

CITY OF OAKLEY
PROPOSED
ANNUAL OPERATING BUDGET
FISCAL YEAR 2023-2024



OAKLEY
—  —
CALIFORNIA

Budget Cover: *The photo included on this year's budget cover attempts to reflect the significant scale of capital improvements that are taking place within the City of Oakley, particularly in Downtown Oakley, with the new Oakley Mercantile nearing completion and the Downtown Gateway Roadway and Parking project under way. The Oakley Mercantile is a new Downtown Commercial Center spanning 10,000 square feet, intended to house Oakley small businesses. It will host two new Restaurants, a Coffee Shop, a Taproom, and a Dance Studio. The Oakley Mercantile is expected to be fully leased with long-term lease agreements in place. This modern building provides all the amenities that today's merchants and customers desire in a downtown establishment. This building is strategically located in Downtown across from the Civic Center and will be complemented by new street infrastructure, a new Amtrak Platform Station and parking lots that accommodate over 275 parking spaces, including EV Charging Stations.*

*California Society of Municipal
Finance Officers*

Certificate of Award

***Operating Budget Excellence Award
Fiscal Year 2022-2023***

Presented to the

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For meeting the criteria established to achieve the CSMFO Excellence Award in Budgeting.

February 10, 2023



Scott Catlett

**Scott Catlett
2022 CSMFO President**

James Russell-Field

**James Russell-Field, Chair
Recognition Committee**

Dedicated Excellence in Municipal Financial Reporting

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CITY MANAGER'S BUDGET MESSAGE

Fiscal Year 2023-2024

INTRODUCTION

It is my pleasure to present the Fiscal Year 2023-2024 Proposed Budget for your consideration. The Proposed Budget is structurally balanced and continues to provide for the core service operations of the City of Oakley and includes City-wide appropriations totaling \$69,974,143, which includes \$30,224,377 of expenditures for the General Fund.

As the City moves past the second anniversary of the onset of the global COVID-19 pandemic, we have had to adapt through an unprecedented and constantly evolving time in our City's history. The result is a City and Staff that have evolved and changed our core service delivery to ensure we are efficient and effective. To help adapt, the City received a total of \$10,177,000 from the American Rescue Plan Act which has been partially allocated over this last two years, with the focus being on projects that INVEST (Infrastructure, Nonprofit and Community Support, Vital Services, Economic Development, Staff and Safety Needs, and Technology Upgrades) in the community and the City. The City Council is prioritizing those investments along with prioritizing projects with the adopted Strategic Plan 27+ used to guide and inform the allocations. The City is positioned well now and into the future to ensure that the existing and future residents and business owners in Oakley thrive and enjoy a high quality of life.

As always, we have developed the Proposed Budget with fiscal restraint and with a strategic focus on core services. We have taken great care to evaluate the recurring revenues and have ensured that recurring expenditures do not exceed the available and expected recurring revenues over time. As further explained below, there continue to be transfers of one-time revenues to important capital projects, including a much-needed increase in the investment in our annual pavement repair and resurfacing projects. So many of Oakley's roadways were built over the last 24 years but need more frequent

attention based on best-practices in on-going paving management. This increased annual investment will save the City millions of dollars over time and provide safer and more attractive roadways for the community.

Due to the rise in interest rates, home sales dropped considerably from Fiscal Year 2021-2022 to Fiscal Year 2022-2023, and we are projecting development-related revenues for Fiscal Year 2023-2024 to be at a level similar to Fiscal Year 2018-2019, when approximately 125 building permits were pulled for single family homes. In Fiscal Year 2021-2022, 292 single family housing unit permits were issued, and we are anticipating less than half that amount for Fiscal Year 2022-2023. As of June 1, 2022, the City had issued building permits for 116 single family homes and zero apartment units in Fiscal Year 2022-2023. The revenue projections for Fiscal Year 2023-2024 are based on the addition of approximately 125 single-family housing units and zero multi-family housing units, which staff believe are conservative estimates. We will continue to handle the processing and inspections of these projects with a combination of in-house and contract staff to maintain flexibility and cost-effectiveness.

The proposed overall staffing is something we are continually monitoring to ensure we can provide the core services to the Oakley community. The Proposed Budget includes the addition of one Custodian position, two Parks and Landscape Maintenance Workers and one Police Officer, with the Police Officer position to be hired in January of 2024. It also includes the elimination of one part-time Parks and Landscape Maintenance Worker position, the increase of an Administrative Assistant position and a Police Services Assistant position from part-time to full-time and the reclassification of an Administrative Specialist Position to an Administrative Technician position. In Fiscal Year 2022-2023, the City moved from a merit-based compensation system to a more industry standard step-based compensation system that not only aligned the City with our comparable cities but will also help us with employee recruitment and retention. The Proposed Budget includes step increases for any employees that will be eligible for them, plus a three percent cost of living increase for Miscellaneous employees.

Each year, we also look at the State Budget to determine whether there are components likely to affect the local outlook for the City. Last year, as the Fiscal Year 2022-2023 Budget was being prepared, it was announced that the State of California had its largest surplus ever, with a \$97.5 billion budget surplus and \$55 billion of surplus tax revenues. By January of 2023, that surplus had suddenly morphed into what Governor Newsom said was a \$22.5 billion deficit due to sharp declines in tax revenues. The Governor proposed a \$297 billion budget for Fiscal Year 2023-2024 that clawed back some of the money that had not been spent in Fiscal Year 2022-2023. So, the State no longer appears

to be in the strong fiscal position that we thought it was at this time last year. However, the City of Oakley is in a healthy fiscal position and expects to finish off Fiscal Year 2022-2023 better than budget. Overall U.S. economic conditions continue to show signs of reasonable growth and stability. The labor market has remained strong, with low unemployment rates and steady job growth. However, there are still concerns about persistent inflation, high cost of credit, Federal debt conditions and the unresolved Russia-Ukraine crisis, which could potentially hinder economic growth in the near future. These and other factors have prompted low consumer confidence which could also breed concerns of a pending recession. The City of Oakley positioned itself to handle a potential downturn in the economy or cooling of the housing market by adopting a minimum General Fund Reserve Policy of 30% of its operating expenditures budget and setting aside an additional \$1 million in that Emergency Reserve Fund. Federal assistance from the America Rescue Plan Act (ARPA) has also strengthened the City of Oakley. Approximately \$10.18 million dollars in total ARPA funding has been allocated to Oakley, with half of that received in July of 2021 and the other half received in July of 2022. Thanks to the Final Rule, the first \$10 million can be used to fund governmental services. The roughly \$177,000 balance over the \$10 million threshold was used to reimburse the City for a portion of the special COVID-19 sick leave pay that was paid to employees during the Pandemic. The ARPA funds must be spent before December 31, 2026 and should be considered one-time revenues.

As always, the City's 2023-2024 Preliminary Budget does not include all that we know is on the wish list, but what is presented here remains structurally balanced and true to the City's newly adopted strategic priorities.

GENERAL FUND

The Preliminary General Fund Budget reflects our continued commitment to keeping City administrative operations efficient and effective and ensuring the budget reflects a focus on the City's highest priorities as outlined in the Strategic Plan 27+.

The General Fund Budget includes \$30,344,665 in recurring revenues and \$30,224,377 of recurring expenditures, including \$2,285,831 in recurring transfers to other funds. The Fiscal Year 2023-2024 Budget does not include non-recurring General Fund transfers to other funds. Total Fiscal Year 2023-2024 transfers out are estimated to be \$2.29 million, compared to \$10.38 million in Fiscal Year 2022-2023 with a planned spending-down of fund balance in Fiscal Year 2022-2023 and no planned spending-down of fund balance in Fiscal Year 2023-2024. By comparison, Transfers out amounted to \$5.62 million in Fiscal Year 2021-2022 and \$2.61 million in Fiscal Year 2020-2021.

Available Fund Balance as of June 30, 2024 is projected to be an adequate \$11.1 million, or almost 40% of projected Fiscal Year 2023-2024 recurring expenditures, leaving approximately \$2.7 million in available fund balance, beyond the minimal 30% Reserve Policy and including the extra \$1 million in the Emergency Reserve Fund. City policy was amended during Fiscal Year 2021-2022 to maintain at least a 30% General Fund reserve, rather than the 20% reserve that was previously included in the policy. This threshold was increased to ensure fiscal stability, should the housing market and home values decline. As noted in the 10-Year Plan, the Budget has been prepared to ensure that recurring revenues remain in excess of recurring expenditures.

TRANSFERS

As has long been discussed and recommended by pavement condition studies, a significantly larger investment is needed to maintain Oakley's roadways. One recent estimate was \$7 million per year to keep our Pavement Condition Index (PCI) near 80. That large amount may not be feasible with the current revenue stream, but a larger and more consistent investment is recommended to avoid even larger costs over time. As mentioned, this year's Preliminary Budget includes a continued transfer to the Street Maintenance and Rehab Fund, and there is a significant transfer for overall street maintenance projects. The Proposed Budget includes \$2.29 million of transfers for the following purposes:

- \$2,080,000 to the Street Maintenance and Rehabilitation Fund
- \$190,000 to the Technology Internal Service Fund for equipment replacements
- \$15,831 to assist with Lighting and Landscaping District maintenance costs

RECENT ACCOMPLISHMENTS

As a team, the City Council and all City departments and divisions play a role in accomplishing the goals and objectives outlined in the Strategic Plan. Towards that end, just some of the accomplishments from this past fiscal year include:

- Disposed of the real property located at 3980 Empire Avenue and the real property located at 204 2nd Street
- Conducted an initial Emergency Management Assessment
- Initiated a study to determine the viability of a new Library in the downtown
- Worked with the Yellow Roof Foundation to dispose of four parcels on Teakwood Drive for the development of eight deed-restricted affordable units

- Made an operational change to change the vacant and unfilled Assistant to the City Manager position to an Assistant City Manager position
- Conducted three Staff Forums to bring the team together to discuss issues relevant to our operations, culture and for team building
- Released an RFP for the potential development of the southeast corner of Neroly Road and Main Street
- Designated property located to the north of the new Mercantile building as surplus and will next release an RFP for the potential development of the site
- Conducted three small business and one non-profit roundtable meetings
- Developed a new Citywide Retail & Industrial Revitalization Grant Program
- Initiated an update to the City's Economic Development Workplan
- Appropriated ARPA funds to establish a fund to promote tourism activities related to the Delta
- Awarded 14 Non-Profit Grants using ARPA funds
- Received recognition by the California State Auditor, through the high-risk local government agency audit program, for being among the three safest/least-risky cities in the State with respect to fiscal health
- Received the Operating Budget Excellence Award from the California Society of Municipal Financial Officers (CSMFO) for the City's Fiscal Year 2022-2023 Budget
- Successfully completed the audit of our Fiscal Year 2021-2022 financial statements and received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA)
- Designated \$1 million for the Emergency Reserve Fund, in addition to the minimum 30% reserve, to help the City hedge against a slow down in the housing market and/or economic downturn

- Completed the selection and contract negotiations for a new enterprise resource planning (ERP) system, Tyler Enterprise ERP, to replace the Tyler Eden system which has been used by the City for many years and is reaching end of life
- Negotiated a contract with Koa Hills to provide consulting services related to the approximately three-year implementation of the new Tyler Enterprise ERP system
- The Oakley Police Department is networking with the Brentwood, Antioch and Pittsburg police departments in a far more effective manner than before, which is contributing to improved police services in East Contra Costa County
- Took delivery of two patrol bicycles to give our officers options on how they want to interact with the public
- Took delivery of new 9mm handguns to accommodate the newly hired officers
- Presented the regional problem of sideshow enforcement to the council and drafted a new ordinance allowing the police to issue citations to the bystanders of sideshows
- Drafted a new ordinance articulating how the police department manages, inventories and procures military equipment (rifles, drones etc.)
- Increased the social media presence for the Oakley Police Department
- Handled the first Critical Incident Tactical Debrief of the Oakley Police Department, which occurred after an officer-involved shooting on Teresa Lane
- Completed the 2020-2022 P.O.S.T. Training cycle, putting Oakley PD into State compliance on mandatory training
- Held the first annual Oakley Police Awards Ceremony honoring Lieutenant Cartwright, Sergeant Morris, Sergeant Minister and Detective Horn for exceptional service

- 3D Scanner was purchased to lessen the amount of man hours needed to process crime scenes/fatal crashes
- Continued work on the City of Oakley 2023-2031 Housing Element Update leading to City Council adoption on March 28, 2023 and subsequent adoption of Optional Amendments on May 9, 2023
- Completed and submitted City of Oakley Housing Element Annual Progress Report and SB 341 Annual Report for Calendar Year 2022 and submitted to HCD and OPR
- Completed the General Plan Annual Report and submitted to OPR and HCD
- Processed 23 Planning Land Use Entitlements, including final approvals of eight residential and commercial projects
- Held at least nine public hearings and three work sessions with the Planning Commission, including five recommendations to the City Council
- Updated the Oakley Municipal Code Chapter 4.31 (Water-Efficient Landscape Requirements) to follow the State's Model Water-Efficient Landscape Ordinance ("WELO") and ban non-functional turn in new projects
- Added Chapter 4.38 (Single-Use Foodware Accessories and Condiments) to the Oakley Municipal Code to comply with State law
- Conducted four public hearings leading to adoption of an ordinance approving amendments to the Oakley Zoning Code related to Special Land Uses (Drive-Through Restaurants, Carwashes, and Gas Stations)
- Continued relationship with EcoHero Show Team through a contract funded by grant money to continue their local grade school shows related to learning about the environment and recycling
- Secured \$11,418 in grant funding through the City/County Annual Payment and Reporting System (related to recycling)

- Submitted reimbursements for REAP (Regional Early Action Planning) and LEAP (Local Early Action Planning) grants totaling \$77,515 related to Housing Element Update consultant costs
- Participated in County-wide Energy Efficiency Collaborative Meetings
- Continued to plan check, permit, and inspect the development of all the Tenant Improvements at the Contra Costa Logistics Center
- Processed over 1,288 property registrations as part of the Residential Rental Inspection Program
- Developed new electronic payment process for Residential Rental Inspection Program
- Implemented a new Schedule for Building Inspectors to be available 5 days a week for each week of the month.
- Processed over 93 Home Business Permits, Opened over 2,400 Code Enforcement Cases after confirmed violations, Issued over 1,900 Building Permits and Initialized over 500 property maintenance cases
- Worked on over 3 dozen illegal marijuana growing operations
- Provided numerous CASp related inspections upon request
- Co-sponsored Shred-It Event with Tri-Delta Transit
- Worked with active homebuilders to get Code Updates complete for the 2022 California Building Code Cycle
- Staff attended various trainings related to the 2022 California Building Code updates
- Hired 9 new police officers
- Adopted new Personnel Rules
- Updated our pay scale to be consistent with other cities by adopting the step system

- Added additional benefits including more medical plan options as well as increased dental/vision coverage
- Enhanced our Open Enrollment process to provide for more transparency for employees
- Implemented an online platform for employee evaluations
- Implemented an incentive and recruitment program for Police Officers
- Negotiated a five-year MOU with the Oakley Police Officers Association
- Managed the construction of the following projects, through to completion: the Oakley Logistics Center, the Tri Delta Transit Park and Ride Parking Lot, the Shiloh Subdivision, the Cypress Estates Subdivision, the Vines Subdivision, the Alicante Subdivision, the Acacia Subdivision, the Repair and Resurfacing project (Live Oak and Brownstone Road, Miguel Neighborhood), the Downtown Parking Lot adjacent to the new Oakley Mercantile Building, the Holly Creek Restroom, the Demolition of the Sheriff Annex Building, the Senior Center Roof & HVAC Repair & Replacement, the application of Mulch to Laurel Road and Empire Avenue Landscaping, the City Hall Solar Rooftop, the Holy Creek Park Playground Resurfacing, the Delaney Park Irrigation Systems assessment and programming, the Security Systems Upgrades to Magnolia Park, Daffodil Park, and Holly Creek Park, the inventory of landscape maintenance areas in the City within GIS
- Returned Facility Rentals and all Special Events to full service
- Implemented Free ARPA funding for Summer Camps, which resulted in all camps filling all available spaces
- Completed the first year of our Summer Fest event, which transformed Main Street from Vintage to O'Hara into a family fun event
- Hosted our first ever 5k running event in partnership with Iron House Sanitary District
- Increased our social media following on both Facebook and Instagram

- Implemented new Tiny Adventures programming including: OakLeigh the Elf's Stuffed Animal Sleepover, Cookies and Cocoa with Mrs. Claus, Butterflies and Lizards and Fairies and Dragons
- Worked with the City's current vendor to migrate records to a single platform to store records resulting in significant cost savings
- Implemented e-recording with Contra Costa County Recorder's Office
- Conducted the 2022 Municipal Election and certified the results of the election in December of 2022
- Implemented a visitor check-in kiosk at Administrative Services main desk

GOALS AND OBJECTIVES FOR FISCAL YEAR 2023-2024

The City Council adopted the Strategic Plan 27+ on April 12, 2022, which was the result of a 5-month process that involved the Community, City Council, and Staff. The result was a brand-new plan that created a new Mission, Vision and Core Values along with six goals, 9 sub-goals and over 100 objectives. Departmental objectives and performance indicators have also been added into this budget and tied to the Strategic Plan 27+ goals as new elements to the City's Operating Budget.

Mission

The City of Oakley will create a resilient future that fosters and attracts a vibrant and evolving community that welcomes and values all people.

Vision

The City of Oakley celebrates our unique Delta lifestyle and small-town feel where we *Live* in a safe, dynamic community, *Work* together to build the future, and *Play* in our own backyard.

Core Values

Our values will guide us on a **PATH** to where we want to Live, Work, and Play in the heart of the Delta.

- **Promote** fair and equitable stewardship for the welfare of our diverse individuals that comprise our inclusive community.

- **Advocate** a professional and family-friendly environment where Council, Staff, and the Public can envision and realize the City's future together with a recognition of our shared commitments and opportunities.
- **Transparency** is how we will create accountable partnerships to cultivate communication and collaboration to engage our thriving community.
- **Honesty** and integrity are the foundation for building trust and fostering teamwork to live our mission and vision.

Goals (not listed in priority order)

- **A. Community & Economic Development Goal:** The City will inspire and encourage Community & Economic Development through strategic and thoughtful growth, a business-friendly environment, and local employment opportunities.
 - **A1. Strategic and Thoughtful Growth:** We will strategically plan and thoughtfully align our residential, commercial, and industrial growth to meet our short- and long-term vision.
 - **A2. Business-friendly Environment:** Our business-friendly environment will attract residential, commercial, and industrial partners to revitalize Oakley where people will come to live, work, and play.
 - **A3. Local Employment Opportunities:** The City will partner with and attract businesses that can employ our regional workforce to invest in local talent and expertise.
- **B. Community Health & Safety Goal:** The City of Oakley will protect our public and prioritize safe streets, healthy neighborhoods, and robust community resources to benefit our most valued assets -- our people.
 - **B1. Safe Streets:** We will preserve and secure the City of Oakley with safe streets that are welcoming to motorists, cyclists, and pedestrians.
 - **B2. Safe and Healthy Neighborhoods + Community Resources:** We will offer a high quality of life by partnering with residents and businesses to promote and maintain a safe and healthy living and work environment with community resources to serve our diverse community.
- **C. Parks and Open Space Goal:** The City of Oakley will capitalize on our greatest Delta asset where our residents, businesses, and visitors can recreate and relax.
 - **C1. Parks and Public Areas:** We will upgrade and maintain our City parks and open spaces to be a focal point that encourages community use and civic pride.

- **C2. Programs and Recreation:** We will serve our diverse people, parks, and programs by providing inclusive activities and access to engage the City's family and friends in science, culture, sports, and creativity.
- **D. Community and Collaborative Partnerships Goal:** The City of Oakley will build strong community and collaborative partnerships to be mutually beneficial and co-create shared goals.
 - **D1. Community Outreach and Engagement:** We will engage and partner with our residents and businesses in meaningful and relevant dialogue to realize our shared vision and values.
 - **D2. Collaborative Partnerships:** We will foster and maintain strong relationships with our public-private partnerships to mutually benefit our shared goals.
- **E. Finance and Fiscal Responsibility Goal:** The City of Oakley will leverage its financial resources for the long-term benefit of our residents and businesses while maintaining sufficient reserves to provide stability and ensure a successful future.
- **F. Sustainable Organization Goal:** The City of Oakley will create a vibrant municipal workforce that reflects our commitment to an inclusive and equitable community and can meet our mission today while striving for our envisioned future tomorrow.

LANDSCAPE MAINTENANCE CHALLENGE UPDATE

We continue to face the challenge of better ensuring the funding of our Lighting and Landscaping District maintenance costs. Current economic conditions still do not support additional assessments or taxes, and staff manage many of the landscape districts simply at the bare minimum because adequate funds are not available. Two of the neighborhood zones remain structurally imbalanced, while nearly half the remaining zones are financially balanced, but challenged. A number of them can provide for current year operations but are unable to set aside enough for less frequently needed maintenance, remediation and asset replacements. Two such zones have a negative fund balance and are discussed below. Staff continue to manage District operations to live within our means; however, a longer-term solution will be necessary in the years ahead.

INTERFUND LOANS AND ASSISTANCE TO LANDSCAPE AND LIGHTING DISTRICTS

One of the City's financial policies is that the City Council must approve inter-fund loans. Considering all aspects of the Preliminary Budget as presented, it appears that the two funds listed below will likely need assistance from the General Fund during

Fiscal Year 2023-2024. Accordingly, Staff recommends the following inter-fund transfers as part of the Budget:

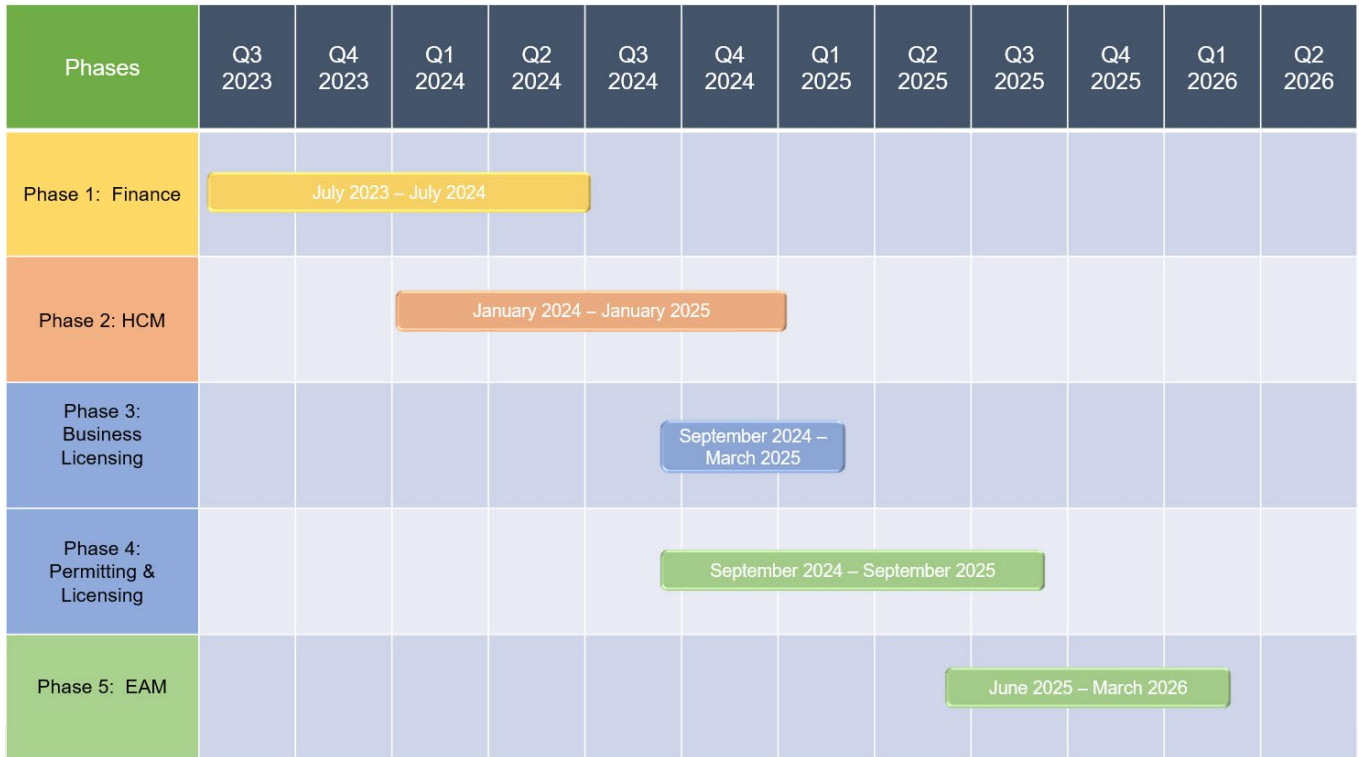
Fund 180 – Country Fair (aka Meadow Glen), assistance of \$5,831. The maintenance cost of the irrigation systems, trails, landscaping, and appurtenant facilities located within public rights-of-way, public property, and designated easements within Zone 3, is higher than the revenue collected by this district. In past years, the City has loaned funds to help cover the shortfall of revenue to cover basis costs. However, it does not appear likely that there will be sufficient revenues collected in the future to repay these loans. Therefore, the shortfall projected for Fiscal Year 2023-2024 is recommended to be covered by an operating transfer from the General Fund, rather than extending further funding as a loan. If revenue collections for the Country Fair Landscape and Lighting District improve or costs are reduced in the future, the District will begin to pay down the existing loan balance to the General Fund.

Fund 187 – Country Place, assistance of \$10,000. This landscaping zone contains Nutmeg Park. The Park was constructed knowing that the annexation of future homes to the zone would be required for it to be able to collect assessments sufficient to perform proper regular maintenance. The annexations have yet to occur, and the General Fund has provided loans to the Fund each year so that the work could be performed and so that the General Fund can be repaid in the future when more revenues become available. Similar to Fund 180, Fund 187 does not currently appear likely to repay further loans. Therefore, the shortfall projected for Fiscal Year 2023-2024 for the Country Place Landscaping District is also recommended to be covered by an operating transfer from the General Fund, rather than extending further funding as a loan. If revenue collections for the Country Place Landscape and Lighting District improve or costs are reduced in the future, the District will begin to pay down the existing loan balance to the General Fund.

ENTERPRISE RESOURCE PLANNING SYSTEM CONVERSION

During Fiscal Year 2022-2023, the City of Oakley selected the Tyler Enterprise ERP (Tyler EERP) to replace our current ERP system, Tyler Eden, the support for which will be sunsetting soon. The conversion from Tyler Eden to Tyler EERP will represent a substantial commitment of staff time and effort but will be well worth it as the City of Oakley vastly improves efficiency, provides customer-friendly public access to City financial information, and allows easier transactions without the need for customers to come in to City Hall. The conversion of ERP systems will also represent a substantial financial commitment. Fortunately, funds became available from the American Rescue Plan Act that will be utilized to cover the costs of this project, including the cost for

consultants to help us manage the conversion project. A \$976,123 software as a service (SAAS) agreement with Tyler Technologies for and a \$254,080 professional consulting services agreement with Koa Hills were approved by the City Council, related to this ERP system conversion, which will take approximately three years to complete and will be completed in phases, as depicted in the chart, below:



In July of 2023, as depicted above, the City of Oakley will begin its conversion from the Tyler Eden enterprise resource planning (ERP) system to the Tyler Enterprise ERP system. This ERP conversion project is expected to take nearly three (3) years to complete and will happen in five (5) phases, starting with the Finance module in Phase 1, followed by the Human Capital Management (HCM) in Phase 2, Business Licensing in Phase 3, Permitting and Licensing in Phase 4 and Enterprise Asset Management (EAM) in Phase 5, with some overlapping of modules and plans for completion at the end of March of 2026. An asset replacement analysis, which was previously planned for Fiscal Year 2022-2023 will be completed as part of Phase 5, since the EAM module provides the tools to monitor asset maintenance and performance.

CAPITAL PROJECTS

Presented separately and being approved by separate resolution are the detailed Proposed 5-Year Capital Improvement Program (CIP) and City of Oakley Fiscal Year

2023-2024 Capital Budget with funds totaling \$16,346,000. The majority of the allocations are for infrastructure improvements.

New construction and improvement projects include:

- Oakley Regional Community Park Project
- West Cypress Road Bridge Reconstruction at CC Canal Project
- Main Street Bridge Rehabilitation at CC Canal Project
- Piper Lane Drainage Channel Trash Capture Device Project
- Downtown Gateway Plaza Roadway & Parking Lot Project
- Main Street/Rose Avenue Intersection Improvement Project
- Downtown Parking Lot Project
- Civic Center Emergency Generator
- Sellers Avenue (Riverrock Drive to CCWD Canal Crossing) Widening and Improvement Project
- East Cypress Road Widening (Knightson Avenue to Jersey Island Road) Project
- Recreation Center Emergency Generator Project
- Downtown Storm Drain (Area 29) Improvement Project
- Cypress Grove Subdivision Pump Station Building Project
- O'Hara Avenue/Carpenter Road Intersection Improvement Project
- Irrigation Well Installation @ City's Freedom Basin Project
- Main Street/Delta Road Intersection Improvement Project
- Main Street/Brownstone Road Intersection Improvement Project
- Hall Street Extension Project
- Laurel Road Extension (Teton Rd. To Sellers Av)
- Neroly Road Repair and Resurfacing (Empire Av to O'Hara Av)
- FY 2022/23 Street Repair & Resurfacing
- Laurel Road Widening (Cloverbrook Av to O'Hara Av)
- Enrico Cinquini Park Construction
- Laurel Road Bridge Widening over Marsh Creek
- Bethel Island Road (Rock Slough Bridge to Delta Rd)
- City Hall Rooftop Solar Power
- Koda Dog Park Shade Structure
- Main Street Slurry Seal (at Highway 160) Project
- Pedestrian Crossing Lighting System Installation on O'Hara Avenue at Trail Crossing Project
- FY 2023/24 Curb, Gutter, Sidewalk Repair and Reconstruction
- FY 2023/24 Street Restriping
- FY 2023/24 Street Repair and Resurfacing
- FY 2023/24 Traffic Calming

- FY 2023/24 Traffic Signal Modernization
- Bridgehead Road Widening
- East Cypress Road Lane Alignment Analysis (RR tracks to Main Street)
- East Cypress Road Widening (Jersey Island Road to Bethel Island Road)
- Public Works Operations Building Remodeling
- FY 2023-24 ADA Implementation
- Briarwood Park Playground Resurfacing
- Marsh Creek Glenn Park Renovation
- Daffodil Park Playground Resurfacing
- City Parks Drinking Fountain Replacement
- Laurel Ballfields Parking Lot Resurfacing

CONCLUSION

As mentioned, this year's Preliminary Budget focuses on providing efficient and effective core services, is structurally balanced and is true to the City Council's newly adopted strategic priorities. We all can take great pride in the successes over the past 24 years since Incorporation which includes a solid foundation of sound fiscal management, a well-trained and committed Staff and a forward-thinking City Council. Thank you for your continued support and leadership in keeping Oakley on a **PATH** guided by our Mission, Vision and Core Values!

Respectfully submitted,



Josh McMurray
City Manager

COMMUNITY PROFILE



The City of Oakley, incorporated in July 1999, is one of California’s youngest cities. Residents enjoy a charming area with an abundant housing supply, quality schools, and a friendly atmosphere that truly make Oakley, “A Place for Families in the Heart of the Delta.” Oakley is located in Eastern Contra Costa County, along Highway 4, in a corridor that also includes the cities of Pittsburg, Antioch and Brentwood, with proximity to the Mount Diablo State Recreation Area, California San Joaquin Delta, and access to the many amenities of the San Francisco Bay Area. The Big Break Regional Shoreline and the Big Break Visitors Center at the Delta are also among the many treasures enjoyed by Oakley and others who come to visit the City of Oakley.



Today, a landscape of gently rolling fields, orchards, and vineyards gives us a glimpse of Oakley’s agricultural past. From a quiet Delta farming town, Oakley has blossomed into a growing community of landscaped parks, abundant recreational opportunities, shopping centers, and planned business and commercial development. Oakley’s 44,533 residents enjoy a safe, progressive community that is rich in history, supports strong family values, and offers a high quality of life. Safewise.com ranked Oakley as number 19 among California’s 50 Safest Cities of 2022.



Our residents take pride in being part of a City that is building a prosperous future for generations to come. The new Contra Costa Logistics Center in Oakley that is nearing completion includes nearly 2 million square feet of light industrial building space and is expected to bring 2,100 jobs to the community. Amazon occupied the first of five buildings planned for the Logistics Center. Building #2 is occupied Pac Pride Distribution, Enchant Christmas Light Maze, Paramount Global, and Pet Food Express. Building #3 is occupied by Lowe's Home Improvement and Enchant Christmas Light Maze. Building #4 is occupied by Amazon and Building #5 construction is nearing completion and will be occupied by Amazon as well. This regional hub of e-commerce industry will help to attract other businesses and will certainly help this rapidly growing community continue to prosper.

The new Oakley Mercantile, highlighted on the Budget cover, is also nearing completion and the Downtown Gateway Roadway and Parking project is well under way. The Oakley Mercantile building will bring two new Restaurants, plus a Coffee Shop, a Taproom, and a Dance Studio, which will create more attraction to Downton Oakley. This building is strategically located across from the Oakley Civic Center and will be complemented by new street infrastructure, a new Amtrak Platform Station and parking lots that accommodate over 275 parking spaces, including EV Charging Stations.

ELECTED OFFICIALS



George Fuller
Councilmember



Anissa Williams
Vice Mayor



Aaron Meadows
Mayor



Shannon Shaw
Councilmember



Hugh Henderson
Councilmember



ELECTED OFFICIALS & CITY MANAGEMENT TEAM

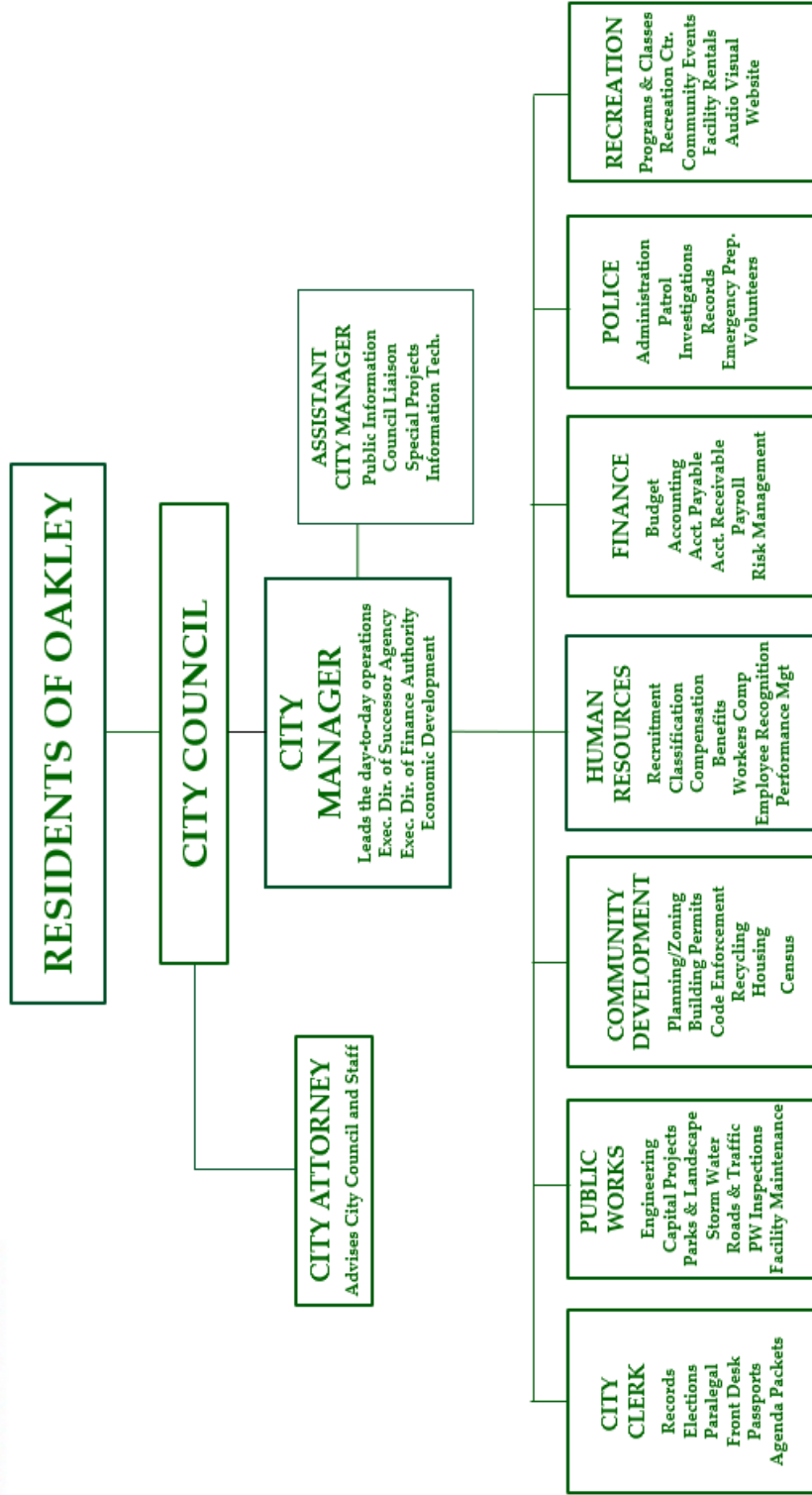
- CITY COUNCIL -

Aaron Meadows, Mayor
Anissa Williams, Vice Mayor
George Fuller, Councilmember
Shannon Shaw, Councilmember
Hugh Henderson, Councilmember

- MANAGEMENT TEAM -

Joshua McMurray, City Manager
Paul Beard, Chief of Police
Tim Przybyla, Finance Director
Kevin Rohani, Public Works Director/City Engineer
Libby Vreonis, City Clerk
Derek Cole, City Attorney
Brent Smith, Community Development Director
Lindsey Bruno, Recreation Director
Jeri Tejeda, Human Resources Director
Danielle Navarro, Assistant City Manager

CITY'S ORGANIZATIONAL CHART



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BUDGET STRATEGIES AND FINANCIAL POLICIES

The City Council provides long-term policy guidance for conducting the City's financial activities through its Statement of Financial Policies. These strategies and policies are presented to the Council with the intent they be reviewed each year to meet the following strategic objectives:

BUDGET STRATEGIES

- **Strategic focus** – The City's financial management should be strategic, reflecting the Council's and the community's priorities for service while providing resources that realistically fund routine operations. The City Council and Staff participate in annual strategic planning sessions which results in an updated Strategic Planning Document. The Budget is intended to implement the City's Strategic Plan.
- **Fiscal control and accountability** – The City's financial activities should be fiscally sound and accountable to the City Council through the City Manager.
- **Clarity** – The City's financial planning and reporting should be clear and easy to understand so that all participants, the Council, the community and Staff can make informed decisions.
- **Long-term Planning** – The City's financial planning should emphasize multi-year horizons to promote long-term planning of resource use.
- **Flexible and cost-effective responses** – The City's financial management practices should encourage a mission-driven organization that responds to community demands quickly and in a straight-forward manner. The City's management should flexibly respond to opportunities for better service, proactively manage revenues and cost-effectively manage ongoing operating costs.
- **Staffing philosophy** – The City Council desires to retain a mix of contract and permanent staff in order to ensure a cost effective and flexible service delivery system. Annually, the City Manager will review with the City Council his/her recommendations regarding the ratio for the number of contract employees to total Staff.



