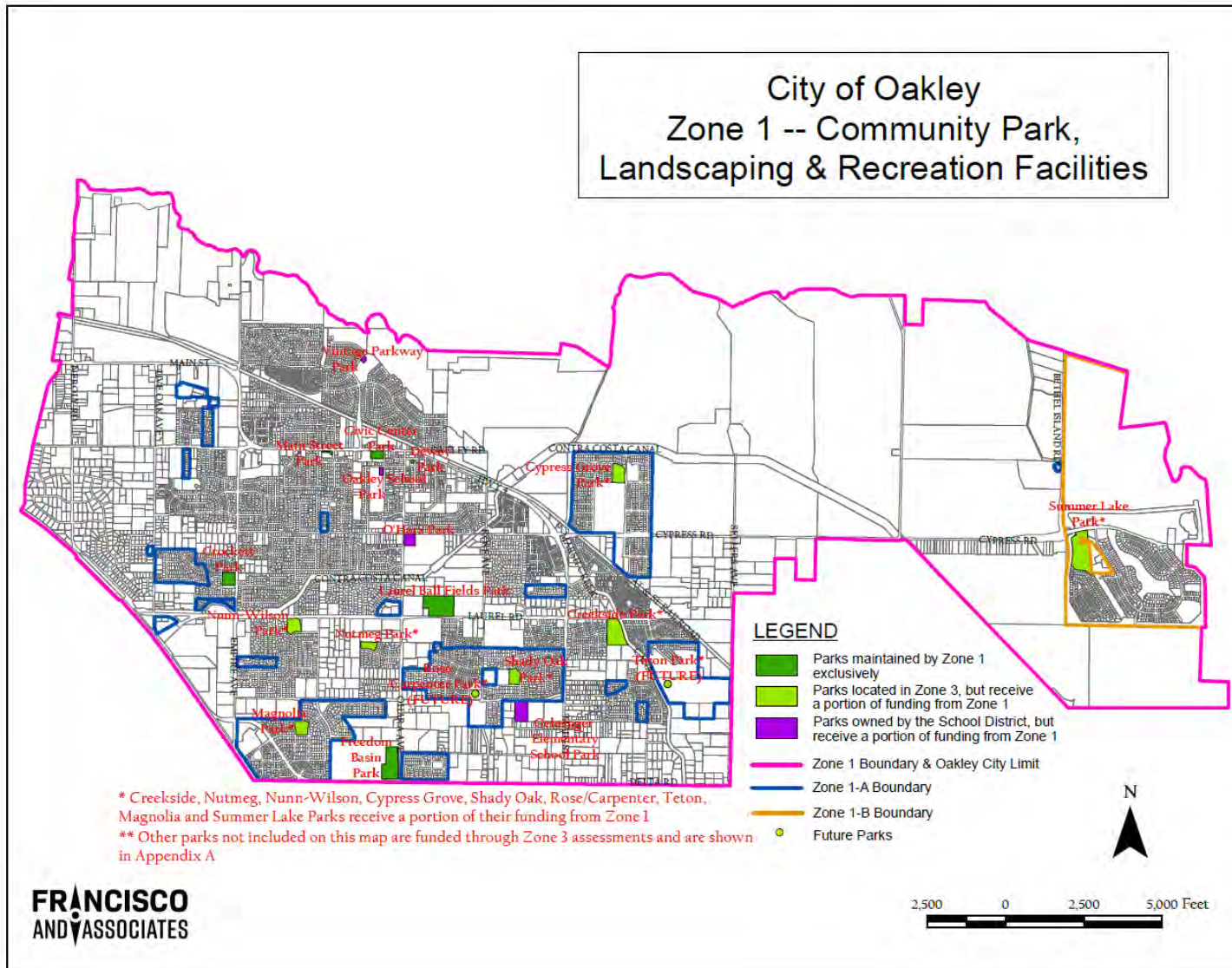
Zone 2 – Fund 133 Street Lighting: This zone provides street lighting for the entire City. It is funded primarily by assessments but does not generate sufficient revenues to be self-supporting. The Gas Tax Fund has been and is expected to continue to subsidize its operations. The subsidy continues to decrease and is anticipated to be under \$120,000 for the fiscal year.

Zone 3 – Funds 170-195 Neighborhood Parks (made up of 26 sub-zones): This zone maintains the City's smaller neighborhood parks. Each sub-zone generally represents a park or neighborhood with several parks and/or roadway landscaping. Each sub-zone is funded by assessments. Several Park Zones do not have sufficient revenues to fully fund their Capital Asset Lifecycle Replacement Reserves per City Policy. The Capital Asset Lifecycle Replacement Program establishes reserves necessary to ensure funds for asset replacements and remediation projects are available when needed. These reserves are used primarily to pay for longer-term replacement or remediation activities, periodic tree pruning and streetscape replacements. Nineteen of the City's twenty-six zones were formed by the County prior to incorporation, and most do not have sufficient annual revenues to both operate and fund an appropriate contribution to their replacement reserves. While no existing critical need is going unaddressed at present, staff continues to work to find ways to ensure these long-term future needs are met. Below are a series of tables showing the revenues and expenditures for each fund. The City's policies require the budgets consider lifecycle replacement reserves be considered as a part of the budget development process. As a result, some funds show revenues in excess of expenditures – in which case the surplus will become contributions to the reserve; and some funds show expenditures in excess of revenues– reflecting the need to use reserves for replacements and remediation activities during the year.



Special Revenue Funds Lighting and Landscaping District Funds

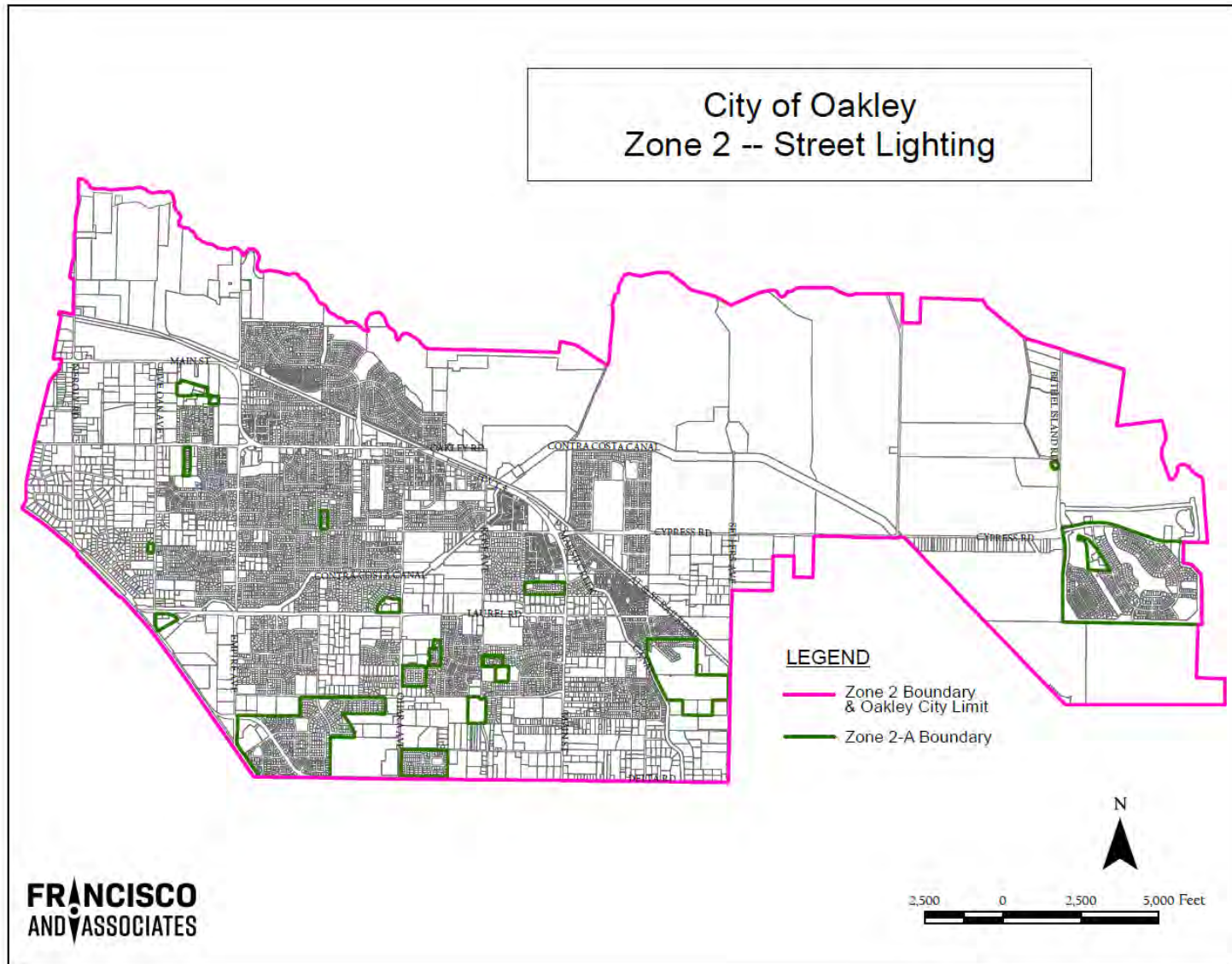
Fiscal Year
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Special Revenue Funds Lighting and Landscaping District Funds

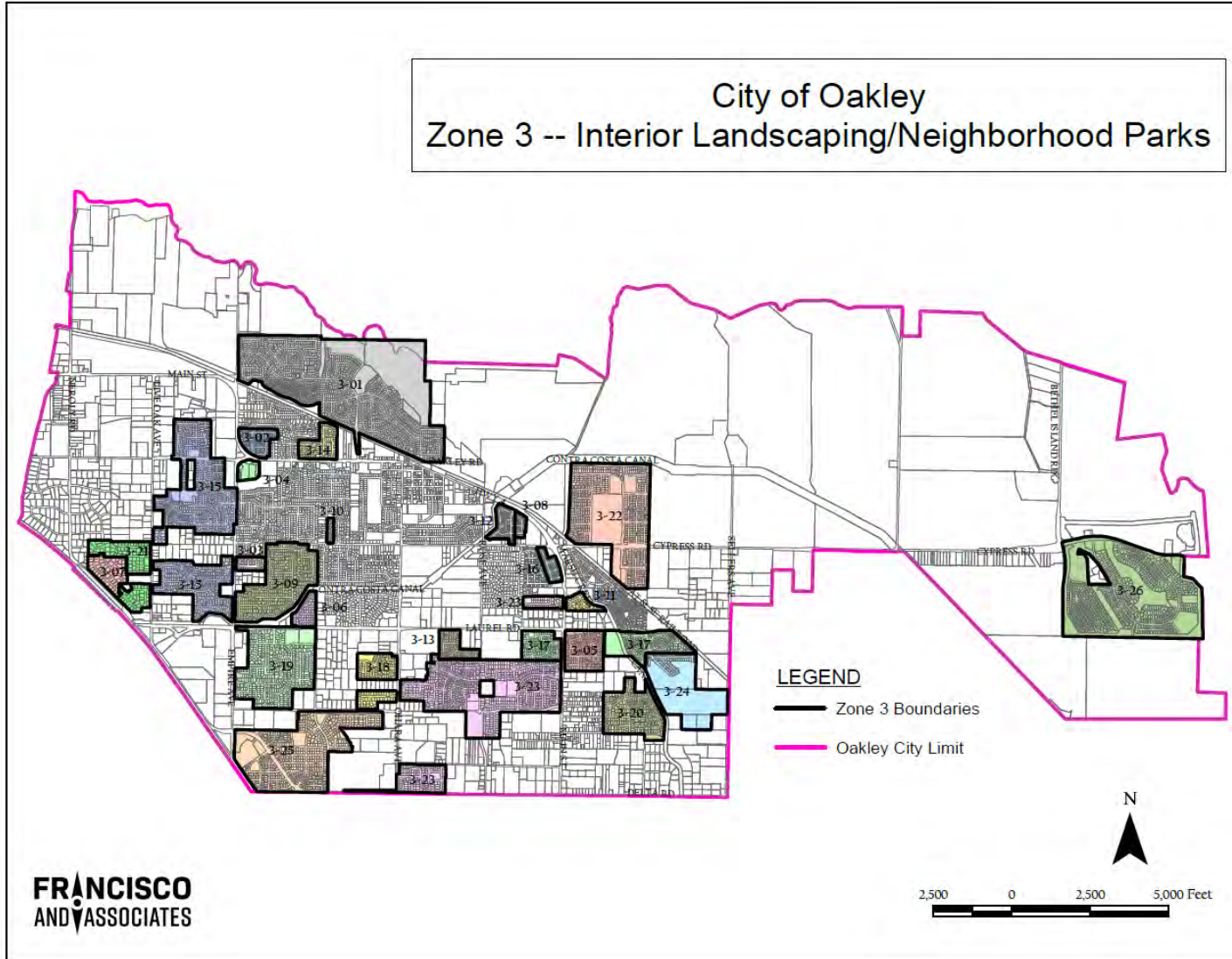
Fiscal Year
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Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25





Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 132 Zone 1- Community Parks	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 1,683,362	\$ 1,953,804	\$ 2,157,227	\$ 2,291,540	\$ 2,382,252
Interest	21,035	7,860	95,724	19,750	19,750
Unrealized Gain/(Losses)	-	(86,585)	11,101	-	-
Miscellaneous Revenue	2,625	3,125	2,750	-	-
Reimbursements-Grants	2,103	125	-	-	-
Total Revenues	\$ 1,709,126	\$ 1,878,328	\$ 2,266,802	\$ 2,311,290	\$ 2,402,002
Services	\$ 863,070	\$ 1,352,619	\$ 1,131,783	\$ 1,981,280	\$ 1,993,076
Supplies	-	-	-	-	-
Capital Outlay	-	-	228,861	60,000	150,000
Operating Transfers	180,000	180,000	180,000	210,000	240,000
Total Expenditures	\$ 1,043,070	\$ 1,532,619	\$ 1,540,644	\$ 2,251,280	\$ 2,383,076
Unassigned Asset Replacement	-	-	-	100,000	100,000
Total Z1- Community Parks	\$ 1,043,070	\$ 1,532,619	\$ 1,540,644	\$ 2,351,280	\$ 2,483,076



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 133 Zone 2- Street Lighting	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 279,262	\$ 336,275	\$ 369,032	\$ 255,916	\$ 399,995
Interest	1,072	3,200	6,306	-	900
Unrealized Gain/(Losses)	-	(43,852)	38,735	900	-
Operating Transfers	169,799	130,111	22,288	190,000	119,085
Total Revenues	\$ 450,133	\$ 425,734	\$ 436,360	\$ 446,816	\$ 519,980
Services	\$ 383,775	\$ 425,734	\$ 447,235	\$ 511,328	\$ 519,980
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 383,775	\$ 425,734	\$ 447,235	\$ 511,328	\$ 519,980
Unassigned Asset Replacement	-	-	-	-	31,677
Total Z2- Street Lighting	\$ 383,775	\$ 425,734	\$ 447,235	\$ 511,328	\$ 551,657



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 170 Vintage Parkway	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 73,714	\$ 73,714	\$ 73,772	\$ 73,772	\$ 73,772
Interest	1,249	388	4,529	500	500
Unrealized Gain/(Losses)	-	(4,203)	662	-	-
Operating Transfers	5,000	5,000	5,000	5,000	5,000
Total Revenues	\$ 79,962	\$ 74,898	\$ 83,963	\$ 79,272	\$ 79,272
Services	\$ 68,726	\$ 69,758	\$ 59,430	\$ 79,272	\$ 79,008
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 68,726	\$ 69,758	\$ 59,430	\$ 79,272	\$ 79,008
Unassigned Asset Replacement	-	-	-	49,590	55,709
Total Vintage Parkway	\$ 68,726	\$ 69,758	\$ 59,430	\$ 128,862	\$ 134,717



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 171 Oakley Ranch	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 26,446	\$ 26,446	\$ 26,446	\$ 26,446	\$ 26,446
Interest	203	54	514	100	100
Unrealized Gain/(Losses)	-	(578)	184	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 26,649	\$ 25,922	\$ 27,143	\$ 26,546	\$ 26,546
Services	\$ 28,463	\$ 29,429	\$ 29,654	\$ 32,935	\$ 31,799
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 28,463	\$ 29,429	\$ 29,654	\$ 32,935	\$ 31,799
Unassigned Asset Replacement	-	-	-	4,919	4,262
Total Oakley Ranch	\$ 28,463	\$ 29,429	\$ 29,654	\$ 37,854	\$ 36,061



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 172 Empire	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 4,534	\$ 4,534	\$ 4,534	\$ 4,534	\$ 4,534
Interest	570	168	1,832	200	200
Unrealized Gain/(Losses)	-	(1,818)	412	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 5,104	\$ 2,884	\$ 6,778	\$ 4,734	\$ 4,734
Services	\$ 4,669	\$ 3,884	\$ 3,937	\$ 5,278	\$ 4,770
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 4,669	\$ 3,884	\$ 3,937	\$ 5,278	\$ 4,770
Unassigned Asset Replacement	-	-	-	21,143	21,717
Total Empire	\$ 4,669	\$ 3,884	\$ 3,937	\$ 26,421	\$ 26,487



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 173 Oakley Town Center	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 10,935	\$ 10,935	\$ 10,935	\$ 10,935	\$ 10,935
Interest	537	162	1,814	600	600
Unrealized Gain/(Losses)	-	(1,757)	355	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 11,473	\$ 9,340	\$ 13,104	\$ 11,535	\$ 11,535
Services	\$ 11,854	\$ 7,388	\$ 7,926	\$ 12,954	\$ 11,366
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 11,854	\$ 7,388	\$ 7,926	\$ 12,954	\$ 11,366
Unassigned Asset Replacement	-	-	-	20,606	21,569
Total Oakley Town Center	\$ 11,854	\$ 7,388	\$ 7,926	\$ 33,560	\$ 32,935



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 174 Oak Grove	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 28,405	\$ 28,405	\$ 28,405	\$ 28,405	\$ 28,405
Interest	514	167	1,937	200	200
Unrealized Gain/(Losses)	-	(1,810)	293	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 28,919	\$ 26,762	\$ 30,635	\$ 28,605	\$ 28,605
Services	\$ 21,682	\$ 23,404	\$ 19,925	\$ 30,024	\$ 28,540
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 21,682	\$ 23,404	\$ 19,925	\$ 30,024	\$ 28,540
Unassigned Asset Replacement	-	-	-	21,190	23,513
Total Oak Grove	\$ 21,682	\$ 23,404	\$ 19,925	\$ 51,214	\$ 52,053



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 175 Laurel Wood /Luna Estates	2020/21	2021/22	2022/23	2023/24	2024/25
	Actual	Actual	Actual	Projected	Proposed
Assessments	\$ 7,668	\$ 7,668	\$ 7,668	\$ 7,668	\$ 7,668
Interest	643	192	2,114	200	200
Unrealized Gain/(Losses)	-	(2,076)	449	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 8,311	\$ 5,784	\$ 10,232	\$ 7,868	\$ 7,868
Services	\$ 8,656	\$ 6,140	\$ 5,944	\$ 7,868	\$ 7,769
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 8,656	\$ 6,140	\$ 5,944	\$ 7,868	\$ 7,769
Unassigned Asset Replacement	-	-	-	24,221	25,293
Total Laurel Wood /Luna Est.	\$ 8,656	\$ 6,140	\$ 5,944	\$ 32,089	\$ 33,062



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 176 South Forty	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 9,713	\$ 9,805	\$ 9,805	\$ 9,805	\$ 9,805
Interest	331	101	1,122	100	100
Unrealized Gain/(Losses)	-	(1,099)	230	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ 10,043</u>	<u>\$ 8,807</u>	<u>\$ 11,158</u>	<u>\$ 9,905</u>	<u>\$ 9,905</u>
Services	\$ 8,358	\$ 8,151	\$ 8,256	\$ 9,905	\$ 9,806
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	<u>\$ 8,358</u>	<u>\$ 8,151</u>	<u>\$ 8,256</u>	<u>\$ 9,905</u>	<u>\$ 9,806</u>
Unassigned Asset Replacement	-	-	-	12,628	13,553
Total South Forty	<u>\$ 8,358</u>	<u>\$ 8,151</u>	<u>\$ 8,256</u>	<u>\$ 22,533</u>	<u>\$ 23,359</u>



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 177 Claremont	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 7,628	\$ 7,628	\$ 7,628	\$ 7,628	\$ 7,628
Interest	100	21	175	100	100
Unrealized Gain/(Losses)	-	(220)	93	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 7,728	\$ 7,429	\$ 7,896	\$ 7,728	\$ 7,728
Services	\$ 10,921	\$ 10,602	\$ 10,520	\$ 12,773	\$ 7,679
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 10,921	\$ 10,602	\$ 10,520	\$ 12,773	\$ 7,679
Unassigned Asset Replacement	-	-	-	1,435	542
Total Claremont	\$ 10,921	\$ 10,602	\$ 10,520	\$ 14,208	\$ 8,221



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 178 Gateway	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 18,360	\$ 18,360	\$ 18,360	\$ 18,360	\$ 18,360
Interest	1,260	360	3,883	250	250
Unrealized Gain/(Losses)	-	(3,891)	908	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 19,620	\$ 14,829	\$ 23,151	\$ 18,610	\$ 18,610
Services	\$ 19,861	\$ 22,160	\$ 19,036	\$ 23,682	\$ 18,561
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 19,861	\$ 22,160	\$ 19,036	\$ 23,682	\$ 18,561
Unassigned Asset Replacement	-	-	-	44,046	44,924
Total Gateway	\$ 19,861	\$ 22,160	\$ 19,036	\$ 67,728	\$ 63,485



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 179 Countryside-Village Green	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 2,625	\$ 2,625	\$ 2,625	\$ 2,625	\$ 2,625
Interest	189	53	558	250	250
Unrealized Gain/(Losses)	-	(570)	145	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 2,814	\$ 2,108	\$ 3,328	\$ 2,875	\$ 2,875
Services	\$ 3,505	\$ 3,526	\$ 3,475	\$ 3,816	\$ 3,164
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 3,505	\$ 3,526	\$ 3,475	\$ 3,816	\$ 3,164
Unassigned Asset Replacement	-	-	-	6,268	6,331
Total Countryside-Village G.	\$ 3,505	\$ 3,526	\$ 3,475	\$ 10,084	\$ 9,495



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 180 Country Fair Meadow Glen	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 5,423	\$ 5,423	\$ 5,423	\$ 5,423	\$ 5,423
Interest	37	2	4	50	50
Unrealized Gain/(Losses)	-	(15)	8	-	-
Operating Transfers	-	-	4,000	5,831	3,500
Total Revenues	\$ 5,460	\$ 5,410	\$ 9,435	\$ 11,304	\$ 8,973
Services	\$ 7,858	\$ 8,877	\$ 9,305	\$ 8,800	\$ 8,924
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Other Financing Uses	14	11	62	-	-
Total Expenditures	\$ 7,872	\$ 8,888	\$ 9,367	\$ 8,800	\$ 8,924
Unassigned Asset Replacement	-	-	-	-	-
Total Country Fair Meadow G.	\$ 7,872	\$ 8,888	\$ 9,367	\$ 8,800	\$ 8,924