The following Statement of Financial Policies includes the City’s policies, an assessment of whether the City is in compliance with each one and space for any comments or recommended changes to the policies.

STATEMENT OF FINANCIAL POLICIES

GENERAL FINANCIAL GOALS

	In Compliance?	Comments
To maintain a financially viable City that can maintain an adequate level of municipal services.	Yes	
To maintain financial flexibility in order to be able to continually adapt to local and regional economic changes	Yes	
To maintain and enhance the sound fiscal condition of the City.	Yes	

OPERATING BUDGET POLICIES

The City Council will adopt a balanced budget by June 30 of each year.	Yes	
The City Manager will submit a budget calendar to the City Council no later than January 15th of each year.	Yes	
An annual base operating budget will be developed by verifying or conservatively projecting revenues and expenditures for the current and forthcoming fiscal year.	Yes	
During the annual budget development process, the existing base budget will be thoroughly examined to assure removal or reduction of any services or programs that could be eliminated or reduced in cost.	Yes	
Current revenues will be sufficient to support current operating expenditures (i.e., recurring expenditures will not exceed recurring revenues). One-time or unpredictable revenues will be used for one-time expenditures (including capital and reserves).	Yes	

<p>Annual operating budgets will provide for adequate design, construction, maintenance and replacement of the City's capital plant and equipment.</p>	<p>No</p>	<p>Some older Lighting and Landscaping District zones do not have sufficient revenues to set aside enough to fund asset replacements when needed.</p>
<p>The purchase of new or replacement capital equipment with a value of \$50,000 or more and with a useful life of two years or more will require Council approval.</p>	<p>Yes</p>	
<p>The City will project its equipment replacement needs for the next three years and will update this projection each year. From this projection a replacement schedule will be developed, funded, and implemented.</p>	<p>Yes</p>	
<p>The City will avoid budgetary and accounting procedures which balance the current budget at the expense of future budgets.</p>	<p>Yes</p>	
<p>The budget will include the appropriation of available but unassigned fund balances in special purpose funds.</p> <p>In the Lighting and Landscaping Funds and Community Facilities Districts, the budget will include an appropriation of Asset Lifecycle Replacement Program reserves in an "unassigned asset replacement reserves" line item in each fund, equal to 25% of the available reserve balance, up to \$100,000.</p> <p>Prior approval of the City Manager will be required for the assignment and/or use of these appropriations.</p>	<p>Yes</p> <p>Yes</p> <p>Yes</p>	
<p>All recommended increased appropriations of general purpose revenues, General Fund reserves, or that transfer appropriations between funds during the year shall be presented to the City Council for approval. Amendments to that are made to authorize spending of increased or</p>	<p>Yes</p>	

new special purpose revenues may be approved by the City Manager.		
The City will forecast its General Fund expenditures and revenues for each of the next 10 years and will update this forecast at least annually.	Yes	

REVENUE POLICIES

The City will work to develop a diversified and stable revenue system to protect it from short-term fluctuations in any one revenue source.	Yes	
User fees will be adjusted annually to recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is in the public interest.	Yes	Changing from bi-annually to annually in FY 2023-2024
The City will seek, and with Council approval, apply for all possible Federal and State reimbursement for mandated projects and/or programs and Federal and State grant monies for City programs and projects.	Yes	
Capital improvements will be financed primarily through user fees, service charges, impact fees, or developer agreements when benefits can be specifically attributed to users of the facility. For projects financed with debt, the fees, charges, and/or contractual payments shall be established at a level sufficient to fund the project in its entirety, including the repayment of principal and interest on amounts borrowed. The City will consider future operations and maintenance costs as part of each project’s financing plan and ensure that funding sources are identified to properly operate and maintain the improvements when constructed.	Yes	

EXPENDITURE POLICIES

The City will maintain a level of expenditures which will provide for the public well-being and safety of the residents of the community.	Yes	
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<p>Purchases shall be approved as described in the City’s Municipal Code; more specifically:</p> <p>Purchases for more than \$10,000 shall be supported by a Purchase Order approved by the Finance Director and City Manager, and;</p> <p>Purchases for more than \$50,000 shall be approved by City Council.</p>	Yes	
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CAPITAL BUDGET IMPROVEMENT BUDGET POLICIES

<p>The City will make all capital improvements in accordance with an adopted and funded capital improvement program (CIP).</p>	Yes	
<p>The City will develop an annual Five-Year Plan for Capital Improvements, including sections for CIP design, development, implementation, and operating and maintenance costs.</p>	Yes	
<p>The City will identify the estimated capital and ongoing operations and maintenance costs, potential funding sources and project schedule for each capital project proposal before it is submitted to the Council for approval.</p>	Yes	
<p>The City will coordinate development of the annual capital improvement budget with the development of the operating budget. All costs for internal professional services needed to implement the CIP will be included in the operating budget for the year the CIP is to be implemented.</p>	Yes	
<p>The Capital Budget will be based on the CIP, and each project’s unused appropriations at each year-end will be automatically rolled over to the subsequent year, until the project is completed. Additions to project funding plans require Council approval. Changes that do not increase funding levels may be approved by the City Manager.</p>	Yes	
<p>Cost tracking for components of the CIP will be</p>	Yes	

implemented and updated quarterly to ensure project completion within budget and established timelines.		
The Council will review the pavement management program each year at budget time and will seek to supplement Gas Tax, Measure J, other street improvement funds, and the Street Maintenance and Rehab Fund to adequately fund the program.	Yes	
City Impact Fees shall be used to fund the direct and indirect costs associated with capital projects identified in the City's impact fee studies.	Yes	

OTHER CAPITAL IMPROVEMENT POLICIES

Design of capital improvements shall consider long-term cost efficiency and be based on standards that minimize construction costs while assuring acceptable useful life and reduce maintenance requirements.	Yes	
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SHORT-TERM DEBT POLICIES

The City may use short-term debt to cover temporary or emergency cash flow shortages. All short-term borrowing will be subject to Council approval by ordinance or resolution.	Yes	
The City may issue interfund loans in lieu of outside debt instruments to meet short-term cash flow needs. Such loans will be permitted only if an analysis of the lending fund indicates excess funds are available and the use of these funds will not impact its current operations. The prevailing interest rate, as established by the Finance Director, will be paid to the lending fund, and such loan shall be approved by the City Council, documented by a memorandum signed by the City Manager and filed with the Finance Department and City Clerk.	Yes	
Both the Original Budget adopted each year, and the Mid-Year Budget Report, will include a separate section identifying anticipated interfund loans, and the City Council's approval of these reports shall be approval of	Yes	

the interfund loans.		
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LONG-TERM DEBT POLICIES

The City will confine normal long-term borrowing to capital improvement projects it is unable to fund from current revenues in time to meet community needs or where a fiscal analysis shows that a significant benefit would accrue from building sooner at current prices and at current interest rates.	Yes	
When the City issues City long-term debt, it will employ a professional financial advisor to assist the City in obtaining the best possible outcomes in terms of planning, sizing, underwriting, insuring, and presentation of the City's plans and position to bond rating agencies and the public. The City will also employ the services of qualified bond counsel and, as appropriate, disclosure counsel.	Yes	
When the City issues assessment type debt, it will work cooperatively with the project area Developers to identify an appropriate and acceptable financing team to obtain the best possible outcomes for the City and its citizens and ensure compliance with all legal requirements.	Yes	
The City projects that the Community Parks assessment program will, over time, be sufficient to pay for ongoing costs and repay General Fund advances (loans); but that until further development occurs in the City, the General Fund may make such advances to the Community Parks program to cover operating shortfalls. All such advances will be approved by City Council.	Yes	
Both the Original Budget adopted each year, and the Mid-Year Budget Report will include a separate section identifying anticipated interfund loans, and the City Council's approval of these reports shall be approval of the interfund loans.	Yes	
Where possible, the City will use special assessment bonds, revenue bonds, or other self-supporting bonds instead of general obligation bonds.	Yes	

Proceeds of long-term debt will not be used for current ongoing operations.	Yes	
The City may pledge General Fund revenues to facilitate debt; however, all debt will be supported by a dedicated revenue source identified prior to issuance that is expected to be sufficient to make the required debt service payments.	Yes	

RESERVE POLICIES

The City will maintain General Fund Emergency reserves at a level at least equal to 30% of General Fund operating expenditures. The primary purpose of this reserve is to protect the City's essential service programs and funding requirements during periods of economic downturn (defined as a recession lasting two or more years) or other unforeseen catastrophic costs not covered by the Contingency Reserve. Should the balance in the reserve fall below the 30% threshold, a plan to restore the level over a period of no more than five years shall be included in each proposed annual budget reviewed with the City Council until the reserve has been returned to at least 30% of General Fund operating expenditures.	Yes	The threshold for this reserve policy was increased from 20% to 30% in Fiscal Year 2021/2022.
A Contingency Reserve will be budgeted each year for non-recurring unanticipated expenditures or to set aside funds to cover known contingencies with unknown costs.	Yes	
The level of the Contingency Reserve will be established as needed but shall not be less than 2% of General Fund operating expenditures.	Yes	
The City will establish an account to accumulate funds to be used for payment of accrued employee benefits for terminated employees. At each fiscal year end, the accumulated amount in the reserve shall be adjusted to equal the projected payout of accumulated benefits requiring conversion to pay on retirement for employees then eligible for retirement. (This is so there are funds to pay out accumulated benefits requiring conversion to pay on termination).	Yes	

<p>The City Manager may release and appropriate funds from this reserve during the year, but solely for terminal pay expenditures.</p>	<p>Yes</p>	
<p>Claims Reserves will be budgeted at a level which, together with purchased insurance, adequately protects the City. The City will maintain a reserve of two times its deductibles for those claims covered by the insurance pool of which the City is a member (currently the Municipal Pooling Authority of Northern California). In addition, the City will perform an annual analysis of past claims not covered by the pool and reserve an appropriate amount to pay for uncovered claims.</p>	<p>Yes</p>	
<p>The City had previously established a Street Maintenance Reserve Fund for the accumulation of funds for the long-term maintenance of the City’s streets. In Fiscal Year 2021-2022, that title is being changed from “Reserve” to “Rehab” as these funds will be used on projects, rather than being set aside. The amounts transferred into this Fund will be used to augment the City’s Gas Tax, Measure J, and other street improvement revenues in completing street maintenance and improvement projects. City staff has recognized that we are not able to keep up with the \$7 million of costs that are necessary to maintain the streets to the level that we desire, much less establish a reserve that is sufficient to pay for the next 3 years’ anticipated maintenance. Therefore, this unrealistic Reserve policy was abandoned, beginning in Fiscal Year 2021-2022.</p>	<p>Yes</p>	
<p>The City established a Vehicle and Equipment Replacement Reserve Fund for the accumulation of funds for the replacement of worn and obsolete vehicles and other capital equipment. Beginning in Fiscal Year 2021-2022, that reserve will be split into two separate funds, Fund 501 for Fleet Vehicle Replacements and Fund 503 for IT Equipment Replacements. Adequate funds shall be set aside in each fund to ensure that funds are available for asset replacement at the end of the assets’ life cycles.</p>	<p>Yes</p>	

<p>The City will seek to build and maintain a Facilities Maintenance Capital Asset Reserve for capital costs associated with the maintenance of all City building facilities. The reserve will be maintained at a level at least equal to projected five-year facilities maintenance capital costs.</p>	<p>No</p>	<p>We do not have a 5-year reserve built up at this time. We plan to establish a new Internal Services Fund for that purpose in 2025-2026.</p>
<p>Each year-end, until fully funded, all revenues in excess of expenditures in each landscaping district zone, shall increase the funds' capital asset lifecycle replacement reserve. Each zone's operating budget shall consider annual capital/asset lifecycle replacement needs</p>	<p>Yes</p>	
<p>The City will seek to build and maintain a Storm Drain Depreciation Reserve for costs associated with the major maintenance and capital improvement costs included in the Storm Drain program budget. The minimum reserve level will be 50% of the costs projected over the next five years.</p>	<p>No</p>	<p>With existing revenues, such a reserve is not feasible. We will revisit this in 2024-2025.</p>
<p>The City will establish a Reserve for Qualifying Expenditures and will transfer into it from current revenues all amounts necessary to ensure compliance with Gann Limit provisions. These funds will be used solely to pay for Gann Limit excludable capital expenditures. To qualify, they must be for assets having a value greater than \$100,000 and having a useful life of at least 10 years.</p>	<p>Yes</p>	

INVESTMENT POLICIES

<p>The City Manager and Finance Director will annually submit an investment policy to the City Council for review and adoption and shall provide the Council with quarterly investment reports.</p>	<p>Yes</p>	
<p>The Finance Director will invest the City's monies in accordance with applicable laws and adopted investment policies and direct the investment of bond or note monies</p>	<p>Yes</p>	

on deposit with a trustee or fiscal agent in accordance with the applicable indenture or issuance documents.		
The City will maintain liquid assets at a level sufficient to pay at least six months operating expenses.	Yes	

ACCOUNTING, AUDITING & FINANCIAL REPORTING POLICIES

The City's accounting and financial reporting systems will be maintained in accordance with generally accepted accounting principles and standards of the Governmental Accounting Standards Board.	Yes	
A capital asset system will be maintained to identify all City assets, their condition, historical and estimated replacement costs, and useful life. All equipment with a cost of \$5,000 or more and a useful life of more than two years, and all buildings, improvements and infrastructure with a cost of \$50,000 or more and a useful life of more than two years will be capitalized and included in the system. While asset purchases and disposals will be tracked and accounted for each year, unless otherwise needed, vehicles and office equipment will be inventoried and infrastructure assets will be subject to an internal audit, every 3 years on a rotating cycle, with each category reviewed in turn.	Yes	
Fixed Assets shall be accounted for using the following useful lives: Buildings – 40 years Improvements – 5-15 years Machinery & Equipment – 5 years Vehicles – 5 years Roadways: Streets (Includes Pavement, Sidewalk, Curb & Gutters, Trees & Signs) – 7-40 years Traffic Signals – 25 years Street Lights – 40 years Bridges – 100 years Parks & Recreation:	Yes	

General Improvements – 25 years Specialty features – 10 years		
The Finance Department will prepare monthly reports for the City Manager and Department Heads so that they may effectively evaluate their financial performance.	Yes	
A Mid-Year Budget Review, assessing the status of both operating and capital activities and recommending appropriate mid-year adjustments, will be submitted to the City Council and made available to the public in February each year.	Yes	
An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official Comprehensive Annual Financial Report, including an audit opinion.	Yes	
Full and continuing disclosure will be provided in the City’s financial statements and bond representations.	Yes	
The City will build and maintain a good credit rating in the financial community.	Yes	

GRANT FUNDING POLICIES

The City will remain current on available local, state, and federal grant funding and seek to make the most of grant opportunities for both operations and capital projects.	Yes	
The City will establish accounting procedures to support the tracking of grant funds and their use and for the timely administration of grant programs.	Yes	
Grants that the City makes to others will be such that the City retains control of funds sufficient to ensure their use is consistent with grant specifications. This is expected to be accomplished by limiting grant disbursements to reimbursements or for the City to pay agreed upon costs directly on behalf of the Grantee, all of which should be outlined in a grant agreement approved by the Council.	Yes	

HUMAN CAPITAL INVESTMENT POLICIES

The City will invest in its employees by maintaining a	Yes	
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<p>compensation structure that is based on market norms, considers internal alignment and equity among various groups of employees, supports and recognizes innovation and exceptional performance, and fosters teamwork within the organization.</p>		
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APPROPRIATIONS CONTROL

In addition to the Statement of Financial Policies above, the Council has established the following policy regarding Appropriations Control:

Appropriations requiring Council action are:

- Appropriation of reserves, except asset replacement or accrued benefits reserves
- Transfers between funds
- Appropriations of any unassigned revenues (unassigned revenues are those revenues that are not associated with a particular business or service unit)

Appropriations requiring City Manager action are:

- Transfer within a fund or department
- Appropriation of unbudgeted assigned revenues – assigned revenues support a specific business or service unit and allow expansion or contraction of that unit in response to demand.
- Appropriation of asset replacement reserves, accrued benefits reserves and unassigned balances in special purpose funds.

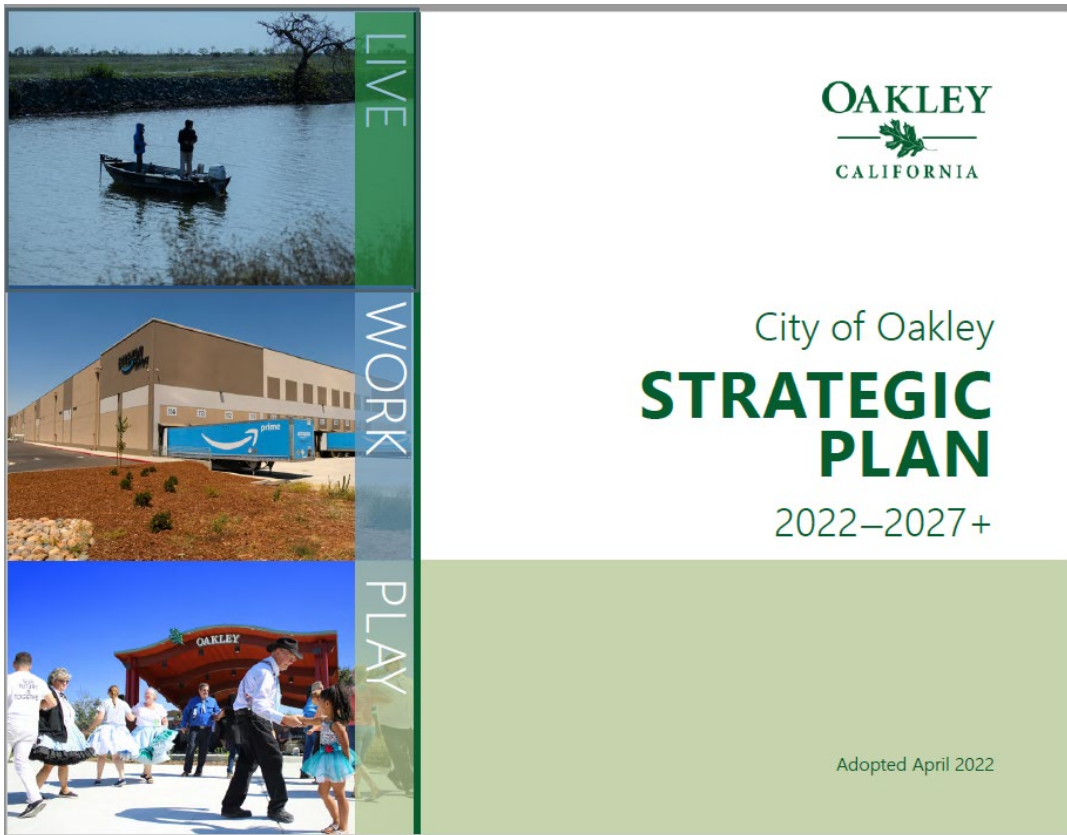
Appropriations of fiscal resources are approved by the City Council and managed by the City Manager.

BUDGET SCHEDULE FY 2023-2024

Date	Function
February 27	2023-2024 Budget Instructions Distributed
February 28	Fiscal Year 2022-2023 Midyear review with City Council
Week of March 6	Finance Available for Budget System Training to anyone needing assistance.
March 13	Department Head Strategic Planning Session
Week of March 13	City Manager Discussions with DH's Individually, as needed
March 24	2023-2024 Operating Budgets due to Finance Director 2023-2024 Final CIP Requests due to City Engineer
March 24 – 31	Finance & Engineering Review Period
April 3 – 7	City Manager Review Period
April 10	Fiscal Year 2022-2023 Draft Departmental Accomplishments Due to City Manager & Finance Director
April 10-14	City Manager Review with Department Heads individually, as needed
April 28	Fiscal Year 2022-2023 Final Departmental Accomplishments Due to City Manager & Finance Director
April 18 – 26	Preparation and Final City Manager Review of Proposed Budgets, CIP and Presentations
April 30 – May 7	Production and Distribution of Proposed Budget and CIP to Council and Staff
May 9	Budget Work Session with the City Council
June 13	Public Hearing and Fiscal Year 2023-2024 Budget Adoption

The City of Oakley Strategic Plan 2022-2027+ which was completed in April of 2022 and became a guiding document for the City of Oakley Fiscal Year 2022-2023 Budget continues to guide the City of Oakley in its decisions, including budget preparations. Included in the department detail of this budget are departmental objectives and key performance measures that are tied directly to the City of Oakley Strategic Plan goals. On January 10, 2023, a work session was held to discuss the Strategic Plan. In that work session, the City Council had no changes and they directed staff to proceed with

implementing the plan. An update on the Strategic Plan was also presented to the City Council at the May 23, 2023 City Council meeting. The City of Oakley Strategic Plan 2022-2027+ is a very informative document that shares the City’s vision for the future, along with its mission and goals, and all are encouraged to read it.



The strategic plan is available on the City’s website and can be accessed at <https://www.ci.oakley.ca.us/city-meetings/strategic-plan/>

CITY-WIDE BUDGET OVERVIEW

As can be seen in the Proposed All Funds Summary on the following pages, the Citywide projected revenues for Fiscal Year 2023-2024 amount to just under \$58.0 million, with projected expenditures of nearly \$70.0 million. The Citywide expenditures are approximately \$1.4 million or 2% lower than the Fiscal Year 2022-2023 Adopted Budget of just over \$71.4 million. However, the Adopted Budget for Fiscal Year 2022-2023 included \$5 million was transferred from the General Fund Reserve of Capital Projects to be expended on the Downtown Gateway Plaza Roadway and Parking Lot project, which helps to account for the decrease in total City-wide expenditures between fiscal years. We are estimating total City-wide available resources to be \$46.7 million at the beginning of Fiscal Year 2023-2024 and \$34.7 million at the end of the fiscal year, due to substantial capital projects that will be taking place during Fiscal Year 2023-2024.

The Budget includes the appropriation of unassigned balances in special purpose funds so they can be assigned if needed during the year; although in the landscaping district funds, available resources appropriated for unanticipated asset replacements or remediation are shown in the appropriation of available asset replacement reserves pursuant to City policy.

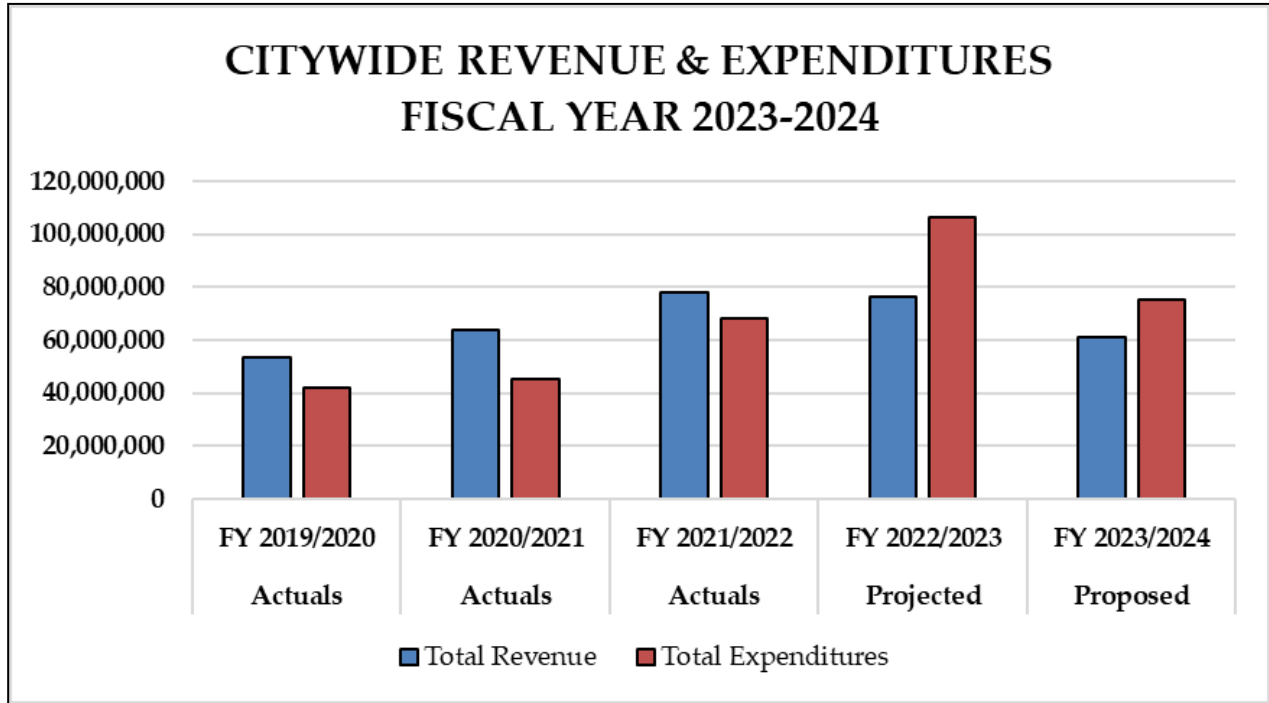
General Fund resources exclude the value of real estate held, which on June 30, 2023 is estimated to at roughly \$3.6 million. General Fund activity on this schedule also excludes interagency and economic development loan activity, which are required by City policy or approved separately by the City Council.

Since all revenues in excess of expenditures at year-end in the landscaping and community service district funds are added to each Fund's reserves for asset replacement, the estimated available resources on July 1, of each year are \$0, unless the reserve is fully funded.

Appropriations from a prior year capital project will roll into the new fiscal year, as with all capital project appropriation, per City policy. Otherwise, the beginning of the year available resources in these funds will be \$0.

The amounts shown in the appropriation of asset replacement reserves are included in the recommended expenditures. These reduce the amount of replacement reserves available for appropriation for unanticipated replacement or remediation activities.

The Successor Housing Agency fund accounts for assets of the former Oakley Redevelopment Agency and loan repayments restricted to low and moderate income housing projects.



PROPOSED ALL FUNDS SUMMARY

Fund #	Fund Name	Estimated Available Resources July 1, 2023	Estimated Revenues 2023/24	Recommended Expenditures 2023/24	Transfers Between Funds	Appropriation of Unassigned / Av. Fund Bal./Reserves	Estimated Available Resources July 1, 2024	Additional Appropriation of Available Asset Replacement Reserves*
100	General Fund**	\$ 10,851,296	\$ 30,414,665	\$ 27,938,546	\$ (2,285,831)		\$ 11,041,584	
110	Comm Facilities Dist #1 (Cypress Grove)	1,021,895	356,669	569,934			\$ 808,630	100,000
115	Oakley Creekside Park Restoration Grant***	(41,477)	41,403	41,403			\$ (41,477)	
120	American Rescue Plan Act (ARPA)	3,569,097	-	4,071,233			\$ (502,136)	
132	Park Landscaping Zn 1 (Comm Parks)	3,625,701	2,311,290	2,041,280	(210,000)		\$ 3,685,711	100,000
133	LLD Zone 2 (Streetlighting)	181,557	256,816	511,328	190,000		\$ 117,045	
134	Contra Costa Logistics Center (CFD 2020-1)	22,979	38,443	40,117			\$ 21,305	5,562
136	Agricultural Preservation	7,159	-	-			\$ 7,159	
138	Downtown Revitalization	86,544	251,226	171,799			\$ 165,971	
140	Gas Tax Fund	326,690	1,269,106	1,334,046	(190,000)		\$ 71,750	
141	Road Maintenance and Rehab	(45,297)	1,100,866	958,550			\$ 97,019	
145	Stormwater NPDES	(310,034)	563,310	801,612			\$ (548,336)	
148	Measure J	794,204	810,833	1,604,634			\$ 403	
150	Police P-6 Fund	1,795	7,250,000	7,250,700			\$ 1,095	
151	Police SLESF Fund	76	165,700	165,700			\$ 76	
152	OTS Police Grant	-	-	-			\$ -	
153	Opioid Remediation(J&D)	18,065	13,637	18,000			\$ 13,702	
154	Officer Wellness & Mental Health Grant	-	28,000	28,000			\$ -	
168	Sports Field Maintenance Fund	180,761	50,350	25,700			\$ 205,411	
170	LLD Vintage Parkway	150,188	74,272	79,272	5,000		\$ 150,188	49,590
171	LLD Oakley Ranch	18,755	26,546	32,935			\$ 12,366	4,919
172	LLD Empire	63,561	4,734	5,278			\$ 63,017	21,143
173	LLD Oakley Town Center	62,477	11,535	12,954			\$ 61,058	20,606
174	LLD Oak Grove	64,560	28,605	30,024			\$ 63,141	21,190
175	LLD Laurel Woods/Luna Estates	72,712	7,868	7,868			\$ 72,712	24,221
176	LLD South Forty	38,723	9,905	9,905			\$ 38,723	12,628
177	LLD Claremont	6,876	7,728	12,773			\$ 1,831	1,435
178	LLD Gateway	134,387	18,610	23,682			\$ 129,315	44,046
179	LLD Countryside (Village Green)	19,814	2,875	3,816			\$ 18,873	6,268
180	LLD Country Fair (Meadow Glen)	1,440	5,473	8,800	5,831		\$ 3,944	
181	LLD California Sunrise	56,535	3,702	3,661			\$ 56,576	18,875
182	LLD California Visions (Laurel)	120,605	12,250	12,250			\$ 120,605	40,166
183	LLD Claremont Heritage	173,091	18,540	18,540			\$ 173,091	57,314
184	LLD Country Fair (Meadow Glen II)	162,096	122,844	123,791			\$ 161,149	52,240
185	LLD Sundance	11,293	9,010	10,254			\$ 10,049	2,989
186	LLD Calif Jamboree (Laurel Anne)	319,930	88,184	118,184	30,000		\$ 319,930	100,000
187	LLD Country Place	(98,786)	23,400	44,201	40,000		\$ (79,587)	
188	LLD Laurel Crest	78,471	87,800	177,800	90,000		\$ 78,471	22,010
189	LLD Marsh Creek Glen	308,944	114,801	309,647			\$ 114,098	100,000
190	LLD Quail Glen	88,677	37,635	37,424			\$ 88,888	28,886
191	Cypress Grove	544,468	327,930	487,547	10,000		\$ 394,851	100,000
192	South Oakley	345,568	486,657	457,420	10,000		\$ 384,805	100,000
193	Stone Creek	307,236	78,216	67,942			\$ 317,510	99,255
194	Magnolia Park	1,978,693	986,320	1,116,436	10,000		\$ 1,858,577	100,000
195	Summer Lakes	1,087,556	585,285	558,070	25,000		\$ 1,139,771	100,000
201	General Capital Projects	2,034,679	34,376	4,073,800	2,080,000		\$ 75,255	
202	Traffic Impact Fee Fund	1,992,278	1,815,396	3,553,484			\$ 254,190	
204	Park Impact Fee Fund	509,637	1,273,657	1,109,424			\$ 673,870	
206	Public Facilities Impact Fee Fund	3,084,653	469,917	6,200	(676,779)		\$ 2,871,591	
221	2012 Refunding Assessment Bond CIP	17,798	-	-			\$ 17,798	
222	2014 Refunding Assessment Bond CIP*	649,429	-	-			\$ 649,429	
231	Main Street Fund	(7,399)	-	-			\$ (7,399)	
232	Regional Park Fund	1,926,081	348,000	3,210			\$ 2,270,871	

PROPOSED ALL FUNDS SUMMARY (continued)

Fund #	Fund Name	Estimated Available Resources July 1, 2023	Estimated Revenues 2023/24	Recommended Expenditures 2023/24	Transfers Between Funds	Appropriation of Unassigned / Av. Fund Bal./Reserves	Estimated Available Resources July 1, 2024	Additional Appropriation of Available Asset Replacement Reserves*
235	Street Maintenance Reserve Fund	3,492,789	-	3,280,000			\$ 212,789	
301	Developer Deposits Fund	(1,283)	1,200,000	1,200,000			\$ (1,283)	
351	2016 COPs Debt Svc Fund	(1,653)	-	676,779	676,779		\$ (1,653)	
403	CFD - Citywide Stormwater	20,601	14,101	1,820			\$ 32,882	5,201
404	Fire Protection (CFD 2018-1)	(12,382)	300,000	248,256			\$ 39,362	
405	Emerson Ranch (2015-1) Parks/Lighting	601,964	225,595	225,595			\$ 601,964	100,000
406	Emerson Ranch (CFD 2015-1) Neighborhood	495,135	216,427	216,427			\$ 495,135	100,000
407	Emerson Ranch (CFD 2015-1) Storm	752,665	315,305	315,305			\$ 752,665	100,000
408	Prescott (CFD 2015-2 Zn 1) Neighborhood Park	31,201	21,462	21,461			\$ 31,202	7,800
409	Prescott (CFD2015-2) Zn 1 Storm	69,328	26,666	25,399			\$ 70,595	17,617
410	Doyle Rd Landscaping (CFD 2015-2 Zn 2)	928	1,009	1,427			\$ 510	118
411	Bella Estates Landscaping (CFD 2015-2 Zn 3)	(130)	1,429	1,005			\$ 294	
412	Quicksilver Landscaping (CFD 2015-2 Zn 4)	798	1,099	1,105			\$ 792	
413	7-11/Self Storage Landscaping (CFD 2015-2 Zn 5)	1,835	1,335	1,405			\$ 1,765	262
414	Aspen Place Landscaping (CFD 2015-2 Zn 6)	10,944	7,793	9,732			\$ 9,005	2,232
415	Aspen Lane Landscaping (CFD 2015-2 Zn 7)	28,220	12,936	12,936			\$ 28,220	7,182
416	Duarte Ranch Landscaping (CFD 2015-2 Zn 8)	41,579	65,873	71,555			\$ 35,897	11,326
417	Duarte Ranch Stormwater (CFD 2015-2 Zn 8)	82,234	23,259	18,015			\$ 87,478	21,063
418	Nature Properties Landscaping (CFD 2015-2 Zn 10)	11,705	5,349	5,349			\$ 11,705	3,281
419	Chevron Laurel/O'Hara Landsc. (CFD 2015-2 Zn 12)	6,760	3,021	3,021			\$ 6,760	1,693
421	Gilbert Property Landscaping (CFD 2015-2 Zn 14)	337,893	549,860	547,488			\$ 340,265	87,774
422	Gilbert Property Stormwater (CFD 2015-2 Zn 14)	208,549	306,323	300,741			\$ 214,131	56,806
430	Vitner View (CFD 2015-2 Zn 29)	2,432	4,879	927			\$ 6,384	967
501	Fleet Internal Service Fund	1,307,100	697,176	722,250			\$ 1,282,026	
502	Capital Facilities Mtc and Replace Fund	222,359	-	200,710			\$ 21,649	
503	Technology Internal Services	485,424	-	190,000	190,000		\$ 485,424	
621	2012 Refunding AD 2004-1 Debt Svc Fund	1,750,348	1,167,889	926,630			\$ 1,991,607	
622	2014 Refunding AD 2006-1 Debt Svc Fund	1,112,619	746,740	649,631			\$ 1,209,729	
767	Successor Housing Agency	(977,314)	10,000	10,000			\$ (977,314)	
	Total	\$ 46,698,688	\$ 57,969,911	\$ 69,974,143	\$ -	\$ -	\$ 34,694,456	\$ 1,856,661

Please note that the total for the All Funds Summary differs from the Revenue Summary by Fund and Expenditure summary by Fund, due to transfers between funds, which can be recorded as revenue to some funds and expenditures to other funds but zero out in total, as can be seen in the All Funds Summary, above.

REVENUE SUMMARY BY FUND

Fund	Actuals FY 2019/2020	Actuals FY 2020/2021	Actuals FY 2021/2022	Projected FY 2022/2023	Proposed FY 2023/2024
General Fund	\$ 24,229,450	\$ 27,842,383	\$ 28,507,463	\$ 30,161,207	\$ 30,414,665
Cypress Grove (CFD #1)	378,707	356,029	374,661	354,167	356,669
Oakley Creekside Park Restoration*	-	-	129,030	224,554	41,403
American Rescue Plan Act (ARPA)	-	-	677,196	9,499,994	-
You, Me, We = Oakley*	27,921	69,396	202,193	-	-
Parks Landscaping Assessment - (LLAD Zn 1)	1,446,825	1,709,126	1,964,913	2,131,400	2,311,290
Lighting Assessment Dist - (LLAD Zn 2)	415,107	450,133	469,586	440,436	446,616
Contra Costa Logistics Center (CFD 2020-1)	-	-	22,363	39,176	38,443
Agricultural Preservation*	140	49	14	-	-
Downtown Revitalization	194,625	259,254	260,153	210,200	251,226
Gas Tax	976,771	959,203	1,054,930	1,253,770	1,269,106
Gas Tax-RMRA SB1	-	780,389	863,938	978,277	1,100,866
Stormwater NPDES	511,081	519,250	511,107	500,500	563,310
Measure J	676,105	647,157	736,491	751,090	810,833
Police P-6 Assessment District	5,244,720	5,429,940	6,346,492	7,199,570	7,250,000
Supplemental Law Enforcement (SLEF)	157,606	157,096	161,347	150,000	165,700
OTS Police Grants	-	12,948	12,578	-	-
Opioid Remediation(J&D)	-	-	-	18,065	13,637
Officer Wellness & Mental Health Grant	-	-	-	-	28,000
Sports Field Maintenance	30,266	41,002	58,002	41,949	50,350
Vintage Parkway (LLAD Zn 3-1)	82,955	79,962	79,101	79,214	79,272
Oakley Ranch (LLAD Zn 3-2)	27,031	26,649	26,499	26,546	26,546
Empire (LLAD Zn 3-3)	6,330	5,105	4,702	4,734	4,734
Oakley Town Center (LLAD Zn 3-4)	12,643	11,473	11,097	11,535	11,535
Oak Grove (LLAD Zn 3-5)	29,794	28,919	28,572	28,605	28,605
Laurel Woods/Luna Estates (LLAD Zn 3-6)	9,694	8,311	7,860	7,868	7,868
South Forty (LLAD Zn 3-7)	10,657	10,043	9,906	9,905	9,905
Claremont (LLAD Zn 3-8)	7,946	7,728	7,649	7,728	7,728
Gateway (LLAD Zn 3-9)	22,322	19,620	18,720	18,610	18,610
Countryside-Village Green (LLAD Zn 3-10)	3,210	2,814	2,678	2,675	2,875
Country Fair-Meadow Glen (LLAD Zn 3-11)	5,513	5,460	5,425	9,423	11,304
California Sunrise (LLAD Zn 3-12)	5,031	4,006	3,652	3,702	3,702
California Visions-Laurel (LLAD Zn 3-13)	15,325	13,068	12,319	12,250	12,250
Claremont Heritage (LLAD Zn 3-14)	22,826	19,730	18,692	18,540	18,540
Country Fair-Meadow Glen II (LLAD Zn 3-15)	126,177	123,948	123,096	122,982	122,844
Sundance (LLAD Zn 3-16)	9,178	8,999	8,937	9,010	9,010
CA Jamboree-Laurel Anne (LLAD Zn 3-17)	126,093	120,445	118,526	118,184	118,184
Country Place (LLAD Zn 3-18)	43,400	43,402	43,400	43,400	63,400
Laurel Crest (LLAD Zn 3-19)	130,171	158,341	157,825	157,800	177,800
Marsh Creek Glen (LLAD Zn 3-20)	105,137	104,032	104,123	109,038	114,801
Quail Glen (LLAD Zn 3-21)	34,051	33,681	33,747	36,015	37,635
Cypress Grove (LLAD Zn 3-22)	305,950	305,345	306,478	321,468	337,930
South Oakley (LLAD Zn 3-23)	426,495	433,499	437,777	459,341	496,657
Stone Creek (LLAD Zn 3-24)	64,684	60,773	65,153	71,133	78,216
Magnolia Park (LLAD Zn 3-25)	805,611	781,327	847,097	928,357	996,320
Summer Lake (LLAD Zn 3-26)	482,172	470,324	509,356	557,261	610,285
General Capital Projects	2,083,589	1,600,190	1,148,265	2,560,000	2,114,376
Traffic Impact Fee	5,036,458	6,000,687	4,329,404	3,583,132	1,815,396
Park Impact Fee	856,521	3,732,746	2,588,457	2,755,740	1,273,657
Public Facilities Fee	1,069,332	2,636,471	1,642,042	1,074,471	469,917
Fire Impact Fee*	327,339	531,359	658,536	-	-

REVENUE SUMMARY BY FUND (Continued)

Fund	Actuals	Actuals	Actuals	Projected	Proposed
	FY 2019/2020	FY 2020/2021	FY 2021/2022	FY 2022/2023	FY 2023/2024
2012 Refunding Assessment Bond CIP	65,081	83,002	92,478	-	-
2014 Refunding Assessment Bond CIP	59,769	125,455	119,062	-	-
Main Street	1,350,000	350,000	350,000	10,000	-
Regional Parks (CFD)	62,803	187,671	284,637	165,000	348,000
Street Maintenance Reserve	350,000	1,025,000	4,000,000	2,000,000	-
Developer Deposits	1,562,172	1,198,719	1,330,150	1,250,000	1,200,000
Debt Service	675,942	674,274	667,391	666,769	676,779
Stormwater Citywide (CFD)	68,902	4,428	9,671	11,799	14,101
Fire Protection (CFD 2018-1)	13,949	65,073	246,015	300,000	300,000
Emerson Ranch Parks/St. Lighting (CFD 2015-1)	-	188,911	192,468	201,174	225,595
Emerson Ranch Neighborhood (CFD 2015-1)	-	180,781	184,484	193,001	216,427
Emerson Ranch Storm Water (CFD 2015-1)	-	263,487	268,601	281,206	315,305
Prescott Landscaping (CFD 2015-2 Zn 1)	-	26,147	20,404	21,462	21,462
Prescott Stormwater (CFD 2015-2 Zn 1)	-	24,895	25,433	26,666	26,666
Doyle Rd Landscaping (CFD 2015-2 Zn 2)	-	(330)	924	755	1,009
Bella Estates Landscaping (CFD 2015-2 Zn 3)	-	535	1,048	633	1,429
Quicksilver Landscaping (CFD 2015-2 Zn 4)	-	(1,249)	1,049	1,099	1,099
7-11/Self Storage Landscaping (CFD 2015-2 Zn 5)	-	788	1,275	1,335	1,335
Aspen Place Landscaping (CFD 2015-2 Zn 6)	-	9,836	7,444	7,793	7,793
Aspen Lane Landscaping (CFD 2015-2 Zn 7)	-	15,450	12,373	12,936	12,936
Duarte Ranch Landscaping (CFD 2015-2 Zn 8)	-	60,720	62,756	65,873	65,873
Duarte Ranch Stormwater (CFD 2015-2 Zn 8)	-	21,841	22,222	23,259	23,259
Nature Properties Landscaping (CFD 2015-2 Zn 10)	-	5,000	5,117	5,349	5,349
Chevron Laurel/O'Hara Landscaping (CFD 2015-2 Zn 12)	-	2,825	2,890	3,021	3,021
Gilbert Property Landscaping (CFD 2015-2 Zn 14)	-	323,523	435,333	539,810	549,860
Gilbert Property Stormwater (CFD 2015-2 Zn 14)	-	129,774	242,204	275,294	306,323
Vitner View (CFD 2015-2 Zn 29)	-	-	-	4,879	4,879
Vehicle and Equipment Replacement	245,591	307,292	344,106	391,779	697,176
Capital Facilities Maintenance & Replacement	460,159	136,189	466,469	600,000	-
Technology Internal Services	-	-	367,436	206,000	190,000
AD 2004-1 Debt Svc Fund	1,228,062	1,212,642	11,665,209	1,190,803	1,167,889
AD 2006-1 Debt Svc Fund	775,694	770,832	747,196	759,160	746,740
Tax Increment Housing	98,767	5,610	46,776	10,000	10,000
Total Revenue	\$ 53,599,850	\$ 64,020,930	\$ 77,934,191	\$ 76,330,075	\$ 61,332,521

Please note that the total for the All Funds Summary differs from the Revenue Summary by Fund and Expenditure Summary by Fund, due to transfers between funds, which can be recorded as revenue to some funds and expenditures to other funds but zero out in total, as can be seen in the All Funds Summary.

EXPENDITURE SUMMARY BY FUND

Fund	Actuals FY 2019/2020	Actuals FY 2020/2021	Actuals FY 2021/2022	Projected FY 2022/2023	Proposed FY 2023/2024
General Fund	\$ 21,446,737	\$ 20,862,394	\$ 26,315,972	\$ 36,266,695	\$ 30,224,377
Cypress Grove (CFD #1)	100,394	140,326	423,091	1,697,803	669,934
Oakley Creekside Park Restoration*	-	-	170,508	224,554	41,403
American Rescue Plan Act (ARPA)	-	-	566,119	6,327,881	4,071,233
You, Me, We = Oakley*	27,921	69,396	206,167	-	-
Parks Landscaping Assessment - (LLAD Zn 1)	1,086,768	1,043,070	1,532,619	1,808,721	2,351,280
Lighting Assessment Dist - (LLAD Zn 2)	363,402	383,775	425,734	460,436	511,328
Contra Costa Logistics Center (CFD 2020-1)	-	-	3,500	34,662	45,679
Agricultural Preservation*	-	-	-	-	-
Downtown Revitalization Fund	309,995	223,410	180,478	221,120	171,799
Gas Tax	692,424	602,197	664,533	1,818,703	1,524,046
Gas Tax-RMRA SB1	-	83,937	1,037,164	2,271,403	958,550
Stormwater NPDES	540,249	595,016	743,845	859,661	801,612
Measure J	441,924	476,111	122,197	1,673,775	1,604,634
Police P-6 District	5,244,720	5,428,145	6,341,613	7,199,570	7,250,700
Supplemental Law Enforcement (SLEF)	157,606	157,020	160,735	150,000	165,700
OTS Police Grants*	-	13,799	11,727	-	-
Opioid Remediation(J&D)	-	-	-	-	18,000
Officer Wellness & Mental Health Grant	-	-	-	-	28,000
Sports Field Maintenance	16,032	25,907	19,606	430	25,700
Vintage Parkway (LLAD Zn 3-1)	80,438	68,726	69,758	127,329	128,862
Oakley Ranch (LLAD Zn 3-2)	26,317	28,463	29,429	33,738	37,854
Empire (LLAD Zn 3-3)	3,728	4,669	3,884	25,745	26,421
Oakley Town Center (LLAD Zn 3-4)	7,875	11,854	7,388	31,576	33,560
Oak Grove (LLAD Zn 3-5)	19,887	21,682	23,404	48,806	51,214
Laurel Woods/Luna Estates (LLAD Zn 3-6)	4,391	8,656	6,140	32,041	32,089
South Forty (LLAD Zn 3-7)	6,963	8,358	8,151	22,494	22,533
Claremont (LLAD Zn 3-8)	9,165	10,921	10,602	10,689	14,208
Gateway (LLAD Zn 3-9)	17,420	19,861	22,160	64,876	67,728
Countryside-Village Green (LLAD Zn 3-10)	1,915	3,505	3,526	9,471	10,084
Country Fair-Meadow Glen (LLAD Zn 3-11)	5,480	7,872	8,888	5,473	8,800
California Sunrise (LLAD Zn 3-12)	1,259	2,428	2,791	22,667	22,536
California Visions-Laurel (LLAD Zn 3-13)	8,053	9,732	9,760	52,432	52,416
Claremont Heritage (LLAD Zn 3-14)	10,228	14,222	10,389	74,704	75,854
Country Fair-Meadow Glen II (LLAD Zn 3-15)	109,927	108,308	115,025	174,928	176,031
Sundance (LLAD Zn 3-16)	9,107	9,337	8,148	11,796	13,243
CA Jamboree-Laurel Arnie (LLAD Zn 3-17)	106,024	108,955	112,777	214,502	218,184
Country Place (LLAD Zn 3-18)	43,066	49,153	43,279	63,181	44,201
Laurel Crest (LLAD Zn 3-19)	136,679	167,690	162,496	185,233	199,810
Marsh Creek Glen (LLAD Zn 3-20)	72,934	53,908	71,059	203,138	409,647
Quail Glen (LLAD Zn 3-21)	29,727	22,461	23,781	63,131	66,310
Cypress Grove (LLAD Zn 3-22)	261,846	336,657	312,662	421,468	587,547
South Oakley (LLAD Zn 3-23)	363,606	443,990	451,905	559,341	557,420
Stone Creek (LLAD Zn 3-24)	19,141	19,806	20,640	160,917	167,197
Magnolia Park (LLAD Zn 3-25)	552,997	701,137	830,035	1,034,987	1,216,436
Sununer Lake (LLAD Zn 3-26)	390,369	283,848	479,587	657,261	658,070
General Capital Projects	1,490,274	554,963	2,367,946	7,643,529	4,073,800
Traffic Impact Fee	561,576	4,415,768	1,100,760	13,651,647	3,553,484
Park Impact Fee	77,951	593,811	159,812	7,712,429	1,109,424
Public Facilities Fee	710,479	755,092	728,911	1,387,409	682,979
Fire Impact Fee*	1,129,286	768,305	658,536	-	-

EXPENDITURE SUMMARY BY FUND (Continued)

Fund	Actuals FY 2019/2020	Actuals FY 2020/2021	Actuals FY 2021/2022	Projected FY 2022/2023	Proposed FY 2023/2024
2012 Refunding Assessment Bond CIP	-	109,581	55,090	62,377	-
2014 Refunding Assessment Bond CIP*	-	-	-	-	-
Main Street	85,261	70,752	1,418,839	1,257,049	-
Regional Parks (CFD)	417,597	42,463	54,199	31,679	3,210
Street Maintenance Reserve	-	269,378	2,558,152	2,100,000	3,280,000
Developer Deposits	1,560,957	1,199,934	1,330,217	1,214,617	1,200,000
Debt Service	672,943	673,225	671,670	709,479	676,779
Stormwater Citywide (CFD)	453	5,515	2,059	2,024	7,021
Fire Protection (CFD 2018-1)	13,949	76,521	245,945	300,000	248,256
Emerson Ranch Parks/St. Lighting (CFD 2015-1)	-	95,862	141,851	301,174	325,595
Emerson Ranch Neighborhood (CFD 2015-1)	-	96,005	136,394	293,001	316,427
Emerson Ranch Storm Water (CFD 2015-1)	-	121,809	254,325	401,206	415,305
Prescott Landscaping (CFD 2015-2 Zn 1)	-	16,167	17,671	21,462	29,261
Prescott Stormwater (CFD 2015-2 Zn 1)	-	25,900	32,677	26,666	43,016
Doyle Rd Landscaping (CFD 2015-2 Zn 2)	-	1,212	1,572	755	1,545
Bella Estates Landscaping (CFD 2015-2 Zn 3)	-	1,211	1,572	423	1,005
Quicksilver Landscaping (CFD 2015-2 Zn 4)	-	1,902	2,272	1,099	1,105
7-11/Self Storage Landscaping (CFD 2015-2 Zn 5)	-	1,903	2,272	1,335	1,667
Aspen Place Landscaping (CFD 2015-2 Zn 6)	-	9,023	9,080	7,793	11,964
Aspen Lane Landscaping (CFD 2015-2 Zn 7)	-	8,888	8,404	12,936	20,118
Duarte Ranch Landscaping (CFD 2015-2 Zn 8)	-	63,040	73,049	80,369	82,881
Duarte Ranch Stormwater (CFD 2015-2 Zn 8)	-	14,323	20,398	26,595	39,078
Nature Properties Landscaping (CFD 2015-2 Zn 10)	-	3,684	4,078	5,349	8,631
Chevron Laurel/O'Hara Landscaping (CFD 2015-2 Zn 12)	-	1,906	2,275	3,021	4,714
Gilbert Property Landscaping (CFD 2015-2 Zn 14)*	-	179,997	332,415	663,701	635,262
Gilbert Property Stormwater (CFD 2015-2 Zn 14)	-	37,756	173,349	275,294	357,547
Vitner View (CFD 2015 -2 Zn 29)	-	-	-	2,447	1,894
Vehicle and Equipment Replacement	374,619	324,322	282,484	400,029	722,250
Capital Facilities Maintenance & Replacement	277,809	275,564	282,336	658,019	200,710
Technology Internal Services	-	-	134,089	101,295	190,000
AD 2004-1 Debt Svc Fund	1,154,060	1,154,371	12,505,353	923,563	926,630
AD 2006-1 Debt Svc Fund	706,282	767,042	765,688	778,028	649,631
Tax Increment Housing	25,628	8,495	7,243	10,000	10,000
Total Expenditures	\$ 41,988,005	\$ 45,376,393	\$ 68,316,252	\$ 106,395,337	\$ 75,193,416

Please note that the total for the All Funds Summary differs from the Revenue Summary by Fund and Expenditure summary by Fund, due to transfers between funds, which can be recorded as revenue to some funds and expenditures to other funds but zero out in total, as can be seen in the All Funds Summary.

2023-2024 Position Allocation Summary

2023/2024 Position Allocation Summary							
	Position	Status	City of Oakley FTE	Contract FTE	Total FTE 2023/2024	Total FTE 2022/2023	Increase/Decrease
City Council							
	Mayor	Elected	1.00		1.00	1.00	-
	Vice-Mayor	Elected	1.00		1.00	1.00	-
	Councilmembers	Elected	3.00		3.00	3.00	-
	Total City Council Staffing:		5.00	0.00	5.00	5.00	-
Building							
	Administrative Assistant	Employee	0.50		0.50	0.50	-
	Building Inspector I	Employee	2.00		2.00	2.00	-
	Building Official	Contract	0.00	0.40	0.40	0.40	-
	Engineering Technician	Employee	0.10		0.10	0.10	-
	Permit Center Manager	Contract	0.00	0.40	0.40	0.40	-
	Permit Technician I	Employee	1.00		1.00	1.00	-
	Permit Technician II	Employee	1.00		1.00	1.00	-
	Total Building Staffing:		4.60	0.80	5.40	5.40	-
Code Enforcement							
	Code Enforcement Officer I	Employee	1.00		1.00	1.00	-
	Code Enforcement Tech	Employee	2.00		2.00	2.00	-
	Total Code Enforcement Staffing:		3.00	0.00	3.00	3.00	-
City Attorney							
	Assistant City Attorney	Contract		0.25	0.25	0.25	-
	City Attorney	Contract		0.25	0.25	0.25	-
	City Clerk/Paralegal	Employee	0.15		0.15	0.15	-
	Total City Attorney Staffing:		0.15	0.50	0.65	0.65	-
City Clerk							
	City Clerk/Paralegal	Employee	0.85		0.85	0.85	-
	Deputy City Clerk	Employee	1.00		1.00	1.00	-
	Office Assistant	Employee	1.00		1.00	1.00	-
	Administrative Assistant	Employee	0.75		0.75	0.75	-
	Total City Clerk Staffing:		3.60	0.00	3.60	3.60	-
City Manager							
	City Manager	Employee	1.00		1.00	1.00	-
	Assistant to the City Manager	Employee	0.00		0.00	1.00	(1.00)
	Assistant City Manager	Employee	1.00		1.00	0.00	1.00
	Total City Manager Staffing:		2.00	0.00	2.00	2.00	-
Human Resources							
	Human Resources Director	Employee	1.00		1.00	1.00	-
	Human Resources Technician	Employee	1.00		1.00	1.00	-
	Human Resources Assistant	Employee	0.48		0.48	0.48	-
	Total Human Resources Staffing:		2.48	0.00	2.48	2.48	-
Facilities Maintenance							
	Facilities Maintenance Worker	Employee	1.00		1.00	1.00	-
	Custodian	Employee	2.00		2.00	1.00	1.00
	Total Building Maintenance Staffing:		3.00	0.00	3.00	2.00	1.00
Finance							
	Accounting Assistant	Employee	1.00		1.00	1.00	-
	Accounting Manager	Employee	1.00		1.00	1.00	-
	Administrative Asst.	Employee	0.50		0.50	0.50	-
	Finance Director	Employee	1.00		1.00	1.00	-
	Senior Accounting Technician	Employee	1.00		1.00	1.00	-
	Total Finance Department Staffing:		4.50	0.00	4.50	4.50	-
Information Technology							
	Network Engineers	Contract		1.00	1.00	1.00	-
	Total Information Technology Staffing:		0.00	1.00	1.00	1.00	-
Economic Development							
	Economic Development Analyst	Employee	1.00		1.00	1.00	-
	Total Economic Development Staffing:		1.00	0.00	1.00	1.00	-

2023-2024 Position Allocation Summary (Continued)

2023/2024 Position Allocation Summary							
	Position	Status	City of Oakley FTE	Contract FTE	Total FTE 2023/2024	Total FTE 2022/2023	Increase/ Decrease
Planning							
	Community Development Director	Employee	1.00		1.00	1.00	-
	Planning Technician	Employee	0.00		0.00	1.00	(1.00)
	Associate Planner	Employee	1.00		1.00	0.00	1.00
	Planning Manager	Employee	1.00		1.00	1.00	-
	Total Planning Staffing:		3.00	0.00	3.00	3.00	-
Police							
	Chief	Employee	1.00		1.00	1.00	-
	Administrative Technician	Employee	1.00		1.00	0.00	1.00
	Engineering Technician	Employee	0.10		0.10	0.10	-
	Lieutenant	Employee	2.00		2.00	2.00	-
	Officers	Employee	31.0		31.00	30.00	1.00
	Police Records Assistant	Employee	1.95		1.95	1.95	-
	Police Services Assistants	Employee	3.48		3.48	3.95	(0.47)
	Property & Evidence Technician	Employee	1.00		1.00	1.00	-
	Police Records Supervisor	Employee	1.00		1.00	1.00	-
	Sergeants	Employee	7.00		7.00	7.00	-
	Total Police Department Staffing:		49.53	0.00	49.53	48.00	1.53
Public Works and Engineering							
	Capital Projects Engineer	Employee	1.00		1.00	1.00	-
	City Engineer/Public Works Director	Employee	1.00		1.00	1.00	-
	Engineering Technician	Employee	0.80		0.80	0.80	-
	Park & Landscape Maintenance Worker	Employee	5.00		5.00	2.48	2.53
	Park & Landscape Tree Maintenance Worker	Employee	0.00		0.00	1.00	(1.00)
	Parks & Landscape Maintenance Foreman	Employee	1.00		1.00	1.00	-
	Parks and Landscape Maintenance Manager	Employee	1.00		1.00	1.00	-
	Parks Ranger	Employee	1.00		1.00	1.00	-
	Principal Engineer	Employee	1.00		1.00	1.00	-
	Administrative Assistant	Employee	1.00		1.00	0.48	0.53
	Public Works Administrative Specialist	Employee	1.00		1.00	1.00	-
	Public Works Inspector	Employee	1.00		1.00	1.00	-
	Public Works Maintenance Worker	Employee	1.00		1.00	1.00	-
	Sports Field Maintenance Laborer	Employee	0.00		0.00	0.48	(0.48)
	Streets Maintenance Foreman	Employee	1.00		1.00	1.00	-
	Total Public Works/Engineering Staffing:		16.80	0.00	16.80	15.23	1.57
Recreation							
	Recreation and Event Coordinator	Employee	1.00		1.00	1.00	-
	Recreation Aide(Seasonal)	Employee	0.95		0.95	3.80	(2.85)
	Recreation Director	Employee	1.00		1.00	1.00	-
	Recreation Leader(Seasonal)	Employee	4.28		4.28	4.28	0.00
	Administrative Assistant	Employee	1.00		1.00	1.00	-
	Total Recreation Staffing:		8.23	0	8.23	11.08	-2.85
	Total Contract Employees			2.30	2.30	2.30	-
	Total City Employees:		106.88		106.88	105.63	1.25
	Total Position Allocation Summary				109.18	107.93	1.25

EMPLOYEE BENEFITS

Defined Benefit Retirement Plan - The City participates in the California Public Employees' Retirement system (CalPERS) and provides the following benefit formulas, with the formula designation depending on the hire date and prior CalPERS service of the employee:

Miscellaneous Employees

- Classic Tier 1: 2.5% @ 55, highest single year, if hired before October 18, 2010
- Classic Tier 2: 2.0% @ 60, highest single year, if hired on or after October 18, 2010
- PEPR Tier 3: 2.0% @ 62, average 3-year final compensation, if hired on or after January 1, 2013

Safety

- PEPR 2.7% @ 57, average 3-year final compensation, all sworn personnel

For employees that are currently active in CalPERS, the City does NOT participate in Social Security, except for the mandatory 1.45% payroll deduction for Medicare.

Health and Welfare – City offers numerous plans including both HMO and PPO plans with the City currently providing up to \$1,835 per month for family coverage (will change to \$1,935 in December of 2022) or up to \$1,235 for employee only coverage to be used toward the premium for health insurance coverage. If an employee has existing group coverage, they can receive \$400 as cash-in-lieu. Dental and Vision coverage for employee and family is paid for by the City.

Medical Trust – Safety employees receive a contribution of \$450 per month toward their Medical Trust with Peace Officers Research Association of California (PORAC). All non-Safety Employees receive a contribution of \$50 per pay period toward a retiree health savings plan.

Deferred Compensation – 457 and 401a plans available, including a City match of employee's contributions (up to 1% of base salary) for miscellaneous employees.

Holidays – 14 scheduled holidays

Vacation – Accrual of 80 hours per year initially and incrementally increasing up to 200 hours per year after 15 years of service (accrued with each pay period).

Management Leave – 96 hours per year (for management only)

Sick Leave – 96 hours per year (accrued with each pay period).

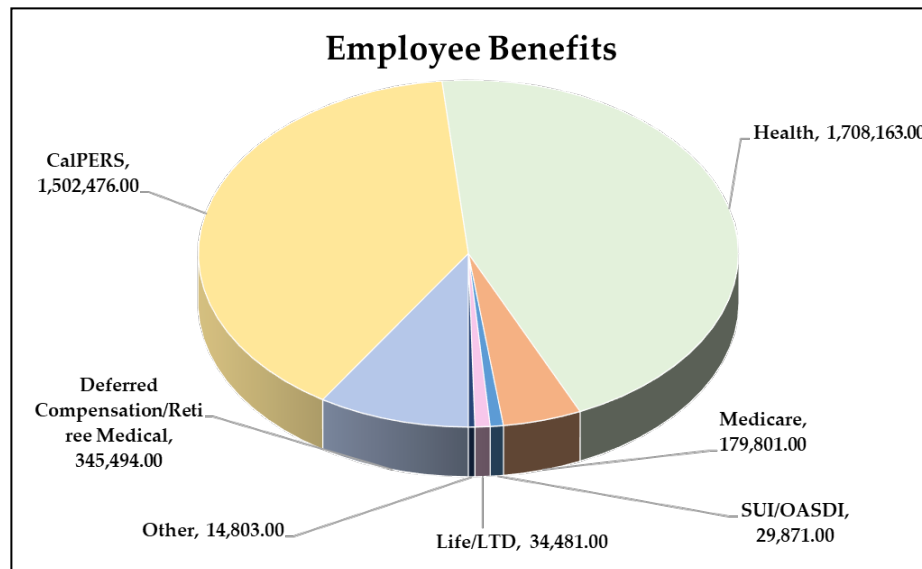
Life Insurance - If an employee’s death occurs while covered under this plan, the employee’s designated beneficiary will receive a benefit of \$100,000. The City of Oakley pays for this benefit premium. Additional life insurance benefit amounts (over the \$100,000) are available, but premiums are paid for solely by the employee.

Long Term Disability – City paid plan - Long Term Disability Insurance provides you with income protection in the event of a disability. The plan pays 2/3’s of your salary up to a maximum monthly benefit of \$6,667. If you are eligible for income from other sources, such as Social Security and/or Worker’s Compensation, LTD benefits are adjusted so that the maximum monthly benefit you receive from all sources does not exceed 2/3’s of pre-disability earnings. The elimination period is 90 days with a duration for benefits paid up to age 65. The City of Oakley pays for your coverage offered through The Standard. Sworn Police personnel have employee-paid disability insurance through the Peace Officers Research Association of California (PORAC).

Flexible Spending Accounts – Tax deferred options for dependent care, health care, and commuter expenses is offered.

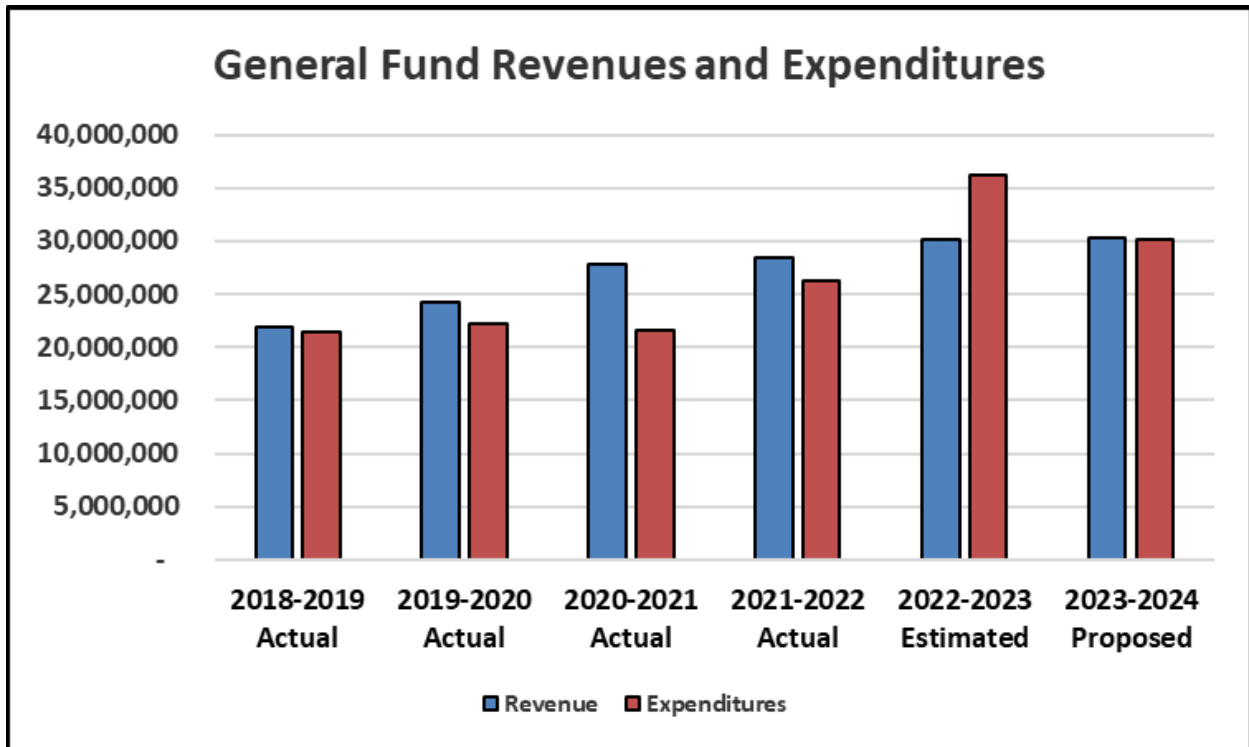
Wellness – Gym or physical fitness premiums for employee only can be reimbursed, up to \$35 per month.

Tuition Reimbursement – Employees have up to \$2,500 per fiscal year available to cover tuition and book costs to continue their education at an institution accredited by the Western Association of Schools and Colleges.



GENERAL FUND BUDGET OVERVIEW

The Proposed General Fund Operational Budget for Fiscal Year 2023-2024 is balanced, with \$30,414,665 of revenues and \$30,224,377 of recurring expenditures, net of \$0 of non-recurring Transfers Out. Of the \$2,285,831 of Transfers Out proposed for Fiscal Year 2023-2024, all \$2,285,831 is considered recurring, including \$2,080,000 for Street Maintenance and Repairs, \$190,000 for Technology equipment replacements and \$15,831 to assist landscape and lighting assessment districts. Total proposed General Fund Expenditures, including Transfers Out, amount to \$30,224,377 and are \$190,288 less than projected revenues.



As depicted in the chart above, total General Fund revenues have tended to exceed expectations and exceed total expenditures from Fiscal Years 2018-2019 through 2020-2021. With substantial contributions into capital projects for both Fiscal Years 2021-2022 and 2022-2023, expenditures were expected to exceed revenues, due to the planned spend-down of fund balance. For Fiscal Year 2023-2024, there is no planned spend-down of fund balance for the General Fund.

GENERAL FUND PROPOSED BUDGET FISCAL YEAR 2023-2024

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	Actual	Actual	Actual	Estimated	Proposed
Revenues:					
Property Taxes	\$ 7,206,055	7,683,832	8,270,514	9,289,930	9,847,326
Sales Tax	2,183,052	2,485,023	3,245,824	3,200,000	3,100,000
Franchise Taxes	1,893,515	2,043,872	2,285,075	2,162,000	2,674,000
Other Taxes	635,353	606,518	1,001,023	585,000	610,000
Total Taxes	11,917,975	12,819,244	14,802,436	15,236,930	16,231,326
Interfund Charges for Services	8,530,263	8,350,135	9,544,106	11,062,178	11,142,039
Developer Fees	2,059,111	4,700,723	3,316,117	2,601,300	1,628,000
Intergovernmental Revenues	434,484	999,829	515,361	515,361	418,000
Business Licenses	148,066	190,154	189,699	155,000	180,000
Other Revenue	781,616	425,943	216,513	191,339	445,300
Other Financing Sources	357,935	356,355	(76,769)	-	370,000
Total Revenue	24,229,450	27,842,384	28,507,463	29,762,108	30,414,665
Expenditures:					
Animal Control	266,521	273,294	288,310	341,874	405,696
City Council	63,167	62,620	138,174	125,732	73,795
City Clerk	345,831	375,251	379,030	513,542	537,596
City Attorney	293,448	314,944	358,280	458,279	457,605
City Manager	585,531	585,769	621,906	791,795	923,128
Community Outreach	123,538	155,044	181,685	-	-
Finance	832,204	807,782	800,900	975,488	988,993
Human Resources	276,394	386,264	693,434	742,078	613,229
Building Maintenance	105,777	111,208	272,176	570,101	647,240
IT	293,120	297,023	485,445	342,906	303,267
Non Departmental	816,980	568,754	(568,594)	(255,263)	-
Economic Development	259,039	186,705	196,444	270,735	284,361
Building & Code Enforcement	1,052,987	1,125,697	1,210,924	1,307,790	1,364,672
Police	9,796,066	9,751,044	10,590,530	12,866,479	14,719,915
Planning	638,980	686,134	655,757	1,095,600	982,696
Public Works	2,520,069	2,721,894	3,671,455	4,684,025	4,532,011
Recreation	659,390	590,125	719,116	1,004,934	1,104,342
Transfers Out	3,356,000	2,609,222	5,621,000	10,380,000	2,285,831
Total Expenditures	22,285,042	21,608,774	26,315,972	36,216,095	30,224,377
Net Revenue (Expense)	1,944,408	6,233,610	2,191,491	(6,453,987)	190,288
Beginning Fund Balance	16,645,985	17,860,393	24,094,003	26,285,494	19,831,507
Disposition of Land Held	(730,000)				
Reserved Fund Balance	11,263,438	11,465,822	16,126,861	8,980,211	8,980,211
Unassigned Fund Balance	6,596,955	12,628,181	10,158,633	10,851,296	11,041,584
Total Ending Fund Balance	17,860,393	24,094,003	26,285,494	19,831,507	20,021,795

OVERALL ANALYSIS OF GENERAL FUND REVENUE

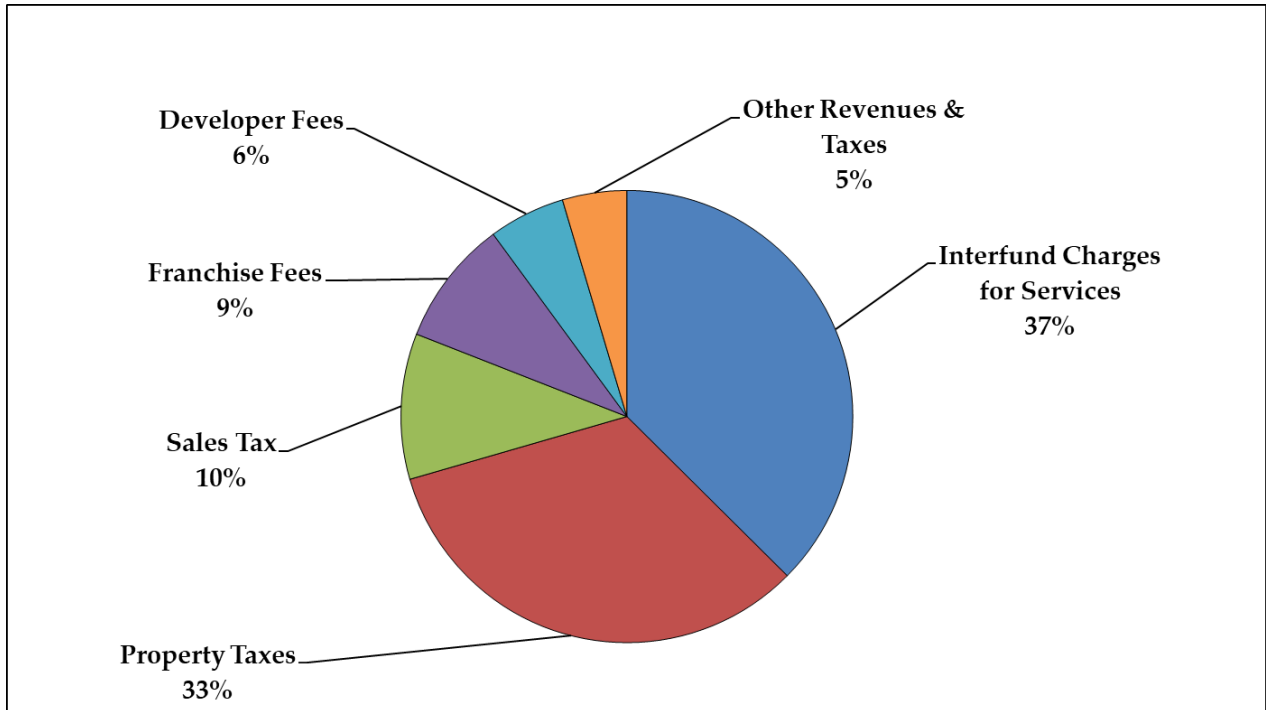
Overall General Fund revenues for Fiscal Year 2022-2023 are estimated to come in nearly \$1.2 million or 4.4% higher than actual Fiscal Year 2021-2022 revenues, totaling just over \$29.7 million in 2022-2023 and just under \$28.5 million in 2021-2022. Fiscal Year 2023-2024 revenues are projected to be \$30.4 million, which is about \$653,000 or 2.2% higher than total estimated Fiscal Year 2022-2023 revenues. This increase is primarily due to higher projections of approximately \$557,000 more for Interfund Charges for Services, \$512,000 more for Franchise Fees, \$370,000 more for Interest Income and \$80,000 more for Property Taxes. Offsetting much of those increases is a projected \$973,000 decrease in Developer Fees, a \$100,000 drop in Sales Taxes and a \$223,000 drop in Other Revenues. The impacts that COVID-19 would have on the global economy and on the City's General Fund revenues were uncertain when we prepared our Fiscal Year 2021-2022 Budget and there continued to be uncertainty about the future of COVID-19 as we prepared the Fiscal Year 2022-2023 Budget. As we now prepare the Fiscal Year 2023-2024 Budget, it appears that the COVID-19 Pandemic and much of the uncertainties related to it have passed. However, rising interest rates and their impact on the housing market have become the primary point of concern for General Fund revenue projections. Fortunately, even with lower Developer Fee projections, total overall General Fund revenue has continued to grow. In addition, the City of Oakley has received a total of \$10,177,190 from the federal government through the American Recovery Plan Act (ARPA) over the past two fiscal years. The City of Oakley used \$177,190 to reimburse the City's General Fund in Fiscal Year 2021-2022 for a portion of the special COVID sick leave that has been paid out during the pandemic. The other \$10 million is being accounted for in of a separate fund (Fund 120) and must be expended on governmental services by December of 2026. Although this \$10 million will not be run through the General Fund, it will clearly help the City to provide many governmental services that could typically rely on the General Fund for funding.