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 181 California Sunrise	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 3,502	\$ 3,502	\$ 3,502	\$ 3,502	\$ 3,502
Interest	504	150	1,639	200	200
Unrealized Gain/(Losses)	-	(1,622)	364	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 4,006	\$ 2,030	\$ 5,505	\$ 3,702	\$ 3,702
Services	\$ 2,428	\$ 2,791	\$ 2,800	\$ 3,661	\$ 3,653
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 2,428	\$ 2,791	\$ 2,800	\$ 3,661	\$ 3,653
Unassigned Asset Replacement	-	-	-	18,875	19,561
Total California Sunrise	\$ 2,428	\$ 2,791	\$ 2,800	\$ 22,536	\$ 23,214



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 182 California Visions	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000
Interest	1,068	319	3,513	250	250
Unrealized Gain/(Losses)	-	(3,451)	747	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 13,068	\$ 8,867	\$ 16,260	\$ 12,250	\$ 12,250
Services	\$ 9,732	\$ 9,760	\$ 8,890	\$ 12,250	\$ 12,201
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 9,732	\$ 9,760	\$ 8,890	\$ 12,250	\$ 12,201
Unassigned Asset Replacement	-	-	-	40,166	41,983
Total California Visions	\$ 9,732	\$ 9,760	\$ 8,890	\$ 52,416	\$ 54,184



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 183 Claremont Heritage	2020/21	2021/22	2022/23	2023/24	2024/25
	Actual	Actual	Actual	Projected	Proposed
Assessments	\$ 18,240	\$ 18,240	\$ 18,240	\$ 18,240	\$ 18,240
Interest	1,490	452	5,062	300	300
Unrealized Gain/(Losses)	-	(4,903)	992	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 19,730	\$ 13,789	\$ 24,295	\$ 18,540	\$ 18,540
Services	\$ 14,222	\$ 10,389	\$ 9,307	\$ 18,540	\$ 18,276
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 14,222	\$ 10,389	\$ 9,307	\$ 18,540	\$ 18,276
Unassigned Asset Replacement	-	-	-	57,314	61,061
Total Claremont Heritage	\$ 14,222	\$ 10,389	\$ 9,307	\$ 75,854	\$ 79,337



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 184 Country Fair Meadow Glen II	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 122,613	\$ 122,682	\$ 122,682	\$ 122,544	\$ 122,613
Interest	1,335	414	4,600	300	300
Unrealized Gain/(Losses)	-	(4,495)	984	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 123,948	\$ 118,601	\$ 128,266	\$ 122,844	\$ 122,913
Services	\$ 108,308	\$ 115,025	\$ 124,650	\$ 123,791	\$ 122,649
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 108,308	\$ 115,025	\$ 124,650	\$ 123,791	\$ 122,649
Unassigned Asset Replacement	-	-	-	52,240	54,195
Total Country Fair Mead. G.II	\$ 108,308	\$ 115,025	\$ 124,650	\$ 176,031	\$ 176,844



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 185 Sundance	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 8,910	\$ 8,910	\$ 8,910	\$ 8,910	\$ 8,910
Interest	89	27	311	100	100
Unrealized Gain/(Losses)	-	(294)	52	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 8,999	\$ 8,643	\$ 9,273	\$ 9,010	\$ 9,010
Services	\$ 9,337	\$ 8,148	\$ 8,286	\$ 10,254	\$ 8,961
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 9,337	\$ 8,148	\$ 8,286	\$ 10,254	\$ 8,961
Unassigned Asset Replacement	-	-	-	2,989	3,456
Total Sundance	\$ 9,337	\$ 8,148	\$ 8,286	\$ 13,243	\$ 12,417



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 186 CA Jamboree-Laurel Anne	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 87,684	\$ 87,684	\$ 87,684	\$ 87,684	\$ 87,684
Interest	2,761	842	9,054	500	500
Unrealized Gain/(Losses)	-	(9,148)	2,258	-	-
Operating Transfers	30,000	30,000	30,000	30,000	30,000
Total Revenues	\$ 120,445	\$ 109,378	\$ 128,996	\$ 118,184	\$ 118,184
Services	\$ 108,955	\$ 112,777	\$ 121,706	\$ 118,184	\$ 118,135
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 108,955	\$ 112,777	\$ 121,706	\$ 118,184	\$ 118,135
Unassigned Asset Replacement	-	-	-	100,000	100,000
Total CA Jamboree-Laurel A.	\$ 108,955	\$ 112,777	\$ 121,706	\$ 218,184	\$ 218,135



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 187 Country Place	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 23,400	\$ 23,400	\$ 23,400	\$ 23,400	\$ 23,400
Interest	2	-	-	-	-
Unrealized Gain/(Losses)	-	-	-	-	-
Operating Transfers	20,000	20,000	20,000	40,000	51,500
Total Revenues	\$ 43,402	\$ 43,400	\$ 43,400	\$ 63,400	\$ 74,900
Services	\$ 48,774	\$ 42,998	\$ 45,341	\$ 44,201	\$ 46,491
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Other Financing Uses	378	281	1,642	-	-
Total Expenditures	\$ 49,153	\$ 43,279	\$ 46,983	\$ 44,201	\$ 46,491
Unassigned Asset Replacement	-	-	-	-	-
Total Country Place	\$ 49,153	\$ 43,279	\$ 46,983	\$ 44,201	\$ 46,491



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 188 Laurel Crest	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 87,600	\$ 87,600	\$ 87,600	\$ 87,600	\$ 87,600
Interest	741	225	2,085	200	200
Unrealized Gain/(Losses)	-	(2,442)	812	-	-
Operating Transfers	70,000	70,000	70,000	90,000	120,000
Total Revenues	\$ 158,341	\$ 155,384	\$ 160,497	\$ 177,800	\$ 207,800
Services	\$ 167,690	\$ 162,496	\$ 175,298	\$ 177,800	\$ 199,311
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 167,690	\$ 162,496	\$ 175,298	\$ 177,800	\$ 199,311
Unassigned Asset Replacement	-	-	-	22,010	22,776
Total Laurel Crest	\$ 167,690	\$ 162,496	\$ 175,298	\$ 199,810	\$ 222,087



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 189 Marsh Creek Glen	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 101,727	\$ 103,323	\$ 108,685	\$ 114,451	\$ 117,158
Interest	2,305	800	9,319	350	350
Unrealized Gain/(Losses)	-	(8,770)	1,349	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ 104,032</u>	<u>\$ 95,352</u>	<u>\$ 119,353</u>	<u>\$ 114,801</u>	<u>\$ 117,508</u>
Services	\$ 53,908	\$ 71,059	\$ 55,676	\$ 109,647	\$ 114,019
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	200,000	-
Operating Transfers	-	-	-	-	-
Total Expenditures	<u>\$ 53,908</u>	<u>\$ 71,059</u>	<u>\$ 55,676</u>	<u>\$ 309,647</u>	<u>\$ 114,019</u>
Unassigned Asset Replacement	-	-	-	100,000	100,000
Total Marsh Creek Glen	<u>\$ 53,908</u>	<u>\$ 71,059</u>	<u>\$ 55,676</u>	<u>\$ 409,647</u>	<u>\$ 214,019</u>



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 190 Quail Glen	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 33,007	\$ 33,524	\$ 35,265	\$ 37,135	\$ 38,014
Interest	673	223	2,609	500	500
Unrealized Gain/(Losses)	-	(2,435)	395	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 33,681	\$ 31,312	\$ 38,269	\$ 37,635	\$ 38,514
Services	\$ 22,461	\$ 23,781	\$ 33,745	\$ 62,424	\$ 37,987
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 22,461	\$ 23,781	\$ 33,745	\$ 62,424	\$ 37,987
Unassigned Asset Replacement	-	-	-	3,886	23,882
Total Quail Glen	\$ 22,461	\$ 23,781	\$ 33,745	\$ 66,310	\$ 61,869



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 191 Cypress Grove	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 290,589	\$ 295,137	\$ 310,462	\$ 326,930	\$ 334,664
Interest	4,756	1,341	12,643	1,000	1,000
Unrealized Gain/(Losses)	-	(14,511)	5,426	-	-
Operating Transfers	10,000	10,000	10,000	10,000	10,000
Total Revenues	\$ 305,345	\$ 291,967	\$ 338,531	\$ 337,930	\$ 345,664
Services	\$ 336,657	\$ 312,662	\$ 423,655	\$ 337,547	\$ 315,896
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	150,000	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 336,657	\$ 312,662	\$ 423,655	\$ 487,547	\$ 315,896
Unassigned Asset Replacement	-	-	-	100,000	100,000
Total Cypress Grove	\$ 336,657	\$ 312,662	\$ 423,655	\$ 587,547	\$ 415,896



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 192 South Oakley	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 420,285	\$ 426,870	\$ 461,868	\$ 486,357	\$ 510,706
Interest	3,214	907	10,847	300	300
Unrealized Gain/(Losses)	-	(9,830)	1,011	-	-
Operating Transfers	10,000	10,000	10,000	10,000	10,000
Total Revenues	\$ 433,499	\$ 427,947	\$ 483,726	\$ 496,657	\$ 521,006
Services	\$ 443,990	\$ 451,905	\$ 370,554	\$ 457,420	\$ 482,077
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 443,990	\$ 451,905	\$ 370,554	\$ 457,420	\$ 482,077
Unassigned Asset Replacement	-	-	-	100,000	100,000
Total South Oakley	\$ 443,990	\$ 451,905	\$ 370,554	\$ 557,420	\$ 582,077



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 193 Stone Creek	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 58,540	\$ 64,391	\$ 70,833	\$ 77,916	\$ 85,707
Interest	2,233	761	9,174	300	300
Unrealized Gain/(Losses)	-	(8,329)	1,140	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 60,773	\$ 56,823	\$ 81,147	\$ 78,216	\$ 86,007
Services	\$ 19,806	\$ 20,640	\$ 22,643	\$ 67,942	\$ 73,269
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 19,806	\$ 20,640	\$ 22,643	\$ 67,942	\$ 73,269
Unassigned Asset Replacement	-	-	-	99,255	100,000
Total Stone Creek	\$ 19,806	\$ 20,640	\$ 22,643	\$ 167,197	\$ 173,269



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 194 Magnolia Park	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 757,313	\$ 833,047	\$ 916,357	\$ 984,320	\$ 1,007,610
Interest	14,014	4,050	48,454	2,000	2,000
Unrealized Gain/(Losses)	-	(43,705)	5,284	0	-
Operating Transfers	10,000	10,000	10,000	10,000	10,000
Total Revenues	\$ 781,327	\$ 803,392	\$ 980,095	\$ 996,320	\$ 1,019,610
Services	\$ 701,137	\$ 830,035	\$ 626,645	\$ 966,436	\$ 950,179
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	150,000	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 701,137	\$ 830,035	\$ 626,645	\$ 1,116,436	\$ 950,179
Unassigned Asset Replacement	-	-	-	100,000	100,000
Total Magnolia Park	\$ 701,137	\$ 830,035	\$ 626,645	\$ 1,216,436	\$ 1,050,179



Special Revenue Funds Lighting and Landscaping District Funds

Fiscal Year
2024/25

Fund - 195 Summer Lake	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 438,232	\$ 482,056	\$ 530,255	\$ 583,285	\$ 612,450
Interest	7,092	2,301	27,705	2,000	2,000
Unrealized Gain/(Losses)	-	(24,948)	2,990	0	-
Operating Transfers	25,000	25,000	25,000	25,000	25,000
Total Revenues	\$ 470,324	\$ 484,409	\$ 585,949	\$ 610,285	\$ 639,450
Services	\$ 283,848	\$ 479,587	\$ 397,183	\$ 558,070	\$ 581,802
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 283,848	\$ 479,587	\$ 397,183	\$ 558,070	\$ 581,802
Unassigned Asset Replacement	-	-	-	100,000	100,000
Total Summer Lake	\$ 283,848	\$ 479,587	\$ 397,183	\$ 658,070	\$ 681,802



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

The City has several Community Facilities Districts:

CFD #1 – Fund 110 Cypress Grove: In October 2005, the City formed CFD #1 (Cypress Grove) to account for drainage maintenance activities in this new development. This was the first such district formed in the City and serves as a model for future developments. These activities are funded entirely by assessments to property owners.

Community Facilities District # 2015-1 – Funds 405-407 Emerson Ranch: The City of Oakley formed Community Facilities District No. 2015-1 (Emerson Ranch Maintenance) (“CFD”) on January 13, 2015. The City of Oakley has a separate fund to account for the CFD revenues and expenditures. Each year the City levies a special tax on parcels within the CFD to augment their financial impact to the City’s services budget for regional, community and neighborhood parks, street lighting, neighborhood landscaping and stormwater services. In FY 2020/2021, these districts were split into individual funds to better track revenues and expenditures.

Community Facilities District # 2015-2 – Fund 403-438: The City of Oakley formed Community Facilities District No. 2015-2 (Parks, Street Light, Landscape and Stormwater Services) (“CFD”) on January 12, 2016. Each year the City levies a special tax on parcels within the CFD to augment their financial impact to the City’s services budget for regional, community and neighborhood parks, street lighting, neighborhood landscaping and stormwater services. In FY 2020-2021 this district was split into individual funds to better track revenues and expenditures. Each year, we continue to form new district zones within the 2015-2 District as development continues.

Community Facilities District # 2018-1 – Fund 404 Fire Protection: The City of Oakley formed Community Facilities District No. 2018-1 (Fire Protection) (“CFD”) in September of 2018. The City of Oakley has a separate fund to account for the CFD revenues and expenditures. Each year the City levies a special tax on parcels within the CFD to augment financial impacts. All revenues received, excluding administrative costs, are paid to the fire district to offset fire protection expenses.

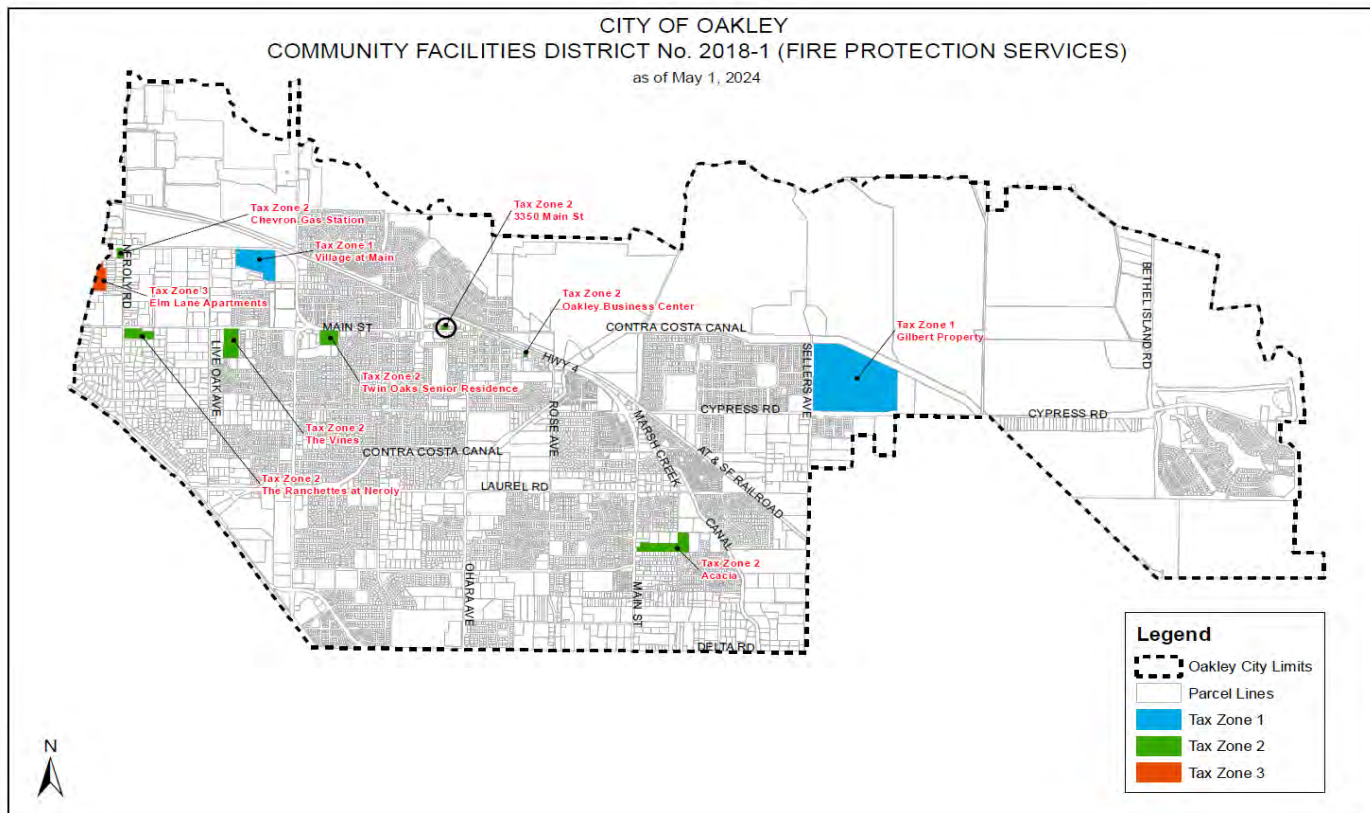
Community Facilities District # 2020-1 – Fund 134 Contra Costa Logistics Center: The City of Oakley formed Community Facilities District No. 2020-1 in June of 2020. The CFD was created to provide a financing mechanism to fund police protection services and the maintenance, including servicing, repair, and replacement of City infrastructure such as community parks, streetlighting, localized landscaping, and stormwater facilities. The CFD was formed with the parcels encompassing the planned Contra Costa Logistics Center located north of Main Street and East of Bridgehead Road as the boundaries of the CFD.



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

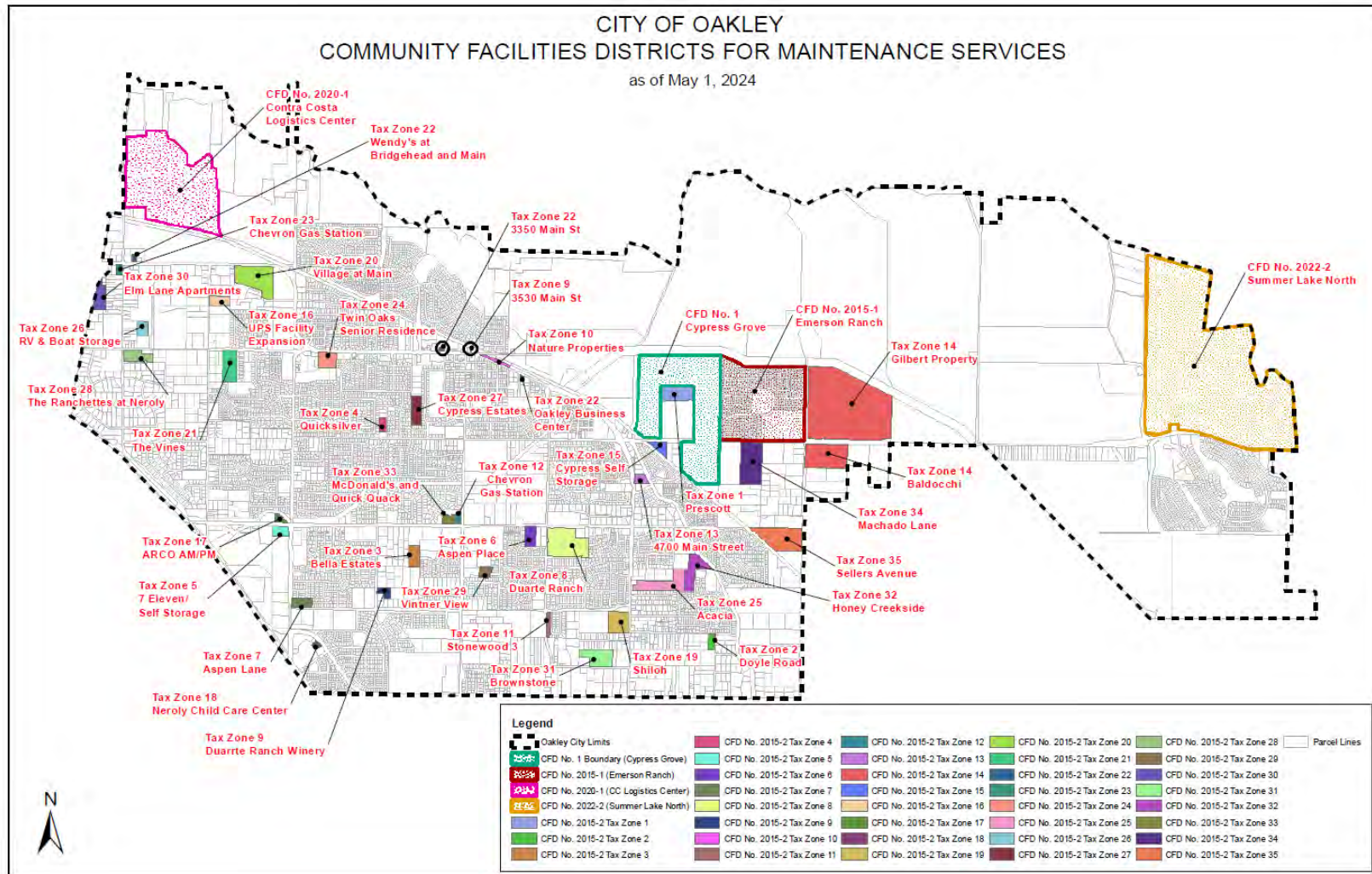
Community Facilities District # 2022-2 – Fund 433 Reclamation District 799: The City of Oakley formed Community Facilities District No 2022-2 in November of 2022. The CFD was created to provide a financing mechanism to fund the maintenance, including servicing, repair, and replacement of City infrastructure such as regional parks, community parks, neighborhood parks, streetlighting, landscaping, neighborhood parks, and stormwater facilities, and Reclamation District 799 (“RD 799”) infrastructure such as levees, drainage pump stations, and other storm drainage improvements. The CFD was formed with the Summer Lake North development, located north of East Cypress Road, east of Bethel Island Road, and south and west of Sandmound Boulevard, as the boundaries of the CFD. All revenues received, excluding administrative costs, are paid to the reclamation district.





Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25





Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 110 CFD#1 Cypress Grove	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 331,380	\$ 338,006	\$ 344,769	\$ 351,669	\$ 358,702
Interest	15,578	4,788	51,535	5,000	5,000
Unrealized Gain/(Losses)	(15,493)	(51,846)	12,348		
Contributions	-	6,366	-	-	-
Operating Transfers	24,564	25,501	-	-	-
Total Revenues	\$ 356,029	\$ 322,815	\$ 408,652	\$ 356,669	\$ 363,702
Services	\$ 67,836	\$ 75,539	\$ 87,175	\$ 122,994	\$ 158,689
Supplies	72,490	134,370	120,003	227,940	190,244
Capital Outlay	-	213,182	190,159	1,513,964	-
Operating Transfers	-	-	-	-	10,866
Total Expenditures	\$ 140,326	\$ 423,091	\$ 397,337	\$ 1,864,898	\$ 359,799
Unassigned Asset Replacement	-	-	-	100,000	100,000
Total CFD#1 Cypress Grove	\$ 140,326	\$ 423,091	\$ 397,337	\$ 1,964,898	\$ 459,799



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 134 CC Logistic Center (CFD 2020-1)	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ -	\$ 22,333	\$ 38,429	\$ 38,443	\$ 42,645
Interest	-	30	749	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ -	\$ 22,363	\$ 39,178	\$ 38,443	\$ 42,645
Services	\$ -	\$ 3,500	\$ 7,500	\$ 40,117	\$ 40,657
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ -	\$ 3,500	\$ 7,500	\$ 40,117	\$ 40,657
Unassigned Asset Replacement	-	-	-	5,562	12,786
Total CC Logistic Center	\$ -	\$ 3,500	\$ 7,500	\$ 45,679	\$ 53,443



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 232 Regional Park Fund	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 167,199	\$ 261,437	\$ 312,564	\$ 327,000	\$ 368,901
Rents and Concessions	20,472	23,200	22,650	21,000	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 187,671	\$ 284,637	\$ 335,214	\$ 348,000	\$ 368,901
Services	\$ 3,778	\$ 7,699	\$ 4,894	\$ 3,210	\$ 2,136
Supplies	-	-	-	-	-
Capital Outlay	38,685	46,500	7,415	17,924	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 42,463	\$ 54,199	\$ 12,309	\$ 21,134	\$ 2,136
Unassigned Asset Replacement	-	-	-	-	-
Total Regional Park Fund	\$ 42,463	\$ 54,199	\$ 12,309	\$ 21,134	\$ 2,136



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 403 CFD- Stormwater(Citywide)	2020/21	2021/22	2022/23	2023/24	2024/25
	Actual	Actual	Actual	Projected	Proposed
Assessments	\$ 4,181	\$ 9,653	\$ 13,790	\$ 14,101	\$ 30,361
Interest	246	18	375	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 4,428	\$ 9,671	\$ 14,165	\$ 14,101	\$ 30,361
Services	\$ 1,231	\$ 2,059	\$ 1,785	\$ 1,820	\$ 616
Supplies	4,283	-	-	-	2,232
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	1,844
Total Expenditures	\$ 5,515	\$ 2,059	\$ 1,785	\$ 1,820	\$ 4,691
Unassigned Asset Replacement	-	-	-	5,201	8,895
Total Stormwater(Citywide)	\$ 5,515	\$ 2,059	\$ 1,785	\$ 7,021	\$ 13,586



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 404 CFD- Fire Protection	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 65,009	\$ 245,944	\$ 305,536	\$ 300,000	\$ 305,605
Interest	64	71	1,576	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ 65,073</u>	<u>\$ 246,015</u>	<u>\$ 307,112</u>	<u>\$ 300,000</u>	<u>\$ 305,605</u>
Services	\$ 76,521	\$ 245,945	\$ 307,144	\$ 248,256	\$ 305,605
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	<u>\$ 76,521</u>	<u>\$ 245,945</u>	<u>\$ 307,144</u>	<u>\$ 248,256</u>	<u>\$ 305,605</u>
Unassigned Asset Replacement	-	-	-	-	-
Total Fire Protection	<u>\$ 76,521</u>	<u>\$ 245,945</u>	<u>\$ 307,144</u>	<u>\$ 248,256</u>	<u>\$ 305,605</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 405 Emerson Ranch Prks/Light	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 185,550	\$ 191,119	\$ 225,095	\$ 225,095	\$ 256,837
Interest	3,362	1,349	16,128	500	500
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ 188,911</u>	<u>\$ 192,468</u>	<u>\$ 241,223</u>	<u>\$ 225,595</u>	<u>\$ 257,337</u>
Services	\$ 95,862	\$ 141,851	\$ 149,306	\$ 225,595	\$ 243,937
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	<u>\$ 95,862</u>	<u>\$ 141,851</u>	<u>\$ 149,306</u>	<u>\$ 225,595</u>	<u>\$ 243,937</u>
Unassigned Asset Replacement	-	-	-	100,000	100,000
Total Emerson Ranch Prk/Lgt	<u>\$ 95,862</u>	<u>\$ 141,851</u>	<u>\$ 149,306</u>	<u>\$ 325,595</u>	<u>\$ 343,937</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 406 Emerson Ranch Neighborhood	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 177,992	\$ 183,334	\$ 215,926	\$ 215,927	\$ 246,376
Interest	2,789	1,150	13,642	500	500
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ 180,781</u>	<u>\$ 184,484</u>	<u>\$ 229,568</u>	<u>\$ 216,427</u>	<u>\$ 246,876</u>
Services	\$ 96,005	\$ 136,394	\$ 180,366	\$ 216,427	\$ 239,575
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	<u>\$ 96,005</u>	<u>\$ 136,394</u>	<u>\$ 180,366</u>	<u>\$ 216,427</u>	<u>\$ 239,575</u>
Unassigned Asset Replacement	-	-	-	100,000	100,000
Total Emerson Ranch Neigh.	<u>\$ 96,005</u>	<u>\$ 136,394</u>	<u>\$ 180,366</u>	<u>\$ 316,427</u>	<u>\$ 339,575</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 407 Emerson Ranch Storm	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 259,089	\$ 266,864	\$ 314,306	\$ 314,305	\$ 358,627
Interest	4,398	1,737	19,966	1,000	1,000
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ 263,487</u>	<u>\$ 268,601</u>	<u>\$ 334,271</u>	<u>\$ 315,305</u>	<u>\$ 359,627</u>
Services	\$ 121,809	\$ 254,325	\$ 258,947	\$ 385,305	\$ 347,129
Supplies	-	-	-	-	-
Capital Outlay	-	-	40,285	-	-
Operating Transfers	-	-	-	-	7,477
Total Expenditures	<u>\$ 121,809</u>	<u>\$ 254,325</u>	<u>\$ 299,232</u>	<u>\$ 385,305</u>	<u>\$ 354,606</u>
Unassigned Asset Replacement	-	-	-	30,000	100,000
Total Emerson Ranch Storm	<u>\$ 121,809</u>	<u>\$ 254,325</u>	<u>\$ 299,232</u>	<u>\$ 415,305</u>	<u>\$ 454,606</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 408 ZN1-Prescott-Nbhd Prk & LD	2020/21	2021/22	2022/23	2023/24	2024/25
	Actual	Actual	Actual	Projected	Proposed
Assessments	\$ 26,005	\$ 20,345	\$ 21,362	\$ 21,362	\$ 23,103
Interest	143	59	708	100	100
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 26,147	\$ 20,404	\$ 22,070	\$ 21,462	\$ 23,203
Services	\$ 16,167	\$ 17,671	\$ 17,520	\$ 29,261	\$ 22,890
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 16,167	\$ 17,671	\$ 17,520	\$ 29,261	\$ 22,890
Unassigned Asset Replacement	-	-	-	-	7,276
Total ZN1-Prescott	\$ 16,167	\$ 17,671	\$ 17,520	\$ 29,261	\$ 30,166



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 409	2020/21	2021/22	2022/23	2023/24	2024/25
ZN1-Prescott-Stormwater	Actual	Actual	Actual	Projected	Proposed
Assessments	\$ 24,564	\$ 25,299	\$ 23,978	\$ 26,566	\$ 28,731
Interest	331	135	1,659	100	100
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ 24,895</u>	<u>\$ 25,433</u>	<u>\$ 25,637</u>	<u>\$ 26,666</u>	<u>\$ 28,831</u>
Services	\$ 1,336	\$ 7,176	\$ 8,160	\$ 25,399	\$ 27,467
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	24,564	25,501	-	-	889
Total Expenditures	<u>\$ 25,900</u>	<u>\$ 32,677</u>	<u>\$ 8,160</u>	<u>\$ 25,399</u>	<u>\$ 28,356</u>
Unassigned Asset Replacement	-	-	-	17,617	21,520
Total ZN1-Prescott Storm.	<u>\$ 25,900</u>	<u>\$ 32,677</u>	<u>\$ 8,160</u>	<u>\$ 43,016</u>	<u>\$ 49,876</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 410 ZN2-Doyle RD	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ (340)	\$ 922	\$ 969	\$ 1,009	\$ 1,336
Interest	10	2	10	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ (330)</u>	<u>\$ 924</u>	<u>\$ 979</u>	<u>\$ 1,009</u>	<u>\$ 1,336</u>
Services	\$ 1,212	\$ 1,572	\$ 1,556	\$ 1,427	\$ 1,321
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	<u>\$ 1,212</u>	<u>\$ 1,572</u>	<u>\$ 1,556</u>	<u>\$ 1,427</u>	<u>\$ 1,321</u>
Unassigned Asset Replacement	-	-	-	118	61
Total ZN2-Doyle RD	<u>\$ 1,212</u>	<u>\$ 1,572</u>	<u>\$ 1,556</u>	<u>\$ 1,545</u>	<u>\$ 1,382</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 411 ZN3-Bella Estates	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 531	\$ 1,048	\$ 1,429	\$ 1,429	\$ 1,546
Interest	4	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 535	\$ 1,048	\$ 1,429	\$ 1,429	\$ 1,546
Services	\$ 1,211	\$ 1,572	\$ 1,557	\$ 1,005	\$ 1,531
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 1,211	\$ 1,572	\$ 1,557	\$ 1,005	\$ 1,531
Unassigned Asset Replacement	-	-	-	-	7
Total ZN3-Bella Estates	\$ 1,211	\$ 1,572	\$ 1,557	\$ 1,005	\$ 1,538



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 412 ZN4-Quicksilver	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ (1,263)	\$ 1,047	\$ 1,099	\$ 1,099	\$ 1,189
Interest	13	2	2	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ (1,249)</u>	<u>\$ 1,049</u>	<u>\$ 1,101</u>	<u>\$ 1,099</u>	<u>\$ 1,189</u>
Services	\$ 1,902	\$ 2,272	\$ 2,257	\$ 1,105	\$ 823
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	<u>\$ 1,902</u>	<u>\$ 2,272</u>	<u>\$ 2,257</u>	<u>\$ 1,105</u>	<u>\$ 823</u>
Unassigned Asset Replacement	-	-	-	-	-
Total ZN4-Quicksilver	<u>\$ 1,902</u>	<u>\$ 2,272</u>	<u>\$ 2,257</u>	<u>\$ 1,105</u>	<u>\$ 823</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 413 ZN5-7 Eleven/Self Storage	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 771	\$ 1,272	\$ 1,335	\$ 1,335	\$ 1,444
Interest	17	4	26	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ 788</u>	<u>\$ 1,275</u>	<u>\$ 1,361</u>	<u>\$ 1,335</u>	<u>\$ 1,444</u>
Services	\$ 1,903	\$ 2,272	\$ 2,257	\$ 1,667	\$ 1,374
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	<u>\$ 1,903</u>	<u>\$ 2,272</u>	<u>\$ 2,257</u>	<u>\$ 1,667</u>	<u>\$ 1,374</u>
Unassigned Asset Replacement	-	-	-	-	174
Total ZN5-7Eleven/Self Stor.	<u>\$ 1,903</u>	<u>\$ 2,272</u>	<u>\$ 2,257</u>	<u>\$ 1,667</u>	<u>\$ 1,548</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 414 ZN6-Aspen Place	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 9,763	\$ 7,422	\$ 7,793	\$ 7,793	\$ 8,428
Interest	73	22	214	-	214
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 9,836	\$ 7,444	\$ 8,007	\$ 7,793	\$ 8,642
Services	\$ 9,023	\$ 9,080	\$ 9,190	\$ 10,932	\$ 8,506
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 9,023	\$ 9,080	\$ 9,190	\$ 10,932	\$ 8,506
Unassigned Asset Replacement	-	-	-	1,032	1,824
Total ZN6-Aspen Place	\$ 9,023	\$ 9,080	\$ 9,190	\$ 11,964	\$ 10,330



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 415 ZN7-Aspen Lane	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 15,328	\$ 12,320	\$ 12,936	\$ 12,936	\$ 13,991
Interest	123	53	646	-	646
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ 15,450</u>	<u>\$ 12,373</u>	<u>\$ 13,582</u>	<u>\$ 12,936</u>	<u>\$ 14,637</u>
Services	\$ 8,888	\$ 8,404	\$ 9,085	\$ 12,936	\$ 14,504
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	<u>\$ 8,888</u>	<u>\$ 8,404</u>	<u>\$ 9,085</u>	<u>\$ 12,936</u>	<u>\$ 14,504</u>
Unassigned Asset Replacement	-	-	-	7,182	8,519
Total ZN7-Aspen Lane	<u>\$ 8,888</u>	<u>\$ 8,404</u>	<u>\$ 9,085</u>	<u>\$ 20,118</u>	<u>\$ 23,023</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 416 ZN8-Duarte Ranch Nbhd Prk	2020/21	2021/22	2022/23	2023/24	2024/25
	Actual	Actual	Actual	Projected	Proposed
Assessments	\$ 60,346	\$ 62,640	\$ 65,772	\$ 65,773	\$ 71,133
Interest	374	116	1,073	100	100
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 60,720	\$ 62,756	\$ 66,845	\$ 65,873	\$ 71,233
Services	\$ 63,040	\$ 73,049	\$ 73,946	\$ 71,555	\$ 70,706
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 63,040	\$ 73,049	\$ 73,946	\$ 71,555	\$ 70,706
Unassigned Asset Replacement	-	-	-	11,326	11,745
Total ZN8-Duarte Ranch Neigh	\$ 63,040	\$ 73,049	\$ 73,946	\$ 82,881	\$ 82,451



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 417 ZN8-Duarte Ranch Storm	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 21,414	\$ 22,054	\$ 23,158	\$ 23,159	\$ 25,047
Interest	427	168	1,827	100	100
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ 21,841</u>	<u>\$ 22,222</u>	<u>\$ 24,985</u>	<u>\$ 23,259</u>	<u>\$ 25,147</u>
Services	\$ 14,323	\$ 20,398	\$ 23,446	\$ 18,015	\$ 22,440
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	2,493
Total Expenditures	<u>\$ 14,323</u>	<u>\$ 20,398</u>	<u>\$ 23,446</u>	<u>\$ 18,015</u>	<u>\$ 24,932</u>
Unassigned Asset Replacement	-	-	-	21,063	23,482
Total ZN8-Duarte Ranch Stor.	<u>\$ 14,323</u>	<u>\$ 20,398</u>	<u>\$ 23,446</u>	<u>\$ 39,078</u>	<u>\$ 48,414</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 418 ZN10-Nature Properties	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 4,946	\$ 5,095	\$ 5,349	\$ 5,349	\$ 5,785
Interest	54	22	265	-	265
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ 5,001</u>	<u>\$ 5,117</u>	<u>\$ 5,614</u>	<u>\$ 5,349</u>	<u>\$ 6,050</u>
Services	\$ 3,684	\$ 4,078	\$ 4,063	\$ 5,349	\$ 5,836
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	<u>\$ 3,684</u>	<u>\$ 4,078</u>	<u>\$ 4,063</u>	<u>\$ 5,349</u>	<u>\$ 5,836</u>
Unassigned Asset Replacement	-	-	-	3,281	3,455
Total ZN10-Nature Prop.	<u>\$ 3,684</u>	<u>\$ 4,078</u>	<u>\$ 4,063</u>	<u>\$ 8,631</u>	<u>\$ 9,291</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 419 ZN12-Chevron Laurel/O'Hara	2020/21	2021/22	2022/23	2023/24	2024/25
	Actual	Actual	Actual	Projected	Proposed
Assessments	\$ 2,794	\$ 2,878	\$ 3,021	\$ 3,021	\$ 3,268
Interest	31	13	152	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 2,824	\$ 2,890	\$ 3,174	\$ 3,021	\$ 3,268
Services	\$ 1,906	\$ 2,275	\$ 2,259	\$ 3,021	\$ 3,185
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ 1,906	\$ 2,275	\$ 2,259	\$ 3,021	\$ 3,185
			-		
Unassigned Asset Replacement	-	-		1,693	1,961
Total ZN12-Chevron	\$ 1,906	\$ 2,275	\$ 2,259	\$ 4,714	\$ 5,146



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 421 ZN14-Gilbert Property Nbhd	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ 321,942	\$ 434,529	\$ 549,558	\$ 549,560	\$ 592,860
Interest	1,580	804	9,236	300	500
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ 323,523</u>	<u>\$ 435,333</u>	<u>\$ 558,794</u>	<u>\$ 549,860</u>	<u>\$ 593,360</u>
Services	\$ 179,997	\$ 332,415	\$ 526,396	\$ 547,488	\$ 575,642
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	<u>\$ 179,997</u>	<u>\$ 332,415</u>	<u>\$ 526,396</u>	<u>\$ 547,488</u>	<u>\$ 575,642</u>
Unassigned Asset Replacement	-	-	-	87,774	100,000
Total ZN14-Gilbert Property	<u>\$ 179,997</u>	<u>\$ 332,415</u>	<u>\$ 526,396</u>	<u>\$ 635,262</u>	<u>\$ 675,642</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 422 ZN14-Gilbert Property Storm	2020/21	2021/22	2022/23	2023/24	2024/25
	Actual	Actual	Actual	Projected	Proposed
Assessments	\$ 129,541	\$ 241,889	\$ 306,214	\$ 306,223	\$ 330,350
Interest	233	314	4,966	100	100
Operating Transfers	-	-	-	-	-
Total Revenues	\$ 129,774	\$ 242,204	\$ 311,180	\$ 306,323	\$ 330,450
Services	\$ 37,758	\$ 173,349	\$ 217,685	\$ 300,741	\$ 323,250
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	4,069
Total Expenditures	\$ 37,758	\$ 173,349	\$ 217,685	\$ 300,741	\$ 327,319
Unassigned Asset Replacement	-	-	-	56,806	72,561
Total ZN14-Gilbert Property	\$ 37,758	\$ 173,349	\$ 217,685	\$ 357,547	\$ 399,880



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 430 ZN29-Vintner View	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ -	\$ -	\$ 4,876	\$ 4,879	\$ 5,273
Interest	-	-	47	-	-
Operating Transfers	-	-	(49)	-	-
Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,873</u>	<u>\$ 4,879</u>	<u>\$ 5,273</u>
Services	\$ -	\$ -	\$ 1,007	\$ 927	\$ 5,273
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,007</u>	<u>\$ 927</u>	<u>\$ 5,273</u>
Unassigned Asset Replacement	-	-	-	967	2,015
Total ZN29-Vintner View	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,007</u>	<u>\$ 1,894</u>	<u>\$ 7,288</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 433 Reclamation District-799	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ -	\$ -	\$ -	\$ 233,112	\$ 436,556
Interest	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ 233,112	\$ 436,556
Services	\$ -	\$ -	\$ -	\$ 233,112	\$ 436,556
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ 233,112	\$ 436,556
Unassigned Asset Replacement	-	-	-		
Total Reclamation Dist.	\$ -	\$ -	\$ -	\$ 233,112	\$ 436,556



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 434 ZN31-Brownstone	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ -	\$ -	\$ -	\$ 5,818	\$ 10,896
Interest	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,818</u>	<u>\$ 10,896</u>
Services	\$ -	\$ -	\$ -	\$ -	\$ 655
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 655</u>
Unassigned Asset Replacement	-	-	-	-	2,640
Total ZN31-Brownstone	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,295</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 435 ZN32-Honey Creekside	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ -	\$ -	\$ -	\$ -	\$ 16,952
Interest	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 16,952
Services	\$ -	\$ -	\$ -	\$ -	\$ 774
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 774
Unassigned Asset Replacement	-	-	-	-	-
Total ZN32-Honey Creekside	\$ -	\$ -	\$ -	\$ -	\$ 774



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 436 ZN33-McDonalds&QuickQuack	2020/21	2021/22	2022/23	2023/24	2024/25
	Actual	Actual	Actual	Projected	Proposed
Assessments	\$ -	\$ -	\$ -	\$ -	\$ 3,780
Interest	-	-	-	-	
Operating Transfers	-	-	-	-	
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 3,780
Services	\$ -	\$ -	\$ -	\$ -	\$ 517
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 517
Unassigned Asset Replacement	-	-	-	-	-
Total ZN33-McDon.&QuickQ.	\$ -	\$ -	\$ -	\$ -	\$ 517



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 437 ZN34-Machado Lane	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ -	\$ -	\$ -	\$ -	\$ 71,227
Interest	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 71,227</u>
Services	\$ -	\$ -	\$ -	\$ -	\$ 1,832
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,832</u>
Unassigned Asset Replacement	-	-	-	-	-
Total ZN34-Machado Lane	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,832</u>



Special Revenue Funds Community Facilities District Funds

Fiscal Year
2024/25

Fund - 438 ZN35-Sellers Avenue	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Assessments	\$ -	\$ -	\$ -	\$ -	\$ 6,143
Interest	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Revenues	\$ -	\$ -	\$ -	\$ -	\$ 6,143
Services	\$ -	\$ -	\$ -	\$ -	\$ 562
Supplies	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Operating Transfers	-	-	-	-	-
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ 562
Unassigned Asset Replacement	-	-	-	-	-
Total ZN35-Sellers Avenue	\$ -	\$ -	\$ -	\$ -	\$ 562



Debt Service Fund

Fiscal Year
2024/25

Debt Service Funds are where we account for the principal, interest, and administrative costs associated with the City’s debt. The Finance Division ensures the City complies with financial reporting requirements and interfaces with contracted administrators, trustees, bond counsel, rating agencies and other in meeting the agency’s bond covenants. The City contracts with NBS Financial as its dissemination agent and U.S. Bank as the trustee and fiscal agent.

The City currently has one debt outstanding:

- On December 1, 2016, the Oakley Public Financing Authority issued the 2016 Lease Revenue Bonds in the principal amount of \$10,025,000 to: (i) refinance the outstanding 2006 Certificates of Participation together with related lease payment obligations, (ii) obtain additional funds to finance the construction of a community center and related facilities (the “2016 Project”), (iii) pay the premium of a debt service reserve policy for the Bonds and (iv) pay the costs of issuing the Bonds, including the premium for the Policy. Principal is payable annually and the interest is payable semi-annually through 2041. The 2006 Certificates of Participation were called on January 14, 2017.

Debt Listing

2016 Lease Revenue Bonds	Recreation Center	\$10,025,000
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Remainig Debt Service

Fiscal Year	Principal	Interest	Total Debt Service
2024-25	\$ 360,000	\$ 309,769	\$ 669,769
2025-26	380,000	295,369	675,369
2026-27	395,000	280,169	675,169
2027-28	405,000	267,825	672,825
2028-29	420,000	251,625	671,625
2030-41	\$ 5,610,000	\$ 1,568,506	\$ 7,178,506
Totals	\$ 7,570,000	\$ 2,973,263	\$ 10,543,263



Debt Service Fund

Fiscal Year
2024/25

Fund - 351 2016 Lease Revenue Bonds	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
Operating Transfers	\$ 673,570	\$ 671,370	\$ 666,769	\$ 676,779	\$ 676,905
Interest	704	419	4,918	-	-
Unrealized Gain/(Losses)	-	(4,398)	2,421	-	-
Total Revenues	\$ 674,274	\$ 667,391	\$ 674,107	\$ 676,779	\$ 676,905
Principal	\$ 305,000	\$ 315,000	\$ 330,000	\$ 345,000	\$ 360,000
Interest	361,569	349,369	336,769	323,569	309,769
Adminsitration	6,656	7,301	7,853	8,210	7,136
Capital Projects	-	-	-	35,000	-
Total Expenditures	\$ 673,225	\$ 671,670	\$ 674,622	\$ 711,779	\$ 676,905
Total Debt Service	\$ 673,225	\$ 671,670	\$ 674,622	\$ 711,779	\$ 676,905



Internal Service Funds

Fiscal Year
2024/25

The City's Internal Service Funds are used to establish reserves for equipment replacement, vehicle maintenance and replacement, and for capital facilities maintenance and replacement.

Fleet Internal Service Fund – Fund 501: Charges departments for their share of the costs related to the maintenance and replacement of their respective vehicles. In the fiscal year 2024/25 budget expenditures include the replacement and upfitting of four vehicles. These include two patrol vehicles, one detective vehicle, and one maintenance vehicle.

Capital Facilities Maintenance and Replacement Fund – Fund 502: depends on transfers from the General Fund to maintain and replace any facility needs. This has typically been budgeted for in the Capital Improvement Plan. It is planned to change this to an internal service fund in the current fiscal year and begin to charge departments their share of related costs. There are no planned expenditures in this budget year.

Technology Internal Service Fund – Fund 503: Charges departments for their share of the costs related to the maintenance, replacement, and services for all IT functions. All expenditures for IT have been moved to fund 503 including employee expenses, both in house and contract. Many of these expenditures were moved out of department budgets and non-departmental budgets in order to better account for all IT related expenditures in a single place. In fiscal year 2024/25 revenues will move from a general fund transfer line item to an Internal Service Charge-IT line item.



Internal Service Funds

Fiscal Year
2024/25

Fund - 501	2020/21	2021/22	2022/23	2023/24	2024/25
Fleet Internal Service	Actual	Actual	Actual	Projected	Proposed
Internal Service Charges- Fleet	\$ -	\$ 346,081	\$ 361,779	\$ 682,176	\$ 750,704
Interest	6,356	1,848	18,872	-	10,000
Unrealized Gain/(Losses)	(9,306)	(20,028)	5,739	-	-
Sale of Equipment	7,475	16,205	2,020	15,000	-
Contributions	10,743	-	231,922	-	-
Miscllaneous revenue	2,024	-	-	-	-
Operating Transfers	290,000	-	-	-	-
Total Revenues	\$ 307,292	\$ 344,106	\$ 620,332	\$ 697,176	\$ 760,704
Personnel Services	\$ -	\$ 1,973	\$ 32,433	\$ 33,800	\$ 86,278
Services	648	31,426	131,672	203,070	175,534
Supplies	-	-	14,054	25,000	25,000
Capital Outlay	323,674	249,084	207,697	502,500	366,000
Total Fleet Internal Service	\$ 324,322	\$ 282,484	\$ 385,856	\$ 764,370	\$ 652,812



Internal Service Funds

Fiscal Year
2024/25

Fund - 502	2020/21	2021/22	2022/23	2023/24	2024/25
Capital Facilities Maint. & Repla.	Actual	Actual	Actual	Projected	Proposed
Operating Transfers	\$ 135,000	\$ 475,000	\$ 600,000	\$ -	\$ -
Interest	1,189	793	14,244	-	1,000
Unrealized Gain/(Losses)	-	(9,323)	(1,635)	-	-
Total Revenues	\$ 136,189	\$ 466,469	\$ 612,609	\$ -	\$ 1,000
Personnel Services					
Services	721	784	776	710	534
Supplies	-	-	-	-	-
Capital Outlay	-	245,436	466,908	420,638	-
Total Capital Facilities M&R.	\$ 721	\$ 246,220	\$ 467,684	\$ 421,348	\$ 534



Internal Service Funds

Fiscal Year
2024/25

Fund - 503 Technology					Projected	2024/25 Proposed
Internal Service Charges- IT	\$	-	\$	-	\$	\$ 771,350
Interest		-		269		500
Unrealized Gain/(Losses)		-		(2,922)		-
Contributions		-		210,089		-
Operating Transfers		-		160,000		190,000
Total Revenues	\$	-	\$	367,436	\$	561,950
Personnel Services	\$	-	\$	-	\$	\$ 182,984
Services		-		-		315,582
Supplies		-		-		4,100
Capital Outlay		-		173,384		190,000
Total Technology	\$	-	\$	173,384	\$	101,935
Total Internal Service	\$	325,043	\$	702,088	\$	955,475
						\$ 1,375,718
						\$ 1,424,696



Agency Funds

Fiscal Year
2024/25

The Agency Funds included below contain the principal, interest, and administrative costs associated with debt issued by City Assessment Districts. All of these costs are supported by special assessments. Neither the faith and credit nor the general taxing power of the City of Oakley have been pledged to the payment of the Bonds. They are secured only by the assessments and therefore do not rely on the City’s General Fund.

2004-1 Assessment District Bond: Originally issued to acquire infrastructure in the Cypress Grove and Live Oak Ranch areas of the City. In 2012 the 2004 bonds were refunded by the refunding revenue bond series 2012 in the principal amount of \$14,775,000. In 2021 the bonds were refunded by refunding revenue bond series 2021 in the principal amount of \$10,496,000. The 2021 Bonds are secured only by revenues received as payment of assessments levied against property within district 2004-1.

2006-1 Assessment District Bond: Originally issued to acquire infrastructure in the Magnolia Park and Riata areas of the City. In 2014 the 2006 bonds were refunded by the refunding revenue bond series 2014 in the principal amount of \$9,070,000. The 2014 Bonds are secured only by revenues received as payment of assessments levied against property within district 2006-1.

Debt Listing

2004-1 Assessment District Debt	Cypress Grove/Live Oak	\$10,496,000
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Remainnig Debt Service

Fiscal Year	Principal	Interest	Total Debt Service
2024-25	\$ 751,000	\$ 151,172	\$ 902,172
2025-26	763,000	136,864	899,864
2026-27	778,000	122,302	900,302
2027-28	791,000	107,475	898,475
2028-29	803,000	92,412	895,412
Other Years	\$ 4,488,000	\$ 228,841	\$ 4,716,841
Totals	\$ 8,374,000	\$ 839,066	\$ 9,213,066



Agency Funds

Fiscal Year
2024/25

Fund - 621	2020/21	2021/22	2022/23	2023/24	2024/25
2004-1 Assessment District Debt	Actual	Actual	Actual	Projected	Proposed
Special Assessments	\$ 1,194,985	\$ 1,189,803	\$ 1,194,391	\$ 1,166,889	\$ 1,123,125
Interest	17,657	2,838	29,492	1,000	-
Unrealized Gain/(Losses)	-	(23,433)	1,930	-	-
Bond Sale	-	10,496,000	-	-	-
Total Revenues	\$ 1,212,642	\$ 11,665,209	\$ 1,225,813	\$ 1,167,889	\$ 1,123,125
Principal	\$ 545,000	\$ 689,000	\$ 700,000	\$ 733,000	\$ 751,000
Interest	521,959	138,528	201,293	165,195	151,172
Adminsitration	24,639	22,322	31,631	28,435	30,343
Operating Transfers	62,773	92,444	-	-	231,481
Bond Premium	-	145,552	-	-	-
Bond Redemption	-	11,417,507	-	-	-
Total Expenditures	\$ 1,154,371	\$ 12,505,353	\$ 932,925	\$ 926,630	\$ 1,163,996



Agency Funds

Fiscal Year
2024/25

Debt Listing

2006-1 Assessment District Debt	Magnolia Park/Riata	\$9,070,000
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Remainig Debt Service

Fiscal Year	Principal	Interest	Total Debt Service
2024-25	\$ 375,000	\$ 259,838	\$ 634,838
2025-26	390,000	247,219	637,219
2026-27	400,000	236,600	636,600
2027-28	405,000	225,025	630,025
2028-29	415,000	212,725	627,725
Other Years	\$ 4,130,000	\$ 879,500	\$ 5,009,500
Totals	\$ 6,115,000	\$ 2,060,906	\$ 8,175,906

Fund - 622	2020/21	2021/22	2022/23	2023/24	2024/25
2006-1 Assessment District Debt	Actual	Actual	Actual	Projected	Proposed
Special Assessments	\$ 760,430	\$ 759,160	\$ 761,164	\$ 745,740	\$ 744,381
Interest	10,402	1,304	25,111	1,000	-
Unrealized Gain/(Losses)	-	(13,268)	1,492	-	-
Total Revenues	\$ 770,832	\$ 747,196	\$ 787,768	\$ 746,740	\$ 744,381
Principal	\$ 320,000	\$ 330,000	\$ 345,000	\$ 360,000	\$ 375,000
Interest	308,238	298,275	286,875	274,088	259,838
Adminsitration	13,634	13,990	16,374	15,543	16,268
Operating Transfers	125,170	123,423	-	-	93,275
Total Expenditures	\$ 767,042	\$ 765,688	\$ 648,249	\$ 649,631	\$ 744,381

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Successor Agency Housing Fund

Fiscal Year
2024/25

The City is the Successor Housing Agency to the now dissolved Oakley Redevelopment Agency and the City Successor Housing Assets Fund is used to account for all related City Housing activity.

Funding is provided by the repayment of housing loans. Most housing loans are repayable from affordable housing developers when the project's rents meet certain hard thresholds and produce what are called "residual receipts" (amounts more than the thresholds). The City has one project which currently is forwarding residual receipts payments in accordance with its loan. A portion of the receipts are retained in the Successor Housing Assets Fund, and a portion is deposited in the Successor Agency to the Oakley Redevelopment Agency's Operating Fund, each receiving a share in proportion to their contribution to the original amount loaned. Program costs are currently limited to staff and internal administrative support costs for the program. Proceeds in any year that are not utilized for program costs are used to pay prior Redevelopment Agency obligations for Impact Fees on affordable housing projects.

The Traffic Impact Fees Fund, Park Impact Fees Fund, and Public Facilities Impact Fees Fund agreed to accept deferred payment of impact fees by the former Redevelopment Agency to assist with the Courtyards at Cypress Grove affordable housing project. Although no cash was advanced, these obligations were recorded as advances to the former Redevelopment Agency. The City's Successor Agency Housing Asset Special Revenue Fund, as Housing Successor to the former Redevelopment Agency's housing activities, assumed the obligation to repay the advances, which will be repaid from future loan collections. The advances bear interest at the City's annual pooled investment rate.



Successor Agency Housing Fund

Fiscal Year
2024/25

Fund - 767	2020/21	2021/22	2022/23	2023/24	2024/25
Successor Housing Assets	Actual	Actual	Actual	Projected	Proposed
Interest	\$ 4,116	\$ 25,972	\$ 13,502	\$ -	\$ -
Unrealized Gain/(Losses)	-	(75,237)	75,237	-	-
Loan Repayment-Principal	1,494	96,041	1,819	10,000	10,000
Total Revenues	\$ 5,610	\$ 46,776	\$ 90,558	\$ 10,000	\$ 10,000
Services	\$ 2,674	\$ 2,902	\$ 3,233	\$ -	\$ -
Interest	5,821	4,341	25,485	10,000	20,000
Total Expenditures	\$ 8,495	\$ 7,243	\$ 28,718	\$ 10,000	\$ 20,000



Capital Budget

Five Year Capital Improvement Program (CIP)

Fiscal Year
2024/25

The Capital Budget and Five-Year Capital Improvement Program (CIP) is a major public infrastructure and planning tool for the City of Oakley. The CIP serves as a statement of the City's policies and financial abilities to manage the development of the community. The creation of a five- year CIP provides a systematic plan for providing infrastructure improvements within a prioritized framework and a general schedule for projects to proceed. Projects identified in the CIP meet the City's General Plan.

The first year reflects the adopted budget for the upcoming fiscal year (FY) and includes revenue and expenditure detail by project, whereas the Operating Budget only includes total revenues and expenditures by fund. The remaining four years represent a schedule and estimate of future capital needs that may be funded, given projected revenues and priorities. There are several benefits for developing and adopting a Capital Improvement Program. Not only does the CIP become a management tool for the City Council and City staff; a CIP also provides valuable information to the citizens, developers, and businesses who are interested in the development of the community.

The CIP document will assist in leveraging available resources through the timing of projects, and the coordination of City projects with improvements constructed by other entities. Despite the many benefits of a CIP, it is important to highlight the fact that this is a planning document only. Changes can occur for many reasons. Revenues can fluctuate as a result of changing economic conditions or shifts in City policy. Private economic decisions can also affect the timing, scale, and location of capital projects.

The City of Oakley's CIP reflects the Strategic Goals of the City Council and is a critical investment tool for the community to help promote the economic vitality and viability for the City of Oakley. The focus of the proposed CIP for Fiscal Year 2024/25 through Fiscal Year 2028/29 is to maintain the core infrastructure of the City of Oakley utilizing the most cost effective and creative approach. The CIP continues to prioritize and build new infrastructure for the community, which will enhance the quality of life for residents.

In preparation of the CIP for Fiscal Year 2024/25, a comprehensive review of prospective projects was performed. The CIP for Fiscal Year 2024/25 is divided into specific projects to address unique needs for each component of the City's infrastructure system (i.e., Streets, Parks & Facilities). This approach provides funding for infrastructure maintenance, construction of new improvements, and the long-range goals for protecting the quality of the public infrastructure system in the City of Oakley.



Capital Budget

Five Year Capital Improvement Program (CIP)

Fiscal Year
2024/25

The funding for CIP projects is generally from the following sources: Measure J Sales Tax, Gas Tax, Development Traffic Impact Fees, Development Park Impact Fees, Federal & State Grants, Assessment District Funds, and the City's General Fund. The revenues from Development Traffic Impact Fees and Development Park Impact Fees are dependent upon the private development activity and regional economic growth.

The CIP for Fiscal Year 2024/25 conservatively budgets a portion of these funding sources to account for unforeseen downturns in the regional economic and development activity. There is a direct relationship between CIP project construction, economic development, and the vitality of the community. New residents want to come and live in a community that is vibrant and provides a wide range of amenities (i.e., new Recreation Center, Library, etc.). Commercial developers also look to build in communities that thrive and provide amenities for today's lifestyle. The construction of CIP projects helps to enhance amenities and the quality of life for the community residents, which in turn makes Oakley a desired community.

The summary on the following page shows total capital project expenditures by fund. For further details, please refer to the Fiscal Year 2024/25 Capital Budget and Five-Year Capital Improvement Plan (CIP), attached to this Operating Budget document, beginning on page CIP-1.

In the summary provided below you can find total proposed capital project expenditures for Fiscal Year 2024/25 is \$13,175,000. You can see from the chart that the City has invested a significant amount into infrastructure over the past five years with a significant focus on streets and roadways. Most capital projects require more than one year to complete and therefore any money allocated to a project and not spent in the year will be carried forward into subsequent fiscal years until the project is complete.



Capital Budget

Five Year Capital Improvement Program (CIP)

Fiscal Year
2024/25

Fund #	Fund Name	2020/21 Actual	2021/22 Actual	2022/23 Actual	2023/24 Projected	2024/25 Proposed
110	Cypress Grove CFD NO. 1	\$0	\$213,182	\$190,159	\$1,513,964	\$0
132	Parks Landscaping Assessment Zone 1	0	0	228,861	60,000	150,000
140	Gas Tax HUTA	0	0	301,561	806,583	200,000
141	Gas Tax RMRA	81,033	1,033,396	1,101,125	2,122,068	1,150,000
148	Measure J	366,971	1,750	299,497	2,814,681	175,000
201	General Capital Projects	1,482,275	2,358,522	3,321,491	8,268,011	4,000,000
202	Traffic Impact Fee	4,233,983	858,159	2,119,308	14,409,955	3,000,000
204	Park Impact Fee	472,852	69,439	796,521	7,746,988	0
206	Public Facilities Impact Fee	0	0	408,431	455,241	500,000
221	2021 Bond Benefit	109,581	55,090	56,010	0	800,000
222	2014 Bond Benefit	0	0	0	0	1,200,000
231	Main Street Fund	70,752	1,418,839	773,992	483,057	0
235	Street Maintenance & Rehab	269,378	2,558,152	162,392	5,217,608	2,000,000
351	2016 Debt Service	0	0	0	35,000	0
407	Emerson Ranch Storm Water (CFD 2015-1)	0	0	40,285	0	0
502	Facilities Fund	0	245,436	466,908	420,638	0
Total		\$7,086,826	\$8,811,965	\$10,266,542	\$44,353,794	\$13,175,000

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Contracts Analysis

Fiscal Year
2024/25

Contractor	Services	Funding Summary	
Contra Costa County Sheriff	Dispatch	General Fund – Taxes	\$650,000
	Forensics and Other Support Services	Annual State COPS Grant (Supplemental Law Enforcement Services Funds)	\$95,000
		Total Contract	\$745,000
County Animal Services	Animal Control	General Fund-Taxes	\$491,325
Sable Computers Inc DBA KIS	Information Services	Internal Service Charges	\$160,000
		Total Contract	\$160,000
Dean Hurney Inspection Services	Plan Check/ ADA	General Fund – Permit Fees	\$25,000
TRB & Associates	Plan Check	General Fund – Permit Fees	\$10,000
DC Electric	Signal Maintenance	Gas Tax	\$78,000
	Street Light Maintenance	Assessment Districts	\$25,000
		Total Contract	\$103,000
TerraCare Landscape Co.	Parks and Landscaping Maintenance	Landscape Assessments	\$1,600,000
Universal Site Service	Park Maintenance Services	Landscape Assessments	\$215,000
	Facility Maintenance Services	General Fund Taxes	\$131,459
		Total Contract	\$346,459
Monticello Tree Service Inc.	Tree and Fence Maintenance Service	Landscape Assessments	\$50,000
KB Security	Cameras and Video Surveillance	General Fund Taxes	\$10,000
		Landscape Assessments	\$72,000
		Total Contract	\$82,000
Cole Huber LLP	Legal Services	General Fund Taxes	\$275,000
		Capital Projects and/or Other Funds	\$25,000
		Total Contract	\$300,000
Municipal Pooling Authority of Northern California	Insurance and Claims Administration	General Fund Taxes 65%	\$1,262,785
		Cost Recoveries 35%	\$679,961
		Total Contract	\$1,942,746
HMH Engineers	Development Plan Check Services	Development	\$150,000
Dutchover & Associates, Inc.	Landscape Architectural Services	Development	\$150,000
TJKM, Inc.	Traffic Engineering Services	Development	\$75,000
Park Engineering, Inc.	Development Project Inspection Services	Development and Capital Improvement Funds	\$200,000
Pavement Engineering, Inc.	Materials Testing Services	Development and Capital Improvement Funds	\$75,000
BSK Associates, Inc.	Materials Testing Services	Development and Capital Improvement Funds	\$75,000
R&R Pacific Construction Inc.	Street Maintenance and Repair	Gas tax fund	\$50,000
CAPRA Environmental	Weed and Brush Maintenance	Stormwater Fund	\$50,000



Contracts Analysis

Fiscal Year
2024/25

Contractor	Services	Funding Summary	
Pacific Display	Downtown Tree Lighting Maintenance	Citywide Community Parks Fund	\$35,422
Dillon Electric	Electrical Maintenance	Development and Capital Improvement Funds	\$50,000
Waterworks Industries, Inc.	Lake and Pump Station Maintenance Service	Landscape Assessments & Community Facilities Districts	\$100,000
Revel Environmental Manufacturing	Stormwater Maintenance	Stormwater Fund	\$20,000
Strike Doors LLC	Door and Gate Service	General Fund Taxes	\$50,000
H & R Plumbing and Drain Cleaning, Inc.	Storm Drain Cleaning and Flushing Service	Landscape Assessments & Community Facilities Districts	\$50,000
Quality Locksmith	Key and Lock Service	General Fund Taxes	\$50,000
Advanced Elevator Solutions	Elevator Inspections, Service, Testing	General Fund Taxes	\$50,000
Site One Landscape Supply	Irrigation controller repairs and installation	Landscape Assessments	\$50,000
WCA, Inc.	Tree trimming removals stump grinding	Landscape Assessments	\$100,000
Mazzy's Fire Protection Specialists	Fire testing, certification and maintenance services	General Fund Taxes	\$10,000
Bay Alarm	Alarm services and fire sprinklers for City Hall	General Fund Taxes	\$25,000
Ideal Protection Security	Alarm services for PWOB and ORB	General Fund	\$2,000
SCA - Contract Sweeping Services, Inc.	Stormwater Maintenance	Stormwater Fund	\$288,750
Jet Mulch, Inc.	Park and Landscape Maintenance Service	Landscape Assessments	\$150,000
Geosynctec	StormWater NPDES Program Services Consultant	Development and Stormwater Fund	\$148,900
Blue Star Pest Solutions	Monthly Pest Control Services	General Fund	\$20,000



Ten-Year Plan General Fund

Fiscal Year
2024/25

The Ten-Year Plan is the City’s tool for evaluating our success in ensuring service sustainability. It is organized by revenue type and function; and includes an indication of the general character of the revenues and expenditures shown as either recurring or onetime in nature.

For purposes of the Ten-Year Plan, if a revenue class is likely to be recurring for a period of 5 years or more, we treat it as recurring. This includes certain development-related fees that can be, as current times prove, less predictable. For instance, building permit revenue will always exist, but it is more sensitive to economic changes than property taxes. In accordance with the City’s Financial Policies, the Plan is based on what we believe are reasonable, conservative assumptions.

Since the Plan includes both general purpose and special purpose (assigned) revenues, it is important to reiterate that while the City may fund eligible programs with both restricted and unrestricted funds, its policy is to apply restricted funds to such programs first, followed by general purpose revenues if necessary.

Overall, the Plan is intended to help us see where we are succeeding in achieving service sustainability and where we must improve, and it should be reviewed with this goal in mind. In particular, loans, transfers, and subsidies are shown separately and should be examined to determine and consider why they are necessary or desirable, if they should continue over the long-term, or whether these funds are better allocated to higher priorities.

The Plan included on the following pages confirms that from a service sustainability perspective, the Preliminary Budget is structurally balanced, and it provides a look forward at how, with discipline, it can remain that way.

Since the transition to an in-house police department in 2016, it has been a priority of the council to continue to grow our public safety department. With that the Plan includes addition of police officer classifications throughout the ten years to meet this expectation.