MAJOR REVENUE SOURCES

As can be seen in the graph below, the City's largest projected General Fund Revenues for Fiscal Year 2023-2024 are Interfund Charges and Property Taxes. Those two revenue sources are projected to bring in 70% of General Fund Revenues. Combined, Sales Tax and Franchise Fees make up another 19% of projected General Fund revenues.

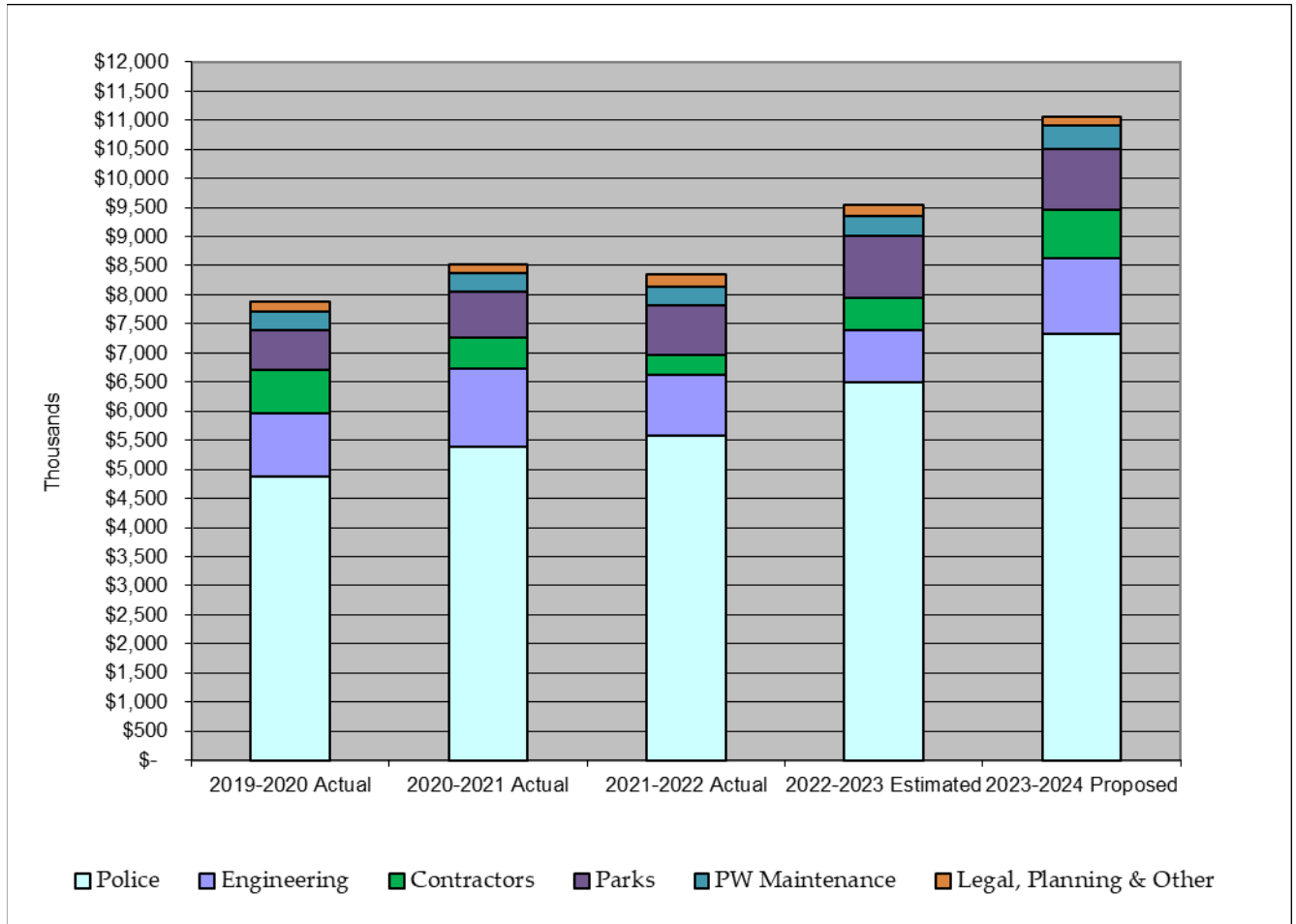
Developer Fees at 6% and Other Revenues and Taxes at 5% making up the remaining 11% of the General Fund revenue projections. Each of these revenues is discussed in further detail, on the following pages.

Proposed General Fund Revenues Fiscal Year 2023-2024



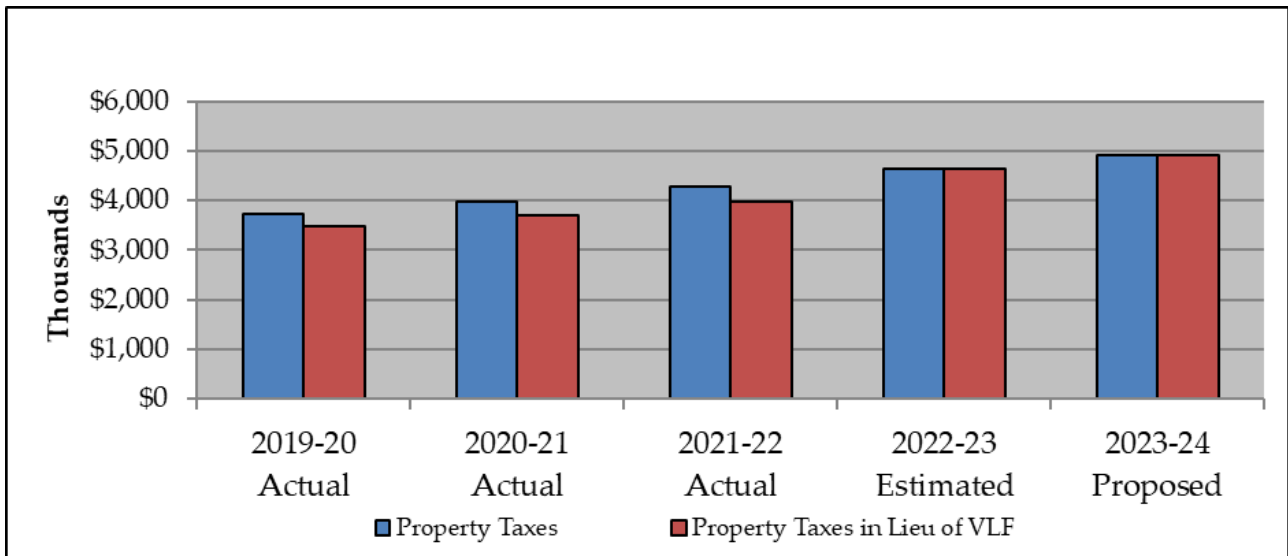
INTERFUND CHARGES FOR SERVICES

Interfund Charges for Services is the largest revenue source for the City of Oakley. More than 36.7% of total projected Fiscal Year 2023-2024 General Fund revenues are made up of these cost recoveries for activities funded by impact fees, developer application fees, special taxes, assessments and other special purpose revenues. For Fiscal Year 2023-2024, estimated Interfund Charges total approximately \$7.5 million for Police Services, \$890,000 for Engineering Services, \$1,480,000 for Parks Maintenance Services, \$310,000 for Public Works Maintenance, \$760,000 for Contractors, and \$202,000 in total for Legal, Planning and Other Services, combined. Total Interfund Charges are projected to increase by more than \$80,000 or 0.7% in Fiscal Year 2023-2024, up to \$11,142,000, compared to an estimated \$11,062,000 in Fiscal Year 2022-2023.



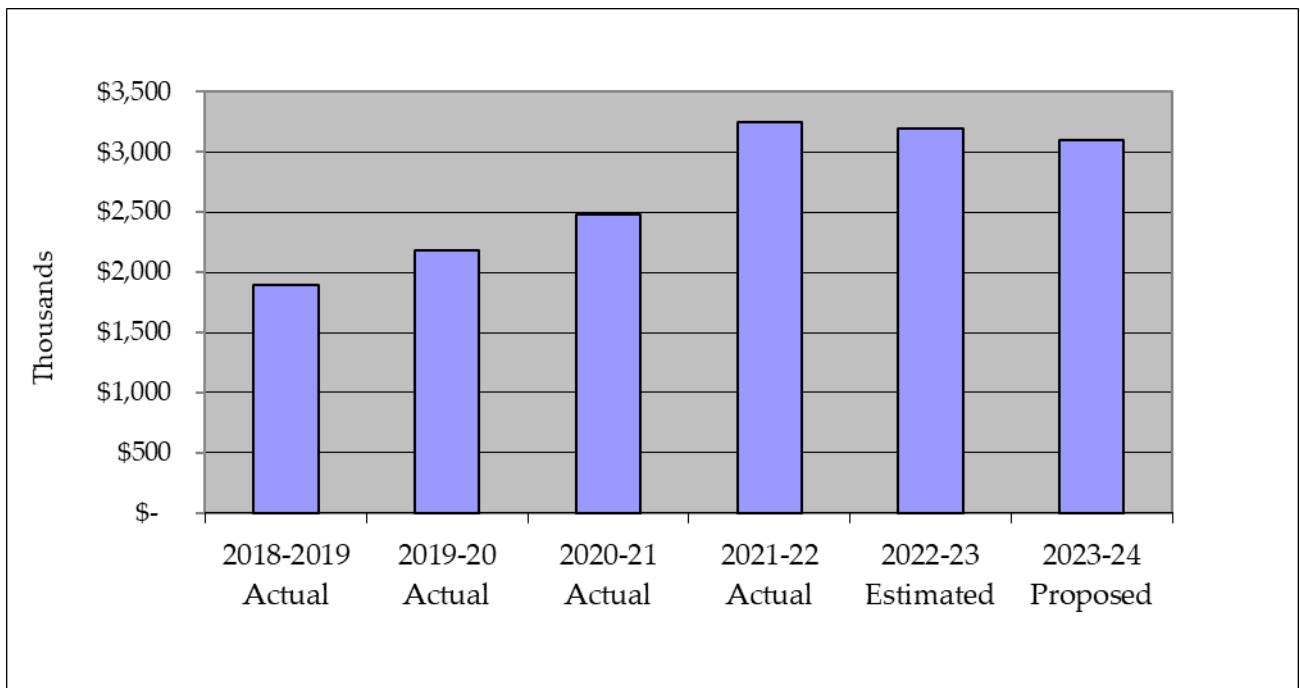
PROPERTY TAXES

The City receives two significant types of property taxes: 1) the City’s share of the 1% Property Taxes collected by the County; and 2) Property Tax In Lieu Of Vehicle License Fees. Both are driven primarily by changes in assessed values. Estimates for Fiscal Year 2023-2024 anticipate an increase of 6% in citywide assessed values. The budget includes projected 1% Property Taxes of \$4,929,000 and Property Taxes In Lieu Of Vehicle License Fees of \$4,918,000. A 6% increase is considered by City staff to be a reasonable projection, as these revenues have increased by at least 6% and as much as a 12% combined, year over year, since Fiscal Year 2019-2020. As seen below, Property Taxes In Lieu of Vehicle License Fees have been growing faster than the 1% Property Taxes.



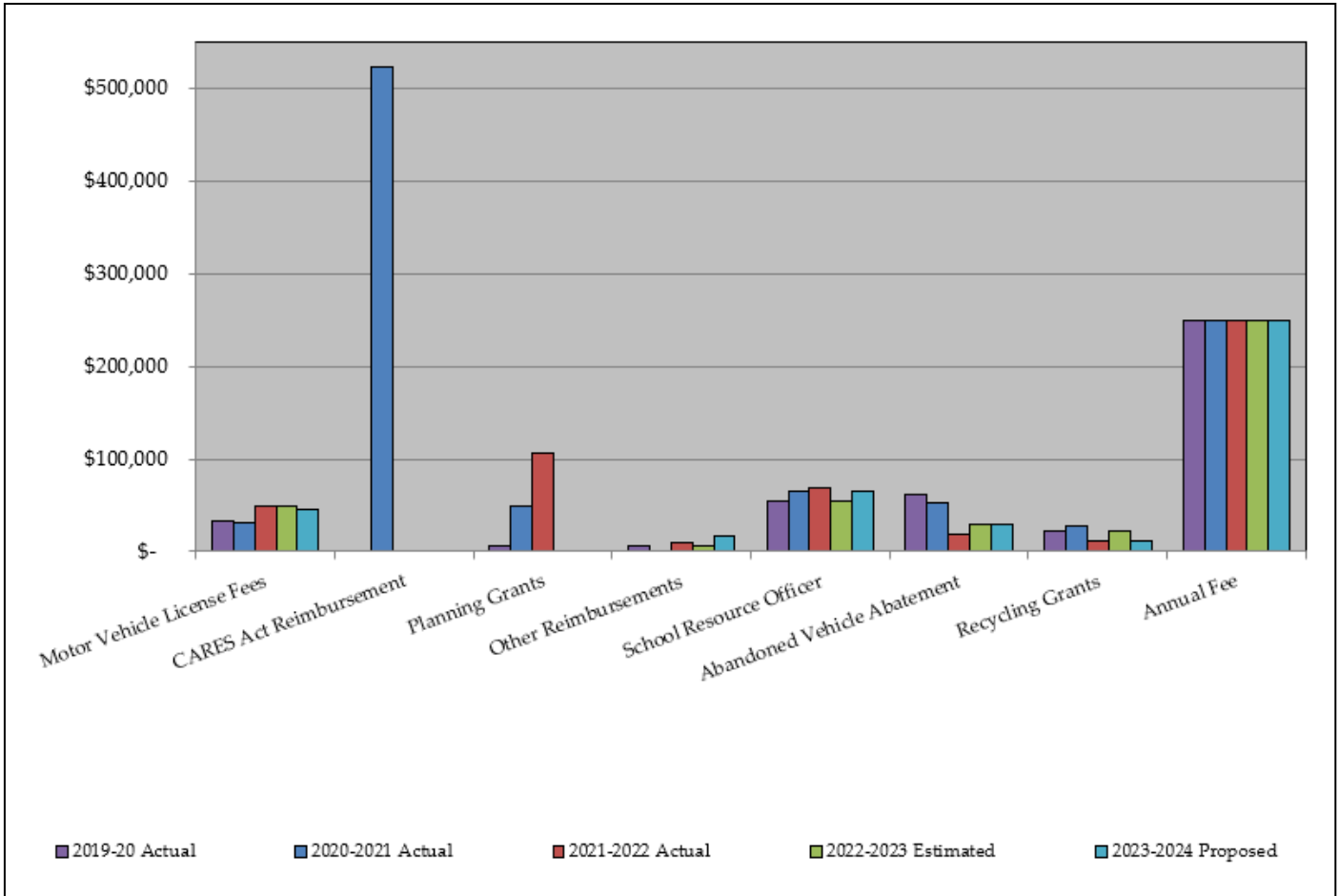
SALES TAX

The City receives a share of sales taxes where the point of sale is located in the City. While the City does not yet have a large commercial base, business activity is expected to grow over time and these revenues will increase. For fiscal year 2023-2024, the estimated Sales Tax revenues are \$3,100,000, which \$100,000 lower than estimated 2022-2023 Sales Tax revenues. The City utilizes the services of HdL Companies for our Sales Tax projections.



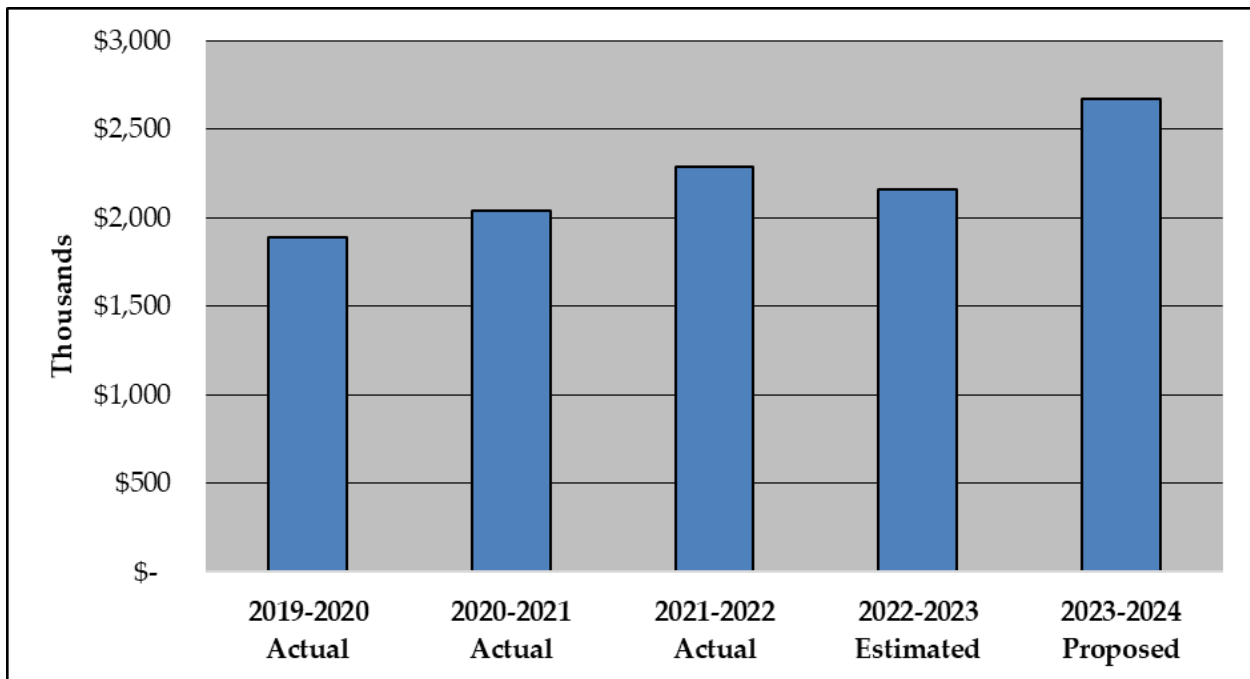
INTERGOVERNMENTAL REVENUES

The City receives revenue from various other governmental agencies in the form of grants, motor vehicle tax, school resource officer reimbursements, vehicle abatement, recycling grants and administrative charges. Total projected Intergovernmental Revenues for Fiscal Year 2023-2024 are \$418,000, which is only about \$5,000 or 1.3% more than is estimated for Fiscal Year 2022-2023.



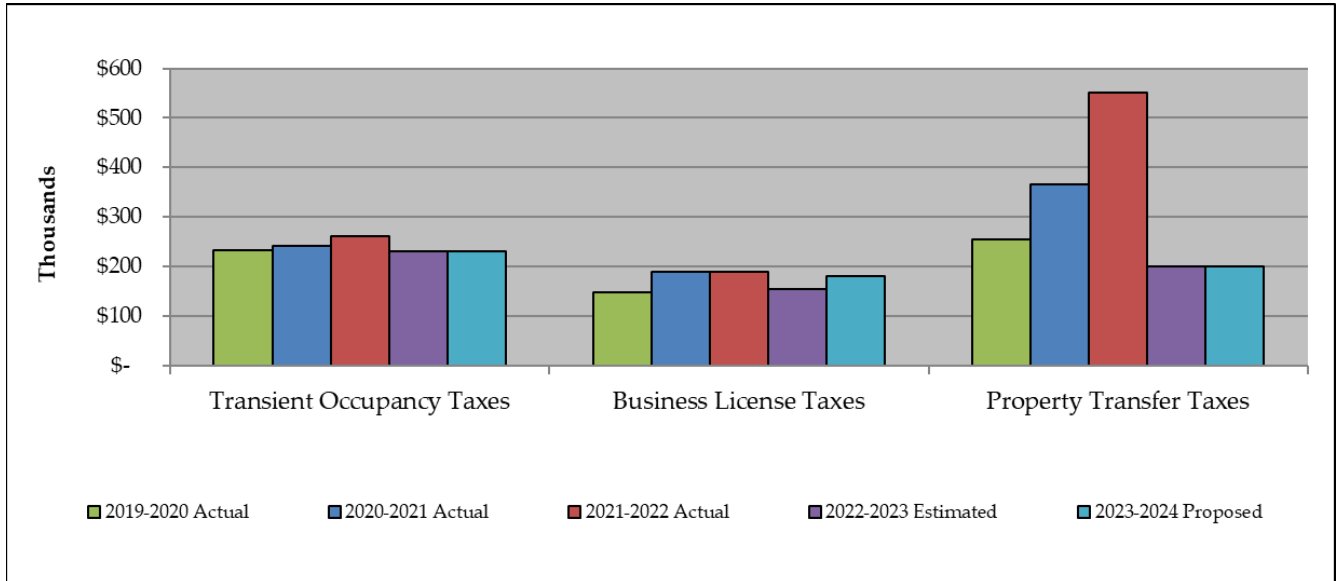
FRANCHISE FEES

The City collects Utility Franchise Fees related to pipelines, electricity, cable and garbage. Total budgeted Franchise Fees for Fiscal Year 2022-2023 are \$2,162,000, with \$22,000 from pipelines, \$340,000 from electricity, \$500,000 from cable, and \$1,300,000 from Garbage Franchise Fees. For Fiscal Year 2023-2024, we are budgeting a total of \$2,674,000 in Franchise Fees, with \$24,000 from pipelines, \$470,000 from electricity, \$500,000 from cable and \$1,680,000 from Garbage Franchise Fees. Mt. Diablo Resource Recovery (MDRR) submitted the request for a large rate increase in Garbage Franchise Fees, which was approved by the City Council in March of 2022 and was necessitated by Senate Bill (SB) 1383, Short-lived Climate Pollutants Reduction, as enacted in 2017. SB 1383 established targets to reduce the statewide disposal of organics by 75% by 2025 and is the most significant waste reduction mandate adopted in California in the last thirty years. It requires that each jurisdiction redefine and develop methods for managing, tracking, regulating, procuring organics, and more. MDRR submitted a 5.31% rate increase proposal for Fiscal Year 2023-2024, which was approved by the City Council in May of 2023 and becomes effective in July of 2023.



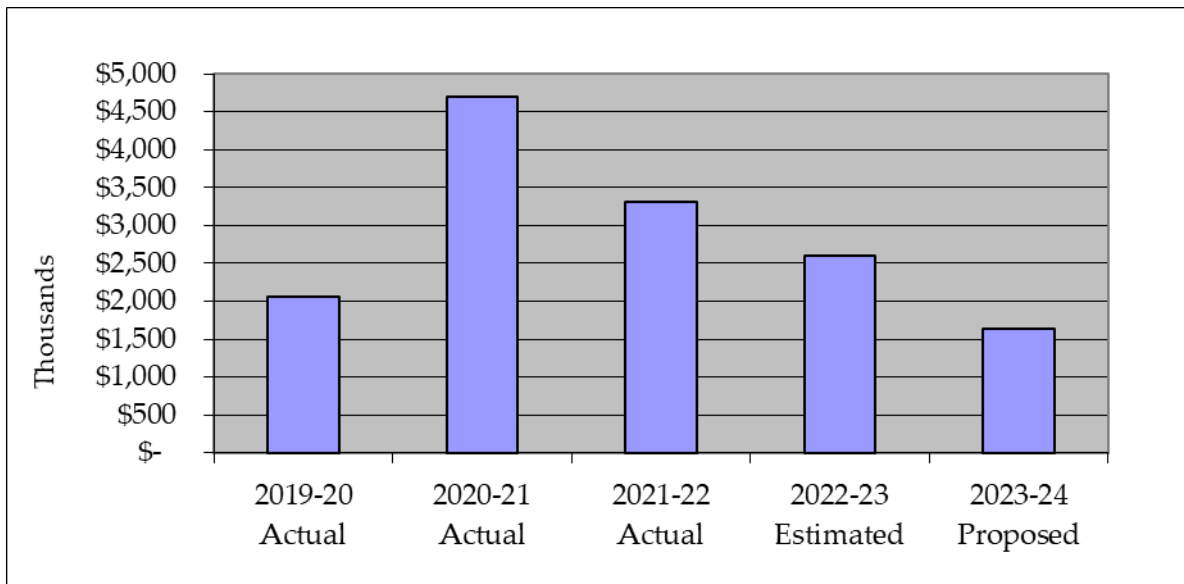
OTHER TAXES

In addition to the above-mentioned Taxes, the City collects a Transient Occupancy (Hotel) Tax, Property Transfer Taxes, and Business License Taxes, which are all grouped into the category of “Other Taxes”. For Fiscal Year 2023-2024, total Other Taxes are estimated to be approximately \$610,000, which is \$25,000 or 4% more than estimated for Fiscal Year 2021-2023 and \$391,000 less than Fiscal Year 2021-2022 actual revenues. The largest drop in Other Taxes from Fiscal Year 2021-2022 to Fiscal Year 2023-2024 projections was in Property Transfer Taxes, which peaked at \$550,000 in Fiscal Year 2021-2022 and is estimated at \$200,000 per fiscal year in both Fiscal Years 2022-2023 and 2023-2024. This large decline in revenue is a result of the slowed housing market, which was caused by rising home loan mortgage interest rates.



DEVELOPMENT FEES

Development Fees consist primarily of building permit, plan review, and administrative fees. For Fiscal Year 2020-2021 was a stellar year, with total actual Development Fees of \$4,701,000, up 128% from \$2,059,000 in Fiscal Year 2019-2020. This large increase was due to record home sales resulting from record low interest rates and people moving from big cities to more rural communities. Unfortunately, those record low interest rates have become a thing of the past and we are no longer riding that wave of housing development that we enjoyed in Fiscal Year 2020-2021 and even Fiscal Year 2021-2022. With the Feds raising interest rates in an attempt to slow inflation, home mortgage interest rates have increased from roughly 3% to over 6% in the past couple of years, which has considerably slowed the housing market. Estimated Development Fees for Fiscal Year 2022-2023 total \$2,601,000 or nearly 22% less than Fiscal Year 2021-2022. Projected Development Fees for Fiscal Year 2023-2024 total \$1,628,000, which 37.4% less than is estimated for Fiscal Year 2022-2023. As mentioned in the City Manager’s Budget Message, as of June 1, 2023, the City had issued building permits for 122 single family homes and no apartment units in Fiscal Year 2022-2023. The Fiscal Year 2023-2024 Budget projections for Development Fees are based on the addition of approximately 125 single-family housing units, no multi-family units and some new non-residential construction.

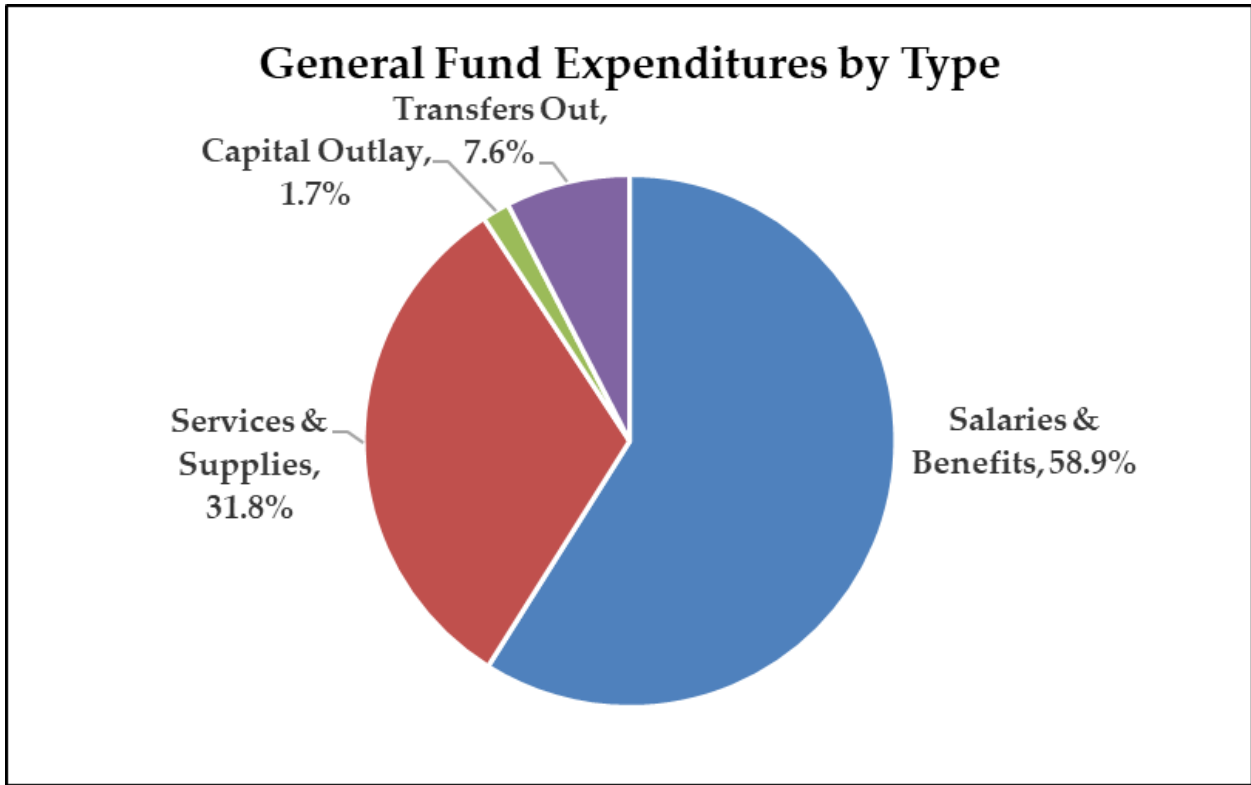


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General Fund Expenditures

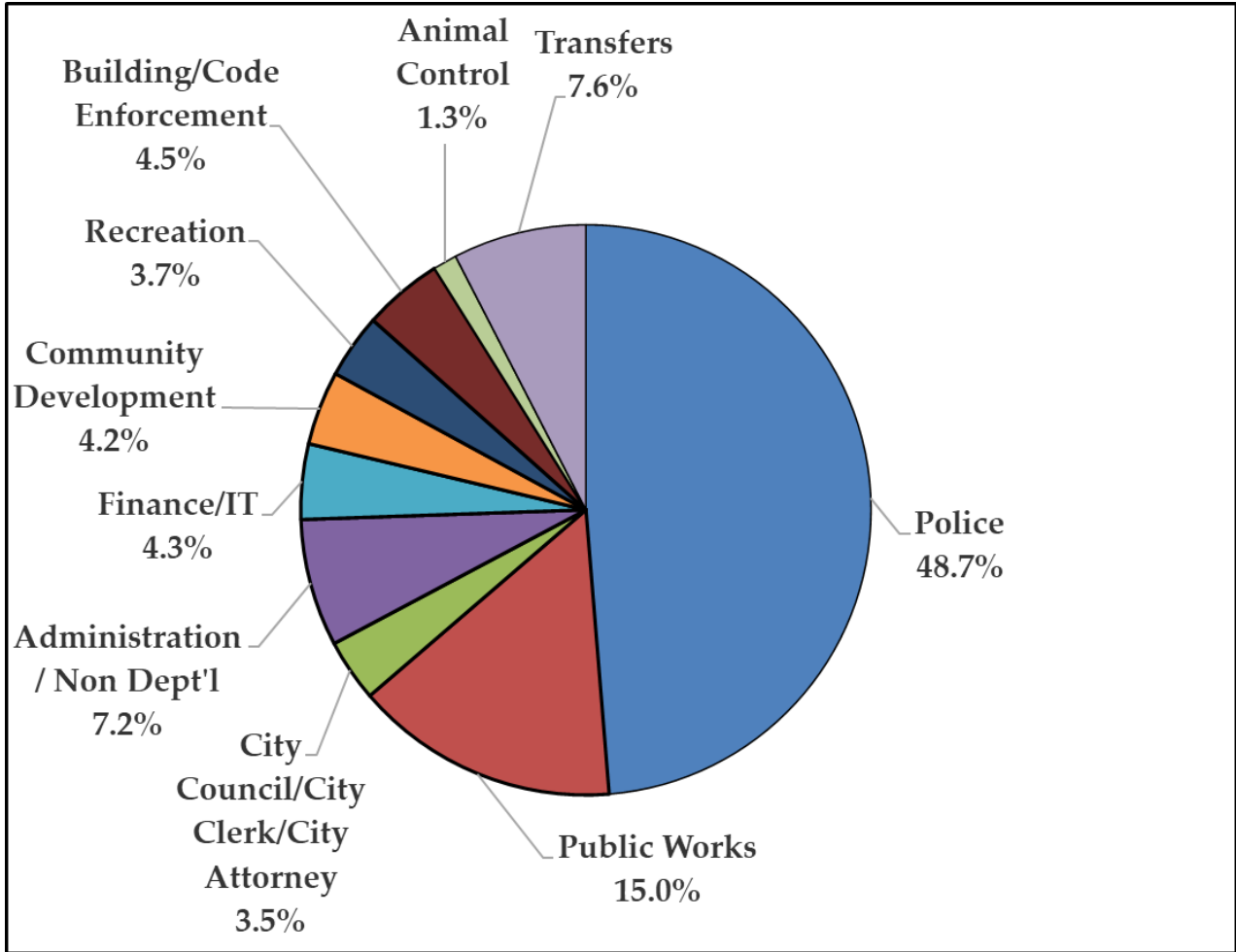
Department	Salaries & Benefits	Services & Supplies	Capital Outlay	Transfers Out	Total
Animal Control		405,696			405,696
City Council	29,795	44,000			73,795
City Clerk	448,605	88,991			537,596
City Attorney	35,696	421,909	-		457,605
City Manager	640,038	283,090			923,128
Community Outreach	-	-			-
Finance	760,676	227,317	1,000		988,993
Human Resources	417,197	194,032	2,000		613,229
Building Maintenance	284,734	362,506			647,240
Information Technology		226,687	76,580		303,267
Non Departmental	776,188	(776,188)		-	-
Economic Development	150,095	134,266			284,361
Building Permit	548,643	406,338			954,981
Code Enforcement	309,347	100,344			409,691
Police	9,882,835	4,550,861	286,219		14,719,915
Planning	647,753	334,943			982,696
Engineering	1,091,740	1,508,111	21,450		2,621,301
Public Works Maintenance	231,440	316,835	10,000		558,275
Recreation	585,855	518,487			1,104,342
Parks	970,122	275,313	107,000		1,352,435
Transfers Out				2,285,831	2,285,831
Total	17,810,759	9,623,538	504,249	2,285,831	30,224,377
	58.9%	31.8%	1.7%	7.6%	100.0%

As can be seen above, total General Fund expenditures for Fiscal Year 2023-2024 amount to \$30,224,377, including \$2,285,831 of Transfers Out. As mentioned earlier, all \$2,285,831 of the Transfers Out is considered to be recurring transfers out and there are no non-recurring or one-time costs included in the Fiscal Year 2023-2024 General Fund Budget.