The General Fund reserve balance remains healthy, and in compliance with the City’s new reserve policy of at least 30% of expenditures. The Plan shows its balance remains stable over the ten-year period. However, as can be seen in the table provided, the final year of the Plan is not structurally balanced meaning expenditures exceed revenue. With revenues in

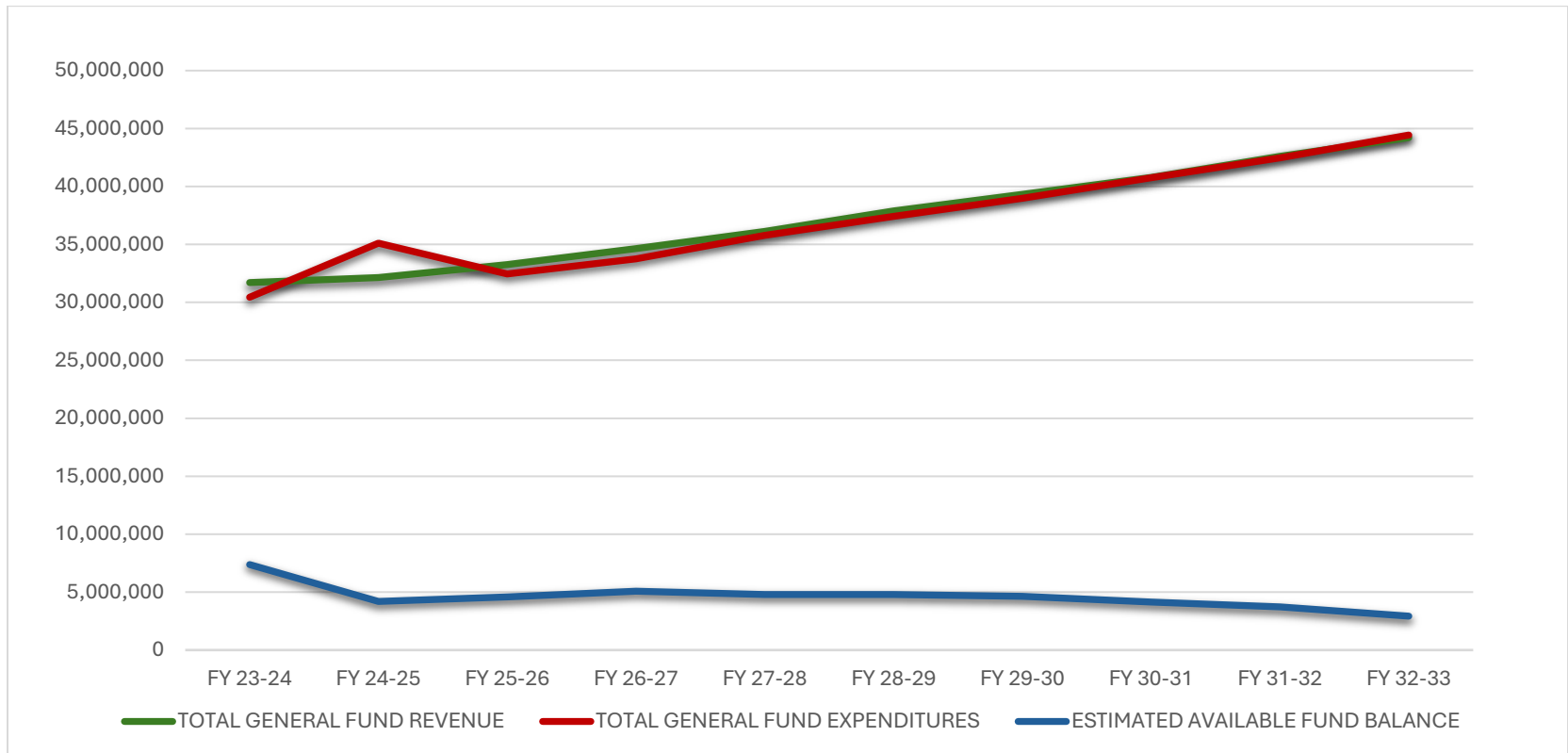


Ten-Year Plan General Fund

Fiscal Year
2024/25

the plan projected using a very conservative approach as well as ensuring planned expenditures are included, staff wants to point out that if revenues do not come in above projections or expenditures below projections, we will need to make some adjustments in the coming years to ensure sustainability year over year.

Lastly it is useful to remind ourselves, this is a plan for the future, and it must be weighed with the competing needs for the present. Staff have tried to balance the needs of the present, remain conservative in our approach to the future and plan for realistic future growth that comes with a growing City.





Ten-Year Plan General Fund

Fiscal Year
2024/25

The City of Oakley Fiscal Year 2024/25 Operating Budget has been prepared to ensure that recurring revenues remain in excess of recurring expenditures. The chart above and the table following show that the general fund revenues are projected to exceed general fund expenditures in all years except year 2032/33. The estimated available fund balance represents the excess fund balance after the 30% reserve is accounted for. The total net operating budget for the fiscal year, including one-time transfers, is -\$2,978,498. This is due to the one-time transfer of available fund balance to the Library project.

The Ten-Year projections in the tables below include the following assumptions:

- General Fund Revenue is projected to increase by 4% in all years with the exception of Property Tax which is assumed at 5.5% in years 2026/27, 2027/28 and 2028/29.
- Building Revenue projections are based on the percentage of increase estimated in new construction permits being pulled year over year.
 - Assumed new construction permits for revenue purposes are as follows:
 - 2024/25 – 180 new construction permits
 - 2025/26 – 2027/28 – 150 new construction permits
 - 2028/29 – 2030/31 – 175 new construction permits
 - 2031/32 – 2032/33 – 200 new construction permits
- Personnel expenditures are based on the cost of living and step increases approved in FY 2022/23 through FY 2026/27. In the years following fiscal year 2026/27 a 4% increase has been assumed with the following exceptions:
 - Police Salary Expenditures include the addition of one new police officer in the current fiscal year, two new police officers in fiscal year 2026/27 and 2028/29 and one new police officer in fiscal year 2030/31 and 2032/33.
 - Facilities Maintenance Salary Expenditures include the addition of two new maintenance positions in fiscal year 2027/28 in anticipation of a new library building that will require additional maintenance staff.
- Other operating expenditures have been assumed to have a 4% increase year over year with the following exceptions:
 - Facilities Maintenance Operating expenditures include increases in repairs, maintenance, and contract hours in anticipation of a new library building.
- Street Maintenance has a general fund transfer in fiscal year 2024/25 of \$2,163,200 with a 4% increase assumed each year.



Ten-Year Plan General Fund

Fiscal Year
2024/25

- A one-time allocation of available fund balance in the amount of \$4,000,000 has been allocated to the Library project and therefore reduces available fund balance in fiscal year 2024/25.
- A transfer of \$100,000 from general fund to storm water is proposed for the current year with a 15% increase assumed each year in the ten-year projections.
- One-time expenditures for the addition of Police Vehicles plus up-fitting costs are included in the years that new officers are planned.



Ten-Year Plan General Fund

Fiscal Year
2024/25

	FY 23-24 YE Estimates	FY 24-25 Proposed	FY 25-26 Projected	FY 26-27 Projected	FY 27-28 Projected	FY 28-29 Projected	FY 29-30 Projected	FY 30-31 Projected	FY 31-32 Projected	FY 32-33 Projected
TOTAL GENERAL FUND REVENUE	31,709,831	32,136,950	33,252,376	34,630,453	36,124,675	37,888,400	39,331,876	40,783,090	42,594,570	44,218,283
TOTAL SALARY EXPENDITURES	17,084,585	18,183,018	18,728,535	19,641,297	20,727,425	21,907,021	22,783,826	23,945,730	24,904,137	26,200,909
TOTAL RECURRING EXPENDITURES	11,023,464	10,644,229	11,141,918	11,615,675	12,251,099	12,770,346	13,250,789	13,811,191	14,332,053	14,936,921
TOTAL OPERATING TRANSFERS	2,335,831	6,288,200	2,590,728	2,499,007	2,813,515	2,734,785	2,963,416	3,000,077	3,245,524	3,300,605
TOTAL GENERAL FUND EXPENDITURES	30,443,880	35,115,447	32,461,182	33,755,979	35,792,038	37,412,152	38,998,030	40,756,998	42,481,714	44,438,435
NET GENERAL OPERATING REVENUES (EXPENDITURES)	1,265,951	(2,978,498)	791,194	874,473	332,636	476,248	333,846	26,092	112,856	(220,152)
ESTIMATED BEGINNING UNDESIGNATED FUND BALANCE	15,243,274	16,509,224	13,530,727	14,321,921	15,196,394	15,529,031	16,005,279	16,339,124	16,365,216	16,478,072
NET GENERAL OPERATING REVENUES (EXPENDITURES)	1,265,951	(2,978,498)	791,194	874,473	332,636	476,248	333,846	26,092	112,856	(220,152)
TRANSFER FROM RESERVE FOR CAPITAL PROJECTS										
ESTIMATED ENDING UNDESIGNATED FUND BALANCE	16,509,224	13,530,727	14,321,921	15,196,394	15,529,031	16,005,279	16,339,124	16,365,216	16,478,072	16,257,920
30% RESERVE	(9,133,164)	(9,334,634)	(9,738,354)	(10,126,794)	(10,737,612)	(11,223,646)	(11,699,409)	(12,227,099)	(12,744,514)	(13,331,531)
\$1 MILLION ADDITIONAL EMERGENCY RESERVE										
ESTIMATED AVAILABLE FUND BALANCE	7,376,060	4,196,092	4,583,566	5,069,600	4,791,419	4,781,633	4,639,715	4,138,117	3,733,558	2,926,389



Ten-Year Plan General Fund

Fiscal Year 2024/25

	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	Projected	Proposed	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated
PROPERTY TAXES	5,062,825	5,270,000	5,480,800	5,782,244	6,100,267	6,435,782	6,693,213	6,960,942	7,239,380	7,528,955
PROPERTY TAX IN LEU OF VLF	5,034,202	5,245,000	5,454,800	5,754,814	6,071,329	6,405,252	6,661,462	6,927,920	7,205,037	7,493,239
SALES AND USE TAXES	2,953,000	3,050,000	3,172,000	3,298,880	3,430,835	3,568,069	3,710,791	3,859,223	4,013,592	4,174,136
ST MOTOR VEH IN LIEU TAX	46,000	46,000	47,840	49,754	51,744	53,813	55,966	58,205	60,533	62,954
TRANSIENT OCCUPANCY TAX (10%)	230,000	250,000	260,000	270,400	281,216	292,465	304,163	316,330	328,983	342,142
PROPERTY TRANSFER TAX	200,000	150,000	156,000	162,240	168,730	175,479	182,498	189,798	197,390	205,285
FRANCHISE	2,633,000	2,688,634	2,796,179	2,908,027	3,024,348	3,145,321	3,271,134	3,401,980	3,538,059	3,679,581
BUSINESS LICENSES	180,000	125,000	130,000	135,200	140,608	146,232	152,082	158,165	164,491	171,071
TRAFFIC FINES	100,000	75,000	78,000	81,120	84,365	87,739	91,249	94,899	98,695	102,643
INTEREST INCOME	550,000	400,000	416,000	432,640	449,946	467,943	486,661	506,128	526,373	547,428
SUBTOTAL GENERAL PURPOSE	16,989,027	17,299,634	17,991,619	18,875,318	19,803,387	20,778,096	21,609,220	22,473,589	23,372,532	24,307,434
FEE/REIMBURSEMENT REVENUE										
BUILDING PERMITS/PLAN CHECK/RENTAL INSPECTIONS	1,123,200	1,063,300	1,063,300	1,063,300	1,063,300	1,240,517	1,240,517	1,240,517	1,417,733	1,417,733
ENGINEERING FEES	32,500	24,400	25,376	26,391	27,447	28,545	29,686	30,874	32,109	33,393
PLANNING FEES	28,000	23,500	24,440	25,418	26,434	27,492	28,591	29,735	30,924	32,161
LAW ENFORCEMENT FEES	156,800	140,050	145,652	151,478	157,537	163,839	170,392	177,208	184,296	191,668
RECREATIONS FEES	118,000	237,640	247,146	257,031	267,313	278,005	289,125	300,690	312,718	325,227
CITY ADMINISTRATION FEES	450,000	438,000	438,000	438,000	438,000	511,000	511,000	511,000	584,000	584,000
CITY ADMINISTRATION FEES FROM SA	250,000	250,000	150,000	100,000	100,000	50,000	50,000	-	-	-
INTERFUND COST RECOVERY (OPERATIONS)	11,333,442	12,365,142	12,859,747	13,374,137	13,909,103	14,465,467	15,044,086	15,645,849	16,271,683	16,922,550
INTERFUND COST RECOVERY (GRANT REIMB)	72,481	80,384	83,599	86,943	90,421	94,038	97,799	101,711	105,780	110,011
OTHER MISC FEES/CHARGES	233,800	214,900	223,496	232,436	241,733	251,403	261,459	271,917	282,794	294,105
SUBTOTAL FEE/REIMBURSEMENT REVENUE	13,798,223	14,837,316	15,260,756	15,755,135	16,321,288	17,110,304	17,722,656	18,309,501	19,222,037	19,910,849
TOTAL GENERAL OPERATING REVENUE	30,787,250	32,136,950	33,252,376	34,630,453	36,124,675	37,888,400	39,331,876	40,783,090	42,594,570	44,218,283
ONE TIME REVENUE										
PROCEEDS FROM PROPERTY SALES	922,581	-	-	-	-	-	-	-	-	-
OPERATING TRANSFERS	-	-	-	-	-	-	-	-	-	-
TOTAL SOURCE OF FUNDS	922,581	-	-	-	-	-	-	-	-	-
TOTAL GENERAL FUND REVENUE	31,709,831	32,136,950	33,252,376	34,630,453	36,124,675	37,888,400	39,331,876	40,783,090	42,594,570	44,218,283
DEPARTMENT SALARIES										
Animal Control	-	-	-	-	-	-	-	-	-	-
City Council	29,795	43,134	45,291	47,556	49,933	52,430	55,051	57,804	60,694	63,729
City Clerk	448,605	395,246	442,104	455,367	473,581	492,525	512,226	532,715	554,023	576,184
Elections	-	-	-	-	-	-	-	-	-	-
City Attorney	35,696	34,792	-	-	-	-	-	-	-	-
City Manager	640,038	685,802	706,376	727,567	756,670	786,937	818,414	851,151	885,197	920,605
Community Outreach	-	-	-	-	-	-	-	-	-	-
Finance	760,676	777,301	800,620	824,638	857,624	891,929	927,606	964,710	1,003,299	1,043,431
Human Resources	402,597	350,640	361,159	371,994	386,874	402,349	418,442	435,180	452,587	470,691
Maintenance Custodial	284,734	358,919	369,687	380,777	696,008	723,849	752,803	782,915	814,231	846,801
Information Technology	-	-	-	-	-	-	-	-	-	-
Economic Development	150,095	163,795	168,708	173,770	180,721	187,949	195,467	203,286	211,417	219,874
Building Inspection	548,643	773,554	796,761	820,663	853,490	887,630	923,135	960,060	998,463	1,038,401
Code Enforcement/Rental Inspections	309,347	515,967	531,446	547,389	569,285	592,056	615,739	640,368	665,983	692,622
Public Safety	10,064,454	10,654,842	10,974,487	11,653,722	12,119,870	12,954,665	13,472,852	14,261,766	14,832,237	15,725,526
Community Development/Planning	647,753	474,537	488,773	503,436	523,574	544,517	566,297	588,949	612,507	637,008
Public Works/Engineering	1,091,740	1,132,877	1,166,863	1,201,869	1,249,944	1,299,942	1,351,939	1,406,017	1,462,258	1,520,748
Public Works Maintenance	231,440	326,356	336,146	346,231	360,080	374,483	389,463	405,041	421,243	438,092
Recreation	468,850	512,345	527,715	543,546	565,288	587,900	611,416	635,872	661,307	687,760
Parks	970,122	982,912	1,012,399	1,042,771	1,084,482	1,127,861	1,172,976	1,219,895	1,268,691	1,319,438
TOTAL DEPARTMENT SALARIES	17,084,585	18,183,018	18,726,535	19,641,297	20,727,425	21,907,021	22,783,826	23,945,730	24,904,137	26,200,909



Ten-Year Plan General Fund

Fiscal Year 2024/25

	2024 Projected	2025 Proposed	2026 Estimated	2027 Estimated	2028 Estimated	2029 Estimated	2030 Estimated	2031 Estimated	2032 Estimated	2033 Estimated
OTHER OPERATING EXPENDITURES										
Animal Control	405,696	491,325	510,978	531,417	552,674	574,781	597,772	621,683	646,550	672,412
City Council	44,000	55,403	57,619	59,924	62,321	64,814	67,406	70,102	72,907	75,823
City Clerk	107,517	91,411	95,067	98,870	102,825	106,938	111,215	115,664	120,291	125,102
Elections	-	27,000	-	28,080	-	29,203	-	30,371	-	31,586
City Attorney	421,909	425,729	442,758	460,468	478,887	498,043	517,964	538,683	560,230	582,640
City Manager	296,758	321,854	334,728	348,117	362,042	376,524	391,585	407,248	423,538	440,479
Community Outreach	-	-	-	-	-	-	-	-	-	-
Finance	228,317	353,631	367,776	382,487	397,787	413,698	430,246	447,456	465,354	483,968
Human Resources	255,583	215,214	223,822	232,775	242,086	251,770	261,840	272,314	283,207	294,535
Maintenance Custodial	489,506	486,899	506,375	526,630	547,695	569,522	592,107	615,451	639,564	664,446
Information Technology	327,231	-	-	-	-	-	-	841,055	874,697	909,685
Economic Development	139,766	128,680	133,827	139,180	144,747	150,537	156,559	162,821	169,334	176,107
Building Inspection	328,718	312,577	325,080	338,083	351,607	365,671	380,298	395,510	411,330	427,783
Code Enforcement/Rental Inspections	98,844	147,955	153,873	160,028	166,429	173,086	180,009	187,210	194,698	202,486
Public Safety	4,850,825	4,654,954	4,941,152	5,138,798	5,344,350	5,558,124	5,780,449	6,011,667	6,252,134	6,502,219
Community Development/Planning	396,524	388,721	404,270	420,441	437,258	454,749	472,939	491,856	511,531	531,992
Public Works/Engineering	1,570,761	1,182,049	1,229,331	1,278,504	1,329,644	1,382,830	1,438,143	1,495,669	1,555,496	1,617,716
Public Works Maintenance	314,835	330,925	344,162	357,929	372,246	387,136	402,621	418,726	435,475	452,894
Recreation	639,362	731,722	760,991	791,431	823,088	856,012	890,252	925,862	962,897	1,001,413
Parks	361,313	298,180	310,107	322,512	335,412	348,829	362,782	377,293	392,385	408,080
TOTAL OTHER OPERATING EXPENDITURES	11,277,464	10,644,229	11,141,918	11,615,675	12,251,099	12,770,346	13,250,789	13,811,191	14,332,053	14,936,921
NON-DEPARTMENTAL EXPENDITURES										
Other Non-Departmental Expenses	2,358,090	2,280,700	2,371,928	2,466,805	2,565,477	2,668,096	2,774,820	2,885,813	3,001,246	3,121,295
Recurring Transfer to Streets	-	-	-	-	-	-	-	-	-	-
Interim Needs/Contingency	270,498	610,620	649,224	675,120	715,841	748,243	779,961	815,140	849,634	888,769
Amount charged to Departments	(2,882,588)	(2,891,320)	(3,021,152)	(3,141,925)	(3,281,318)	(3,416,339)	(3,554,781)	(3,700,953)	(3,850,880)	(4,010,064)
TOTAL NON-DEPARTMENTAL EXPENDITURES	(254,000)	-	-	-	-	-	-	-	-	-
TOTAL RECURRING EXPENDITURES	28,108,049	28,827,247	29,870,454	31,256,972	32,978,523	34,677,367	36,034,615	37,756,921	39,236,190	41,137,830
NET OPERATING REVENUES (EXPENDITURES)	3,601,782	3,309,702	3,381,922	3,373,481	3,146,151	3,211,033	3,297,261	3,026,169	3,358,380	3,080,453
ONE-TIME EXPENDITURES										
Land Purchases	-	-	-	-	-	-	-	-	-	-
Vehicles for New Police Officers	-	-	200,000	-	200,000	-	100,000	-	100,000	-
Operating Transfers Storm Water	50,000	100,000	115,000	132,250	152,088	174,901	201,136	231,306	266,002	305,902
Operating Transfers ONE TIME	-	4,000,000	-	-	-	-	-	-	-	-
Operating Transfers	2,285,831	2,188,200	2,275,728	2,366,757	2,461,427	2,559,885	2,662,280	2,768,771	2,879,522	2,994,703
TOTAL ONE-TIME EXPENDITURES	2,335,831	6,288,200	2,590,728	2,499,007	2,813,515	2,734,785	2,963,416	3,000,077	3,245,524	3,300,605
NET SOURCES (USES) OF FUNDS	1,265,951	(2,978,498)	791,194	874,473	332,636	476,248	333,846	26,092	112,856	(220,152)

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Appropriations Limit

Fiscal Year
2024/25

Under California Law, the City of Oakley annually calculates its “Appropriation Limit”, which is the level of expenditures that can be funded using tax dollars. This calculation has its origin in Proposition 4, commonly known as the Gann Initiative; thus, this calculation is sometimes referred to as the Gann Limit.

Proposition 4 was passed by California voters in November 1979 and places limits on the amount of tax revenue which can be spent by governmental entities on an annual basis. Prop 4 became effective in fiscal year 1980/81 and used fiscal year 1978/79 revenues as the base for the calculation. The calculations were further refined by the passage of Proposition 111 in June of 1990. The base year revenues are increased annually by a factor that combines the governmental entity’s population growth rate and the increase in the California per capita personal income. Cities may choose to use their population growth rate or their county’s population growth rate. For fiscal year 2024/25, the City elected to use the City’s growth rate and has calculated the appropriation limit to be \$16,626,248.

The following types of revenues received by the City of Oakley have been deemed to be from tax proceeds and therefore included in the appropriation limit calculation:

- Property Tax
- Sales & Use Tax
- Business License Tax
- Motor Vehicle In-Lieu
- Transient Occupancy Tax

The following types of revenues received by the City of Oakley have been deemed not to be from tax proceeds as they fall within the exclusions of the appropriations limits:

- Gasoline Tax
- Impact Fees
- Local Transportation Funds
- Charges for Services
- SB 90 Mandate Reimbursement

Due to the pass-through nature of many city revenues, there was concern that revenues would be included in both the City’s and the State’s calculation. California Government Code Section 7903 requires that if State funds are provided to cities with no restrictions on their expenditures, the city includes these funds in their calculation. If the State specifies use of the funds, they are included in the State’s calculation.



Appropriations Limit

Fiscal Year
2024/25

**CITY OF OAKLEY
APPROPRIATIONS LIMIT CALCULATION
FOR FISCAL YEAR 2024/25**

<i>Beginning Limit (FY 2023/24):</i>	<u>\$15,761,694</u>
City Population in January 2023	44,929
City Population in January 2024	45,736
Percentage Increase in Population - City of Oakley	1.80%
Percentage Increase - Contra Costa County	0.12%
California Per Capita Personal Income	3.62%
Factor to be applied to prior year (1+ Population Factor) x (1 + Per Capita Factor)	1.05485160
<i>Appropriation Limit (FY 2024/25):</i>	<u>\$16,626,248</u>
<i>Appropriation Subject to Limit (FY 2024/25):</i>	\$ (14,427,888)
<i>Amount Under Limit</i>	\$ 2,198,360



Glossary of Budget Terminology

Fiscal Year
2024/25

Deficit: An excess of expenditures over revenues (resources).

Department: An organizational unit comprised of divisions or functions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Expenditure: The actual payment for goods and services.

Fiscal Year (FY): The period designed by the City for the beginning and ending of financial transactions. The City of Oakley fiscal year begins July 1st and ends June 30th of the following year.