Salaries and Benefits account for 58.9% and Services and Supplies account for 31.8% of General Fund Budget expenditures. The breakout of expenditure by type, as percentages of the Budget, can be seen in the chart below. Proposed Transfers Out of \$2,285,831 as a percentage of Budget for Fiscal Year 2023-2024 are much lower than estimated Transfers Out for Fiscal Year 2022-2023 Budget which includes \$10,380,000 of Transfers Out. Actual Transfers Out in Fiscal Year 2021-2022 were also higher than usual, totaling \$5,621,000. The average for the four-year period prior to Fiscal Year 2021-2022 was about \$3.1 million. The large amounts of Transfers Out for Fiscal Years 2022-2023 and 2021-2022 were only possible because reserves have been built up over time to be used for these purposes. Expenditures by department can be seen on the following page.

PROPOSED GENERAL FUND EXPENDITURES Fiscal Year 2023-2024



As depicted in the chart above, the Police Department Budget makes up 48.7% and Public Works makes up about 15.0% of the General Fund Budget. Transfers Out make up 7.6% of Proposed General Fund Expenditures, compared to the 28.6% that is estimated for Transfers Out in Fiscal Year 2022-2023 Budget. Each of the remaining departmental budgets are 7.2% or less of the Proposed General Fund Budget.

By comparison, the Amended Fiscal Year 2022-2023 General Fund Budget includes expenditures of \$36,266,695, with \$10,380,000 of Transfers Out. The Proposed 2023-2024 Budget reflects a decrease of \$6,128,000 or 16.9% of total expenditures compared to Fiscal Year 2022-2023, primarily due to an \$8.2 million decrease in Transfers Out for one-time capital improvement projects.

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DEPARTMENT DETAIL

The following pages review each of the proposed Department budgets with a summary discussion of program description, staffing, and objectives for fiscal year 2023-2024:

ANIMAL CONTROL

Program Costs and Revenues

The City contracts with Contra Costa County for Animal Control services. The costs are funded entirely by General Fund revenues.

Program Description

Animal control services patrol the City’s streets and respond to public health and safety calls concerning animals in the City. The County Animal Services Department provides the service and access to its animal shelter facility in Martinez.

Staffing Summary

The County Animal Services Department provides all staffing for an annual per capita charge. There are no City staff allocated to this function.

Program Changes

There are no significant program changes for Fiscal Year 2023-2024. The Contra Costa County Animal Services Department increased our fees by \$53,564 or 18.6% for Fiscal Year 2022-2023, with per capita rates increasing from \$6.79 to \$7.97. Our fees for Fiscal Year 2023-2024 increased by \$63,822 or 18.7%, with per capita rates increasing to \$9.11.

ANIMAL CONTROL				
2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Actual	Actual	Actual	Estimated	Proposed
\$ 266,521	\$ 273,295	\$ 288,310	\$ 341,874	\$ 405,696

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CITY COUNCIL

Program Costs and Revenues

The City Council’s costs are funded entirely by General Fund.

Program Description

The Council is the legislative body of the City, in essence the City’s “Board of Directors.” The Council establishes the City’s laws and policies and provides direction to the City Manager to implement them.

Staffing Summary

The City Council is comprised of five elected members, each for a four-year term. The City Manager, who directs the day-to-day operations of the City, and the City Attorney, are accountable directly to the Council.

Program Changes

The City Council program remains relatively unchanged for fiscal year 2023-2024 with the exception of \$50,000 that was budgeted in Fiscal Year 2022-2023 for consulting services but has not been utilized and \$0 proposed for consulting services in Fiscal Year 2023-2024.

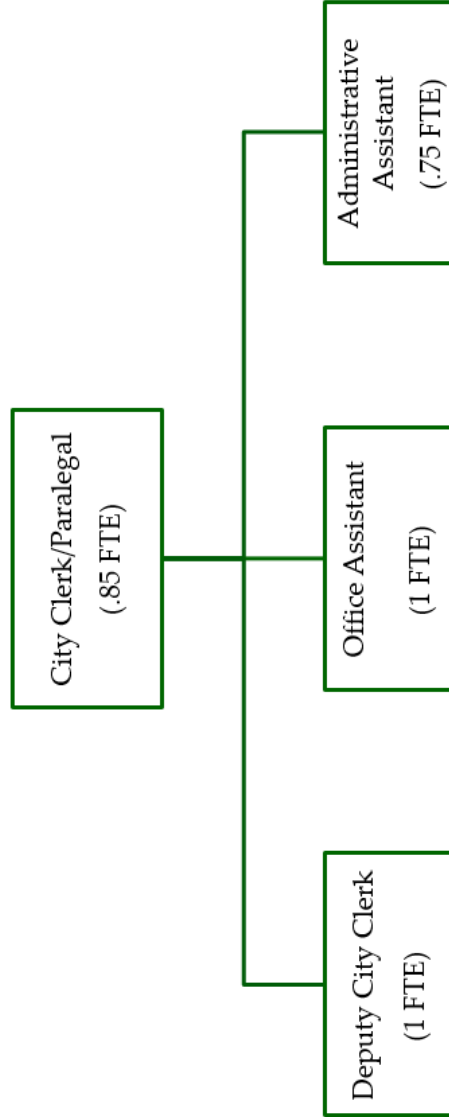
CITY COUNCIL					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Personnel Services	\$30,327	\$30,637	\$30,400	\$30,532	\$29,795
Services	31,797	31,064	97,623	92,700	41,500
Supplies	1,043	919	483	2,500	2,500
Total	\$63,167	\$62,620	\$128,506	\$125,732	\$73,795

CITY COUNCIL MEMBERS					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Mayor	1.00	1.00	1.00	1.00	1.00
Vice-Mayor	1.00	1.00	1.00	1.00	1.00
Council Members	3.00	3.00	3.00	3.00	3.00
Total	5.00	5.00	5.00	5.00	5.00

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City Clerk

Records, Elections, Receptionists, Passports, Agenda Packets



CITY CLERK

Program Costs and Revenues

All City Clerk costs are part of City Administration. Revenue is generated for the General Fund through the passport acceptance program.

Program Description

The City Clerk's Office coordinates the distribution of meetings packets for the City Council, the City Council Acting as the Successor Agency to the Redevelopment Agency and Public Financing Authority, records the proceedings of those meetings and processes approved documents such as resolutions, ordinances, minutes and contracts; maintains the City Seal; coordinates municipal elections; advertises and coordinates City Council appointments; maintains and protects the official records of the City; coordinates the records management program; maintains the Municipal Code; administers the Fair Political Practices Commission's regulations; maintains Statements of Economic Interest and Campaign Disclosure Statements submitted by public officials and staff; processes claims against the City; receives and opens sealed bids for public projects; provides a passport acceptance agent and notary services.

Staffing Summary

The City Clerk is assigned to work in both the City Clerk and City Attorney Offices, with approximately 85% of her time serving as City Clerk. The City Clerk's Office also has one Deputy City Clerk, one Office Assistant and one Administrative Assistant.

Program Objectives

- Continue to participate in the State Department's Passport Acceptance Agents Program;
- Continue to coordinate implementation of records destruction procedures in accordance with the City's Records Retention Schedule;
- Continue to implement the citywide records scanning program;
- Continue to refine internal processes to improve the function of the City Clerk's office;
- Continue to process claims for damages against the City;
- Continue to receive bids and participate in bid openings for public projects;
- Continue to process appeals for Administrative Citations;

- Provide electronic agenda packets for City Council, City Council Acting as the Successor Agency to the Redevelopment Agency and Public Financing Authority meetings as well as Planning Commission meetings, and to accomplish all meeting follow-up activities in a timely manner;
- Coordinate General Municipal Election;
- Continue to process claims for damages against the City;
- Continue to receive bids and participate in bid openings for public projects;
- Continue to process appeals for Administrative Citations;
- Continue to assist elected officials and staff with their filing obligations under the State’s regulations and the City’s Local Conflict of Interest Code;
- Continue to identify and implement cost-saving measures within the department;
- Make public information accessible through the City’s website.

Program Changes

There are no proposed program changes for fiscal year 2023-2024.

CITY CLERK					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Personnel Services	\$287,732	\$296,635	\$320,932	\$391,353	\$448,605
Services	57,883	78,452	57,334	120,589	87,391
Supplies	216	163	764	1,600	1,600
Total	\$345,831	\$375,251	\$379,030	\$513,542	\$537,596

CITY CLERK STAFFING					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
City	0.70	0.70	0.70	0.85	0.85
Deputy City Clerk	0.00	0.00	1.00	1.00	1.00
Office Assistant	0.00	0.00	1.00	1.00	1.00
Records	1.00	1.00	0.00	0.00	0.00
Receptionists	1.07	1.07	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.75	0.75
Total	2.77	2.77	2.70	3.60	3.60

City of Oakley Strategic Plan Goals

A	B	C	D	E	F
Community and Economic Development	Community Health & Safety	Parks and Open Space	Community and Collaborative	Finance and Fiscal Responsibility	Sustainable Organization

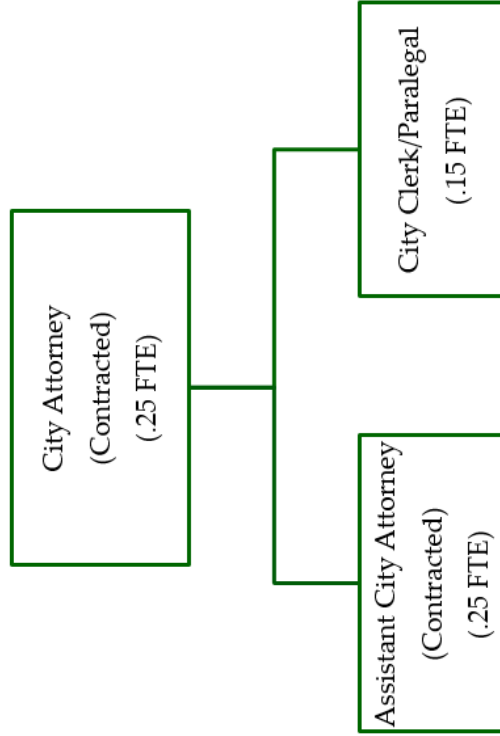
Fiscal Year 2023/2024 Departmental Objectives

City Clerk	A	B	C	D	E	F
Coordinate updates from local agencies with City Council				X		
Engage in Department Cross Training						X
Accept and Process Passport Applications, Expand Number of Passport Appointments Available, M-Th				X		
Process meeting agenda packets and minutes for City Council and Planning Commission				X		

Key Performance Indicators

Metric	Goals	FY 2020/2021	FY 2021/2022	FY 2022/2023
Number of Updates to Council	D	5	6	8
Number of Systems for Cross Training	F	0	4	6
Number of Passports Processed	D	62	400	778
Number of City Council Meetings	D	21	32	24
Number of Planning Commission Meetings	D	N/A	1	6

City Attorney
Advises City Council and City Staff



CITY ATTORNEY

Program Costs and Revenues

The City Attorney's costs shown in the General Fund are part of City Administration. A portion of the department costs are expected to be recovered through inter-fund charges to development services and redevelopment related funds.

Program Description

The City Attorney works closely with the City Manager and his staff to carry out the Council's goals. The City Attorney directs and manages the work of the City Attorney's Office. The City Attorney's Office provides legal services, advice, and representation to the Mayor, City Council, City Manager, and City departments.

The City Attorney's Office represents the City's interest in lawsuits filed against or on behalf of the City, its officers, employees, and agencies in administrative venues, before boards and commissions, and in the state and federal court system. The City Attorney's Office assists in the investigations of claims for damages filed against the City and defends the City's interests when necessary.

The City Attorney's Office similarly provides legal advice in the areas of land use, personnel, elections, conflicts of interest, and economic development, among others. Services include drafting and reviewing contracts, ordinances, resolutions, and other documents, as well as legal research. The City Attorney also provides counsel to and attends meetings of the City Council, and special committees (as required).

Staffing Summary

The City contracts for City Attorney services and employs a full-time paralegal. The paralegal is assigned to work in both the City Attorney and City Clerk Offices, with approximately 15% of her time serving as a paralegal.

Program Objectives

- Assist with code enforcement, recovery of damage to City property, amortization of nonconforming uses, and related redevelopment efforts.
- Assist with major public works projects and advising staff on acquisition of necessary right-of-ways.
- Manage the City's outside counsel and assist in various litigation matters.
- Review and update the Municipal Code, as needed.

- Assist staff on legal issues related to land use and development throughout the City.
- Promptly advise each department of legal implications of proposed actions and of permissible alternatives when legal restrictions arise.
- Administer the City Attorney’s Office in a cost-effective manner.
- Participate in existing and new City programs and assist in their successful completion.
- Assist in the reinstatement of the City Planning Commission.

Program Changes

There are no proposed program changes for fiscal year 2023-2024.

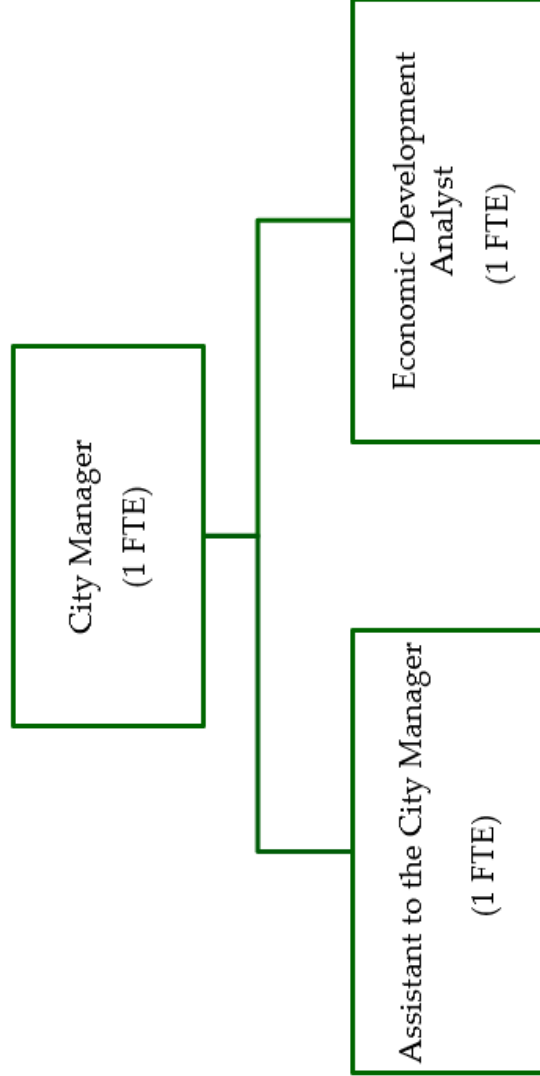
CITY ATTORNEY					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Personnel Services	\$62,579	\$64,695	\$66,621	\$32,673	\$35,696
Services	230,869	250,248	291,659	425,607	421,909
Total	\$293,448	\$314,943	\$358,280	\$458,280	\$457,605

CITY ATTORNEY STAFFING					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
City Attorney (Contracted)	0.25	0.25	0.25	0.25	0.25
Assistant City Attorney (Contracted)	0.25	0.25	0.25	0.25	0.25
Special Counsel	0.00	0.00	0.00	0.00	0.00
City	0.30	0.30	0.30	0.15	0.15
Total	0.80	0.80	0.80	0.65	0.65

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City Manager

Day to Day Operations, Public Information, Community Outreach/Engagement, Council Liaison, Special Projects, Census, Entrepreneur Center, Retention, Attraction, Marketing, Downtown Façade, Loan Program, Public Information, Community Engagement



CITY MANAGER

Program Costs and Revenues

The City Manager's Office is comprised of City Administration, Economic Development, Community Outreach/Public Information, Emergency Management and Information Technology, with a portion of its budget attributable to the oversight and support of the Successor Agency to the dissolved Oakley Redevelopment Agency.

Program Description

The City Manager is responsible for the administration and oversight of all municipal operations, including Successor Agency activities and excluding City Attorney services. Programs, services, and activities include: coordinating organizational programs, developing and general managing of operating and capital budgets, conducting fiscal planning, selecting personnel, managing contracted Information Technology services (hardware, software, and technology infrastructure that supports the City's operations), disseminating public information, emergency management, encouraging civic engagement and community participation, implementing key initiatives, providing oversight of the City's Strategic Plan 2022-2027 (SP 27+), and facilitating the implementation of the City's short and long-term economic development strategies.

Under the policy direction of the City Council, and through the implementation of the Council's policies and legislative actions, the City Manager is responsible for ensuring that the City Council is provided with information and recommendations to effectively evaluate and establish policies. The City Manager's Office also provides administrative support to the City Council in their legislative role within the organization and its activities with other agencies and organizations.

The City Manager's Office administers Community Outreach and engagement activities and provides public information support to all City departments and programs under the direction of the Assistant City Manager. Community Outreach aims to increase residents' awareness of the City's ongoing efforts to make Oakley a desirable place to live by communicating with residents and business owners via multiple communication channels that include capitalizing on the City's own communications tools, promoting the City's efforts through press releases to local print media, and face to face through public information workshops and at events.

Staffing Summary

The recommended budget includes the City Manager, the Assistant City Manager, and an Economic Development Analyst.

Program Objectives

The City Manager’s Office is directly responsible for the City’s day-to-day operations and for successfully implementing the City Council’s policy direction, including the Strategic Plan 2022-2027.

Program Changes

During Fiscal Year 2022-2023, the City Manager made an operational change to change the vacant and unfilled Assistant to the City Manager position to an Assistant City Manager position. The City hired an Assistant City Manager and the person in that role will assume oversight and implementation of both Emergency Management and Information Technology and serve as the City’s Community Outreach/Public Information Officer.

CITY MANAGER					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Personnel Services	\$498,744	\$528,007	\$412,308	\$537,601	\$640,038
Services	86,787	57,762	209,598	252,694	282,090
Supplies	0	0	0	1,500	1,000
Total	\$585,531	\$585,769	\$621,906	\$791,795	\$923,128

CITY MANAGER STAFFING					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	0.00	0.00	0.00	1.00	0.00
Assistant City Manager	0.00	0.00	0.00	0.00	1.00
Assistant to the City Manager/HR	0.50	0.20	0.00	0.00	0.00
HR Director/Assistant to the City	0.00	0.00	0.20	0.00	0.00
Administrative Assistant	0.48	0.00	0.48	0.00	0.00
Total	1.98	1.20	1.68	2.00	2.00



City of Oakley Strategic Plan Goals

A	B	C	D	E	F
Community and Economic Development	Community Health & Safety	Parks and Open Space	Community and Collaborative Partnerships	Finance and Fiscal Responsibility	Sustainable Organization

Fiscal Year 2022/2024 Departmental Objectives

City Manager's Office (City Administration & Economic Development)	A	B	C	D	E	F
Strategically plan and pursue commerce that meets the new service demands of local residents	X					
Pursue an economic development strategic plan, including a strategic business outreach plan	X					
Showcase local businesses through active engagement and outreach	X					
Connect and promote the County and NGOs resources available to assist vulnerable		X				
Actively uphold Oakley's Governance Guidelines & Protocols Policy to encourage productive partnerships, positive communication, and achievement of short and long-term goals		X				X
Increase Oakley's communication through outward-facing media, social media platforms, and website		X				
Consider creating new partnerships that will involve community participation				X		
Seek to supplement existing funding sources with State and Federal grants for special projects				X	X	
Reinforce Team Oakley						X

Key Performance Indicators

Metric	Goals	FY 2020/2021	FY 2021/2022	FY 2022/2023
Increase in social media followers	B			1,112 FB
Number of social media engagements	B			156,986 FB 22,007 IG
Percent of businesses that feel that the quality of services provided to businesses by the City exceeds or greatly exceeds their expectations *	A			N/A
Actions undertaken to connect with potential private sector investors, local businesses for expansion, and public-private collaborations kick-started.	A			300-plus private investors 15-plus business workshops
Percentage of staff that feel supported by City leadership**	F			100%

* The City did not assess this indicator during the fiscal year. A business satisfaction survey will be conducted in FY 2023/2024.

** The City did not assess this indicator during the fiscal year. The FY 2022/2023 percentage is the percentage of the leadership team in place at the time of the CM's 360 evaluation that agreed or strongly agreed that they feel supported by the CM in their role as a director.

ECONOMIC DEVELOPMENT

Program Costs and Revenues

The Economic Development budget represents an investment of taxes and general fund resources in activities to retain and expand existing Oakley businesses as well as marketing activities and materials to attract new investment and businesses to the City in order to generate additional sales, property, and transient occupancy related tax revenue. Additionally manage the Oakley Entrepreneur Center.

Program Description

The Economic Development goals and objectives as outlined in the City's General Plan include:

- Retain and strengthen existing businesses and expand Oakley's economic base
- Establish a diverse and balanced local economy
- Remove or reduce constraints to economic development
- Facilitate new business opportunities and new investment in the community

Program Objectives

Economic Development will focus on:

- Implementation of programs and activities designed to retain, strengthen and expand existing Oakley businesses
- Revitalization of the Main Street/Downtown area
- Facilitation of commercial development projects
- Attraction of retailers and commercial tenants for existing shopping centers and commercial space
- Attraction of development for all City-owned and former redevelopment property
- Participation in trade show and conferences such as the International Council of Shopping Centers (ICSC) and other activities to promote the City of Oakley's commercial and retail sites

Staffing Summary

The Economic Development Division is staffed by a full-time Economic Development Analyst.

Program Changes

There are no proposed program changes for Fiscal Year 2023-2024.

ECONOMIC DEVELOPMENT					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Personnel Services	\$177,384	\$124,366	\$121,948	\$139,077	\$150,095
Services	75,881	60,359	73,226	125,058	127,666
Supplies	5,775	2,476	1,270	6,600	6,600
Total	\$259,040	\$187,201	\$196,444	\$270,735	\$284,361

ECONOMIC DEVELOPMENT STAFFING					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Economic Development Manager	1.00	1.00	0.00	0.00	0.00
Economic Development Analyst	0.00	0.00	1.00	1.00	1.00
Planning	0.1	0.00	0.00	0.00	0.00
Planning	0.00	0.00	0.00	0.00	0.00
Total	1.10	1.00	1.00	1.00	1.00

INFORMATION TECHNOLOGY

Program Costs and Revenue

All Information Technology Department costs are part of City Administration. Some of the costs are recovered as a part of the city overhead added to Parks, Planning, and Public Works staff’s hourly rates charged to developers and special revenue funds.

Program Description

The Information Technology Department provides support services citywide with the goal of providing on demand network availability for City Staff, and timely troubleshooting when problems arise. Department activities are primarily network maintenance, user support, and strategic planning consulting related to managing and maintaining the City’s networks.

Staffing Summary

The Information Technology Department is managed by the Finance Director and staffed by Operational Technology Integrators (“OTI”), a private contractor. OTI has staff at the City Offices approximately 24 hours per week and manages the City’s network 24/7.

Program Objectives

The primary operating objectives for the department for fiscal year 2023-2024 are unchanged: To provide outstanding network support and assist the City in planning related to its networks.

Program Changes

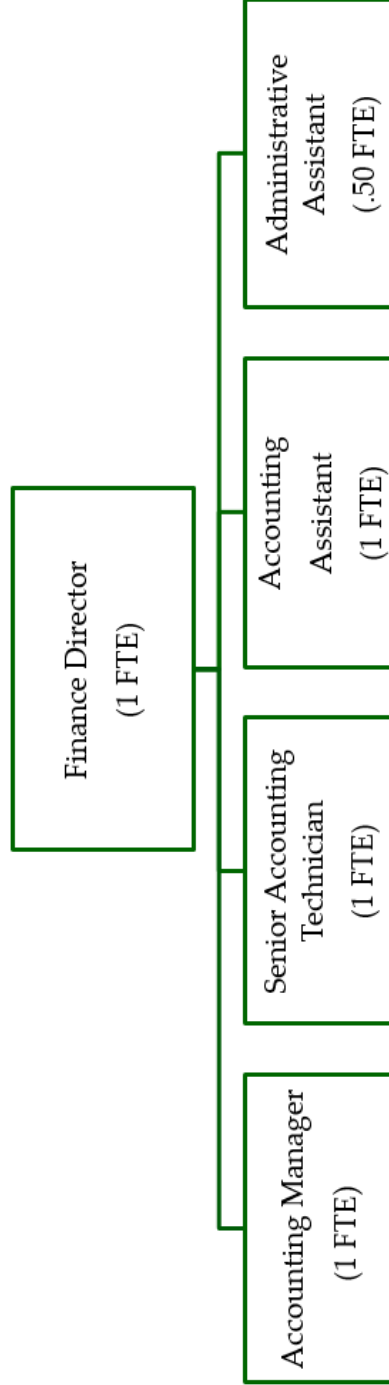
There are no proposed program changes for Fiscal Year 2023-2024. However, this program is now under the City Manager’s Office, rather than under Finance.

INFORMATION SYSTEMS					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Services	\$221,993	\$207,445	\$372,644	\$226,444	\$225,687
Supplies	0	630	349	1,000	1,000
Capital Outlay	71,127	88,948	112,452	115,462	76,580
Total	\$293,120	\$297,023	\$485,445	\$342,906	\$303,267

INFORMATION TECHNOLOGY DEPARTMENT STAFFING					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Network Manager (Contracted)	On Call	On Call	On Call	On Call	On Call
Network Engineers	1.00	1.00	1.00	1.00	1.00
Total	1.00	1.00	1.00	1.00	1.00

Finance

Budget, Accounting, Accounts Payable, Accounts
Receivable, Payroll, Risk Management, Information Technology



FINANCE

Program Costs and Revenues

Most Finance Department costs are part of City Administration. Some of the costs are recovered as direct charges and some as a part of the city overhead added to Parks, Planning, and Public Works staff hourly rates charged to developers and special revenue funds. A small amount of Finance Department costs are recovered through impact fee program and bond administration fees, and a portion is funded via the Administrative Allowance chargeable to the Successor Agency to the Oakley Redevelopment Agency.

Program Description

The Finance Department provides support services citywide, and for the Successor Agency to the Redevelopment Agency, with the goal of intelligent and prudent financial management. Department activities include Treasury and Debt Management; Accounting for Payroll; Accounts Payable; General Ledger; Capital Projects and Grant Accounting; Financial Reporting, Budget Development and Management; Long-Term Planning; Purchasing; Billing and Collections; Business License Administration; and Risk Management. The Department is also engaged in a significant amount of Successor Agency compliance matters.

Staffing Summary

The Finance Department consists of four full-time staff and one limited-term part-time, as follows: The Finance Director, one Accounting Manager, one Senior Accounting Technician, one Accounting Assistant and one part-time Accounting Assistant.

Program Objectives

The primary operating objectives for the department for fiscal year 2023-2024 are to maintain and improve the financial and procedural infrastructure appropriate for performing the City and Successor Agency's financial functions and to support their many ongoing projects. The Department's primary objective will be to support the City Manager as we attempt to recover from the impacts of COVID-19 on the economy and on the City. Finance has submitted the City's Fiscal Years' 2020-2021, 2021-2022 and 2022-2023 Budgets to the California Society of Municipal Finance Officers (CSMFO) and received the CSMFO Operating Budget Excellence Award for each budget. Finance will continue to apply for and receive the CSMFO Operating Budget Excellence Award as well as the Governmental Finance Officers Association (GFOA) Annual Comprehensive



Financial Report (ACFR) Award, which the City of Oakley has been awarded since the City's inception and its original ACF.

Program Changes

There are no proposed program changes for Fiscal Year 2023-2024.

FINANCE					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Personnel Services	\$638,692	\$637,041	\$623,305	\$732,251	\$760,676
Services	193,512	170,741	177,595	242,037	226,817
Supplies	0	0	0	200	500
Capital Outlay	0	0	0	1,000	1,000
Total	\$832,204	\$807,782	\$800,900	\$975,488	\$988,993

FINANCE STAFFING					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Finance Director	1.00	1.00	1.00	1.00	1.00
Accounting Manager	0.00	0.00	1.00	1.00	1.00
Senior	1.00	1.00	0.00	0.00	0.00
Senior Accounting	1.00	1.00	1.00	1.00	1.00
Accounting Assistant	1.46	1.50	1.50	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.50	0.50
Total	4.46	4.50	4.50	4.50	4.50



City of Oakley Strategic Plan Goals

A	B	C	D	E	F
Community and Economic Development	Community Health & Safety	Parks and Open Space	Community and Collaborative Partnerships	Finance and Fiscal Responsibility	Sustainable Organization

Fiscal Year 2023/2024 Departmental Objectives

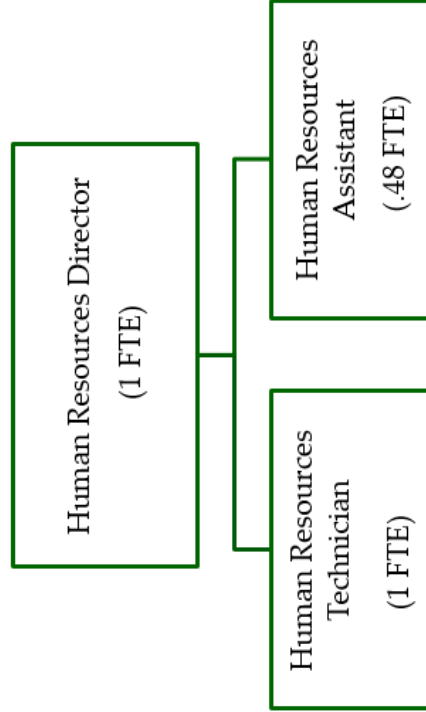
Finance	A	B	C	D	E	F
Implement technology upgrades to improve transparency and public access to City documents and remote transactions	X	X	X	X	X	X
Begin the enterprise resource planning (ERP) system conversion from Tyler Eden to Tyler Enterprise ERP and be prepared to go live with the Financials module in July of 2024	X	X	X	X	X	X
Maintain a 30% General Fund Reserve, per City policy, plus \$1 million to further protect the City's operations from a drop in property tax and development-related revenues					X	X
Expand the City's investment options through the use of brokers and implement a new investment-tracking software system to better track City investments					X	X
Provide quarterly budget and financial updates/presentations to the City Council					X	

Key Performance Indicators

Metric	Goals	FY 2020/2021	FY 2021/2022	FY 2022/2023
Number of agenda items presented by Finance to the City Council	E, F	22	24	20
Number of printed payroll checks	E, F	127	33	20
Number of automatically deposited payroll checks	E, F	2,618	2,304	2,737
Number of issued or renewed business licenses	A	690	1,318	1,710
Received the CSMFO Excellence Award for Budgets	E	X	X	X
Received the GFOA ACFR Award for the previous fiscal year	E	X	X	X

Human Resources

Recruitment, Classification, Compensation, Benefits, Worker's
Compensation, Employee Recognition, Performance Management



HUMAN RESOURCES

Program Costs and Revenues

All costs are part of City administration and come from the General Fund.

Program Description

The Human Resources Department serves as a citywide support department in employer-employee and labor relations, recruitment and selection, classification and compensation, worker's compensation management, benefits administration and workforce training and development. The staff are motivated and enthusiastic about contributing to the City, enhancing its quality and providing a welcoming and inclusive environment for all.

The department strives to create a workforce of forward-thinking employees who are customer focused and committed to excellence each day. Honesty and integrity will always be at the forefront and will guide us as we create a safe and welcoming environment for all employees.

Staffing Summary

The Human Resources Department includes a full-time Human Resources Director, a full-time Human Resources Technician and a part time Human Resources Assistant.

Program Objectives

The Human Resources Department will strive to continuously improve efficiencies, remain current with guidelines, best practices, and legal requirements, and proactively work to build a transparent, trustworthy environment. We will prioritize employee well-being by reducing workplace injuries and enhancing our employee wellness program. We will collaborate with and continue to improve upon what our department can do to support the needs of employees, departments, and the City as a whole.

Program Changes

There are no proposed program changes for Fiscal Year 2023-2024.

HUMAN RESOURCES					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Personnel Services	\$178,553	\$257,131	\$413,313	\$476,223	\$417,197
Services	94,308	124,744	257,863	258,855	187,032
Supplies	3,533	4,388	5,959	7,000	7,000
Capital Outlay	0	0	16,299	0	2,000
Total	\$276,394	\$386,264	\$693,434	\$742,078	\$613,229

HUMAN RESOURCES STAFFING					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
HR Director	0.00	0.00	0.00	1.00	1.00
HR Assistant	0.00	0.00	0.00	0.48	0.48
Assistant to the City Manager/HR Manager	0.25	0.60	0.00	0.00	0.00
HR Director / Assistant to the City Manager	0.00	0.00	0.60	0.00	0.00
You Me We	0.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.25	0.27	0.27	0.00	0.00
Management Analyst	0.95	0.80	0.80	0.00	0.00
HR Technician	0.00	0.00	0.00	1.00	1.00
Office Assistant	0.00	0.00	0.50	0.00	0.00
Total	1.45	1.67	2.17	2.48	2.48

City of Oakley Strategic Plan Goals

A	B	C	D	E	F
Community and Economic Development	Community Health & Safety	Parks and Open Space	Community and Collaborative	Finance and Fiscal Responsibility	Sustainable Organization

Fiscal Year 2023/2024 Departmental Objectives

Human Resources	A	B	C	D	E	F
Review and Revise HR business processes to improve efficiency and effectiveness of HR functions and services						X
Review all HR policy to bring in compliance with current practices, guidelines and legal requirements						X
Create an efficient onboarding process for new hires, including integration with our ERP software						X
Continue to enhance our employee wellness program						X
Proactively work to reduce work place injuries					X	X
Be actively involved in the implementation of the ERP software conversion					X	X
Continue to actively recruit qualified candidates to enhance Team Oakley						
Review services provided by our Medical Insurance Broker and employees are receiving the best service						
Work to build a transparent, trusting environment where all employees feel safe						X

Key Performance Indicators

Metric	Goals	FY 2020/2021	FY 2021/2022	FY 2022/2023
Number of full duty work hours lost related to worker's compensation	E			7484
Average number of days from interview to hire date-Full Time Sworn	F			59
Average number of days from interview to hire date - Full Time Non-	F			34
Percent of Performance Evaluations Completed timely	F			94%
Number of annual wellness events offered to employees	F			10

Key performance indicators are not available for Fiscal Years 2020-2021 or 2021-2022 because Fiscal Year 2022-2023 was the first year that these indicators were selected and utilized in the budget, and this information had not been tracked prior to Fiscal Year 2022-2023.

NON-DEPARTMENTAL

Program Costs and Revenues

All Non-Departmental costs are part of City Administration and are allocated to City departments. Some of the costs are recovered as a part of the city overhead added to Parks, Planning, and Engineering staff's hourly rates charged to developers and special revenue funds. The Non-Departmental budget includes central services and supplies, certain non-employee specific retirement system charges, and a General Fund Contingency.

Program Description

There is no program in the Non-Departmental budget unit. This budget is for costs better managed on a citywide basis, such as office supplies, utilities, storage space rentals, copier costs, insurance, web page maintenance costs, telephone services and transfers to the City's internal service funds.

Staffing Summary

The Non-Departmental budget unit is managed by the Finance Director and City Manager.

Program Objectives

The objectives related to the Non-Departmental budget are unchanged: to monitor and manage these citywide costs, and seek out opportunities to get the best value for each public dollar spent.

Program Changes

There are no proposed program changes for fiscal year 2023-2024.

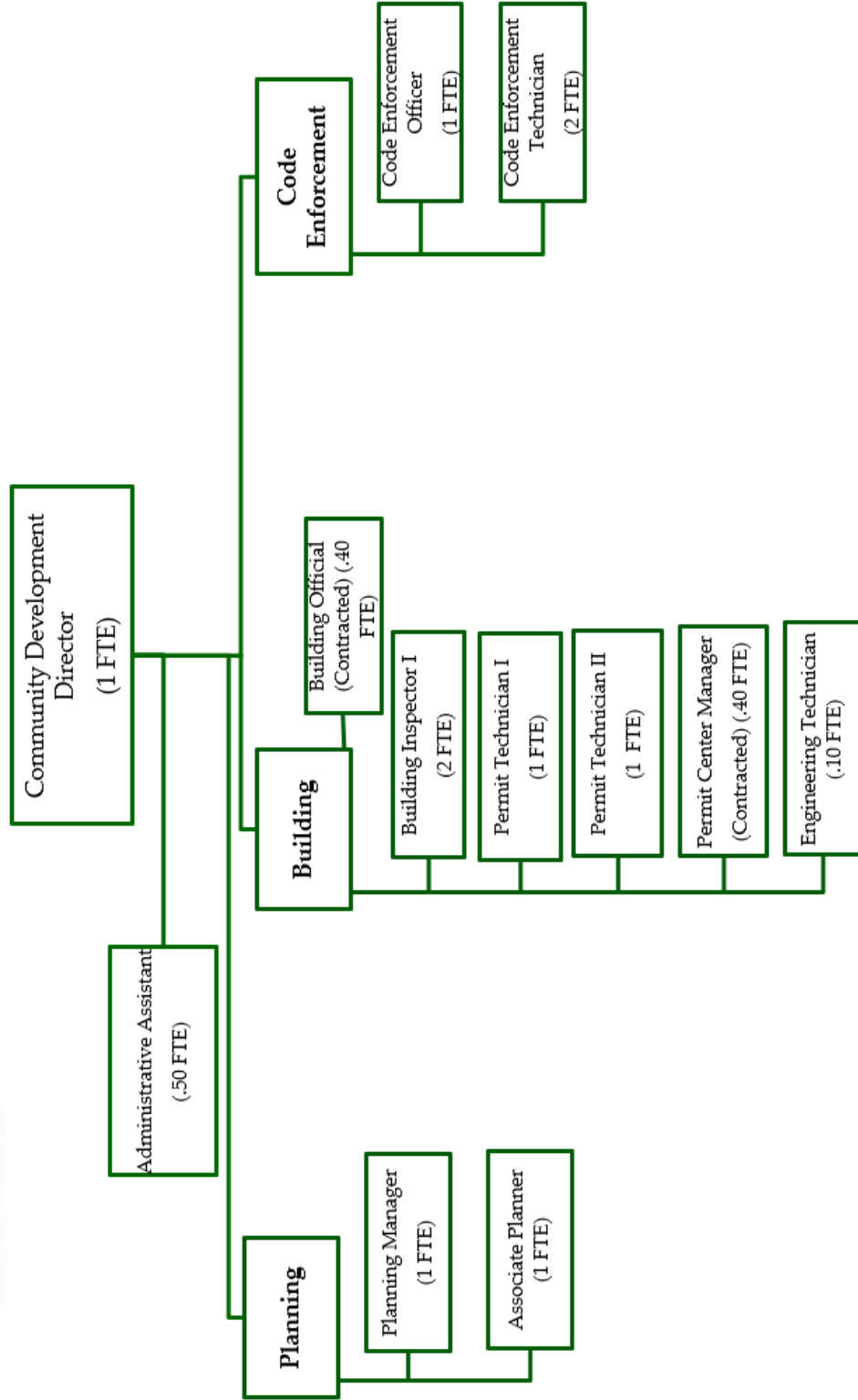
NON-DEPARTMENTAL					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Personnel Services	\$1,736,103	\$791,274	\$574,448	\$829,821	\$776,188
Services*	1,025,555	1,427,205	1,058,816	1,673,150	2,047,000
Supplies	57,222	58,968	70,547	59,400	59,400
Capital Outlay	0	0	0	0	0
Transfers Out	310,000	225,000	0	0	0
Interdepartmental Allocations	(2,311,900)	(1,933,692)	(2,272,405)	(2,812,534)	(2,882,588)
Total	\$816,980	\$568,755	(\$568,594)	(\$250,163)	\$0

* Proposed amount includes the 2% General Fund Contingency in accordance with policy

NON-DEPARTMENTAL STAFFING
None

Community Development

Planning, Zoning, Building, Code Enforcement, Recycling, Housing



COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department is responsible for implementing City Council policies related to planning, zoning, code enforcement, building and housing. The department promotes the community’s quality of life and economic vitality through land use planning; protection of public health and safety related to development, elimination of blight, development of affordable housing, and oversees the building and development of residential and non-residential projects, ensuring that these projects meet established requirements related to public health and safety. The Community Development Department also manages the City’s Permit Center, which coordinates and streamlines the development review and permitting process among various departments and outside agencies, thereby facilitating economic development and excellent customer service.

City of Oakley Strategic Plan Goals

A	B	C	D	E	F
Community and Economic Development	Community Health & Safety	Parks and Open Space	Community and Collaborative	Finance and Fiscal Responsibility	Sustainable Organization

Fiscal Year 2023/2024 Departmental Objectives

Community Development	A	B	C	D	E	F
Implement the 6th Cycle Oakley Housing Element (2023-2031) and facilitate the development of Affordable Housing	X					
Develop uniform process for Building and Code Enforcement to respond to substandard housing complaints		X				
Improve outreach & education efforts for Business License and Home Based Business Permitting to further compliance	X	X				
Develop a workplan to create and adopt a Climate Action Plan	X	X				
Improve electronic permit processes to improve efficiencies, optimize customer experiences, and increase compliance	X	X				
Provide superior responsiveness for Inspection Requests and quick turnaround timelines for Plan Reviews	X	X				
Increase outreach and education efforts for Disabled Accessibility (CASp Program)	X	X				
Improve the Residential Rental Property Inspection Program compliance rate	X					
Continue to work pro-actively with MDRR to ensure compliance with State		X		X		
Increase education and enforcement of the new California Building Standards Code to protect public safety	X	X				

Key Performance Indicators

Metric	Goals	FY 2020/2021	FY 2021/2022	FY 2022/2023
Home Business Permits Processed	A	107	78	93
Planning projects presented to City Council (includes entitlements, work	A, D, E	9	21	34
Residential Rental Inspection Program (RRIP) Registrations	A, B	1,462	1,206	1,288
Total Code Enforcement Cases Opened	A, B	2,976	2,568	2,436
Total Number of Building Permits Issued	A, B	2,730	2,051	1,829
Total Number of Single-Family Dwelling Permits Issued	A, B	640	268	109
Total Property Maintenance Cases	A, B	771	691	522
Code Enforcement Action that led to Building Permits being Issued	A, B	39	40	36
Cases addressing lack of Garbage Service	B	15	17	45
Cases addressing Illegal Fireworks	B	75	46	1

PLANNING

Program Costs and Revenue

Planning Division costs are primarily related to long range planning and current planning projects. Long Range planning includes planning responsibilities that must be implemented whether there is development or not, and these are paid for by the General Fund. Current planning projects can be divided into two categories, private developer projects funded by developer paid fees and daily planning duties are funded by the General Fund.

Program Description

The Planning Division is part of the Community Development Department.

The Planning Division provides land use, current and long range planning, and environmental services. The Division is responsible for the implementation of policy pertaining to orderly development and balanced, quality growth in the City of Oakley. Over the years, the Division has focused their efforts on streamlining the development process. The Division continues to focus on programs that assist the City in economic development and planned growth. Specifically, the Division is continually processing both residential and commercial applications to help facilitate the goals of the City's General Plan and Strategic Plan.

There are several planning projects that continue to have activity at this time. Several projects within the East Cypress Road corridor have been entitled for some time and continue to work towards development. There is a continued focus on the redevelopment of the City's Downtown and the future Train Platform and Parking Lot highlighting the marquee project expected to break ground in this fiscal year. The 2023-2031 Housing Element has been adopted and is currently being certified by the State and implementation will begin in FY23-24. The development of the Contra Costa Logistics Center is nearly complete.

Staff are currently working on numerous residential and commercial projects to ensure the City's General Plan is compliant with State Law and addresses the needs of the community today. There is always a continued effort to identify areas for Zoning Code improvements and enhancements as the City grows and evolves. The Division also serves as the in-house environmental Staff to prepare environmental documents for City projects.



Program Staffing

The Planning Division is made up of one Planning Manager, one Associate Planner. The Community Development Department shares a part-time administrative Assistant.

Program Objectives

- Process Development projects.
- Assist the City in economic development tasks, including the redevelopment of the City’s downtown and facilitation of current planning development projects.
- Provide support to the Code Enforcement Division in matters involving land use and zoning.
- Continue to implement AB 939 to provide Oakley residents and businesses with new and expanded recycling and waste reduction programs.
- SB 375 and AB 32 Implementation: Continue to participate in regional and local programs to reduce greenhouse gas emissions.
- Develop a Climate Action Plan.
- Implement the Policy Action Programs in the 2023-2031 Housing Element.
- Identify areas for improvement and enhance the zoning code.
- Continue to monitor changes in State Laws that would require the General Plan to be amended.
- Serve as the City’s in-house environmental staff to prepare environmental documents for small to medium-sized City Capital Improvement and Park projects.

Program Changes

There are no proposed program changes for fiscal year 2023-2024.

PLANNING DIVISION					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Personnel Services	\$460,879	\$455,270	\$361,060	\$576,495	\$647,753
Services	178,102	230,864	257,968	518,905	334,743
Supplies	0	0	45	200	200
Total	\$638,981	\$686,134	\$619,072	\$1,095,600	\$982,696

PLANNING DIVISION STAFFING					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Principal Planner	1.00	1.00	1.00	0.00	0.00
Planning Manager	0.00	0.00	0.00	1.00	1.00
Community & Economic Development Director	0.00	0.00	1.00	0.00	0.00
Community Development Director	1.00	1.00	0.00	1.00	1.00
Planning Technician	0.90	0.90	1.00	1.00	0.00
Associate Planner	0.00	0.00	0.00	0.00	1.00
Planning Assistant	0.00	0.00	0.00	0.00	0.00
Total	2.90	2.90	3.00	3.00	3.00

BUILDING & CODE ENFORCEMENT

Program Costs and Revenue

Revenues for these two divisions are comprised of building permit, plan check, inspection, building and code enforcement citations, rental dwelling unit inspection fees, and code enforcement re-inspection fees.

Program Description

The Building Division and Code Enforcement Division are part of the Community and Economic Development Department.

The Building Division is responsible for the administration and enforcement of building codes (California Building, Plumbing, Mechanical Codes, the National Electrical Code, and the International Property Maintenance Code). The Building Division provides minimum standards to safeguard public health and welfare, and property, by regulating and controlling the design of structures through plan review, construction of structures through field inspection to monitor quality of materials, use and occupancy, location and maintenance of all buildings and structures within the City of Oakley.

The Code Enforcement Division is responsible for ensuring all residential and commercial properties abide by municipal codes applicable to the health, safety, and quality of life for Oakley residents and business owners. This is achieved primarily by managing the property maintenance program and the Residential Dwelling Unit program. These requirements are met through pro-active on-site inspections, responding to citizen complaints, and educating the public through in-house developed community awareness programs.

Program Staffing

The Building Division consists of a part-time contract Building Official/ Permit Center Manager, and two full-time Building Inspector's, and one full-time Permit Technician II and one Permit Technician I. The Code Enforcement Division consists of one full-time Code Enforcement Officer and two full-time Code Enforcement Technician's. The Community and Economic Development Department shares a part-time administrative Assistant.

Program Objectives

- Work with development community to ensure projects integrate Green Building and Energy Code design provisions that support energy efficiency and the reduction in construction waste to help in the reduction of greenhouse gases.
- Continue to refine internal processes within functions of the two divisions.
- Improve customer experiences and efficiencies by expanding the use of existing technological programs for the permitting of projects.
- Maintain standard fifteen-day plan review as a maximum turnaround time but the Building Division's goal is to review most simple projects within five days.
- Provide inspections on the next workday upon request, same day when needed and as workload allows, and provide 2-hour inspection timeframe.
- When needed, provide Friday, weekend or after-hour inspections when City Hall is normally scheduled for closure by utilizing after hour inspections.
- Respond to all code enforcement inquires within one working day.
- Issue over the counter type permits at a 95% rate, the same day.
- Continue to work with property owners, realtors, and lending institutions whose buildings have fallen into disrepair.
- Work with Economic Development on commercial projects as well as other projects within the City that help to further the development of the City.
- Continue to provide homeowner's code compliance direction from plan submittal to final inspection by being focused on education and customer service.
- Continually ensure the Building Division and Code Enforcement webpage is user-friendly.
- Continue to provide updated training to staff on the adopted codes.
- Work with homeowners and contractors to resolve issues in a professional, polite and progressive manner; prior to and during construction.
- Improve the Residential Rental Property Inspection Program compliance rate.
- Continue to make a positive impact in the City by enforcing the Property Maintenance Ordinance.
- Enhance enforcement of vacant/abandoned property maintenance standards.
- Work with all departments, outside agencies and the contractor to ensure that all projects are constructed in the most efficient and cost effective way possible.
- Work together to address and reduce unpermitted construction.

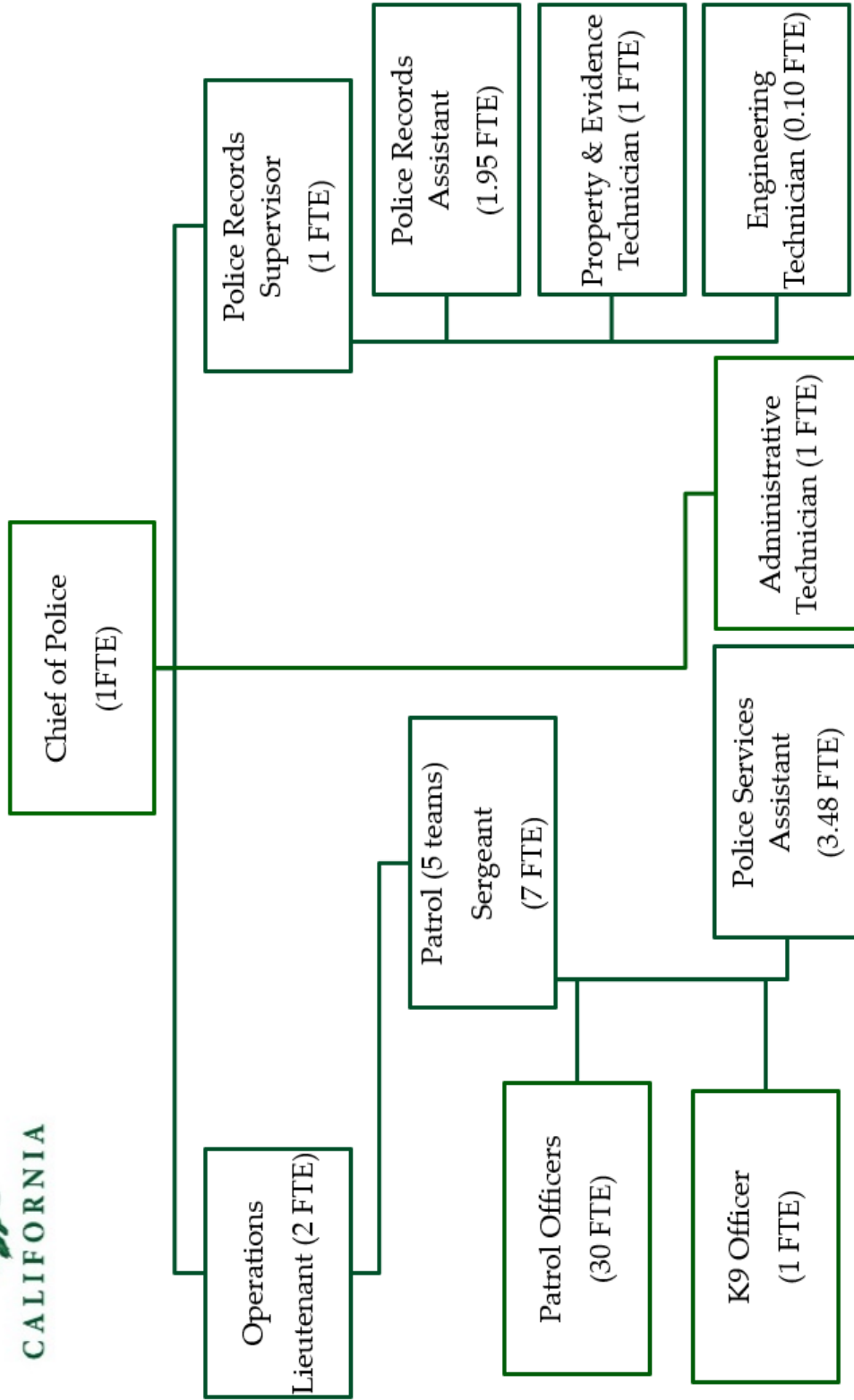
Program Changes

There are no proposed program changes for fiscal year 2023-2024.

BUILDING & CODE ENFORCEMENT					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Personnel Services	\$666,295	\$728,570	\$666,952	\$813,488	\$857,990
Services	381,298	390,632	534,298	484,052	496,182
Supplies	5,394	6,495	9,674	10,250	10,500
Capital Outlay	0	0	0	0	0
Total	\$1,052,987	\$1,125,697	\$1,210,924	\$1,307,790	\$1,364,672

BUILDING AND CODE ENFORCEMENT STAFFING					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Permit Center Manager (Contracted)	0.60	0.40	0.40	0.40	0.40
Building Inspector II	0.00	1.00	1.00	0.00	0.00
Building Inspector I	1.00	1.00	1.00	2.00	2.00
Building Official (Contracted)	0.00	1.00	0.40	0.40	0.40
Permit Technician	2.00	1.95	0.00	0.00	0.00
Permit Technician I	0.00	0.00	1.00	1.00	1.00
Permit Technician II	0.00	0.00	0.95	1.00	1.00
Senior Code Enforcement Officer	0.48	0.00	0.00	0.00	0.00
Code Enforcement Officer	0.75	1.00	0.00	0.00	0.00
Code Enforcement Officer/Building	1.00	0.00	0.00	0.00	0.00
Code Enforcement Officer I	1.00	0.00	1.00	1.00	1.00
Code Enforcement Technician	0.48	2.00	2.00	2.00	2.00
Administrative Assistant	0.15	0.50	0.50	0.50	0.50
Engineering Technician	0.00	0.00	0.10	0.10	0.10
Total	7.46	8.85	8.35	8.40	8.40

Police
Administration, Patrol, Investigation, Records,
Emergency Preparedness, Volunteers



POLICE

Program Costs and Revenues

As the Police Department completes its seventh year since inception, we are more committed than ever to perform our role of providing the community of Oakley with high-quality and professional law enforcement services. We build on a strong foundation to ensure the success and long-lasting contributions of the Police Department to its community and local government. In reviewing this budget submission, you will find it to be a conservative goal towards the future of the department and the City. For FY 2023-2024, the department will continue to deepen our available resources, develop our personnel, hone our skills, and introduce specific technology to better serve our residents.

Program Description

The Oakley Police Department's principle responsibility is protecting life and property while preserving and safeguarding the public's peace.

The Police Department takes a progressive stance policing the community. Officers respond to calls for service, investigate crimes, arrest criminal suspects, seek prosecution for criminal acts, and engage in crime prevention strategies with community members. Uniformed officers provide proactive patrol operations and actively pursue those involved in illegal activity. Detectives investigate crimes against persons and property, cases involving missing persons, and death cases. The detectives also work closely with neighboring jurisdictions to track the criminal element.

Emphasis is placed on traffic safety, education, and enforcement. The Department conducts traffic collision investigations, identifies potential roadway hazards and works with other city departments to find reasonable traffic calming solutions to alleviate traffic concerns.

Department goals emphasize that each officer and professional staff recognize that daily activities and contacts with the community are an integral part of our community service effort. Each citizen contact is an opportunity to create a positive and lasting impression, enhance our community relationships, and gain a partner in public safety. The actions of each officer contribute to the community's sense safety and confidence in our ability to provide professional police services.

Program Staffing

The costs for fiscal year 2023-2024 are for fully-staffed department with 41 sworn FTE law enforcement positions. This submission includes the addition of one (1) officer for this fiscal year.

With the expansion of the Department the Chief of Police will set up a Special Operations Division. The Special Operations Division will be headed by a sergeant and the division will encompass the Traffic Enforcement Unit and the newly formed Special Services Team. The Special Services Team will consist of four officers, whose duty will be to focus on quality of life issues that impact the City of Oakley.

Program Objectives

- Make Oakley a clean and safe place to live and work through the protection of life and property.
- Promote outstanding customer service to the community throughout all levels of the police department.
- Continue working with the engineering department on traffic calming solutions for neighborhoods with a focus on traffic safety.
- Maintain average response times of under-five (5) minutes to emergency (Priority 1) calls, and under 13 minutes for less urgent (Priority 2) calls.
- Continue the collaborative efforts with other city departments to properly address homelessness, providing assistance and seeking permanent housing when available.
- Ensure that all personnel remain current in their continued professional training, thereby meeting POST and NIMS training requirements.
- Continue to use technological advances as a force multiplier to assist officers with providing the Oakley community with the best possible service.
- Partner with local fire departments and coordinate with local East Contra Costa County Community Emergency Response Team (CERT) members to enhance our response to a local emergency.
- Continue the expansion of both ALPR and situational awareness cameras to monitor key ingress/egress points throughout the City.
- Improve all staff's knowledge and understanding of the Emergency Operations Response.

Program Changes

The police department in FY 2023-2024 is adding one (1) officer full-time position to its sworn staff, bringing the total full-time sworn positions to forty-one (41).

POLICE DEPARTMENT					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Personnel Services	\$7,017,208	\$7,065,051	\$7,456,931	\$8,831,796	\$9,882,835
Services	2,497,935	2,430,784	2,766,290	3,449,177	4,005,361
Supplies	243,449	231,318	272,784	404,948	545,500
Capital Outlay	37,404	23,891	94,525	180,558	286,219
Total	\$9,795,996	\$9,751,044	\$10,590,530	\$12,866,479	\$14,719,915

POLICE DEPARTMENT STAFFING					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Records Supervisor (Contracted)	0.48	0.48	0.48	0.00	0.00
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Captain	0.00	0.00	0.00	0.00	0.00
Police Lieutenants	0.50	1.00	2.00	2.00	2.00
Police Sergeants	7.00	7.00	7.00	7.00	7.00
Police Officers	25.50	25.00	26.00	30.00	31.00
Police Services Assistant	5.17	4.90	5.43	3.95	3.48
Administrative Technician	0.00	0.00	0.00	0.00	1.00
Property & Evidence Technician	0.00	0.00	0.00	1.00	1.00
Police Records Assistant	0.48	1.43	1.95	1.95	1.95
Police Records Supervisor	0.00	0.00	0.00	1.00	1.00
Engineering Technician	0.00	0.00	0.10	0.10	0.10
Total	40.13	40.81	43.96	48.00	49.53

City of Oakley Strategic Plan Goals

A	B	C	D	E	F
Community and Economic Development	Community Health & Safety	Parks and Open Space	Community and Collaborative	Finance and Fiscal Responsibility	Sustainable Organization

Fiscal Year 2023/2024 Departmental Objectives

Police	A	B	C	D	E	F
Ensure new employees are receiving the proper amount of OPD core course training		X				X
Encourage community events involving the police department in non police related environments (i.e. classroom readings)		X		X		
Establish the Oakley Police Department Special Services team to handle specific quality of life matters and criminal activities	X	X		X		
Investigate the feasibility of bolstering our "electronic net" of surveillance cameras with our service vendors (Flock and Vigilant)	X	X	X	X		
Implement more laptop computers into the PD equipment inventory to allow administrators and investigators to work off site.		X			X	X
Bolster the Traffic Enforcement Unit and build it out to full staff (3 officers) to pay much more attention to traffic issues	X	X	X	X	X	
Identify a "Special Operations" sergeant to manage SRO, Traffic, Special Services officers	X	X	X	X	X	X
Identify a full time Fleet manager to take care of the expanding fleet of the City of				X	X	X

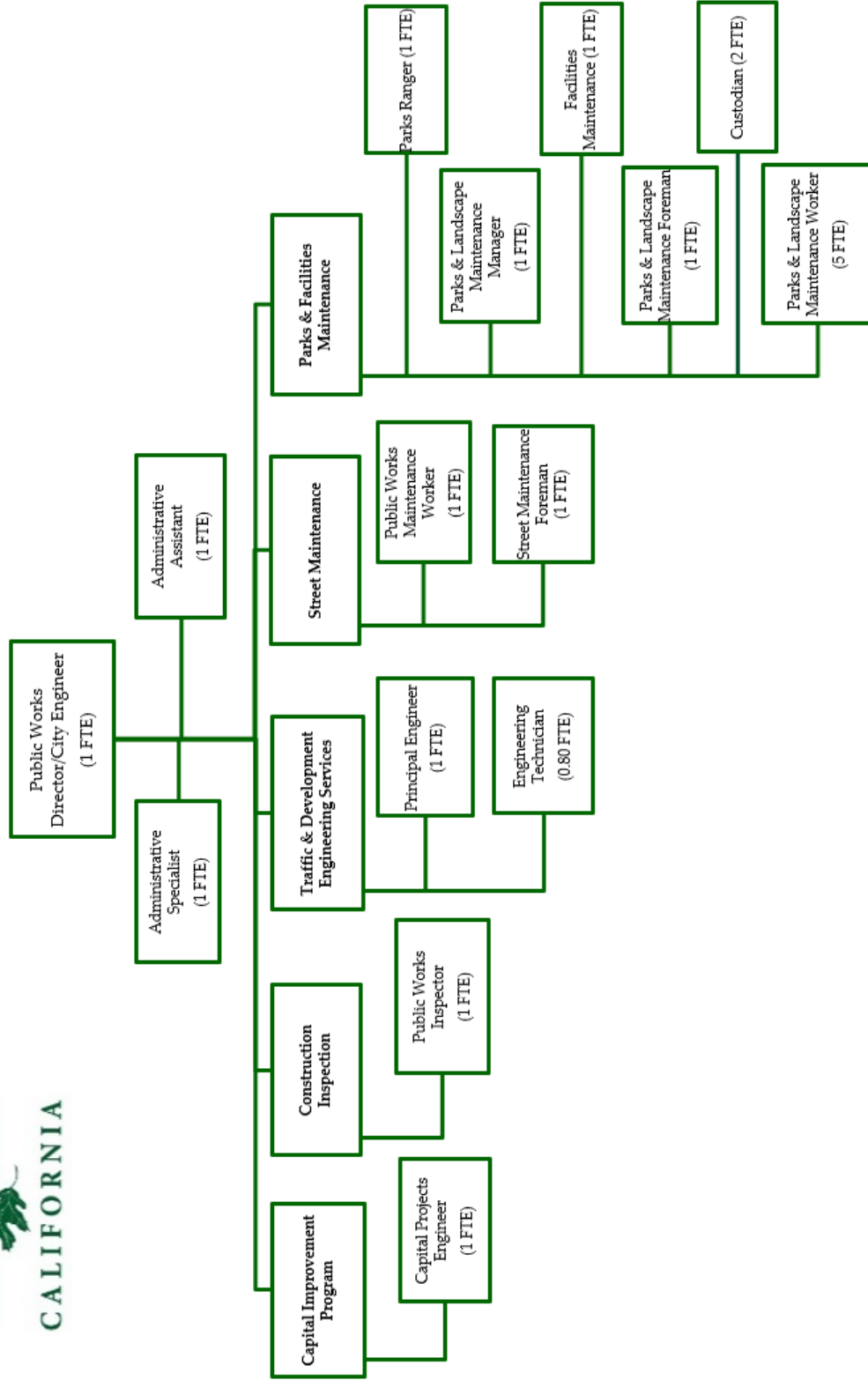
Key Performance Indicators

Metric	Goals	2020	2021	2022
Uniform Crime Reporting - Part 1				
Homicide	D	0	3	2
Rape	D	7	14	9
Robbery	D	14	16	10
Assault	D	62	95	171
Burglary	D	73	69	71
Larceny	D	306	385	330
Motor Vehicle Theft	D	100	119	115
Workload Indicators				
Written Reports	D	2,545	2,916	2,748
Arrests	D	365	478	453

**Key performance Indicators are presented in calendar year*

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Public Works
Engineering, Capital Projects, Parks & Landscape, Facilities Maintenance
Storm Water, Roads & Traffic, Inspections



PUBLIC WORKS/ ENGINEERING/MAINTENANCE & PARKS

Program Description

The Public Works and Engineering Department provides street, drainage, traffic signal, facility, parks, and landscape maintenance through a combination of internal staff and outside contractors. The Department also administers design, construction inspection, and contract management for Capital Improvement projects within the City. The Department also implements the City's Clean Water Program to ensure compliance with current NPDES requirements and permits; processes the plan reviews and inspects private development project grading and infrastructure improvements for compliance with City standards.

Program Changes

This Capital Improvement Program will continue to actively design and construct new infrastructure for the community to enhance the quality of life for residents. The maintenance operations will continue to focus on timely responses to various public inquiries and maintenance of City streets, parks, and facilities.

The Maintenance Division will continue to contract major park and landscape maintenance services. The in-house maintenance crew will focus on our park facilities to ensure that the quality of all park and facility infrastructure is kept at a high level. There will be an emphasis on cross-training of staff in all areas of streets, parks, and facility maintenance to better support the wide range of service requests that need to be accommodated by the department.

The overall goal of the above referenced programs is to improve and enhance the quality of all City infrastructure, and in turn, the quality of life for the residents of Oakley.

Staffing Changes

The Department has formed a cohesive team that services the needs of the community infrastructure. As the City continues to grow and more residents move to Oakley, so is the increased need for services that the Public Works Department provides for the community. The addition of new residential subdivisions and infrastructure that come under the maintenance of the Public Works Department, necessitate increased staffing to be able to provide maintenance services and to continue to have public infrastructure that is maintained to high standards.

The Fiscal Year (FY) 2023-2024 budget includes the following staffing changes. The addition of two (2) Maintenance Workers to support a wide range of tasks for the maintenance of City parks and landscaping areas; and to run the programming, maintenance, and operations of the irrigation systems that service all the parks and landscaping areas. This is specialty work and is critical in coordinating the operation of the complex irrigation systems.

One (1) additional Custodial Worker will be added as well to better service the Recreation Center, Public Works Operations Building, and Entrepreneur Building. Currently the custodial services for the above-mentioned facilities are performed by an outside contractor. By hiring another Custodial Worker, it will not only save the City nearly \$30K per year but also give staff flexibility and added support in the deploying of maintenance resources. The existing Part Time Administrative Assistant will be changed to a Full-Time position to support the increasing administrative service needs of the Public Works Operations Building

Revenues

The Public Works and Engineering budget relies on funds from a variety of sources, many of which restrict expenditures to specific categories.

- **Gas Tax-** Funds are restricted to “the planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for non-motorized traffic), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes.” *Anticipated Revenues-\$1,269,107*
- **Senate Bill (SB) No. 1 Transportation Funding-** The California Legislature passed SB 1 in 2017, raising gas taxes and vehicle fees which will generate tens of billions of dollars for municipalities and agencies to fix the state's road system. The funds that the City of Oakley receives as part of SB 1 will be used for various street repairs and resurfacing citywide. *Anticipated Revenues-\$1,100,866*
- **Measure J-** These expenditures are restricted to the same uses as Gas Tax but can also be applied to transit improvements and operations, growth management planning and compliance, pedestrian and bicycle trail construction/maintenance/operation, parking facility development, and transportation efficiency program development and operation (ridesharing,

etc.). Since Measure J contains a growth management component, funds may not be used to replace developer obligations that would otherwise not be publicly funded under the jurisdiction policy. *Anticipated Revenues-\$810,833*

- **Storm Water Utility Assessments-** The City has adopted a Storm Water Management Plan, and based on the estimated maintenance, inspection, and administrative activities required to enact the plan; has established an annual parcel assessment. *Anticipated Revenues-\$563,310*
- **Traffic Impact Fee-** The City of Oakley has an official Traffic Impact Fee program which funds the improvement of major roadways and signalized intersections; including the design, staff support, and construction management activities associated with private development projects. *Anticipated Revenues-\$1,785,396*
- **Park Impact Fee-** The City of Oakley has an official Park Impact Fee program which funds the improvement of parks in the community. This Park Impact Fee is paid for by private developers as related to their respective projects. *Anticipated Revenues-\$1,273,657*
- **Development Deposits/Permit Applications-** Public Works and Engineering collects deposits for the review and inspection of final maps, grading plans and improvement plans related to development applications. In addition, fees are collected for encroachment permits, transportation permits, and documentation related to the FEMA Floodplain Management program. Actual staff expenditures are tracked and applied against a deposit, and refunds or additional deposits are made as necessary. *Anticipated Revenues-\$1,200,000*
- **Citywide Park Assessments-** Zone 1 of the Oakley Lighting and Landscape Assessment District No. 1 provides for the maintenance and utilities for citywide parks and landscaping facilities. *Anticipated Revenues- \$1,450,000*
- **Streetlight Assessments-** Zone 2 of the Oakley Lighting and Landscape Assessment District No. 1 provides for the maintenance and utilities for citywide street lighting. *Anticipated Revenues - \$255,000*
- **Neighborhood Landscaping Assessments -** Zone 3 of the Oakley Lighting and Landscape Assessment District No. 1 provides for the maintenance and utilities for Neighborhood Park and landscaping improvements throughout the City. Zone 3 currently consists of 26 sub-zones, and revenues and expenditures are tracked at the sub-zone level. *Anticipated Revenues - \$3,120,000*

- **Community Facilities District No. 1** - This District was formed in 2006 to fund the operations and maintenance of the levee system, stormwater pond, and the associated pump, force main, and outfall for the Cypress Grove development. Landscape and lighting maintenance for the project are funded through a separate mechanism. *Anticipated Revenues - \$352,000*
- **Community Facilities District No. 2015-1** - This District was formed in 2015 to fund the operations and maintenance of the City's Community and Regional Parks and the public neighborhood parks and landscaping, street lighting, and stormwater improvements associated with the Emerson Ranch development. *Anticipated Revenues - \$1,135,00*
- **Community Facilities District No. 2015-2** - This District was formed in 2015 to fund the operations and maintenance of the City's Community and Regional Parks and the public neighborhood parks and landscaping, street lighting, and stormwater improvements constructed with new developments. *Anticipated Revenues* - The revenue for FY 2023-2024 will depend on the number of new developments that annex into the District prior to the end of the current fiscal year and the timing of when improvements will be turned over to the City for maintenance. *Anticipated Revenues - \$1,900,000*
- **Community Facilities District No. 2018-1** - This District was formed in 2018 to provide a financing mechanism to mitigate new development's financial impact on East Contra Costa County Fire District's fire protection services that are provided to the City. *Anticipated Revenues* - The revenue for FY 2023-2024 will depend on the number of new developments that annex into the District prior to the end of the current fiscal year and the timing of new building permit issuances. *Anticipated Revenues - \$325,000*
- **Community Facilities District No. 2020-1** - This District was formed in 2020 to fund a portion of the operations and maintenance associated with the City's community parks, stormwater inspections, and maintenance of public landscaping, and street lighting associated with the Contra Costa Logistics Center project. *Anticipated Revenues - \$425,000.*
- **Police Special Tax Area (P-6)** - This special tax provides funding for City police protection equipment and services. *Anticipated Revenues* - The revenue for FY 2023-2024 will depend on the type and number of new developments that

annex into the Police Special Tax Area prior to the end of the current fiscal year.
Anticipated Revenues - \$7,250,000

- **General Fund-** Since most of the funding sources for Public Works and Engineering are restricted to specific expenditures, it is recognized that some staff time and activities will require other funding sources. Those activities will be kept to a minimum, and eligible funding sources will continually be sought out.

PROGRAM AND STAFFING SUMMARY

The mission of Public Works and Engineering is to Steward Oakley's infrastructure by utilizing a variety of maintenance, improvement, and service activities. Through a blend of contract and seasonal staffing and City staff, the Department provides its services to the community. The Department is managed by the Public Works Director and has 7 primary functions. The FY 2023-2024 Budget proposes the following operating areas and staffing:

Operating Areas

- **Operations and Maintenance-** One of the most important tasks for Public Works and Engineering is to maintain the City's wide range of infrastructure. City staff will monitor and direct all maintenance activities, and maintenance services will be provided by both City staff and contract services. The individual maintenance elements are as follows:
 - **Roadway-** Routine maintenance is necessary to keep the City's road network operating in a safe and efficient manner. This includes pavement maintenance activities such as pothole patching, crack sealing, shoulder repair, signing and striping repair and replacement, and keeping the roadways free of obstructions via street sweeping and debris cleanup. As a supplement to the regular patrols of the maintenance staff, public works staff will field and investigate citizen requests to determine corrective action for conditions that may not be known or readily apparent. Since surface treatment projects like pavement overlays or chip seals tend to be extensive in nature, they are recognized as a Capital Improvement, and not included in this maintenance element. The City uses on-call maintenance service contractors to supplement City maintenance staff in performing various maintenance services (i.e. pavement repair and patching, curb, gutter, and sidewalk repair, striping, guard rail repair, etc.) The City's maintenance staff will utilize these contract services to supplement in-house resources to better provide maintenance services for the community in a proactive way.

- **Signals & Lighting-** The City owns and operates traffic signals at 40 separate intersections, as well as numerous pedestrian safety flashing lights throughout Oakley. In addition to traffic signals, the City owns and maintains well over 1,510 street lights throughout the community. There are some street lights that are owned and maintained by PG&E, in addition to the City owned street lights. Traffic Signal, Street Light, and Parking Lot Light maintenance is provided through a contract with a specialized electrical contractor who has the resources and expertise needed.
- **Drainage-** In order to minimize potential flooding, and to ensure that storm water is collected and conveyed properly in accordance to the regional storm water quality permits that the City operates under; maintenance staff will conduct routine inspection and service on the storm drainage system. These activities include catch basin cleaning, ditch cleaning, culvert flushing and repair, and inlet maintenance. Drainage maintenance will primarily be performed by the City's maintenance staff in coordination with the on-call service contractor to supplement in-house resources and better provide maintenance service for the community.
- **Parks and Landscaping-** The City currently maintains 37 public parks. The City supplements the Oakley Union Elementary School District financially for the maintenance of another four (4) joint-use public park facilities. In addition, the City maintains thousands of square feet of public right of way landscaping, street median landscaping, and public trail corridors. The City's park and landscape maintenance staff, and outside maintenance contract resources provide landscape maintenance services for the City. The Parks Division staff works diligently every day to provide the best quality of maintenance services for the City's Parks and Landscaped medians and pathways.
- **Facilities-** The City currently owns and manages multiple facilities, and the maintenance and operations of these facilities are under the Public Works Department to better align the service needs with maintenance resources that are available and managed by the Public Works Department.
- **Engineering Services-** Engineering staff will supply technical services to assist with various City activities, ranging from design and construction of public works projects, to addressing requests and questions raised by the general public and officials. Also, Engineering staff, in collaboration with the City Planning and Economic Development Team, review and process various private development projects, from residential

subdivisions to commercial building projects. The typical engineering services that may be provided include:

- ***Capital Project Engineering-*** Engineering staff performs design and construction management for all City public projects. A detailed explanation of this service is provided in the Capital Improvement Program (CIP) section of the budget document.
- ***Traffic Engineering-*** Engineering staff throughout the year perform a variety of tasks associated with traffic engineering. These tasks will include: completing speed surveys to ensure that traffic citations issued by the Police Department are enforceable, implementing neighborhood traffic calming projects, coordinating activities with the Police Department Traffic Division on traffic safety projects around Oakley and especially at school sites, investigating citizen's requests for traffic control devices and speed limit changes.
- ***Private Development Engineering-*** Engineering staff review and process private development projects that are submitted to the City for construction. The scope and complexity of development projects vary from small office buildings to large residential subdivisions. Engineering staff work on each step of the entitlement process to ensure development projects are designed and constructed according to City standards and codes. In addition to addressing the engineering needs of development projects, Engineering staff coordinate regularly with the Community and Economic Development Department and Economic Development Manager to facilitate the development applications in Oakley.
- ***Surveying-*** The primary need for land surveying services are in the area of subdivision map review and will be funded by private developer deposits. The City utilizes contract services on an as-needed basis to address any land surveying service needs.
- ***Floodplain Management-*** Certain areas within the City are subject to periodic flooding, and the Federal Emergency Management Agency (FEMA) requires Oakley to participate in the National Flood Insurance Program so that flood insurance can be provided to affected property owners. As a result of participating in the program, the City must keep Flood Insurance Rate Maps for viewing by the public and must provide certain information upon request. Additionally, the City will review and process applications to modify known floodplain boundaries.