Full-Time Equivalent (FTE): The amount of time a regular full or part-time position has been budgeted for in terms of the amount of time an employee works in a year.

Gas Tax: Administered by the State Board of Equalization, this is an 18-cent per gallon tax on fuel used to propel a motor vehicle or aircraft. Use of the revenue is for research, planning, construction, improvement, maintenance and operation of public streets and highways or public mass transit.

General Fund: The fund used to account for all financial resources except those required to be accounted for in another fund.

General Fund Taxes: This is the term in the Budget to describe the City's use of general purpose tax revenue, including primarily: Property Taxes, Property Taxes in lieu of VLF, and Sales Tax.

General Plan: A policy document that serves as a guideline for future development. California State law requires each city to adopt a General Plan.

Infrastructure: Facilities on which the continuance and growth of the community depend on such roads, water lines, sewers, public buildings, etc.

Internal Service Fund (ISF): Internal service funds account for the financing of goods and services provided by one department to another department on a cost-reimbursement basis. In Oakley, we have ISF's that serve as sinking funds for the future replacement of vehicles and equipment, and for repairs and replacements for facilities. In each case, the costs are supported by charges to departmental operating budgets.



Glossary of Budget Terminology

Fiscal Year
2024/25

Lighting and Landscaping District: The City has established a separate District to manage and fund the maintenance of the City's Public Landscaping, Community Parks, Street Lighting, and Neighborhood Parks. Each activity is accounted for in a separate fund and budgets are established yearly as part of the District's activities. Detailed breakdowns of estimated revenues and expenditures are provided in a required engineer's report. Costs are funded by landscape assessments levied in each zone, and as necessary, subsidies or loans from other eligible funds.

Measure J: In 2004, voters approved Measure J, extending a previously approved Countywide ½ cent sales tax measure for transportation related purposes. The original Measure (Measure C) included a provision that 18% of the funds are returned to local agencies based on an allocation relative population and relative maintained street miles. Expenditures are restricted to the same uses as Gas Tax but may also be applied to transit improvement and operation, growth management planning and compliance, pedestrian and bicycle trail construction, maintenance and operation parking facility development and transportation efficiency program development and operation (ridesharing, etc.). Measure J continues to be subject to Measure C's growth management component and funds may not be used to replace developer obligations that would otherwise not be publicly funded under jurisdiction policy. Measure J runs until March 2034.

Motor Vehicle License Fee: A State vehicle license fee imposed on motorists for the privilege of operating a motor vehicle on the public highways.

Police Services Tax: A voter approved special tax levied by the City and collected at the same time and in the same manner as property taxes that is used exclusively for Public Safety.

Property Tax: Property Tax is imposed on real property (land and permanently attached improvements) and tangible personal property located within the City. Proposition 13 set the basic property tax at one percent of the assessed value of the property, and the limited the assessed value to the cash value at acquisition plus inflation, at no more than 2% per year. Property taxes are shared by all local agencies that provide service to the property. On average, Oakley receives between 5% - 6% of the basic property taxes paid by Oakley property owners.

Property Tax in Lieu of VLF: In the early 1990's the State levied a local tax on vehicles, in the form of a 2% Motor Vehicle License Fee (see above). The then Governor successfully lobbied the legislature and passed a law allowing a temporary discount on the fee, if the State could afford it. A provision of that law was that the State backfill the lost revenue to the local agencies that resulted (since it was a local tax being reduced). Since then, the State has permanently lowered the Fee, and



Glossary of Budget Terminology

Fiscal Year
2024/25

permanently backfilled it by shifting additional property taxes from their control to each local agency. This separate revenue is referred to as Property Taxes in Lieu of Vehicle License Fees (VLF).

Reserved Fund Balance: Accounts used to record a portion of the fund balance as legally segregated for a specific use or not available for appropriation.

Resolution: A special order of the City Council, requiring a majority vote, which has a lower legal standing than an ordinance.

Revenue: Income received by the City.

Road Maintenance and Repair: Senate Bill 1, also known as the Road Repair and Accountability Act of 2017, increases transportation funding and instituted much-needed reforms. SB 1 provides the first significant, stable, and on-going increase in state transportation funding in more than two decades. To receive SB1 funding, the City must contribute an annual maintenance of effort from a different funding source such as the General Fund.

Salaries and Benefits: A budget category, which generally accounts for full time and temporary employees, overtime and all employee benefits, such as medical, dental and pension costs.

Successor Agency: With the dissolution of the Oakley Redevelopment Agency on February 1, 2012, the City elected to become the Successor Agency to the Redevelopment Agency, responsible for preserving and administering its non-housing related assets, paying and ensuring performance of its obligations, and for complying with the new law that requires the unimpeded winding down of the prior Redevelopment Agency's affairs.

Successor Housing Agency: With the dissolution of the Oakley Redevelopment Agency on February 1, 2012, the City elected to become the Successor Housing Agency, accepting the prior Redevelopment Agency's housing related assets and related housing responsibilities.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.

Transient Occupancy Tax (TOT): A 10% tax imposed on travelers who stay in temporary lodging facilities within the City. Also referred to as a Hotel/Motel Tax.



Glossary of Budget Terminology

Unassigned Balances: The unassigned balance amount budgeted in any fund is the amount of available funds (revenues and available fund balances) that have not yet been assigned a specific current year purpose.

LIST OF ACRONYMS AND ABBREVIATIONS

ARPA – American Rescue Plan Act

CAR – California Association of Realtors

CDBG –Community Development Block Grant

CIP – Capital Improvement Project

CM – City Manager

CNG – Compressed Natural Gas

COPS – Community Oriented Policing Services

CSMFO – California Society of Municipal Finance Officers

DIF – Development Impact Fees

DOJ – Department of Justice

DWR – Department of Water Resources

EDC – Economic Development Corporation

FAACT – Future Advocates for Agriculture Concerned about Tomorrow

FB - Facebook



Glossary of Budget Terminology

Fiscal Year
2024/25

FTE – Full Time Equivalent

FY – Fiscal Year

GFOA – Government Finance Officers Association

HMI – Housing Market Index

IG - Instagram

MOU – Memorandum of Understanding

MDRR- Mt. Diablo Resource Recovery

OH Fees – Overhead Fees

O & M – Operational and Maintenance Expense

PD – Police Department

PEPRA – Public Employee’s Pension Reform Act PERS – Public Employees Retirement

System PFA – Public Financing Authority

PPA – Power Purchase Agreement

PW – Public Works

RDA – Redevelopment Agency

RR – Railroad

RSTP – Regional Surface Transportation Program

SA –Successor Agency

SCADA – Supervisory Control and Data Acquisition



Glossary of Budget Terminology

Fiscal Year
2024/25

SD – Storm Drainage

SIG – Signals

SLESF – Supplemental Law Enforcement Services funds

SOI – Sphere of Influence

SRF – State Revolving Fund

SRO – School Resource Officer

STR – Streets

SWOT – Strengths, Weaknesses, Opportunities and Threat

TDA – Transportation Development Account

TCR – Traffic Congestion Relief

**PROPOSED ANNUAL
CAPITAL BUDGET
AND
5-YEAR CAPITAL IMPROVEMENT PROGRAM
For Fiscal Years 2024/25 to 2028/29**

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CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a major public infrastructure and planning tool for the City of Oakley. The CIP serves as a statement of the City's policies and financial abilities to manage the development of the community. The creation of a five- year CIP provides a systematic plan for providing infrastructure improvements within a prioritized framework and a general schedule for projects to proceed. The Projects identified in the CIP meet the City's General Plan and adhere to the Strategic Plan 27+. The first year reflects the adopted budget for the upcoming Fiscal Year (FY). The remaining four years represent a schedule and estimate of future capital needs that may be funded, given projected revenues and priorities.

There are several benefits for developing and adopting a Capital Improvement Program. Not only does the CIP become a management tool for the City Council and City staff; a CIP also provides valuable information to the citizens, developers, and businesses who are interested in the development of the community. The CIP document will assist in leveraging available resources through the timing of projects, and the coordination of City projects with improvements constructed by other entities.

Despite the many benefits of a CIP, it is important to highlight the fact that this is a planning document. Changes can occur for many reasons. Revenues can fluctuate because of changing economic conditions or shifts in City policy. Private economic decisions can also affect the timing, scale, and location of capital projects. The City of Oakley's CIP reflects the Strategic Goals of the City Council and is a critical investment tool for the community to help promote the economic vitality and viability for the City of Oakley.

The focus of the proposed CIP for FY 2024/25 through FY 2028/29 is to maintain the core infrastructure of the City of Oakley by utilizing the most cost effective and creative approach. The CIP continues to prioritize and build new infrastructure for the community, which will enhance the quality of life for residents. In preparation of the CIP for FY 2024/25, a comprehensive review of prospective projects was performed.

The CIP for FY 2024/25 is divided into specific projects to address unique needs for each component of the City's infrastructure system (e.g., Streets, Parks & Facilities). This approach provides funding for infrastructure maintenance, construction of new improvements, and the long-range goals for protecting the quality of the public infrastructure system in the City of Oakley. The funding for CIP projects is generally from the following sources: Measure J Sales Tax, Gas Tax, Development Traffic Impact Fees, Development Park Impact Fees, Federal & State Grants, Assessment District Funds, and the City's General Fund. The revenues from Development Traffic Impact Fees and Development Park Impact Fees are dependent upon the private development activity and regional economic growth. The CIP for FY 2024/25 conservatively budgets a portion of these funding sources to account for unforeseen downturns in the regional economic and development activity.

There is a direct relationship between CIP project construction, economic development, and the vitality of the community. New residents want to come and live in a community that is vibrant and provides a wide range of amenities (e.g., Recreation Center, Library, etc.). Commercial developers also look to build in communities that thrive and provide amenities for today's lifestyle. The construction of CIP projects helps to enhance amenities and the quality of life for the community residents, which in turn makes Oakley a desired community for private development. The increase in the level of private development activity will provide opportunities for the City to undertake projects with various infrastructure improvements to complement the private development projects.

Proposed CIP Projects for FY 2024/25

Project #176, Oakley Regional Park Project – This project transforms a 55-acre site located at the north end of Sellers Avenue that was given to the City as part of the development agreements with the Emerson and Gilbert Ranch projects. This 55-acre site was the site of an abandoned dairy farm that has been closed for decades. This project will construct a regional park at this site that will be a destination point for the Oakley community. A team of staff, consultants, and a Council sub-committee began the process of concept planning for this site in 2016. As a result of this work, a concept plan was developed and approved by the City Council. During 2019, there were further discussions with the community to solicit input as the concept plan was refined and adopted by the City Council to reflect the needs of the community and strategic goals of the City Council. This project will be a multi-phase project that will be designed and constructed over the coming years and would potentially cost over \$60,000,000 to construct all its components. Funding for this project will be provided by a combination of grants and other funds over several years or decades. The first phase of this project was the demolition and removal of the abandoned and unsafe structures, which was completed in 2019. The City applied for two rounds of funding for this project from the State Proposition 68 State of California Grant in 2019 and 2021 and unfortunately was not awarded the grant. Staff will continue to explore other grant funding for this project to design and construct this project. During FY 2023/24 a new Master Planning study was performed to solicit input from the community and various stakeholders on the features that are desired at this park and to ensure consistency with the new Oakley Strategic Plan 27+. This new master Plan was adopted by City Council in Spring 2024 and will be used in future grant funding applications. *The funding of the preliminary project design and site clean-up was allocated in FY 2016/17 and no additional funding is requested in the FY 2024/25 budget.*

Project #186, West Cypress Road Bridge at Contra Costa Canal Reconstruction Project - The existing West Cypress Road Bridge that crosses the Contra Costa Canal is structurally deficient according to the Caltrans inspections. It will need to be reconstructed to bring it to modern structural standards. The City of Oakley does not have a designated funding source for replacing the City's bridges and relies upon State grant programs such as Highway Bridge Replacement and Rehabilitation (HBRR) for major bridge improvement projects. Staff will apply for this grant once the application cycles are presented. *The funding of the preliminary project design was allocated in FY 2016/17 and no additional funding is requested in the FY 2024/25 budget.*

Project #189, Piper Lane Drainage Channel Trash Capture Device Project - The Piper Lane drainage channel is one of the major drainage outfalls from the City of Oakley to the Delta in which the City is responsible for its maintenance and operation. This is an open channel that flows freely to the Delta and based on the permit issued by San Francisco Regional Water Quality Control Board (SFRWQCB), it cannot convey trash to the open waters of the Delta. Historically, a large amount of trash and debris were transported to the Delta through this channel. This project will construct a new trash capture device at the upstream end of the channel near Vintage Parkway. The trash capture device will stop trash from flowing into the Delta and, as a result, puts the City in compliance with the SFRWQCB permit. The design of this project is completed, and staff will look for grant funding for the construction of this project. *The initial funding of this project was allocated in FY 2022/23 and no additional funding is requested in the FY 2024/25 budget.*

Project #211, Main Street/Rose Avenue Intersection Improvement Project – With the continued growth of the community and new subdivision development projects along the East Cypress Road corridor, the associated traffic volumes will increase. Improving the streets and traffic signals will be necessary to accommodate the added volume of traffic to these new neighborhoods. Main Street and Rose Avenue have operated as a stop sign controlled intersection, which is not sustainable for the long term, and therefore a traffic signal is needed at this location. City staff have been discussing this intersection improvement project with the management staff of Ironhouse Sanitary District (ISD) to explore opportunities that this project could address. The City needs better traffic flows at this intersection and ISD needs a second access point from their prospective development site to Main Street. Currently, the Vintage Parkway neighborhood has only one access to Main Street. Installing a signal at Main Street/Rose Avenue would benefit the neighborhood by providing a long desired secondary access for the residents. Having secondary access would not only alleviate congestion at the current intersection but would provide another option for emergency vehicles to access the neighborhood and allow quicker response times. The design of this project would start after a cost share agreement is reached between the City of Oakley and ISD. *The funding for this project will be allocated in the CIP budget in futures years, after an agreement with ISD is finalized.*

Project #231, Sellers Avenue (Riverrock Drive to CCWD Canal Crossing) Widening and Improvement Project – Sellers Avenue is a 2-lane road that was constructed by Contra Costa County decades ago. The section of Sellers Avenue from East Cypress Road, to the north end of the road at the gate to the future Oakley Regional Park is destined to be widened to 4 lanes with curb and gutter, sidewalks, landscaped medians, bike lanes, and street lighting. Presently, the section of Sellers Avenue from East Cypress Road to Riverrock Drive has been widened and improved by the developers of the Emerson and Gilbert Ranch projects. This project will widen and improve the remaining section of Sellers Avenue from the intersection at Riverrock Drive to the gate of the future Oakley Regional Park. The above referenced developers paid the City the cost for curb and gutter, sidewalk, and one lane of roadway. The City will pay the remaining construction costs for the second lane and medians for this project. The timing of design and construction of this project will be in coordination with the Oakley Regional Park Project CIP # 176, when that project funding is secured. *The funding for this project will be allocated in the CIP budget in future years.*

Project #247, East Cypress Road Widening (Knightsen Avenue to Contra Costa Water District Canal) Project - This project will widen and fully reconstruct East Cypress Road from Knightsen Avenue to Contra Costa Water District Canal. East Cypress Road is the only major roadway that carries traffic from far east Oakley, Bethel Island, and parts of the County to Main Street and beyond. The growth and development of the far east County region has necessitated various infrastructure improvements to East Cypress Road to accommodate the traffic demand on this roadway, which has been a health and safety concern for many years. This City capital project will reconstruct East Cypress Road from Knightsen Avenue to Contra Costa Water District Canal to 6 lanes, along with new curb, gutter, sidewalks, bicycle lanes, traffic signals, storm drain system and medians. The construction of this project is anticipated to start in spring 2024 and be completed by summer 2025. *The funding for this project was allocated in FY 2021/22 budget and FY 2022/23 budget, and no additional funding is requested in the FY 2024/25 budget.*

Project #252, Downtown Storm Drain (AREA 29D) Improvement Project – Decades ago the Contra Costa County Flood Control District established drainage zones throughout the County for storm drain detention and treatment. These zones included large detention basins (e.g., Freedom Basin, Teakwood Basin, Del Antico Basin, etc.) and a network of underground pipe systems to convey the storm water runoff from the City streets to these basins. There are 9 drainage zones in the City of Oakley. Storm Drain Zone 29D covers all of the Gardenia Ave and Chianti Way neighborhood streets and conveys their storm drain runoff north toward Main Street and continues northerly under the railroad tracks. All

parts of the storm drain system in this zone have been constructed, except for the section of pipe from the north side of Main Street just east of Miguel Drive, to the edge of the railroad tracks. This project will construct this section of storm drainpipe and its associated infrastructure, which will complete all the improvements in this zone. The design of this project is completed, and the construction will begin once funding is secured in future years. *The initial funding for the project design was allocated in the FY 2021/22 budget; and construction of this project will be funded in future years.*

Project #263, O'Hara Avenue / Carpenter Road Intersection Improvement Project – The construction of Carpenter Road from Rose Avenue to Cinnamon Ridge Drive as part of a private subdivision development project has opened this important east/west roadway corridor for the community. This section of Carpenter Road will increase traffic flows at the intersection of O'Hara Avenue and Carpenter Road. This project will improve the traffic operations at this intersection by constructing protected left turn lanes on Carpenter Road on both the westbound and eastbound approaches to O'Hara Avenue. Additional improvements include the installation of a video detection system and reconfiguration of the striping at this intersection. The design and right-of-way acquisition process for this project is currently underway and final design and construction will be funded in future years. *The initial funding for this project was allocated in the FY 2021/22 and FY 2022/23 budget, and no additional funding is requested in the FY 2024/25 budget.*

Project #265, Irrigation Well Installation at the City's Freedom Basin Project – This project will install a new irrigation well next to the City owned storm drain basin, more commonly known as Freedom basin. This new well will provide the City with an independent, stable, and continuous source of water to irrigate the large field that is used by an assortment of leagues for sporting activities. The existing well used to irrigate the field is owned and operated by the High School District, and due to its continuous breakdowns, this well is not a reliable source to provide the massive amount of irrigation water needed for this field. The construction of this project is currently underway, and staff are working with PG&E to provide electricity to the well site. It is anticipated that the construction of this project will be completed by fall 2024. *The initial funding of this project was allocated in the FY 2021/22 and FY 2022/23 budget, and no additional funding is requested in the FY 2024/25 budget.*

Project #268, Main Street / Delta Road Intersection Signalization Project – This project will install a traffic signal and improve the Main Street / Delta Road intersection. This intersection is identified to have a traffic signal per the City's

Traffic Impact Fee program. With the increase in traffic volumes at this location, a signal will improve safety and traffic circulation. The preliminary design of this project was started in FY 2021/22 to develop the plan and identify the right-of-way that is needed for this project. The final design and right-of-way acquisition for this project will get underway in future years once progress is made on the right-of-way acquisition and funding gets allocated for this project. *No funding is requested in the FY 2024/25 budget.*

Project #269, Main Street / Brownstone Road Intersection Signalization Project – This project will install a traffic signal and improve the Main Street / Brownstone Road intersection. This intersection is identified to have a traffic signal per the City’s Traffic Impact Fee program. With the increase in traffic volumes at this location, a signal will improve safety and traffic circulation. The preliminary design of this project was started in FY 2021/22 to develop the plan and identify the right-of-way that is needed for this project. The final design and right-of-way acquisition for this project will get underway in future years once progress is made on the right-of-way acquisition and funding gets allocated for this project. *No funding is requested in the FY 2024/25 budget.*

Project #273, Laurel Road Extension Project (Teton Road to Sellers Avenue) - This Project will extend Laurel Road from Teton Road to Sellers Avenue providing an alternate and much needed secondary route to the East Cypress Road region of Oakley. Currently, the only way in and out of eastern Oakley is via Main Street to East Cypress Road. This current route along East Cypress Road passes by an elementary and middle school and crosses the Burlington Northern Santa Fe (BNSF) railroad tracks. Extending Laurel Road from Teton Road to Sellers Avenue will provide a secondary access route out of the Cypress Road corridor. The preliminary design of this project has been completed and the right-of-way acquisition process is underway. Staff will be pursuing grant funding opportunities to perform the final design and construction of this project that is estimated to cost over \$40M. *The initial funding of this project was allocated in the FY 2021/22 and FY 2022/23 budget, and no additional funding is requested in the FY 2024/25 budget.*

Project #280, Laurel Road Widening Project (O’Hara Avenue to Cloverbrook Avenue) - Laurel Road from O’Hara Avenue to Cloverbrook Avenue is the last section of Laurel Road that needs to be widened and improved. Laurel Road is a major Arterial Road and the City's designated truck route with a direct connection to Highway 4. This section of Laurel Road

has not been widened or improved due to the lack of right-of-way. Staff has been working with the property owners over the past several years to obtain the necessary right-of-way for this roadway widening, which will also require major utility relocation of the Western Area Power Administration (WAPA) utility poles. The good work by staff resulted in reaching a resolution with property owners in 2023 to secure the right-of-way needed for this project. Staff also has been working with WAPA on the relocation of the utility poles that are in the path of the new roadway. This project will install new curb, gutter, sidewalk, median and streetlights along Laurel Road and O'Hara Avenue, and will install a new traffic signal on Laurel Road east of the intersection with O'Hara Avenue. The design of this project and the relocation of the WAPA utility poles will be completed by summer 2024 and construction of this project is anticipated to start by fall 2024. The construction of this project will also complement the new Safeway shopping center that will be constructed on the northeast corner of the Laurel Road/O'Hara Avenue intersection. *Total Budget – \$8,000,000 (\$3M TIF Fund, \$2M Street Maintenance and Rehab Fund, \$1M Gas Tax RMRA, \$1.2M 2014 Bond, \$800,000 2012 Bond Benefit)*

Project #281, Enrico Cinquini Park Construction Project – The developer of the Stonewood Subdivision, a collection of 262 lots, was conditioned to construct a new park (Enrico Cinquini Park) at the intersection of Rose Avenue and Carpenter Road. The developer's obligation of \$2.1M is not sufficient to construct this park and its associated facilities and features, which includes a parking lot. The City will design and construct this park utilizing the Park Impact Fee obligation of the developer, as well as supplementing it with additional City Park Impact fees. With the support of Congressman DeSaulnier, the City was also awarded a Community Project Funding grant in the amount of \$850,000 for this project that will supplement the project budget. This park will be one of the most attractive and desired parks in Oakley and will feature a picnic Area, shade structure, splash pad, ADA accessible restroom, playground, natural turf, and a parking lot. The design of this project is currently underway, and construction is anticipated to start by end of 2024. *The initial funding of this project was allocated in the FY 2022/23 and FY 2023/24 budget and no additional funding is requested in the FY 2024/25 budget.*

Project #283, Laurel Road Bridge Widening over Marsh Creek Project – Laurel Road at the Marsh Creek Bridge is currently a 2-lane roadway that needs expansion and widening to tie into the future Laurel Road Extension Project at Teton Road. This project will complement Laurel Road Extension Project (Teton Road to Sellers Avenue), provide improved access for Laurel Road, and accommodate future traffic volumes from the developments along the East Cypress