- ***Clean Water Program-*** The City's joint municipal National Pollutant Discharge Elimination System (NPDES) permit and its participation in the Contra Costa County Clean Water Program necessitate several expenditures. Maintenance related activities have been accounted for in both the roadway and drainage maintenance categories. Other tasks include contributions to the Clean Water Program for staff and resources, illicit discharge investigation, industrial and commercial site inspections, and public outreach.
- ***Assessment District Engineering-*** To collect the funds for the City's assessment district and community facilities district, an annual engineer's report and associated budgets must be completed. The City has a contract with a financial services consultant for the processing and administration of this task, due to its specialized nature of work.
- **Administration-** The administration of the department has evolved over the years as the department restructuring took place. This process has been completed and it is anticipated that the department will move forward as a solid team with the staffing levels as follows:
 - ***Public Works Director/City Engineer (1 FTE)*** – Day to day operations in Public Works and Engineering will be managed by the Public Works Director/City Engineer. Duties will include coordination with other City departments and outside agencies, consultant/maintenance/construction contract management, development review and coordination, public outreach, traffic calming, and a wide range of other activities.
 - ***Administrative Specialist (1 FTE)*** – This City staff position performs a wide range of important tasks for the department including: contract administration and processing, budget preparation assistance, City Council reports, accounting, and vendor invoice processing, responding to inquiries, complaints and service requests by the public, issuance of permits, claims processing, department analyst and liaison, and general administrative tasks. The Administrative Specialist is supported by the Administrative Assistant in performing department support services.
 - ***Administrative Assistant (1 FTE)*** – This City staff position assists the Public Works and Engineering staff, as well as the Maintenance Divisions with general administrative functions such as: answering phones, filing, records management, data entry, public inquiries, service requests and various administrative project tasks related to the general operation of the department.

- ***Principal Civil Engineer, (1 FTE)*** – This City staff position manages work on the processing of private development projects and operation of the City’s traffic signal system to ensure that the systems are working efficiently, while keeping up with new technologies related to the maintenance and operation of the traffic signal system. The Principal Civil Engineer will also manage the new Traffic System Operations Center which will be used for the operation of the Downtown Oakley traffic signal systems and serve as the City Traffic Engineer. The Principal Civil Engineer will also be leading the City’s NPDES stormwater permit program and working with the engineering and planning team to review and process park development projects. Other primary duties include the review and processing of private development projects and their related building permits and traffic control plans.
- ***Capital Projects Engineer, (1 FTE)*** - City staff position focuses on the design and construction of Capital Improvement Projects. The responsibilities of the position include management and administration, development, design, and construction of a wide range of Capital Improvement Projects. The Capital Projects Engineer also works collaboratively with State agencies in securing and processing various grants for Capital Improvement Projects for the City of Oakley.
- ***Public Works Inspector (1 FTE)*** - This City staff position provides inspection of work within the public right of way and all Capital Improvement Projects construction inspection services. The Public Works Inspector is also responsible for processing encroachment permits and for performing related construction inspections. Any additional inspection services will be provided by a contract Inspector as needed for private development projects.
- ***Engineering Technician (.80 FTE)*** - This City staff position provides a wide range of tasks related to the processing of private development projects, ranging from plan checking, permit issuance, and inspection services. The Engineering Technician will also perform.
- ***Street Maintenance Foreman (1 FTE)*** – This City staff position supervises the Street Maintenance Worker which is the crew for the street maintenance division who address the increasing maintenance needs of the City’s infrastructure. This maintenance team provides a wide range of maintenance services such as: pothole patching, storm drain cleaning and inspections, sign installation, pavement striping and marking, roadside brushing and spraying, and other maintenance services.

- ***Street Maintenance Worker (1 FTE)*** – This City staff position provides a wide range of maintenance services such as: pothole patching, storm drain cleaning and inspections, sign installation, pavement striping and marking, roadside brushing and spraying, and other maintenance services.
- ***Parks and Landscape Maintenance Division Manager (1 FTE)*** - This City staff position manages the maintenance efforts for all publicly maintained streets, parks, and facilities within the city. The position develops and manages the division budget, monitors all water and utility uses associated with the facilities, schedules, and manages the work of the park and landscape maintenance contractors, and coordinates facility uses and service needs with the Recreation Department.
- ***Park Ranger (1 FTE)*** – This City staff position will enforce the laws and regulations related to the City’s parks and facilities. The Park Ranger will work cooperatively with the Police Department to assist in all issues related to illicit activities that may take place in the City’s parks and facilities. This position will provide park information to visitors and present interpretive programs, as well as perform an assortment of maintenance duties as needed.
- ***Parks and Landscape Foreman (1 FTE)*** – This City staff position plans, schedules, and coordinates the in-house landscape maintenance staff, performs playground inspections, and assists with other parks and landscape operations. This is a working foreman position that reports to the Division Manager.
- ***Parks and Landscape Maintenance Worker (5 FTE)*** – These City staff positions perform various parks and landscape maintenance services for all City parks and landscaping zones to ensure the condition of these parks is maintained at the highest levels. One of the areas of focus will be the programming and operation of the irrigation systems that the City has deployed in its parks and landscaped zones to enhance the efficiency of the irrigation system.
- ***Custodian (2.0 FTE)*** – These City staff positions perform the custodian services for City Hall, the Police Department, Recreation Center, Public Works Operations Building, and Entrepreneur Building daily to ensure staff and customer service needs are accommodated efficiently.
- ***Facility Maintenance Worker (1.0 FTE)*** – This staff position performs the facility maintenance services to all City owned facilities that include City Hall and



Police Department, Recreation Center, Public Works Operations Building, Entrepreneur Center, 3070 Main Street, and 3080 Main Street buildings.

Program Objectives

The goals and objectives of the Public Works and Engineering Department for FY 2023-2024 are:

- Focus on pro-active maintenance of the City’s infrastructure and facilities to protect the infrastructure assets of the community using a combination of in-house staff and contract services. This will be a key component of the quality of life for the community residents.
- Expand the Traffic Operations Center which will operate and monitor traffic signal operations on major roadways in Oakley in coordination with the Police Department.
- Proactively, and in coordination with the Police Department, work with residents and neighborhood groups in resolving traffic and parking related issues and the implementation of traffic calming and parking programs.
- Actively and proficiently implement the planned Capital Improvement Program and ensure timely project delivery within approved budgets and timelines.
- Participate in regional engineering efforts such as Transplan, the City-County Engineering Advisory Committee, and the Contra Costa Clean Water Program to ensure that Oakley is recognized as a contributor and is represented in any funding programs.
- Actively pursue State and Federal grants to supplement funding for the City’s infrastructure improvement projects.
- Coordinate and collaborate with other City Departments to provide exemplary and proactive service to potential developers to enhance Oakley’s economic development opportunities.

PUBLIC WORKS /ENGINEERING/MAINTENANCE & PARKS					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Personnel Services	\$1,532,249	\$1,665,934	\$1,837,654	\$2,045,378	\$2,293,302
Services	919,442	988,203	1,693,013	2,106,702	2,045,159
Supplies	39,188	43,291	46,368	54,600	55,100
Capital Outlay	29,188	0	94,421	477,345	138,450
Total	\$2,520,067	\$2,697,428	\$3,671,456	\$4,684,025	\$4,532,011

PUBLIC WORKS/ENGINEERING/MAINT & PARKS DEPT STAFFING					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
City Engineer/Public Works Director	1.00	1.00	1.00	1.00	1.00
Associate Engineer	1.00	0.00	0.00	0.00	0.00
Principal Engineer	0.00	1.00	1.00	1.00	1.00
Capital Projects Coordinator	1.00	1.00	0.00	0.00	0.00
Capital Projects Engineer	0.00	0.00	1.00	1.00	1.00
Engineering Technician	0.00	1.00	0.80	0.80	0.80
Senior Civil Engineer	1.00	0.00	0.00	0.00	0.00
Public Works Inspector	1.00	1.00	1.00	1.00	1.00
Public Works Administrative Specialist	1.00	1.00	1.00	1.00	1.00
Public Works Administrative Assistant	0.63	0.48	0.48	0.48	1.00
Streets Maintenance Foreman	1.00	1.00	1.00	1.00	1.00
Parks & Landscape Maintenance Superintendent	1.00	1.00	0.00	0.00	0.00
Parks & Landscape Maintenance Manager	0.00	0.00	1.00	1.00	1.00
Parks & Landscape Maintenance Foreman	0.00	0.00	1.00	1.00	1.00
Parks & Landscape Maintenance Crew Leader	1.00	1.00	0.00	0.00	0.00
Parks & Landscape Maintenance Worker	1.00	1.00	2.00	2.48	5.00
Public Works Maintenance Worker	3.00	1.00	1.00	1.00	1.00
Parks and Landscape Tree Maintenance Worker	1.00	1.00	1.00	1.00	0.00

PUBLIC WORKS/ENGINEERING/MAINT & PARKS DEPT					
STAFFING(Continued)					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Parks Ranger	1.00	1.00	1.00	1.00	1.00
Parks and Landscape Laborers (Seasonal)	1.00	1.00	0.48	0.00	0.00
Parks & Landscape Contracts Monitor	0.25	0.25	0.48	0.00	0.00
Sports Field Maintenance Laborer	0.25	0.25	0.48	0.48	0.00
Total	17.13	14.98	15.71	15.23	16.80

City of Oakley Strategic Plan Goals

A	B	C	D	E	F
Community and Economic Development	Community Health & Safety	Parks and Open Space	Community and Collaborative Partnerships	Finance and Fiscal Responsibility	Sustainable Organization

Fiscal Year 2023/2024 Departmental Objectives

Public Works	A	B	C	D	E	F
Complete construction of the Downtown Oakley Infrastructure Improvement project in collaboration with the San Joaquin Regional Rail Authority and Amtrak that will construct the new Oakley Amtrak Railroad Platform Station.	X	X	X	X		
Complete the Right of Way acquisition process for Laurel Road construction project from Teton Drive to Sellers Avenue and start the design of this project.		X		X		
Complete a Tree Inventory utilizing our internal GIS.			X			X
Complete CIP projects within authorized budget and timeline		X	X		X	
Complete SCADA systems upgrades to all 3 subdivision pump stations		X		X		
Complete construction of the Cypress Grove Pump Station upgrades		X		X		
Complete Emerson Ranch Irrigation Systems assessment & programming and integration of Woodbury Project		X		X		X
Start construction of Summer Lake North Subdivision		X	X		X	

Key Performance Indicators

Metric	Goals	FY 2020/202	FY 2021/202	FY 2022/202
Number of traffic calming requests processed	B	3	5	3
Number of encroachment permits processed	D	235	165	153
Number of CIP projects completed	E	8	7	14
Number of acres of City parks, open space, and landscaped zones	C	200	217	224
Number of park service requests received and processed	C	24	30	60
Number of Electric Vehicle Charging Stations	F	0	2	3
Total kWh used by Electric Vehicle Chargers	F	0	1,455	2,350
Total number of street miles swept	B	6,027	6,132	6,066
Total number of storm water inlets inspected	B	2,703	2,703	4,329
Number of miles of street resurfaced	B	9	2	2
Number of street light malfunction service requests processed	B	221	222	177
Square Feet of Sidewalk replaced	B	3,230	3,550	4,735
Number of New Street Light installed	B	8	30	23
Number of Trees Planted	C	100	400	425
Number of Trees Pruned	C	1,000	800	647

FACILITIES MAINTENANCE

Program Costs and Revenues

All costs are part of the City Administration and come from the General Fund.

Program Description

The Facilities Maintenance function is responsible for the cleanliness and general maintenance of City buildings. This Division is under the supervision of the Public Works Director.

Staffing Summary

The Division consists of a full-time Facilities Maintenance Custodian and two Custodians.

Program Objectives

Keep assigned areas and City buildings in a clean, neat, and orderly condition; perform minor building maintenance work; and perform related work as required.

Program Changes

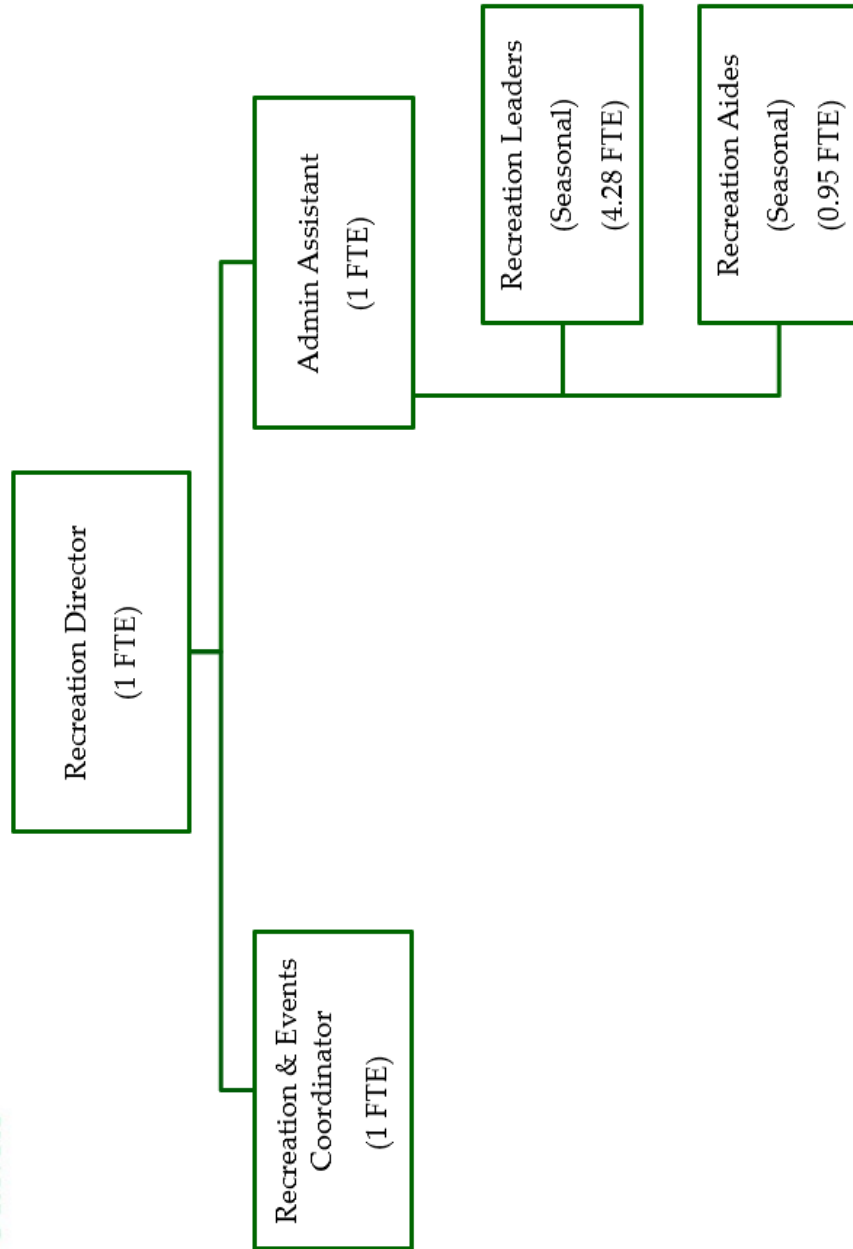
There are no proposed program changes for FY 2023-2024.

FACILITIES MAINTENANCE					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Personnel Services	\$89,208	\$96,964	\$105,497	\$191,130	\$284,734
Services	16,442	14,127	166,624	340,971	284,506
Supplies	127	117	55	38,000	78,000
Total	\$105,777	\$111,208	\$272,176	\$570,101	\$647,240

FACILITIES MAINTENANCE STAFFING					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Custodian	1.00	1.00	1.00	1.00	2.00
Facilities Maint Worker	0.00	0.00	0.00	1.00	1.00
Facilities Maint Aide	0.48	0.48	0.96	0.00	0.00
Maintenance Custodian (Contract)	0.00	0.00	0.00	0.00	0.00
Total	1.48	1.48	1.96	2.00	3.00

Recreation

Programs & Classes, Recreation Center,
Community Events, Facility Rental, Audio/Visual, Website



RECREATION

Program Costs and Revenues

Programs for the Fiscal Year 2023-2024 budget are funded in part by the following revenues:

Group picnic area rentals, Recreation Center rentals, sports field rental fees, class fees, program fees, grants, and sponsorships. The majority of costs will be paid for with general purpose revenues and one time allocations of ARPA Funding.

Program Description

Recreation focuses on creating community through people, parks and programs. The Recreation Department provides diverse and innovative programming, offering programs and activities to citizens of all ages throughout the year. The programs promote physical health and wellness, improve community image and community pride, and provides opportunities for children, and adults in Oakley. The Recreation Department works in partnership with community organizations, non-profit organizations and commercial businesses to ensure quality recreation services for Oakley residents.

Staffing Summary

The Recreation Department consists of one Recreation Director, one Recreation and Event Coordinator, a full time Administrative Assistant and several part time seasonal Recreation Leaders and Aides.

Recreation Director- The Recreation Director is responsible for day to day operations of the Recreation Department, including After Youth School Programs, Youth CORE, Youth Advisory Council, City website, Government Outreach, Utility Box Mural Project Recreation Guide and various other assignments.

Recreation and Event Coordinator- The full-time Recreation and Events Coordinator is responsible for the Kids and Tots Programs, sports field rentals and Special Events.

Administrative Assistant- This full-time Administrative Assistant is responsible for reception duties, contract classes, group picnic area rentals, facility rentals.

Recreation Leaders, Aides and Facility Attendants- The City hires temporary and seasonal Recreation Leaders and Aides to assist with After School Programs, Summer Camps, Facility Rentals, Special Events, and other assignments. Recreation Leaders and Aides total 5.23 FTE.

Program Objectives

The mission of The Recreation Department is to provide the residents of Oakley with quality programming meeting the following FY 2023-2024 objectives:

- **Special Events-** Special Events facilitated by the Recreation Department will continue our traditional annual special event programming include the Science Week Program, six Movies in the Plaza, Summer Fest, Kids Fishing Derby, Harvest Festival, Christmas Tree Lighting, Breakfast with Santa, Hometown Halloween Decorating Contest, Summer Concerts, Heart of Oakley, Hometown Holiday Decorating Contest, Art in the Park, Memorial Day, Veteran’s Day, and Juneteenth events as well as our Tiny Adventures mini special events for pre-school and school age children.
- **Youth Programs-** The objective of youth programs is to provide safe and fun activities for kids after school, during the summer as well as on their breaks from school including After School Programming, Summer Fun Day Camp, Junior Recreation Leader Program, Youth Committed to Ongoing Revitalization Efforts Program, Youth Employment Workshop, Oakley’s Got Talent, Youth Business Awards and more.
- **Recreation Classes-** The Recreation Department offers over 30 classes through the use of independent instructor contracts. Independent instructors also provide a number of seasonal camp programs designed to provide opportunities for kids and youth during school breaks.
- **Park and Facility Rentals-** The Recreation Department reserves sports fields, 4 group picnic areas and the Recreation Center.

Program Changes

The Recreation Department proposed budget incorporates changes made from last year’s budget. This includes the allocation of ARPA Funding to continue a free session of summer camp, and one free class for Oakley residents. Additionally, public art and expansion of event activities at Summer Fest, Heart of Oakley, and other special events.

RECREATION					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Personnel Services	\$392,593	\$413,190	\$428,797	\$558,812	\$585,855
Services	131,105	125,118	174,255	229,172	233,097
Supplies	135,692	51,817	116,064	216,950	285,390
Capital Outlay	0	0	0	0	0
Total	\$659,390	\$590,125	\$719,116	\$1,004,934	\$1,104,342

RECREATION DEPARTMENT STAFFING					
STAFFING	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Recreation Director	0.00	0.00	1.00	1.00	1.00
Recreation Manager	1.00	1.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	1.00	1.00
Recreation and Event Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Recreation Leader	1.44	0.48	1.00	0.00	0.00
Recreation Leader (Seasonal)	3.13	3.23	4.28	4.28	4.28
Recreation Aides (Seasonal)	1.65	1.68	3.80	3.80	0.95
Facility Attendant	0.38	0.38	0.00	0.00	0.00
Total	8.60	7.77	11.08	11.08	8.23

City of Oakley Strategic Plan Goals

A	B	C	D	E	F
Community and Economic Development	Community Health & Safety	Parks and Open Space	Community and Collaborative Partnerships	Finance and Fiscal Responsibility	Sustainable Organization

Fiscal Year 2023/2024 Departmental Objectives

Recreation	A	B	C	D	E	F
Reestablish all programs and events that were suspended due to COVID-19	X		X	X		
Expand independent instructor classes			X	X		
Partner with internal departments and community organizations (NGO)		X	X	X		
Increase engagement/marketing on social media	X		X	X		

Key Performance Indicators

Metric	Goals	FY 2020/2021	FY 2021/2022	FY 2022/2023
Sports Field Rentals*	C, D	X	1,990	2,778
Picnic Area Rentals*	C	28	126	125
Indoor Facility Rentals*	C	2	6	40
Social Media Following (Instagram)	C	X	1,018	1,461
Number of Program Participants	A, C, D	8,341	0	42,064

* Reservations were limited by COVID-19 regulations

TRANSFERS

Staff proposes nine transfers from the General Fund in Fiscal Year 2023-2024.

\$ 2,080,000 To Fund 201 for CIP Projects

\$ 190,000 To Fund 503 – Technology for equipment upgrades and replacements

\$ 10,000 To Fund 187 to cover operational deficit

\$ 5,831 To Fund 180 to cover operational deficit

TRANSFERS				
2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
Actual	Actual	Actual	Estimated	Proposed
\$3,351,000	\$2,434,800	\$5,621,000	\$10,380,000	\$2,285,831

CAPITAL OUTLAY-LAND AQUISITIONS

There are no appropriations for Fiscal Year 2023-2024.

CAPITAL OUTLAY-LAND AQUISITIONS					
USE OF FUNDS	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	Actual	Actual	Actual	Estimated	Proposed
Capital Outlay	\$5,000	\$174,422	\$0	\$0	\$0

**Acquired property/assets through a settlement agreement between the City, Successor Agency, and State Department of Finance regarding the dissolution of the former Oakley Redevelopment Agency.*

*** Acquired 3570 Main Street, opened escrow on 310 4th Street & 305 5th Street*

SPECIAL REVENUE FUNDS

COMMUNITY FACILITIES DISTRICT #1

(CYPRESS GROVE)

In October 2005, the City formed CFD #1 (Cypress Grove) to account for drainage maintenance activities in this new development. This was the first such district formed in the City and serves as a model for future developments. These activities are funded entirely by assessments to property owners.

FUND 110 - COMMUNITY FACILITIES DISTRICT #1 (CYPRESS GROVE)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$324,882	\$331,380	\$338,006	\$ 351,667	\$351,669
Interest	53,825	85	4,788	2,500	5,000
Operating Transfers	0	24,564	25,501	0	0
Other	0	0	6,366	0	0
Total Revenues	\$378,707	\$356,029	\$374,661	\$354,167	\$356,669
Services	\$52,306	\$67,836	\$75,539	\$105,696	\$122,994
Capital Outlay	0	0	0	0	0
Supplies	48,088	72,490	134,370	253,964	247,940
Capital Improvement	0	0	213,182	1,338,143	199,000
Total Expenditures	\$100,394	\$140,326	\$423,091	\$1,697,803	\$569,934
Unassigned Asset Replacement Balance					100000
Total Budgeted	\$100,394	\$140,326	\$423,091	\$1,697,803	\$669,934

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OAKLEY CREEKSIDE PARK RESTORATION GRANT

This grant from the Delta Conservancy has the purpose of developing plans to restore 775 linear feet of Marsh Creek to provide habitat for native fish and wildlife. Various partners will be participating in the analysis including American Rivers, Inc., Contra Costa Flood District and the adjacent property owner/developer.

FUND 115 – OAKLEY CREEKSIDE PARK RESTORATION GRANT					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Grant Revenue	\$0	\$0	\$129,030	\$224,554	\$41,403
Total Revenues	\$0	\$0	\$129,030	\$224,554	\$41,403
Services	\$0	\$0	\$170,508	\$224,554	\$41,403
Capital Outlay	0	0	0	0	0
Supplies	0	0	0	0	0
Total Expenditures	\$0	\$0	\$170,508	\$224,554	\$41,403

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AMERICAN RESCUE PLAN ACT (ARPA)

The American Rescue Plan Act of 2021 (ARPA) is a \$1.9 trillion Coronavirus rescue package designed to facilitate the United States' recovery from the devastating economic and health effects of the COVID-19 pandemic. The nearly \$2 trillion price tag makes this economic rescue legislation one of the most expensive in U.S. history. The City of Oakley received \$10,177,190 of ARPA funding. As a result of legislation referred to as the Final Rule, the City of Oakley was allowed to claim \$10 million of those funds as an economic loss and that \$10 million can be used to provide government services. The remaining \$177,190 was claimed by the City as a partial-reimbursement for special COVID-19 sick leave that the City's General Fund paid out to employees during the Pandemic.

In Fiscal Year 2021-2022, the Oakley City Council approved just over \$5 million of ARPA program expenditures, with \$50,000 for a broadband feasibility study and fiber master plan, \$150,000 for a fire hydrant replacement program, \$180,000 for a non-profit grant program, \$34,000 for Oakley Summer Camp sponsorship, \$50,000 for ARPA consultant services, \$1 million for certain economic development programs related to local businesses, \$250,000 for COVID-19 sick leave and other staff support, and \$3.3 million for technology upgrades. Included in the Fiscal Year 2022-2023 proposed expenditures were \$400,000 for the design and construction of a drainage channel trash capture device, \$300,000 for an emergency generator at the Recreation Center and \$400,000 for a Bethel Island Road project. To date, just over \$1 million of the \$10.18 million of ARPA funds have been expended, with \$566,120 expended in Fiscal Year 2021-2022 and \$445,532 in Fiscal Year 2022-2023. The Fiscal Year 2023-2024 Budget requests include an increase of \$100,000 for the Emergency Generator project at the Recreation Center, \$50,000 to complete the City Hall Rooftop Solar Power project, and \$378,503 to help complete the East Cypress Road Widening project from Jersey Island Road to Bethel Island Road. The balance of the nearly \$4.1 million is for previously approved budgets that have not been expended or encumbered. Much of the estimated 2022-2023 expenditures are tied to projects, such as the ERP Conversion project, that will take multiple years to complete. Appropriations for such projects will be carried forward and added to the Proposed 2023-2024 figures. However, total expenditures of ARPA funds by the City of Oakley will not exceed the \$10.18 million that has been awarded to the City of Oakley and must be expended by December of 2026. Please see the Capital Budget, attached, for further project detail.

FUND 120 – AMERICAN RESCUE PLAN ACT (ARPA)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
ARPA Revenue	\$0	\$0	\$677,196	\$9,499,994	\$0
Interest	0	0	9,086	0	0
Total Revenues			\$677,196	\$9,499,994	\$0
Personnel Services	\$0	\$0	\$0	\$0	\$0
Services	0	0	\$307,446	1,936,555	246,744
Capital Outlay	0	0	52,531	1,100,000	1,929,831
Supplies	0	0	28,953	0	0
Capital Improvement	0	0	0	3,247,469	528,503
Grants & Other	0	0	177,190	43,857	1,366,155
Total Expenditures	\$0	\$0	\$566,119	\$6,327,881	\$4,071,233

DOWNTOWN REVITALIZATION FUND

The City has developed an economic development revolving loan program. This fund was created so that the funding of the program, and ultimately the accounting for its activities can be tracked and reported on separately. Uses for loans will be made as approved by the City Council, pursuant to the program parameters.

In Fiscal Year 2015/16, the City received the transfer from the Oakley Redevelopment Successor Agency, the properties designated for “government use” and for “future development”. In order to track the rents and services related to these properties they are included in this fund and the name of the fund was changed from Economic Development Revolving Loan Program to Downtown Revitalization Fund to more accurately describe the activities tracked in this fund.

FUND 138 - DOWNTOWN REVITALIZATION FUND					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Rents & Concessions	\$ 191,835	\$ 183,792	\$ 182,946	\$ 209,700	\$ 251,226
Training Revenue	518	0	0	0	0
Interest	2,272	462	500	0	0
Operating Transfers	0	75,000	75,000	0	0
Total Revenues	\$194,625	\$259,254	\$258,446	\$209,700	\$251,226
Services	190,134	174,886	180,478	220,520	171,199
Loans and Grants	75,000	37,500	0	0	
Supplies	435	22	0	600	600
Capital Outlay	44,426	11,002	0	0	0
Total Expenditures	\$309,995	\$223,410	\$180,478	\$221,120	\$171,799

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SPORTS FIELD MAINTENANCE

The Sports Field Maintenance Fund is a special fund established first in Fiscal Year 2014-2015. Recognizing that organized sports field usage results in the need for more intensive upkeep and maintenance, the Fund is used to account separately for the collection of fees from the ball field rentals (revenue) and expenditure of funds for an on-going maintenance program of the facilities. The funds are used for annual field renovation costs, equipment repair and replacement, supplies, and to employ a part-time sports field maintenance position.

FUND 168 - SPORTS FIELD MAINTENANCE					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Rents & Concessions	\$ 27,576	\$40,043	\$57,660	\$41,065	\$50,000
Interest	2,690	959	342	884	350
Total Revenues	\$30,266	\$41,002	\$58,002	\$41,949	\$50,350
Services	16,032	25,907	19,606	430	25,700
Loans and Grants	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	\$16,032	\$25,907	\$19,606	\$430	\$25,700

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LIGHTING AND LANDSCAPING DISTRICT

The City has a Lighting and Landscaping District with 3 zones:

Zone 1 – Fund 132 Community Parks

This zone is citywide and is used to maintain the City’s larger parks (3 acres or larger). It is funded primarily by assessments.

Zone 2 – Fund 133 Street Lighting

This zone provides street lighting for the entire City. It is funded primarily by assessments but does not generate sufficient revenues to be self-supporting. The Gas Tax Fund has been and is expected to continue to subsidize its operations. For fiscal year 2023-2024, the subsidy is estimated to be \$190,000.

Zone 3 – Funds 170-195 Neighborhood Parks (made up of 26 sub-zones)

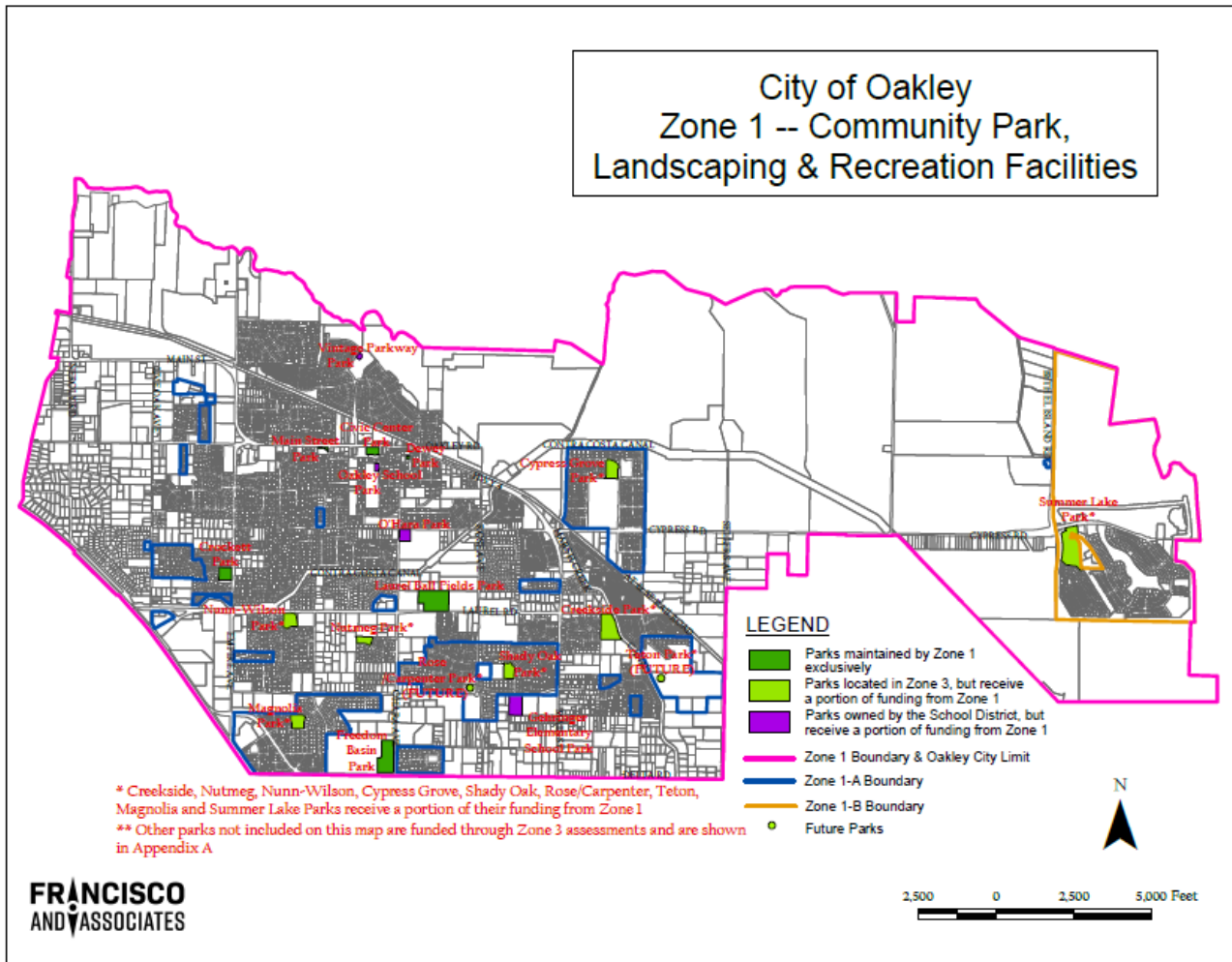
This zone maintains the City’s smaller neighborhood parks. Each sub-zone generally represents a park or neighborhood with several parks and/or roadway landscaping. Each sub-zone is funded by assessments.