Road Corridor. This project will be funded and designed when the Laurel Road Extension Project (Teton Road to Sellers Avenue) moves forward, and its funding is secured. *The initial funding of this project was allocated in the FY 2022/23 budget and no additional funding is requested in the FY 2024/25 budget.*

Project #302, East Cypress Road Widening (Jersey Island Road to Bethel Island Road) Project - This project will widen and fully reconstruct East Cypress Road from Jersey Island Road to Bethel Island Road. The growth and development of new subdivision projects along the East Cypress Road corridor has necessitated various infrastructure improvements to accommodate the increased traffic volumes on this roadway and to enhance its safe operations. The new East Cypress Road from Jersey Island Road to Bethel Island Road will be a 4-lane roadway with curb, gutter, sidewalk, bicycle lane, streetlight, median, traffic signal, landscaping and a storm drain system. This project will complement the East Cypress Road sections that have been constructed in recent years along Emerson Ranch, Delaney Park, and Burroughs Ranch. The preliminary design of this project has been completed and final design will get started during FY 2024/25 and the construction is anticipated to start in FY 2025/26. *The initial funding of this project was allocated in the FY 2023/24 budget and no additional funding is requested in the FY 2024/25 budget.*

Project #306, Marsh Creek Glenn Park Renovation Project - The existing playground equipment and surfacing at Marsh Creek Glenn Park is the original infrastructure at this park, which was constructed 20 years ago. The equipment and surface are both in need of replacement, as maintaining this playground equipment and surfacing is not practical and financially viable. This project will replace the playground equipment and expand it to create a larger all ability and ADA accessible playground; along with placement of new rubber playground surfacing tiles that will renovate this park. The concept planning for this park was performed in 2023 and final design and construction of this project will get underway in future years once funding for the project is secured. *The initial funding of this project was allocated in the FY 2023/24 budget and no additional funding is requested in the FY 2024/25 budget.*

Project #310, East Cypress Road Widening at Contra Costa Water District (CCWD) Canal Crossing Project – The CCWD has undertaken the process of replacing their open canal in Oakley for the past few years. This project began at the canal crossing near Main Street and has extended eastwards behind the Cypress Grove, Emerson Ranch, Delaney Park, and Burroughs subdivisions up to East Cypress Road. In 2023, CCWD undergrounded the remainder of this open canal from

East Cypress Road in a southerly direction to its connection point at Rock Slough. The only remaining open section of the CCWD canal is at East Cypress Road. This open canal needs to be undergrounded to accommodate the construction of East Cypress Road. The City has been collaborating with CCWD in all phases of the canal undergrounding project and at East Cypress Road, the City will take the lead on undergrounding the canal and construction of the new and widened roadway with CCWD reimbursing the City \$2.2M towards the undergrounding of their canal at East Cypress Road after its construction. The design of this project is currently underway, and construction is anticipated to start in 2025. *The funding of this project was allocated in the FY 2023/24 budget and no additional funding is requested in the FY 2024/25 budget.*

Project #311, FY 2024/25 Curb, Gutter, and Sidewalk Repair & Reconstruction Project - This project will repair and replace damaged and broken concrete curb, gutter, and sidewalks throughout the City. The construction of this project will eliminate trip and fall accidents caused by sidewalks uplifted by tree root overgrowth and provide safe paths of travel for the pedestrians. This project works in coordination with the 50-50 cost share program that helps the property owners address concrete sidewalks uplifts in a collaborative approach, with the City administering and managing the entire project from start to finish and property owners pay half the cost of the concrete sidewalk repairs and replacement along the frontage of their properties. *Total Budget - \$150,000 (\$150,000 Gas Tax Fund RMRA)*

Project #312, FY 2024/25 Traffic Signal Modernization Project – Traffic operations and public safety have become one of the more important issues for the community. Public Works staff are continually working to improve the traffic operations on City streets. This project is a part of the on-going work to upgrade the traffic signals with new components to operate better and be able to work in coordination with other traffic signals. This involves both internal parts of the traffic signal system electronics and signal heads and detection systems. *Total Budget - \$100,000 (\$100,000 Gas Tax Fund HUTA)*

Project #313, FY 2024/25 Traffic Calming Project – Traffic operations in the community have become one of the major issues that the Police and Public Works Departments handle on a regular basis. This project provides funding for the placement of traffic calming features in accordance with the neighborhood traffic calming policy. Various traffic calming requests are being evaluated by staff from the Police and Public Works Departments and are addressed in collaboration

with the residents based on priority, and the order they are received. *Total Budget - \$50,000 (\$50,000 Gas Tax Fund HUTA)*

Project #314, FY 2024/25 ADA Implementation Plan Project - The Transition Plan details a program that will bring the City's programs, procedures, practices, facilities, sidewalks, and curb ramps into compliance under the American Disabilities Act (ADA). The City of Oakley is required to prepare and implement an ADA Transition Plan to adhere to the legal requirements related to the U.S. Department of Justice. The City's ADA Transition Plan was prepared and adopted by the City Council which identified over \$100M of improvements needed to fully implement all components of this ADA Transition plan. The recommendations of this plan will be implemented over the coming years based on the allocated funding. *Total Budget - \$50,000 (\$50,000 Gas Tax Fund HUTA)*

Project #318, Oakley Library & Community Center Project – Oakley is a growing community, and its population has nearly doubled since incorporation with growth continuing as new housing is added. The residents of Oakley deserve library services and a community facility that serves the existing and growing community. Lack of a modern and functional Oakley Library and Community Center has been a topic of many discussions with the City Council and community residents in recent years as the small section of the High School Library that is provided as a community library is not large enough to provide the wide range of services that the community desires. The City is in the process of working with community stakeholders to identify and secure funds for a 27,900 sq. foot facility estimated to cost \$27.9M. The City has committed partial funding for this project and fund-raising efforts are underway by the project stakeholders to supplement the City funds that are allocated for this project. *Total Budget – \$7.5 M (\$3M ARPA Fund, \$4M General Capital Projects Fund, \$500,000 Public Facilities Impact Fee Fund)*

Project #319, Civic Center Amphitheater Sound System Project - This project will include the installation of a professional grade sound system at the Amphitheater inside of Civic Center Plaza to be used for special events and concerts. Guests at recent events have shared the feedback that the current sound system is inadequate and that they have trouble hearing the sound, diminishing their experience. This new system will be a professional grade sound system designed for the Amphitheater and will remedy those problems by providing consistent sound quality at all events throughout the year. *Total Budget - \$150,000 (\$150,000 Park Landscaping Assessment Zone 1)*

Project #320, O'Hara Avenue Widening Project (600' south of Laurel Road to 300' south of Grapevine Lane) – This project will widen the east side of O'Hara Avenue to close the gap between the section of O'Hara Avenue that was improved and widened as part of CIP 280 to near the intersection of Grapevine Lane. With this widening project, O'Hara Avenue will have 2 lanes in a northbound direction from Carpenter Road to Laurel Road and will eliminate the traffic bottleneck that has created traffic congestion on northbound O'Hara Avenue, which was highlighted especially during school morning and afternoon drop-off and pick-up times. This project will be designed during FY 2024/25 and constructed during FY 2025/26. *Total Budget - \$175,0000 (\$175,000 Measure J Fund)*

Parks Landscaping Assessment Zone 1	Gas Tax HUTA	Gas Tax RMRA	Measure J	General Capital Projects	Traffic Impact Fee	Park Impact Fee	Public Facilities Impact Fee	2012 Bond Benefit	2014 Bond	Main Street Fund	Street Maintenance & Rehab	Facilities Fund
132	140	141	148	201	202	204	206	221	222	231	235	502

Estimated FY 23/24 Fund Balance	1,346,941	251,006	242,734	194,114	139,480	324,306	344,125	2,105,012	729,506	1,304,412	374,192	112,798	456,841
FY 24/25 Revenues	2,402,002	1,201,107	1,134,561	780,000	10,000	3,355,655	870,498	788,895	-	231,481	93,275	2,163,200	1,000
FY 24/25 Transfers from General fund					4,000,000								
FY 24/25 Grant Contributions			-										
FY 24/25 Expenditures	(2,333,076)	(1,132,278)	(28,983)	(227,738)	(6,408)	(414,702)	(32,073)	(704,844)	(25,538)	(25,538)	-	(39,630)	(534)
Total Available for Capital Projects FY 2024/25	1,415,867	319,835	1,348,312	746,376	4,143,072	3,265,259	1,182,550	2,192,063	935,449	1,372,149	374,192	2,236,359	457,307

Project #	Project Description	Total Project Allocation	Prior Years Funding Allocation	FY 2024/25 Allocation												
176	Oakley Regional Community Park Project	628,620	628,620	0												
186	West Cypress Road Bridge Reconstruction at CC Canal Project	154,800	154,800	0												
189	Piper Lane Drainage Channel Trash Capture Device Project	200,000	200,000	0												
211	Main Street/Rose Avenue Intersection Improvement Project	0	0	0												
231	Sellers Avenue (Riverrock Drive to CCWD Canal Crossing) Widening and Improvement Project	0	0	0												
247	East Cypress Road Widening (Knightson Avenue to Jersey Island Road) Project	11,180,000	11,180,000	0												
252	Downtown Storm Drain (Area 29) Improvement Project	88,470	88,470	0												
263	O'Hara Avenue/Carpenter Road Intersection Improvement Project	350,000	350,000	0												
265	Irrigation Well Installation @ City's Freedom Basin Project	400,000	400,000	0												
268	Main Street/Delta Road Intersection Improvement Project	0	0	0												
269	Main Street/Brownstone Road Intersection Improvement Project	0	0	0												
273	Laurel Road Extension (TetonRd. To Sellers Av)	360,000	360,000	0												
274	Neroly Road Repair and Resurfacing	0	0	0												
280	Laurel Road Widening (Cloverbrook Av to O'Hara Av)	9,227,000	1,227,000	8,000,000		1,000,000		3,000,000		800,000	1,200,000		2,000,000			
281	Enrico Cinquini Park Construction*	5,200,000	5,200,000	0												
283	Laurel Road Bridge Widening over Marsh Creek	0	0	0												
302	East Cypress Road Widening (Jersey Island Road to Bethel Island Road)	384,060	384,060	0												
306	Marsh Creek Glenn Park Renovation	500,000	500,000	0												
310	East Cypress Road Widening at CCWD Canal Crossing Project	9,500,000	9,500,000	0												
311	FY 2024/25 Curb, Gutter, Sidewalk Repair & Reconstruction Project	150,000		150,000			150,000									
312	FY 2024/25 Traffic Signal Modernization Project	100,000		100,000		100,000										
313	FY 2024/25 Traffic Calming Project	50,000		50,000		50,000										
314	FY 2024/25 ADA Implementation Project	50,000		50,000		50,000										
318	Oakley Library & Community Center Project	7,500,000	3,000,000	4,500,000		4,000,000		500,000								
319	Amphitheater Speaker Project	150,000		150,000	150,000											
320	O'Hara Avenue Widening Project (600' south of Laurel Road to 300' south of Grapevine Lane)	175,000		175,000		175,000										
Total Proposed Expenditures FY 2024/25	46,347,950	33,172,950	13,175,000	150,000	200,000	1,150,000	175,000	4,000,000	3,000,000	-	500,000	800,000	1,200,000	-	2,000,000	-

* Federal award of \$850,000 is not included

Remaining Unassigned Balances FY 2024/25	1,265,867	119,835	198,312	571,376	143,072	265,259	1,182,550	1,692,063	135,449	172,149	374,192	236,359	457,307
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Completed Projects in FY 2023/24

PROJECT LOCATIONS	
A Main Street Bridge Rehabilitation at CC Canal Project	J Pedestrian Crossing Lighting System on O’Hara Ave at Trail Crossing
B Downtown Gateway Plaza and Infrastructure	K FY 2023/24 Curb, Gutter, Sidewalk Repair & Reconstruction Project
C Downtown Parking Lot Project	L FY 2023/24 Traffic Calming Project
D Civic Center Emergency Generator Project	M Public Works Operations Building Remodeling Project
E Recreation Center Emergency Generator Project	N Briarwood Park Playground Resurfacing Project
F Cypress Grove Subdivision Pump Station Building Project	o Daffodil Park Playground Resurfacing Project
G FY 2022/23 Street Repair & Resurfacing Project	P City Park Drinking Fountain Replacement Project
H City Hall Rooftop Solar Power Project	Q Laurel Ballfields Parking Lot Resurfacing Project
I Koda Dog Park Shade Structure Project	

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Main Street Bridge Rehabilitation at CC Canal Project

The existing Main Street Bridge that crosses the Contra Costa Canal is in need of rehabilitation to protect its structural integrity and to keep it off of the Caltrans structurally deficient list. The City of Oakley does not have a designated funding source for repairing, maintaining, and improving the City’s bridges, and relies upon grant programs for major bridge improvement projects. Staff has applied for Highway Bridge Replacement and Rehabilitation (HBRR) grant funding for this project and has secured partial funding.

A. Main Street Bridge Rehabilitation at Contra Costa Canal

Downtown Gateway Plaza and Infrastructure Improvement Project



The Oakley Multi-Modal Roadway and Parking Lot Project features a new AMTRAK funded train station platform located north of Main Street between 2nd Street and Newman Way. The facility would provide connection to Tri Delta Transit bus service to the train station, as well as a Park & Ride lot. The platform station is strategically located downtown on Main Street, adjacent to the new Main Street Gateway Plaza that could be used for civic events and markets. The project will provide approximately 275 surface parking spaces to support Park & Ride activities in addition to supporting plaza activities held on the weekends and evenings. AMTRAK will entirely fund the design and construction of the new railroad platform station and the City will design and construct the associated public street and parking lot infrastructures.

B. Downtown Gateway Plaza and Infrastructure Improvement Project



C. Downtown Parking Lot Project

Downtown Parking Lot Project

A new modern retail building, the “Oakley Mercantile” is being constructed downtown near the intersection of Main Street/Newman Way. This project is a major enhancement to downtown Oakley which will bring new businesses to the community. In conjunction with this development project and based on the Downtown Visioning approved by the City Council, the City has constructed a new parking lot that would accommodate the needs of the new Retail Building and other downtown merchants.



D. Civic Center Emergency Generator Project

Civic Center Emergency Generator Project

The Civic Center campus, as the center of government for the Oakley community; currently does not have back-up power. In periods of PG&E power outages, the operations at the Civic Center that require electricity, come to a halt. This project will install an Emergency Generator behind the Civic Center buildings to provide stand-by power during the periods of PG&E power outages to ensure the Civic Center, and most importantly, the Police Department operations will continue uninterrupted.



E. Recreation Center Emergency Generator Project

Recreation Center Emergency Generator Project

The Recreation Center campus is the center of recreational activities for the Oakley community, and currently does not have a back-up power source. In periods of PG&E power outages, the operations at the Recreation Center that require electricity come to a halt. This project will install an Emergency Generator behind the Recreation Center building to provide stand-by power during periods of PG&E power outages to ensure that the Recreation Center operations will continue uninterrupted.



F. Cypress Grove Subdivision Pump Station Building Project

Cypress Grove Subdivision Pump Station Building Project

At the Cypress Grove Subdivision, the pump station, emergency generator, and its associated electrical components are housed in a building with only a half roof and are exposed to the environmental elements. The components degrade much quicker when exposed to the elements and require more frequent service and costly replacement. This project will construct a full roof and new walls on the existing building to enclose and protect the valuable mechanical components and promote their longevity.



G. FY 2022/23 Street Repair and Resurfacing Project

FY 2022-23 Street Repair and Resurfacing Project

This project will repair the base and surface failures, as well as resurface the City's streets as a part of a comprehensive program to maintain the roadways for the community. Street repair and resurfacing is critical in keeping the quality of the City's street infrastructure in good condition and prevent costly reconstruction due to the lack of proper rehabilitation and maintenance. This project will address a number of neighborhoods which need Sierra-Crete base remediation in addition to repair and resurfacing.



H. City Hall Rooftop Solar Power Project

City Hall Rooftop Solar Power Project

This project will install solar panels on the roof of Civic Center to provide the electricity needed for operation of the Civic Center facilities in a sustainable and environmentally friendly approach. The implementation of this project will reduce the carbon footprint of the Civic Center operations which is a part of the new Strategic Goals for the City.



I. Koda Dog Park Shade Structure Project

Koda Dog Park Shade Structure Project

The Koda Dog Park has become a very popular destination for residents and visitors to bring their dogs to exercise and play. One of the frequent requests from the community has been for shade structures at this park, especially in the areas where people can sit on benches while their dogs play. This project will construct new shade structures that would complement this park and its facilities for the enjoyments of all visitors to the Koda Dog park.



J. Pedestrian Crossing Lighting System Installation on O'Hara Avenue at Trail Crossing Project

Pedestrian Crossing Lighting System Installation on O'Hara Avenue at Trail Crossing Project

The City has been able to secure State grant funding to install new lighted crosswalk systems on O'Hara Avenue at trail crossing . This project will enhance the improve safety for pedestrians and bicyclists who ride on the trail as they cross O'Hara Avenue.



K. FY 2023/24 Curb, Gutter, and Sidewalk Repair and Reconstruction Project

FY 2023/24 Curb, Gutter, and Sidewalk Repair and Reconstruction Project

This project will coordinate with the responsible property owners to repair and reconstruct damaged and broken concrete, curb, gutter, and sidewalks throughout the City. The construction of this project will eliminate trip and fall accidents caused by sidewalk and curbs uplifted by tree root overgrowth and provide safe paths of travel for the community. This project works in coordination with the 50-50 cost share program that helps the property owners address concrete sidewalk and curb and gutter uplifts.

FY 2023/24 Traffic Calming Project



L. FY 2023/24 Traffic Calming Project

The traffic operations in the community have become one of the major issues that the Police and Public Works Departments handle on a regular basis. This project provides funding for the placement of traffic calming features in accordance with the neighborhood traffic calming policy. Various traffic calming requests are being evaluated by staff from the Police and Public Works Departments and are addressed in collaboration with the residents based on priority, and the order they are received.



M. Public Works Operations Building Remodeling Project

Public Works Operations Building Remodeling Project

The Public Works Operation Building used to be the suite of the former ACE Hardware Store and since the purchase of the property by the City has not had any major improvements related to the office spaces in the building, and with the growth of Public Works Department and increased demands for services from the community, this project will remodel the inside of the building to make a better functional work space for the staff and operations.



N. Briarwood Park Playground Resurfacing Project

Briarwood Park Playground Resurfacing Project

The Briarwood Park Playground currently has a Poured In Place rubber surface which has reached the end of its useful life. Many patches and repairs have been made to the existing surfacing and more are needed. Future patches and repairs increase the risk of lessening the impact attenuation properties of the existing fall surfacing. This project would replace and upgrade the surface with rubber playground tiles that will have both durability and ease of maintenance that is needed at this playground. The product comes with a lifetime warranty, which is the best in the industry and will adhere to current ADA and safety standards



O. Daffodil Park Playground Resurfacing Project

Daffodil Park Playground Resurfacing Project

The Daffodil Park Playground currently has a PIP (poured in place) rubber safety surface adjacent to some loose fill engineered wood fiber. The PIP has reached the end of its useful life. Loose fill transitions to wood fiber are bad practice, as this creates premature wear on the PIP surface from the abrasiveness of the loose fill. Many patches and repairs have been made to the existing surfacing and more are needed. Future patches and repairs will increase the risk of lessening the impact attenuation properties of the existing fall surfacing. This project would replace and upgrade both the loose fill surface and PIP with rubber playground tiles that will have durability and ease of maintenance. The product comes with a lifetime warranty, which is the best in the industry and will adhere to current ADA and safety standards



P. City Parks Drinking Fountain Replacement Project

City Parks Drinking Fountain Replacement Project

The increased city-wide demand for parks and their use by the public necessitated an evaluation of the existing park infrastructure. This process identified several drinking fountains with deficiencies at Creekside Park, Cypress Grove Park, Holly Creek Park, and Briarwood Park. Drinking fountains at these parks have reached the end of their useful life and are no longer fiscally suitable for ongoing repairs. This project will install new ADA accessible drinking fountains for all park users along with fountain components for pets



Q. Laurel Ballfields Parking Lot Resurfacing Project

Laurel Ballfields Parking Lot Resurfacing Project

The normal cycle to resurfacing parking lots is about every 10 years, and the parking lot for Laurel Ballfields was due to be resurfaced and striped. This parking lot is heavily used by various baseball and soccer leagues who use this park for their games and practices in addition to other park users.