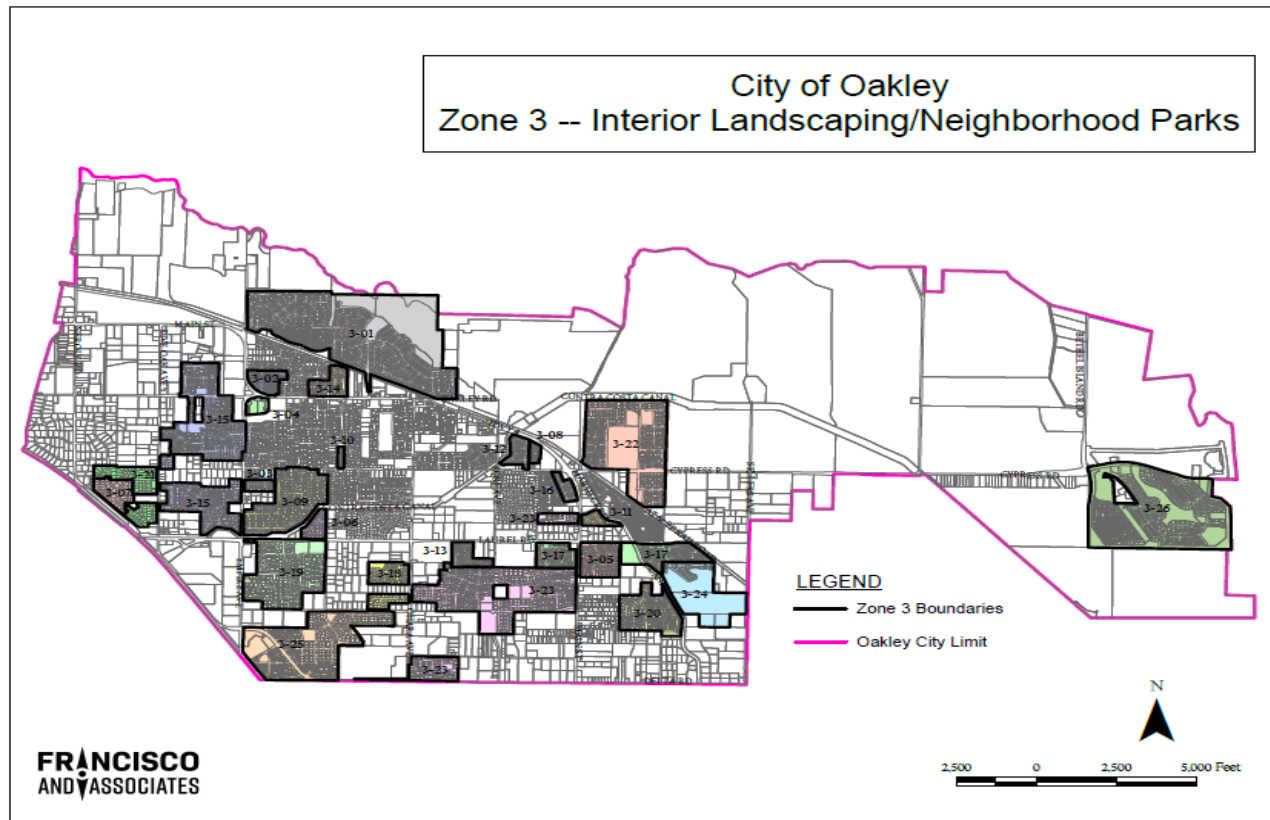
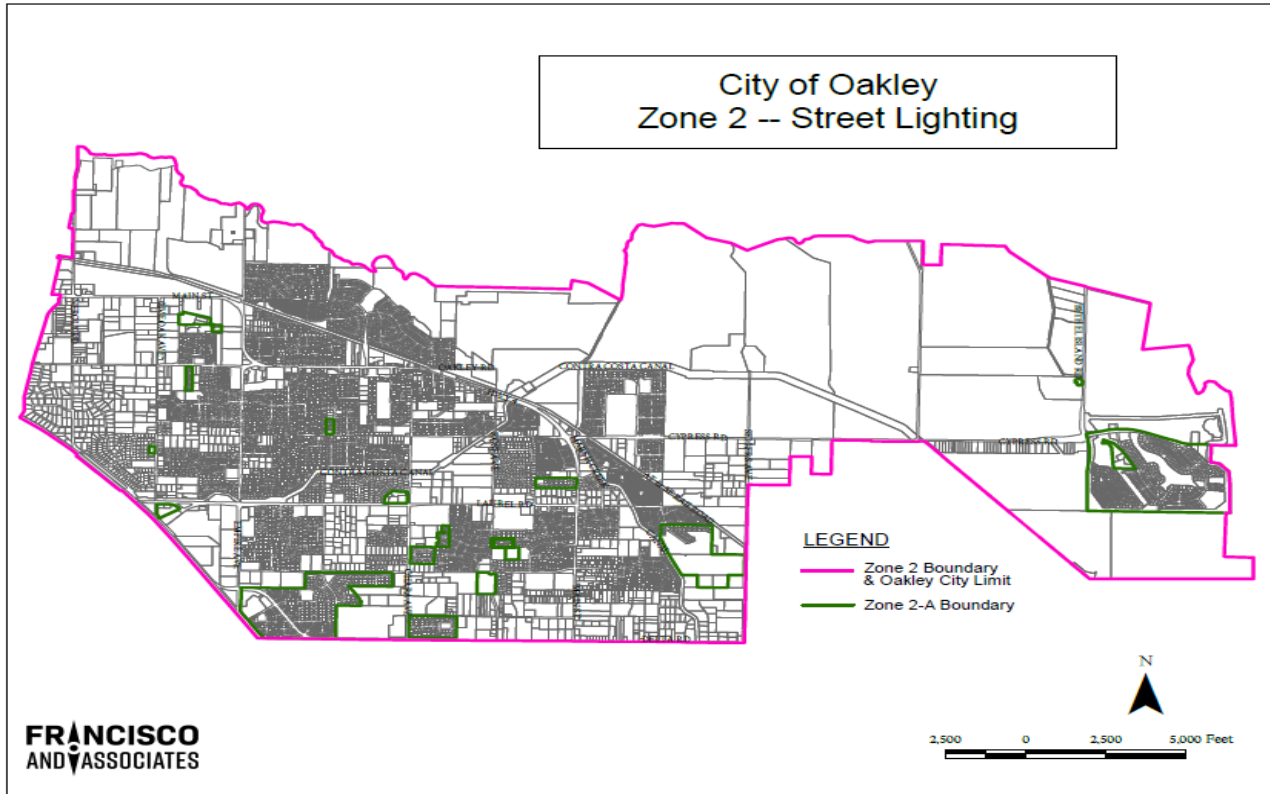
Several Park Zones do not have sufficient revenues to fully fund their Capital Asset Lifecycle Replacement Reserves. The Capital Asset Lifecycle Replacement Program establishes reserves necessary to ensure funds for asset replacements and remediation projects are available when needed. These reserves are used primarily to pay for longer-term replacement or remediation activities, periodic tree pruning (performed on a 7 year cycle), and streetscape replacements (on a 20 year cycle); although they may be used for the replacement, improvement or remediation of any asset or amenity in the Zone or sub-Zone.

19 of the City’s 26 zones were formed by the County prior to incorporation, and most of them do not have sufficient annual revenues to both operate and fund an appropriate contribution to their replacement reserves. While no existing critical need is going un-addressed at present, Staff continues to work to find ways to ensure these long-term future needs are met.

Below are a series of tables showing the revenues and expenditures for each fund. The City’s policies require the budgets consider lifecycle replacement reserves be considered as a part of the budget development process. As a result, some funds show revenues in

excess of expenditures – in which case the surplus will become contributions to the reserve; and some funds show expenditures in excess of revenues– reflecting the need to use reserves for replacements and remediation activities during the year.





FUND 132 – ZONE 1 (COMMUNITY PARKS)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$1,400,656	\$1,683,362	\$1,953,804	\$2,111,650	\$2,291,540
Interest	46,169	21,035	7,860	19,750	19,750
Other	0	4,728	3,250	0	0
Total Revenues	\$1,446,825	\$1,709,126	\$1,964,913	\$2,131,400	\$2,311,290
Services	\$936,768	\$863,070	\$1,352,619	\$1,278,721	\$1,981,280
Capital Outlay	0	0	0	250,000	60,000
Operating Transfers	150,000	180,000	180,000	180,000	210,000
Transfer to Capital	0	0	0	0	0
Interest	0	0	0	0	0
Total Expenditures	\$1,086,768	\$1,043,070	\$1,532,619	\$1,708,721	\$2,251,280
Unassigned Asset Replacement Balance	0	0	0	100,000	100,000
Total Budget	\$1,086,768	\$1,043,070	\$1,532,619	\$1,808,721	\$2,351,280

FUND 133 – ZONE 2 (STREET LIGHTING)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$260,330	\$279,262	\$336,275	\$249,536	\$255,916
Interest	2,272	1,072	3,200	900	900
Transfer in	152,505	169,799	130,111	190,000	190,000
Total Revenues	\$415,107	\$450,133	\$469,586	\$440,436	\$446,816
Services	\$363,402	\$383,775	\$425,734	\$460,436	\$511,328
Transfer to Capital	0	0	0	0	0
Total Expenditures	\$363,402	\$383,775	\$425,734	\$460,436	\$511,328
Unassigned Asset Replacement Balance	0	0	0	0	0
Total Budgeted	\$363,402	\$383,775	\$425,734	\$460,436	\$511,328

FUND 170 – VINTAGE PARKWAY					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$73,714	\$73,714	\$73,714	\$73,714	\$73,772
Miscellaneous	0	0	0	0	0
Interest	4,241	1,249	388	500	\$500
Operating Transfer	5,000	5,000	5,000	5,000	\$5,000
Total Revenues	\$82,955	\$79,962	\$79,101	\$79,214	\$79,272
Services	\$80,438	\$68,726	\$69,758	\$79,213	\$79,272
Capital Outlay	0	0	0	0	0
Total Expenditures	\$80,438	\$68,726	\$69,758	\$79,213	\$79,272
Unassigned Asset Replacement Balance	0	0	0	48,116	49,590
Total Budgeted	\$80,438	\$68,726	\$69,758	\$127,329	\$128,862

FUND 171 – OAKLEY RANCH					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$26,446	\$26,446	\$26,446	\$26,446	\$26,446
Interest	585	203	54	100	100
Total Revenues	\$27,031	\$26,649	\$26,499	\$26,546	\$26,546
Services	\$26,317	\$28,463	\$29,429	\$26,546	\$32,935
Supplies	0	0	0	0	0
Total Expenditures	\$26,317	\$28,463	\$29,429	\$26,546	\$32,935
Unassigned Asset Replacement Balance	0	0	0	7,192	4,919
Total Budgeted	\$26,317	\$28,463	\$29,429	\$33,738	\$37,854

FUND 172 – EMPIRE					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$4,534	\$4,534	\$4,534	\$4,534	\$4,534
Interest	1,796	570	168	200	200
Total Revenues	\$6,330	\$5,105	\$4,702	\$4,734	\$4,734
Services	\$3,728	\$4,669	\$3,884	\$4,734	\$5,278
Total Expenditures	\$3,728	\$4,669	\$3,884	\$4,734	\$5,278
Unassigned Asset Replacement Balance	0	0	0	21,011	21,143
Total Budgeted	\$3,728	\$4,669	\$3,884	\$25,745	\$26,421

FUND 173 – OAKLEY TOWN CENTER					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$10,935	\$10,935	\$10,935	\$10,935	\$10,935
Interest	1,708	537	162	600	600
Total Revenues	\$12,643	\$11,473	\$11,097	\$11,535	\$11,535
Services	\$7,875	\$11,854	\$7,388	\$11,535	\$12,954
Total Expenditures	\$7,875	\$11,854	\$7,388	\$11,535	\$12,954
Unassigned Asset Replacement Balance	0	0	0	20,041	\$20,606
Total Budgeted	\$7,875	\$11,854	\$7,388	\$31,576	\$33,560

FUND 174 – OAK GROVE					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$28,405	\$28,405	\$28,405	\$28,405	\$28,405
Interest	1,389	514	167	200	200
Total Revenues	\$29,794	\$28,919	\$28,572	\$28,605	\$28,605
Services	\$19,887	\$21,682	\$23,404	\$28,605	\$30,024
Total Expenditures	\$19,887	\$21,682	\$23,404	\$28,605	\$30,024
Unassigned Asset Replacement Balance	0	0	0	20,201	21,190
Total Budgeted	\$19,887	\$21,682	\$23,404	\$48,806	\$51,214

FUND 175 – LAUREL WOODS/LUNA ESTATES					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$7,668	\$7,668	\$7,668	\$7,668	\$7,668
Interest	2,026	643	192	200	200
Total Revenues	\$9,694	\$8,311	\$7,860	\$7,868	\$7,868
Services	\$4,391	\$8,656	\$6,140	\$7,868	\$7,868
Total Expenditures	\$4,391	\$8,656	\$6,140	\$7,868	\$7,868
Unassigned Asset Replacement Balance	0	0	0	24,173	24,221
Total Budgeted	\$4,391	\$8,656	\$6,140	\$32,041	\$32,089

FUND 176 – SOUTH FORTY					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$9,713	\$9,713	\$9,805	\$9,805	\$9,805
Interest	944	331	101	100	100
Total Revenues	\$10,657	\$10,043	\$9,906	\$9,905	\$9,905
Services	\$6,963	\$8,358	\$8,151	\$9,905	\$9,905
Total Expenditures	\$6,963	\$8,358	\$8,151	\$9,905	\$9,905
Unassigned Asset Replacement Balance	0	0	0	12,589	12,628
Total Budgeted	\$6,963	\$8,358	\$8,151	\$22,494	\$22,533

FUND 177 – CLAREMONT					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$7,628	\$7,628	\$7,628	\$7,628	\$7,628
Interest	318	100	21	100	100
Total Revenues	\$7,946	\$7,728	\$7,649	\$7,728	\$7,728
Services	\$9,165	\$10,921	\$10,602	\$7,728	\$12,773
Total Expenditures	\$9,165	\$10,921	\$10,602	\$7,728	\$12,773
Unassigned Asset Replacement Balance	0	0		2,961	1,435
Total Budgeted	\$9,165	\$10,921	\$10,602	\$10,689	\$14,208

FUND 178 – GATEWAY					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$18,360	\$18,360	\$18,360	\$18,360	\$18,360
Interest	3,962	1,260	360	250	250
Total Revenues	\$22,322	\$19,620	\$18,720	\$18,610	\$18,610
Services	\$17,420	\$19,861	\$22,160	\$18,610	\$23,682
Total Expenditures	\$17,420	\$19,861	\$22,160	\$18,610	\$23,682
Unassigned Asset Replacement Balance	0	0	0	46,266	44,046
Total Budgeted	\$17,420	\$19,861	\$22,160	\$64,876	\$67,728

FUND 179 – COUNTRYSIDE (VILLAGE GREEN)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$2,625	\$2,625	\$2,625	\$2,625	\$2,625
Interest	585	189	53	250	250
Total Revenues	\$3,210	\$2,814	\$2,678	\$2,875	\$2,875
Services	\$1,915	\$3,505	\$3,526	\$2,875	\$3,816
Total Expenditures	\$1,915	\$3,505	\$3,526	\$2,875	\$3,816
Unassigned Asset Replacement Balance	0	0	0	6,596	6,268
Total Budgeted	\$1,915	\$3,505	\$3,526	\$9,471	\$10,084

FUND 180 – COUNTRY FAIR (MEADOW GLEN)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$5,423	\$5,423	\$5,423	\$5,423	\$5,423
Interest	90	37	2	0	50
Transfer in	0	0	0	4,000	5,831
Total Revenues	\$5,513	\$5,460	\$5,425	\$9,423	\$11,304
Interest	\$55	\$14	\$11	\$0	\$0
Services	5,395	7,858	8,877	5,473	8,800
Total Expenditures	\$5,450	\$7,872	\$8,888	\$5,473	\$8,800
Unassigned Asset Replacement Balance	0	0	0	0	0
Total Budgeted	\$5,450	\$7,872	\$8,888	\$5,473	\$8,800

FUND 181 – CALIFORNIA SUNRISE					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$3,502	\$3,502	\$3,502	\$3,502	\$3,502
Interest	1,529	504	150	200	200
Total Revenues	\$5,031	\$4,006	\$3,652	\$3,702	\$3,702
Services	\$1,259	\$2,428	\$2,791	\$3,702	\$3,661
Total Expenditures	\$1,259	\$2,428	\$2,791	\$3,702	\$3,661
Unassigned Asset Replacement Balance		0	0	18,965	18,875
Total Budgeted	\$1,259	\$2,428	\$2,791	\$22,667	\$22,536

FUND 182 – CALIFORNIA VISIONS (LAUREL)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
Interest	3,325	1,068	319	250	250
Total Revenues	\$15,325	\$13,068	\$12,319	\$12,250	\$12,250
Services	\$8,053	\$9,732	\$9,760	\$12,250	\$12,250
Total Expenditures	\$8,053	\$9,732	\$9,760	\$12,250	\$12,250
Unassigned Asset Replacement Balance	0	0	0	40,182	40,166
Total Budgeted	\$8,053	\$9,732	\$9,760	\$52,432	\$52,416

FUND 183 – CLAREMONT HERITAGE					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$18,240	\$18,240	\$18,240	\$18,240	\$18,240
Interest	4,586	1,490	452	300	300
Total Revenues	\$22,826	\$19,730	\$18,692	\$18,540	\$18,540
Services	\$10,228	\$14,222	\$10,389	\$18,540	\$18,540
Total Expenditures	\$10,228	\$14,222	\$10,389	\$18,540	\$18,540
Unassigned Asset Replacement Balance	0	0	0	56,164	57,314
Total Budgeted	\$10,228	\$14,222	\$10,389	\$74,704	\$75,854

FUND 184 – COUNTRY FAIR (MEADOW GLEN II)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$122,544	\$122,613	\$122,682	\$122,682	\$122,544
Interest	3,633	1,335	414	300	300
Grants	0	0	0	0	0
Total Revenues	\$126,177	\$123,948	\$123,096	\$122,982	\$122,844
Services	\$109,927	\$108,308	\$115,025	\$122,982	\$123,791
Capital Outlay	0	0	0	0	0
Total Expenditures	\$109,927	\$108,308	\$115,025	\$122,982	\$123,791
Unassigned Asset Replacement Balance	0	0	0	51,946	52,240
Total Budgeted	\$109,927	\$108,308	\$115,025	\$174,928	\$176,031

FUND 185 – SUNDANCE					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$8,910	\$8,910	\$8,910	\$8,910	\$8,910
Interest	268	89	27	100	100
Total Revenues	\$9,178	\$8,999	\$8,937	\$9,010	\$9,010
Services	\$9,107	\$9,337	\$8,148	\$9,010	\$10,254
Total Expenditures	\$9,107	\$9,337	\$8,148	\$9,010	\$10,254
Unassigned Asset Replacement Balance	0	0	0	2,786	2,989
Total Budgeted	\$9,107	\$9,337	\$8,148	\$11,796	\$13,243

FUND 186 – CALIFORNIA JAMBOREE					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$87,684	\$87,684	\$87,684	\$87,684	\$87,684
Interest	8,409	2,761	842	500	500
Other	0	0	0	0	0
Transfers In	30,000	30,000	30,000	30,000	30,000
Total Revenues	\$126,093	\$120,445	\$118,526	\$118,184	\$118,184
Services	\$106,024	\$108,955	\$112,777	\$118,184	\$118,184
Capital Outlay	0	0	0	0	0
Total Expenditures	\$106,024	\$108,955	\$112,777	\$118,184	\$118,184
Unassigned Asset Replacement Balance	0	0	0	96,318	100,000
Total Budgeted	\$106,024	\$108,955	\$112,777	\$214,502	\$218,184

FUND 187 – COUNTRY PLACE					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$23,400	\$23,400	\$23,400	\$23,400	\$23,400
Interest	0	2	0		0
Transfers In	20,000	20,000	20,000	20,000	40,000
Total Revenues	\$43,400	\$43,402	\$43,400	\$43,400	\$63,400
Services	\$43,066	\$49,153	\$43,279	\$43,400	\$44,201
Total Expenditures	\$43,066	\$49,153	\$43,279	\$43,400	\$44,201
Unassigned Asset Replacement Balance	0	0	0	0	0
Total Budgeted	\$43,066	\$49,153	\$43,279	\$43,400	\$44,201

FUND 188 – LAUREL CREST					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$87,600	\$87,600	\$87,600	\$87,600	\$87,600
Interest	2,571	741	225	200	200
Transfers In	40,000	70,000	70,000	70,000	90,000
Total Revenues	\$130,171	\$158,341	\$157,825	\$157,800	\$177,800
Services	\$136,679	\$167,690	\$162,496	\$157,800	\$177,800
Capital Outlay	0	0	0	0	0
Total Expenditures	\$136,679	\$167,690	\$162,496	\$157,800	\$177,800
Unassigned Asset Replacement Balance	0	0	0	27,433	22,010
Total Budgeted	\$136,679	\$167,690	\$162,496	\$185,233	\$199,810

FUND 189 – MARSH CREEK GLEN					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$98,853	\$101,727	\$103,323	\$108,688	\$114,451
Interest	6,284	2,305	800	350	350
Total Revenues	\$105,137	\$104,032	\$104,123	\$109,038	\$114,801
Services	\$72,394	\$53,908	\$71,059	\$109,038	\$109,647
Capital Outlay	0	0	0	0	200,000
Transfer to Capital Reserve	0	0	0	0	0
Total Expenditures	\$72,394	\$53,908	\$71,059	\$109,038	\$309,647
Unassigned Asset Replacement Balance	0	0	0	94,100	100,000
Total Budgeted	\$72,394	\$53,908	\$71,059	\$203,138	\$409,647

FUND 190 – QUAIL GLEN					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$32,075	\$33,007	\$33,524	\$35,265	\$37,135
Interest	1,976	673	223	750	500
Total Revenues	\$34,051	\$33,681	\$33,747	\$36,015	\$37,635
Services	\$29,727	\$22,461	\$23,781	\$36,015	\$37,424
Total Expenditures	\$29,727	\$22,461	\$23,781	\$36,015	\$37,424
Unassigned Asset Replacement Balance	0	0	0	27,116	28,886
Total Budgeted	\$29,727	\$22,461	\$23,781	\$63,131	\$66,310

FUND 191 – CYPRESS GROVE					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$282,379	\$290,589	\$295,137	\$310,468	\$326,930
Interest	13,571	4,756	1,341	1,000	1,000
Transfers In	10,000	10,000	10,000	10,000	10,000
Total Revenues	\$305,950	\$305,345	\$306,478	\$321,468	\$337,930
Services	\$261,846	\$336,657	\$312,662	\$421,468	\$337,547
Capital Outlay	0	0	0	0	150,000
Total Expenditures	\$261,846	\$336,657	\$312,662	\$421,468	\$487,547
Unassigned Asset Replacement Balance	0	0	0	0	100,000
Total Budgeted	\$261,846	\$336,657	\$312,662	\$421,468	\$587,547

FUND 192 – SOUTH OAKLEY					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$408,425	\$420,285	\$426,870	\$449,041	\$486,357
Interest	8,070	3,214	907	300	300
Other	0	0	0	0	0
Transfers In	10,000	10,000	10,000	10,000	10,000
Total Revenues	\$426,495	\$433,499	\$437,777	\$459,341	\$496,657
Services	\$363,606	\$443,990	\$451,905	\$459,341	\$457,420
Capital Outlay	0	0	0	0	0
Transfer to Capital Reserve	0	0	0	0	0
Total Expenditures	\$363,606	\$443,990	\$451,905	\$459,341	\$457,420
Unassigned Asset Replacement Balance	0	0	0	100,000	100,000
Total Budgeted	\$363,606	\$443,990	\$451,905	\$559,341	\$557,420

FUND 193 – STONE CREEK					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$58,540	\$58,540	\$64,391	\$70,833	\$77,916
Interest	6,144	2,233	761	300	300
Total Revenues	\$64,684	\$60,773	\$65,153	\$71,133	\$78,216
Services	\$19,141	\$19,806	\$20,640	\$71,133	67942
Total Expenditures	\$19,141	\$19,806	\$20,640	\$71,133	\$67,942
Unassigned Asset Replacement Balance	0	0	0	89,784	99,255
Total Budgeted	\$19,141	\$19,806	\$20,640	\$160,917	\$167,197

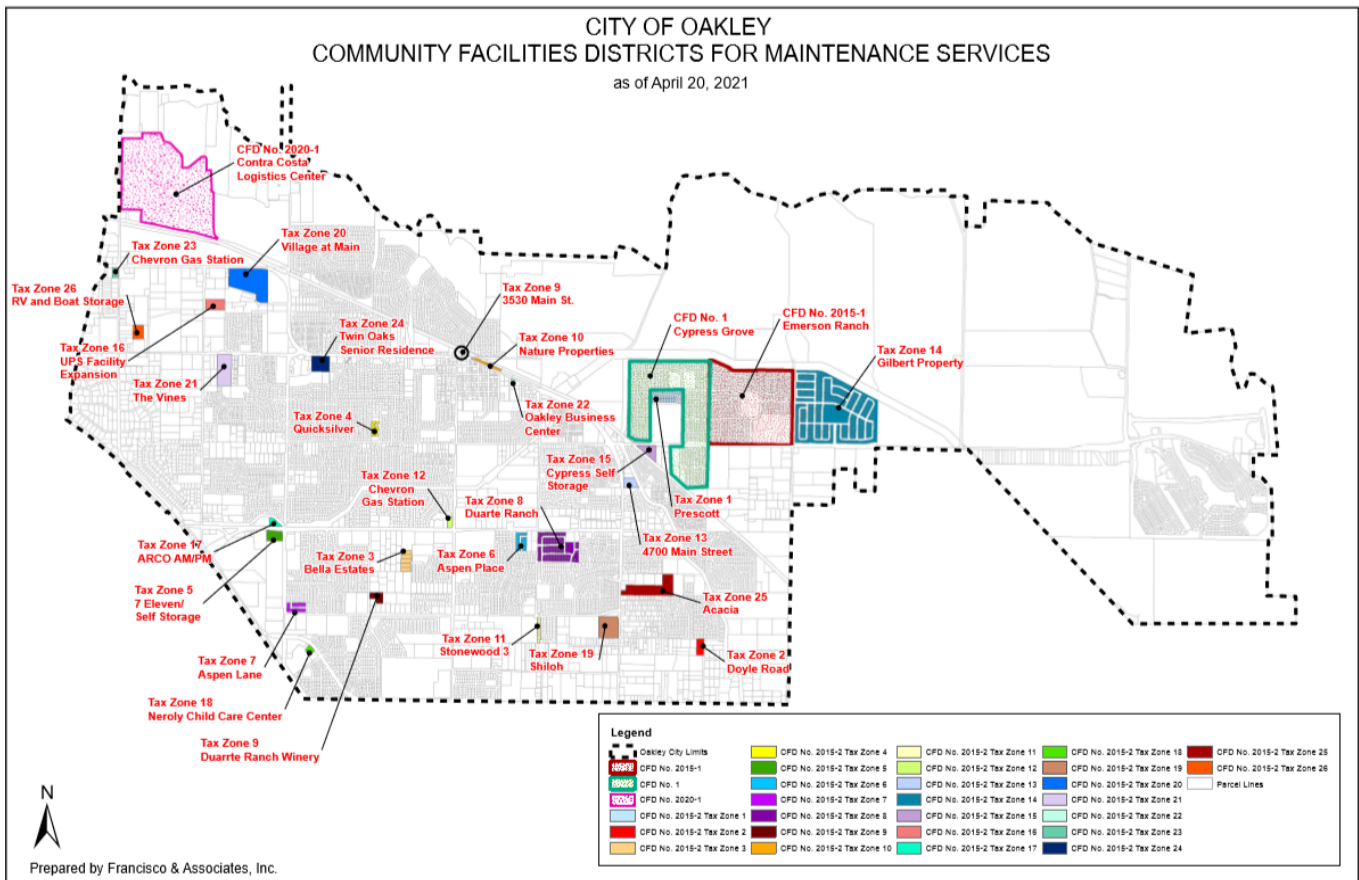
FUND 194 – MAGNOLIA PARK					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$757,313	\$757,313	\$833,047	\$916,357	\$984,320
Interest	38,298	14,014	4,050	2,000	2,000
Other	0	0	0	0	0
Transfer In	10,000	10,000	10,000	10,000	10,000
Total Revenues	\$805,611	\$781,327	\$847,097	\$928,357	\$996,320
Services	\$552,997	\$701,137	\$830,035	\$934,987	\$966,436
Capital Outlay	0	0	0	0	150,000
Total Expenditures	\$552,997	\$701,137	\$830,035	\$934,987	\$1,116,436
Unassigned Asset Replacement Balance	0	0	0	100,000	100,000
Total Budgeted	\$552,997	\$701,137	\$830,035	\$1,034,987	\$1,216,436

FUND 195 – SUMMER LAKE					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$438,232	\$438,232	\$482,056	\$530,261	\$583,285
Interest	18,940	7,092	2,301	2,000	2,000
Other	0	0	0	0	0
Transfer In	25,000	25,000	25,000	25,000	25,000
Total Revenues	\$482,172	\$470,324	\$509,356	\$557,261	\$610,285
Services	\$390,369	\$283,848	\$479,587	\$557,261	\$558,070
Capital Outlay	0	0	0	0	0
Total Expenditures	\$390,369	\$283,848	\$479,587	\$557,261	\$558,070
Unassigned Asset Replacement Balance	0	0	0	100,000	100,000
Total Budgeted	\$390,369	\$283,848	\$479,587	\$657,261	\$658,070

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COMMUNITY FACILITIES DISTRICT #2015-1 (EMERSON RANCH)

The City of Oakley formed Community Facilities District No. 2015-1 (Emerson Ranch Maintenance) (“CFD”) on January 13, 2015. The City of Oakley has a separate fund to account for the CFD revenues and expenditures. Each year the City levies a special tax on parcels within the CFD to augment their financial impact to the City’s services budget for regional, community and neighborhood parks, street lighting, neighborhood landscaping and stormwater services. In FY 2020/2021, these district were split into individual funds to better track revenues and expenditures.



FUND 405- COMMUNITY FACILITIES DISTRICT #2015-1 (EMERSON RANCH PARKS & LIGHTING)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$185,550	\$191,119	\$200,674	\$225,095
Interest	0	3,362	1,349	500	500
Total Revenues	\$0	\$188,911	\$192,468	\$201,174	\$225,595
Services	\$0	\$95,862	\$141,851	\$201,174	\$225,595
Total Expenditures	\$0	\$95,862	\$141,851	\$201,174	\$225,595
Unassigned Asset Replacement Balance	0	0	0	100000	100,000
Total Budgeted	\$0	\$95,862	\$141,851	\$301,174	\$325,595

FUND 406- COMMUNITY FACILITIES DISTRICT #2015-1 (EMERSON RANCH NEIGHBORHOOD LANDSCAPING)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$177,992	\$183,334	\$192,501	\$215,927
Interest	0	2,789	1,150	500	500
Total Revenues	\$0	\$180,781	\$184,484	\$193,001	\$216,427
Services	\$0	\$96,005	\$136,394	\$193,001	\$216,427
Total Expenditures	\$0	\$96,005	\$136,394	\$193,001	\$216,427
Unassigned Asset Replacement Balance	0	0	0	100,000	100,000
Total Budgeted	\$0	\$96,005	\$136,394	\$293,001	\$316,427

FUND 407- COMMUNITY FACILITIES DISTRICT #2015-1 (EMERSON RANCH STORMWATER)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$259,089	\$266,864	\$280,206	\$314,305
Interest	0	4,398	1,737	1,000	1,000
Total Revenues	\$0	\$263,487	\$268,601	\$281,206	\$315,305
Services	\$0	\$121,809	\$254,325	\$281,206	\$315,305
Capital Outlay	0	0	0	20,000	0
Total Expenditures	\$0	\$121,809	\$254,325	\$301,206	\$315,305
Unassigned Asset Replacement Balance	0	0	0	100,000	100,000
Total Budgeted	\$0	\$121,809	\$254,325	\$401,206	\$415,305

COMMUNITY FACILITIES DISTRICT #2015-2A

The City of Oakley formed Community Facilities District No. 2015-2 (Parks, Street Light, Landscape and Stormwater Services) (“CFD”) on January 12, 2016. Each year the City levies a special tax on parcels within the CFD to augment their financial impact to the City’s services budget for regional, community and neighborhood parks, street lighting, neighborhood landscaping and stormwater services. In FY 2020-2021 this district were split into individual funds to better track revenues and expenditures.

FUND 403- COMMUNITY FACILITIES DISTRICT #2015-2A (STORMWATER)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$66,104	\$4,181	\$9,653	\$11,799	\$14,101
Interest	2,798	246	18	0	0
Total Revenues	\$68,902	\$4,428	\$9,671	\$11,799	\$14,101
Services	\$453	\$1,231	\$2,059	\$2,024	\$1,820
Supplies	0	4,283	0	0	0
Total Expenditures	\$453	\$5,515	\$2,059	\$2,024	\$1,820
Unassigned Asset Replacement Balance	0	0	0	0	5,201
Total Budgeted	\$453	\$5,515	\$2,059	\$2,024	\$7,021

FUND 408- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 1(PRESCOTT-NEIGHBORHOOD PARKS & LANDSCAPE)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$26,005	\$20,345	\$21,362	\$21,362
Interest	0	143	59	100	100
Total Revenues	\$0	\$26,147	\$20,404	\$21,462	\$21,462
Services	\$0	\$16,167	\$17,671	\$21,462	\$21,461
Supplies	0	0	0	0	0
Total Expenditures	\$0	\$16,167	\$17,671	\$21,462	\$21,461
Unassigned Asset Replacement Balance	0	0	0	0	7,800
Total Budgeted	\$0	\$16,167	\$17,671	\$21,462	\$29,261

FUND 409- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 1(PRESCOTT-STORMWATER)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$24,564	\$25,299	\$26,566	\$26,566
Interest	0	331	135	100	100
Total Revenues	\$0	\$24,895	\$25,433	\$26,666	\$26,666
Services	\$0	\$25,900	\$32,677	\$26,666	\$25,399
Supplies	0	0	0	0	0
Total Expenditures	\$0	\$25,900	\$32,677	\$26,666	\$25,399
Unassigned Asset Replacement Balance	0	0	0	0	17,617
Total Budgeted	\$0	\$25,900	\$32,677	\$26,666	\$43,016

FUND 410- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 2(DOYLE-NEIGHBORHOOD PARKS & LANDSCAPE)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	(\$340)	\$922	\$755	\$1,009
Interest	0	10	2	0	0
Total Revenues	\$0	(\$330)	\$924	\$755	\$1,009
Services	\$0	\$1,212	\$1,572	\$755	\$1,427
Supplies	0	0	0	0	0
Total Expenditures	\$0	\$1,212	\$1,572	\$755	\$1,427
Unassigned Asset Replacement Balance	0	0	0	0	118
Total Budgeted	\$0	\$1,212	\$1,572	\$755	\$1,545

FUND 411- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 3(BELLA ESTATES-NEIGHBORHOOD PARKS & LANDSCAPE)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$531	\$1,048	\$633	\$1,429
Interest	0	4	0	0	0
Total Revenues	\$0	\$535	\$1,048	\$633	\$1,429
Services	\$0	\$1,211	\$1,572	\$423	\$1,005
Supplies	0	0	0	0	0
Total Expenditures	\$0	\$1,211	\$1,572	\$423	\$1,005
Unassigned Asset Replacement Balance	0	0	0	0	0
Total Budgeted	\$0	\$1,211	\$1,572	\$423	\$1,005

FUND 412- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 4(atUICKSILVER-NEIGHBORHOOD PARKS & LANDSCAPE)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	(\$1,263)	\$1,047	\$1,099	\$1,099
Interest	0	13	2	0	0
Total Revenues	\$0	(\$1,249)	\$1,049	\$1,099	\$1,099
Services	\$0	\$1,902	\$2,272	\$1,099	\$1,105
Supplies	0	0	0		0
Total Expenditures	\$0	\$1,902	\$2,272	\$1,099	\$1,105
Unassigned Asset Replacement Balance	0	0	0	0	0
Total Budgeted	\$0	\$1,902	\$2,272	\$1,099	\$1,105

FUND 413- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 5(7/11 STORAGE-NEIGHBORHOOD PARKS & LANDSCAPE)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$771	\$1,272	\$1,335	\$1,335
Interest	0	17	4	0	0
Total Revenues	\$0	\$788	\$1,275	\$1,335	\$1,335
Services	0	\$1,903	\$2,272	\$1,335	\$1,405
Supplies	0	0	0		0
Total Expenditures	\$0	\$1,903	\$2,272	\$1,335	\$1,405
Unassigned Asset Replacement Balance	0	0	0	0	262
Total Budgeted	\$0	\$1,903	\$2,272	\$1,335	\$1,667

FUND 414- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 6(ASPEN PLACE-NEIGHBORHOOD PARKS & LANDSCAPE)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$9,763	\$7,422	\$7,793	\$7,793
Interest	0	73	22	0	0
Total Revenues	\$0	\$9,836	\$7,444	\$7,793	\$7,793
Services	\$0	\$9,023	\$9,080	\$7,793	\$9,732
Supplies	0	0	0		0
Total Expenditures	\$0	\$9,023	\$9,080	\$7,793	\$9,732
Unassigned Asset Replacement Balance	0	0	0	0	2,232
Total Budgeted	\$0	\$9,023	\$9,080	\$7,793	\$11,964

FUND 415- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 7(ASPEN LANE-NEIGHBORHOOD PARKS & LANDSCAPE)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$15,328	\$12,320	\$12,936	\$12,936
Interest	0	123	53	0	0
Total Revenues	\$0	\$15,450	\$12,373	\$12,936	\$12,936
Services	\$0	\$8,888	\$8,404	\$12,936	\$12,936
Supplies	0	0	0		0
Total Expenditures	\$0	\$8,888	\$8,404	\$12,936	\$12,936
Unassigned Asset Replacement Balance	0	0	0	0	7,182
Total Budgeted	\$0	\$8,888	\$8,404	\$12,936	\$20,118

FUND 416- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 8(DUARTE RANCH-NEIGHBORHOOD PARKS & LANDSCAPE)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$60,346	\$62,640	\$65,773	\$65,773
Interest	0	374	116	100	100
Total Revenues	\$0	\$60,720	\$62,756	\$65,873	\$65,873
Services	\$0	\$63,040	\$73,049	\$65,873	\$71,555
Supplies	0	0	0	0	0
Total Expenditures	\$0	\$63,040	\$73,049	\$65,873	\$71,555
Unassigned Asset Replacement Balance	0	0	0	14,496	11,326
Total Budgeted	\$0	\$63,040	\$73,049	\$80,369	\$82,881

FUND 417- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 8(DUARTE RANCH-STORMWATER)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$21,414	\$22,054	\$23,159	\$23,159
Interest	0	427	168	100	100
Total Revenues	\$0	\$21,841	\$22,222	\$23,259	\$23,259
Services	\$0	\$14,323	\$20,398	\$23,259	\$18,015
Supplies	0	0	0	0	0
Total Expenditures	\$0	\$14,323	\$20,398	\$23,259	\$18,015
Unassigned Asset Replacement Balance	0	0	0	3,336	21,063
Total Budgeted	\$0	\$14,323	\$20,398	\$26,595	\$39,078

FUND 418- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 10(NATURE PROP-NEIGHBORHOOD PARKS & LANDSCAPE)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$4,946	\$5,095	\$5,349	\$5,349
Interest	0	54	22	0	0
Total Revenues	\$0	\$5,000	\$5,117	\$5,349	\$5,349
Services	\$0	\$3,684	\$4,078	\$5,349	\$5,349
Supplies	0	0	0	0	0
Total Expenditures	\$0	\$3,684	\$4,078	\$5,349	\$5,349
Unassigned Asset Replacement Balance	0	0	0	0	3,281
Total Budgeted	\$0	\$3,684	\$4,078	\$5,349	\$8,631

FUND 419- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 12(CHEVRON-NEIGHBORHOOD PARKS & LANDSCAPE)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$2,794	\$2,878	\$3,021	\$3,021
Interest	0	31	13	0	0
Total Revenues	\$0	\$2,825	\$2,890	\$3,021	\$3,021
Services	\$0	\$1,906	\$2,275	\$3,021	\$3,021
Supplies	0	0	0	0	0
Total Expenditures	\$0	\$1,906	\$2,275	\$3,021	\$3,021
Unassigned Asset Replacement Balance	0	0	0	0	1,693
Total Budgeted	\$0	\$1,906	\$2,275	\$3,021	\$4,714