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City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Oakley Regional Park Project	Project Proponent:	Public Works and Engineering
Project Category:	Park	Project Manager:	City Engineer
Project Type:	Park Facility Construction	Project Number:	176
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will design and construct a Regional Park at the north end of Sellers Avenue.		
Project Justification:	This project transforms a 55-acre site at the end of Sellers Avenue that was given to the City as part of the development agreements with the Emerson and Gilbert Ranch development projects. This 55-acre site had a number of older structures related to a dairy farm that had been closed for decades. The first phase of this project was to demolish the old and abandoned structures, which were a safety concern, and to clean up the site. This task was accomplished in the summer of 2019. In March of 2021, the City applied for a State Proposition 68 grant to fund the first phase of this project and unfortunately did not qualify for the grant. The construction of the Oakley Regional Park will span several years as funding is secured through a combination of State Grants and local funds. A new park Master Planning was approved in 2024 while efforts are underway to secure grant funding for the project.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Community Park Fund							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
Grant (see comments)							\$ -
2012 Bond Benefit							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	W. Cypress Road Bridge at Contra Costa Canal Reconstruction Proj.	Project Proponent:	Public Works and Engineering
Project Category:	Bridge	Project Manager:	City Engineer
Project Type:	Bridge Reconstruction	Project Number:	186
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will reconstruct the West Cypress Road bridge across the Contra Costa Canal		
Project Justification:	The existing West Cypress Road Bridge that crosses the Contra Costa Canal is structurally deficient according to the latest Caltrans inspections. It will need to be reconstructed in order to continue to be safe and remain in service. The City of Oakley does not have a designated funding source for repairing, maintaining, and improving the City's bridges, and relies upon State grant programs for major bridge improvement projects. The City will be looking for grant funding for this project from both State and Federal sources and Staff will apply for the Highway Bridge Replacement and Rehabilitation (HBRR) grant for this project.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design	\$ 150,000						\$ 150,000
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J	\$ 150,000						\$ 150,000
Gas Tax							\$ -
Developer							\$ -
Grant (see comments)							\$ -
Other (see comments)							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Piper Lane drainage channel Trash Capture Device Project	Project Proponent:	Public Works and Engineering
Project Category:	Storm Drain	Project Manager:	City Engineer
Project Type:	Drainage Improvement	Project Number:	189
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will construct a Trash Capture Device at this major drainage channel.		
Project Justification:	The Piper Lane drainage channel is one of the major drainage outfalls from the City of Oakley to the Delta in which the City is responsible for its maintenance and operation. This is an open channel that flows freely to the Delta and based on the new permit issued by San Francisco Regional Water Quality Control Board (SFRWQCB), it cannot convey trash to the open waters of the Delta. Historically, a large amount of trash and debris were transported to the Delta through this channel. This project will construct a new trash capture device at the upstream end of the channel near Vintage Parkway. The trash capture device will stop trash from flowing into the Delta and, as a result, puts the City in compliance with the SFRWQCB permit.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design	\$ 50,000						\$ 50,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 150,000						\$ 150,000
Operating Costs							\$ -
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
Grant (see comments)							\$ -
ARPA	\$ 200,000						\$ 200,000
Stormwater Fund							\$ -
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Main Street/Rose Avenue Intersection Improvement Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Improvement	Project Number:	211
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will construct signalization and the reconfiguration of the Main Street/Rose Avenue Intersection		
Project Justification:	Growth of the community necessitates improving the streets that will be needed to accommodate the increase in traffic volumes. Main Street and Rose Avenue has operated as a stop sign controlled intersection which is not sustainable for the long term, and therefore a traffic signal is needed at this location. City staff have been discussing this intersection improvement project with management of Ironhouse Sanitary District (ISD) to explore opportunities that this project could address. The City needs better traffic flows at this intersection and ISD needs access from their prospective development site to Main Street. The other benefit of this project is providing the long desired secondary access for the residents of the Vintage Parkway neighborhood to Main Street. The design of this project would start after a cost share agreement is reached between the City of Oakley and ISD.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
General Capital Fund							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J							\$ -
Gas Tax							\$ -
Grant							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Sellers Avenue Improvements and Widening Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Improvement	Project Number:	231
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will construct the section of Sellers Avenue from the intersection at Riverrock Drive, to the gate at the Oakley Regional Park site.		
Project Justification:	Sellers Avenue is a 2 lane road that was constructed by Contra Costa County decades ago. The section of Sellers Avenue from East Cypress Road to the north end of the road at the gate to the future Oakley Regional Park is destined to be widened to 4 lanes with curb, and gutter, sidewalks, landscaped medians, bike lanes, and street lighting. The section of Sellers Avenue from East Cypress Road to Riverrock Drive has been widened by the developers of the Emerson and Gilbert Ranch projects. This project will widen and improve the remaining section of Sellers Avenue from the intersection at Riverrock Drive to the gate to the future Oakley Regional Park. The above referenced developers will pay the City the cost for curb and gutter, sidewalk, and one lane of roadway along frontage of their respective projects. The City will pay the remaining construction costs for the second lane and medians for this project.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 625,000						\$ 625,000
Operating Costs							\$ -
TOTAL	\$ 625,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 625,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
General Capital Fund							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer Contribution	\$ 625,000						\$ 625,000
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 625,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 625,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	East Cypress Road Widening (Knightsen Avenue to Jersey Island Road)	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Improvement	Project Number:	247
Project Priority:	High	In Successor Agency Area:	No
Project Description:	This project will install a signal at the intersection of East Cypress Road and Knightsen Avenue in addition to widening and improving this intersection and East Cypress Road		
Project Justification:	The growth and development of new subdivision projects along the East Cypress Road corridor has necessitated various infrastructure improvements to accommodate the increased traffic volumes on this road. This project will widen and improve East Cypress Road from east of Knightsen Avenue to the Contra Costa Canal. The improvements will include curb and gutter, sidewalks, bicycle lanes, traffic signal, and street lights.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design	\$ 480,000						\$ 480,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 10,700,000						\$ 10,700,000
Operating Costs							\$ -
TOTAL	\$ 11,180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,180,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee	\$ 10,730,000						\$ 10,730,000
General Capital Fund							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J	\$ 100,000						\$ 100,000
Gas Tax	\$ 350,000						\$ 350,000
Grant							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 11,180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,180,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Downtown Storm Drain (Area 29D) Improvement Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Improvement	Project Number:	252
Project Priority:	Moderate	In Successor Agency Area:	Yes
Project Description:	This project will secure the storm drain easement, design, and construct the last section of storm drain pipe which will complete all the improvements in this zone.		

Project Justification: The Contra Costa County Flood Control District years ago had established drainage zones thought the County for storm drain detention and treatment. These zones included large detention basins (i.e. Freedom Basin, Teakwood Basin, Del Antico Basin, etc.) and a network of underground pipe systems to convey the storm water runoff from the City's streets to these basins. All parts of the storm drain system in this zone have been constructed with the exception of the section of pipe from north side of Main Street just east of Miguel Drive to the edge of railroad tracks. This project will design and construct this section of storm drain pipe which will complete all the improvements in this zone.

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design	\$ 88,470						\$ 88,470
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ 88,470	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 88,470

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
General Capital Fund							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
2012 Bond Benefit							\$ -
Stormwater Fund	\$ 88,470						\$ 88,470
TOTAL	\$ 88,470	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 88,470

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title: O'Hara Avenue / Carpenter Road Intersection Improvement Project	Project Proponent: Public Works and Engineering
Project Category: Street	Project Manager: City Engineer
Project Type: Street Intersction Improvements	Project Number: 263
Project Priority: Immediate	In Successor Agency Area: No
Project Description: This project will improve the traffic operations at this intersection by constructing dedicated left turn lanes on Carpenter Road on either side of O'Hara Avenue, installing video detection system and reconfiguring the striping at this intersection.	
Project Justification: The construction of Carpenter Road from Rose Avenue to Cinnamon Ridge Drive as part of a private subdivision development project has opened up this important east/west roadway corridor for the community. Once this section of Carpenter is completed it will increase traffic flows at the intersection of O'Hara Avenue and Carpenter Road. This project will improve the traffic operations at this intersection by constructing protected left turn lanes on Carpenter Road on both the westbound and eastbound approaches to O'Hara Avenue. Additional improvements include installing a video detection system and reconfiguring the striping at this intersection.	

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design	\$ 30,000						\$ 30,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 320,000						\$ 320,000
Operating Costs							\$ -
TOTAL	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee	\$ 350,000						\$ 350,000
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
Grant							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Irrigation Well Installation at City's Freedom Basin Project	Project Proponent:	Public Works and Engineering
Project Category:	Park	Project Manager:	City Engineer
Project Type:	Park Irrigation Improvement	Project Number:	265
Project Priority:	Immediate	In Successor Agency Area:	No
Project Description:	The scope of this project include installation of new irrigation well for the City's Freedom Basin		

Project Justification: This project will install a new irrigation well adjacent to O'Hara Avenue next to the City owned storm drain basin, more commonly known as Freedom basin. This new well will provide the City with an independent, stable, and continuous source of water to irrigate the large field that is used by an assortment of leagues for sporting activities. The existing well used to irrigate the field is owned and operated by the High School District, and due to its continuous breakdowns, this well is not a reliable source to provide the massive amount of irrigation water needed for this field.

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design	\$ 20,000						\$ 20,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 380,000						\$ 380,000
Operating Costs							\$ -
TOTAL	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities	\$ 200,000						\$ 200,000
Park Impact Fee	\$ 200,000						\$ 200,000
Redevelopment							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
Grant							\$ -
Park Impact Fee Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Main Street / Delta Road Intersection Signalization Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Traffic Improvement	Project Number:	268
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will install a traffic signal at Main Street / Delta Road intersection along with lane widening and intersection improvements.		
Project Justification:	This project will install traffic a signal and improve the Main Street / Delta Road intersection. This intersection is identified to have a traffic signal per the City's Traffic Impact Fee program. With the increase in traffic volumes at this location, a signal will improve safety and traffic circulation. The preliminary design of this project will get started in FY 2022/23 to develop the plan and identify the Right of Way that is needed for this project. In the subsequent year, the final design and Right of Way acquisition will be completed.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
Grant							\$ -
Park Impact Fee Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Main Street / Brownstone Road Intersection Signalization Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Traffic Improvement	Project Number:	269
Project Priority:	Moderate	In Successor Agency Area:	No

Project Description: This project will install traffic signal at Main Street/Brownstone Road intersection.

Project Justification: This project will install traffic signal and improve the Main Street / Brownstone Road intersection. This intersection is identified to have a traffic signal per the City's Traffic Impact Fee program. With the increase in traffic volumes at this location, a signal will improve safety and traffic circulation. The preliminary design of this project will develop the plan and identify the Right of Way that is needed for this project. The final design and Right of Way acquisition will get stated subsequently.

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
Grant							\$ -
Park Impact Fee Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Laurel Road Extension Project (Teton Road to Sellers Avenue)	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Roadway Improvement	Project Number:	273
Project Priority:	Moderate	In Successor Agency Area:	No

Project Description: Roadway Extension and Construction

Project Justification: This Project will extend Laurel Road from Teton Road to Sellers Avenue providing an alternate and much needed secondary route to East Cypress Road. Currently, the only way in and out of eastern Oakley is via Main Street to East Cypress Road. This current route along East Cypress Road passes by an elementary and middle school and crosses the Burlington Northern Santa Fe (BNSF) railroad tracks. Traffic volumes have increased with the new housing developments along East Cypress Road. Extending Laurel Road from Teton Road to Sellers Avenue will provide much needed safety and congestion relief by directing a portion of the traffic away from the schools and providing a new bridge over the railroad tracks.

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design	\$ 360,000						\$ 360,000
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee	\$ 360,000						\$ 360,000
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
Grant							\$ -
Park Impact Fee Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Laurel Road Widening Project (O'Hara to Cloverbrook)	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Widening	Project Number:	280
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will widen Laurel Road to City standards from O'Hara to Cloverbrook		
Project Justification:	Laurel Road from O'Hara Avenue to Cloverbrook Avenue is the last section of Laurel Road that needs to be widened and improved. Laurel Road is a major Arterial road and the City's designated truck route with a direct connection to Highway 4. This section of Laurel Road has not been widened or improved due to the lack of Right of Way and is starting to deteriorate due to the large volumes of vehicles that use Laurel everyday. Staff is working with the property owners to obtain the necessary right of way for the widening. There are WAPA utility poles that will need to be relocated as a part of this project. The construction of this project will complement the previous roadway improvements on Laurel Road.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design	\$ 500,000						\$ 500,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 727,000	\$ 8,000,000					\$ 8,000,000
Operating Costs							\$ -
TOTAL	\$ 1,227,000	\$ 8,000,000	\$ -	\$ -	\$ -	\$ -	\$ 8,500,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee	\$ 677,000	\$ 3,000,000					\$ 3,677,000
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Street Maint. & Rehab							\$ -
Measure J							\$ -
Gas Tax HUTA							\$ -
Street Maint. & Rehab		\$ 2,000,000					\$ 2,000,000
2012 Bond Benefit		\$ 800,000					\$ 800,000
2014 Bond		\$ 1,200,000					\$ 1,200,000
ARPA	\$ 550,000						\$ 550,000
Gas Tax RMRA		\$ 1,000,000					\$ 1,000,000
TOTAL	\$ 1,227,000	\$ 8,000,000	\$ -	\$ -	\$ -	\$ -	\$ 9,227,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Enrico Cinquini Park Construction Project	Project Proponent:	Public Works and Engineering
Project Category:	Park	Project Manager:	City Engineer
Project Type:	New Park Construction	Project Number:	281
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	Park Construction		
Project Justification:	The developer of the Stonewood Subdivision was conditioned to construct a new park (Enrico Cinquini Park) at intersection of Rose/Carpenter. The obligation of the developer is the total amount of their Park Impact Fee which would not be sufficient to construct this park and its associated facilities which include a parking lot and as result the City will design and construct this park utilizing the Park Impact Fee obligation of the developer and supplement it with additional local fund.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design	\$ 375,000						\$ 375,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 5,675,000						\$ 5,675,000
Operating Costs							\$ -
TOTAL	\$ 6,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,050,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee	\$ 3,100,000						\$ 3,100,000
Street Maint. & Rehab							\$ -
Measure J							\$ -
Gas Tax HUTA							\$ -
Developer	\$ 2,100,000						\$ 2,100,000
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
Federal Grant	\$ 850,000						\$ 850,000
TOTAL	\$ 6,050,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,050,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Laurel Road Bridge Widening over Marsh Creek Project	Project Proponent:	Public Works and Engineering
Project Category:	Bridge	Project Manager:	City Engineer
Project Type:	Bridge Widening Project	Project Number:	283
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	Preliminary Design for bridge widening		
Project Justification:	Laurel Road at the Marsh Creek Bridge is currently a narrow 2 lane roadway that is structurally inadequate and needs to be widened and improved to tie into the future Laurel Extension at Teton Road. According to Caltrans the bridge is structurally deficient and needs to be reconstructed. This project will supplement Capital Improvement Project No. 273 and provide the additional funding to construct the bridge and accommodate the future traffic volumes from the developments along the E. Cypress Road corridor and provide direct connection to Highway 4.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design	\$ 35,000						\$ 35,000
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Street Maint. & Rehab							\$ -
Measure J							\$ -
Gas Tax HUTA							\$ -
Developer							\$ -
2012 Bond Benefit							\$ -
2016 Debt Service Fund	\$ 35,000						\$ 35,000
Stormwater Fund							\$ -
RMRA							\$ -
TOTAL	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	East Cypress Road Widening (Jersey Island Road to Bethel Island Road)	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Improvement	Project Number:	302
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will install a signal at the intersection of East Cypress Road and Knightsen Avenue in addition to widening and improving this intersection and East Cypress Road		
Project Justification:	The growth and development of new subdivision projects along the East Cypress Road corridor has necessitated various infrastructure improvements to accommodate the increased traffic volumes on this road. This project will widen and improve East Cypress Road from Jersey Island Road to Bethel Island Road. The improvements will include curb and gutter, sidewalks, bicycle lanes, traffic signal, and a median island. The widening will complement the similar improvements that are done as part of CIP 247 and 310.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design	\$ 378,503						\$ 378,503
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ 378,503	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 378,503

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
General Capital Fund							\$ -
Public Facilities							\$ -
ARPA	\$ 378,503						\$ 378,503
Street Maintenance & Rehab							\$ -
Measure J							\$ -
Gas Tax							\$ -
Grant							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 378,503	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 378,503

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Marsh Creek Glenn Park Renovation Project	Project Proponent:	Public Works and Engineering
Project Category:	Park	Project Manager:	City Engineer
Project Type:	Park Improvement	Project Number:	306
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	Park Renovation		
Project Justification:	The existing playground equipment and surfacing at Marsh Creek Glenn Park is the original infrastructure at this park, which was constructed 20 years ago. The equipment and surface are both in need of replacement, as maintaining this playground equipment and surfacing is not practical and financially viable. This project will replace the playground equipment and expand it to create a larger all ability and ADA accessible playground; along with placement of new rubber playground surfacing tiles that will perform and have a better warranty		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design	\$ 100,000						\$ 100,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 400,000						\$ 400,000
Operating Costs							\$ -
TOTAL	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Park Impact Fee	\$ 300,000						\$ 300,000
L&L District							\$ -
Public Facilities							\$ -
LLAD	\$ 200,000						\$ 200,000
Street Maint. & Rehab							\$ -
Measure J							\$ -
Gas Tax HUTA							\$ -
Developer							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
RMRA							\$ -
TOTAL	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	East Cypress Road Widening at CCWD Canal Crossing Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Improvement	Project Number:	310
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will construct a road crossing over the CCWD Canal on East Cypress Road at Jersey Island Road		
Project Justification:	CCWD has undertaken the process of replacing the open canal in Oakley from the canal crossing near Main Street and has extended eastwards behind Cypress Grove, Emerson, Delaney, and Burroughs subdivisions up to east Cypress Road. CCWD is currently working on undergrounding the remainder of this canal from East Cypress Road in a southerly direction to its connection point at Rock Slough. The existing canal crosses East Cypress Road and will have to be replaced as part of the City's East Cypress Road widening project. The City is collaborating with CCWD in all phases of the canal undergrounding project and at the East Cypress Road, the city will take the lead on undergrounding the canal and construction of the new and widened roadway.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 9,500,000						\$ 9,500,000
Operating Costs							\$ -
TOTAL	\$ 9,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,500,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee	\$ 1,900,000						\$ 1,900,000
General Capital Project	\$ 4,400,000						\$ 4,400,000
Public Facilities							\$ -
LLAD							\$ -
Street Maint. & Rehab	\$ 2,400,000						\$ 2,400,000
Measure J							\$ -
Gas Tax HUTA	\$ 800,000						\$ 800,000
Developer							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
RMRA							\$ -
TOTAL	\$ 9,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,500,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	FY 2024/25 Curb, Gutter and Sidewalk Repair & Reconstruction Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Concrete Repair and Replacement	Project Number:	311
Project Priority:	Immediate	In Successor Agency Area:	No
Project Description:	This project will repair and replace damaged curb, gutter, and sidewalks.		
Project Justification:	This project will coordinate with the responsible property owners to repair and reconstruct damaged and broken concrete curb, gutter, and sidewalks throughout the City. The construction of this project will eliminate trip and fall accidents caused by sidewalk and curbs uplifted by tree root overgrowth, and provide safe paths of travel for the community. This project works in coordination with the 50-50 cost share program that helps the property owners address concrete sidewalk and curb and gutter uplifts.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction		\$ 150,000					\$ 150,000
Operating Costs							\$ -
TOTAL	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
General Capital Fund							\$ -
Measure J							\$ -
Gas Tax RMRA		\$ 150,000					\$ 150,000
2012 Bond Benefit							\$ -
Grant							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	FY 2024/25 Traffic Signal Modernization Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Traffic Signal Operation Improvements	Project Number:	312
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will rehabilitate existing traffic signals.		
Project Justification:	Traffic operations and public safety have become one of the more important issues for the community. Public Works staff are continually working to improve the traffic operations on City streets. This project will replace some of the older internal components of the City's traffic signal systems which will improve the coordination of the City's traffic signal operations.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction		\$ 100,000					\$ 100,000
Operating Costs							\$ -
TOTAL	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax HUTA		\$ 100,000					\$ 100,000
Developer							\$ -
Grant							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title: FY 2024/25 Traffic Calming Project	Project Proponent: Public Works and Engineering
Project Category: Street	Project Manager: City Engineer
Project Type: Traffic Calming Improvements	Project Number: 313
Project Priority: Moderate	In Successor Agency Area: No
Project Description: This project will construct traffic calming measures.	
Project Justification: The traffic operations in the community have become one of the major issues that the Police and Public Works Departments handle on a regular basis. This project provides funding for the placement of traffic calming features in accordance with the neighborhood traffic calming policy. Various traffic calming requests are being evaluated by staff from the Police and Public Works Departments, and are addressed in collaboration with the residents based on priority, and the order they are received.	

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	<i>Total</i>
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction		\$ 50,000					\$ 50,000
<i>Operating Costs</i>							\$ -
TOTAL	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	<i>Total</i>
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
2012 Bond Benefit							\$ -
Measure J							\$ -
Gas Tax HUTA		\$ 50,000					\$ 50,000
General Capital Proj							\$ -
Grant							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title: FY 2024/25 ADA Implementation Project	Project Proponent: Public Works and Engineering
Project Category: Street	Project Manager: City Engineer
Project Type: Street Improvement	Project Number: 314
Project Priority: Moderate	In Successor Agency Area: No
Project Description: This project is part of the implementation of the City of Oakley ADA Transition Plan	
Project Justification: The City of Oakley has to have an ADA Transition Plan prepared and implemented to adhere to the legal requirements related to the U.S. Department of Justice. Staff has solicited proposals from ADA specialty consultants and had selected the firm of Sally Swanson Architects, Inc. to prepare the City's ADA Transition Plan. The preparation of this ADA Transition Plan has been completed. This implementation of this ADA plan will be phased over the future years as funding is allocated.	

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction		\$ 50,000					\$ 50,000
Operating Costs							\$ -
TOTAL	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Street Maint. & Rehab							\$ -
Measure J							\$ -
Gas Tax HUTA		\$ 50,000					\$ 50,000
Developer							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
RMRA							\$ -
TOTAL	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Oakley Library & Community Center Project	Project Proponent:	Public Works and Engineering
Project Category:	Facility	Project Manager:	Assistant City Manager
Project Type:	New Facility Construction	Project Number:	318
Project Priority:	High	In Successor Agency Area:	Yes
Project Description:	This project will design and construct a new Library and Community Center in Downtown Oakley		
Project Justification:	Oakley is a growing community, and its population has nearly doubled since incorporation. The residents of Oakley deserve library services and a community facility that serves the existing and growing community. Lack of a modern and functional Oakley Library and Community Center has been a topic of many discussions with the City Council and community residents in recent years as the small section of the High School Library that is provided as a community library is not large enough to provide the wide range of services that community desires.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design	\$ 3,000,000						\$ 3,000,000
Environmental							\$ -
Right of Way							\$ -
Construction		\$ 4,500,000					\$ 4,500,000
Operating Costs							\$ -
TOTAL	\$ 3,000,000	\$ 4,500,000	\$ -	\$ -	\$ -	\$ -	\$ 7,500,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities Fund		\$ 500,000					\$ 500,000
Park Impact Fee							\$ -
Street Maint. & Rehab							\$ -
Measure J							\$ -
Gas Tax HUTA							\$ -
Developer							\$ -
2012 Bond Benefit							\$ -
General Capital Projects Fund		\$ 4,000,000					\$ 4,000,000
Stormwater Fund							\$ -
ARPA	\$ 3,000,000						\$ 3,000,000
TOTAL	\$ 3,000,000	\$ 4,500,000	\$ -	\$ -	\$ -	\$ -	\$ 7,500,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title:	Civic Center Amphitheater Sound System Project	Project Proponent:	Public Works and Engineering
Project Category:	Park	Project Manager:	City Engineer
Project Type:	Park improvement	Project Number:	319
Project Priority:	High	In Successor Agency Area:	Yes
Project Description:	This project will design and construct a new sound system at Civic Center Park Amphitheater		
Project Justification:	This project will include the installation of a professional grade sound system at the Amphitheater inside of Civic Center Plaza to be used for special events and concerts. Guests at recent events have shared the feedback that the current sound system is inadequate and that they have trouble hearing the sound, diminishing their experience. This new system would remedy those problems and provide consistent sound quality at all events throughout the year.		

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction		\$ 150,000					\$ 150,000
Operating Costs							\$ -
TOTAL	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District		\$ 150,000					\$ 150,000
Public Facilities							\$ -
Park Impact Fee							\$ -
Street Maint. & Rehab							\$ -
Measure J							\$ -
Gas Tax HUTA							\$ -
Developer							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
RMRA							\$ -
TOTAL	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2024/25 to 2028/29

Project Title: O'Hara Avenue Widening Project (600' south of Laurel Road to 300' south of Laurel Road)	Project Proponent: Public Works and Engineering
Project Category: Street	Project Manager: City Engineer
Project Type: Street Widening	Project Number: 320
Project Priority: High	In Successor Agency Area: No
Project Description: This project will widen east side O'Hara Avenue south of Laurel Road	
Project Justification: This project will continue the widening and improvements that was done on O'Hara Avenue as part of CIP 280. The widening of O'Hara Avenue to Grapevine Lane will provide a much needed 2 travel lanes in northbound O'Hara Avenue toward the center of Oakley.	

PROJECT FINANCING DETAILS

Project Expenditures	23/24	24/25	25/26	26/27	27/28	28/29	Total
Planning & Design		\$ 175,000					\$ 175,000
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000

Project Funding	23/24	24/25	25/26	26/27	27/28	28/29	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Street Maint. & Rehab							\$ -
Measure J		\$ 175,000					\$ 175,000
Gas Tax HUTA							\$ -
Developer							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
RMRA							\$ -
TOTAL	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000

Comments: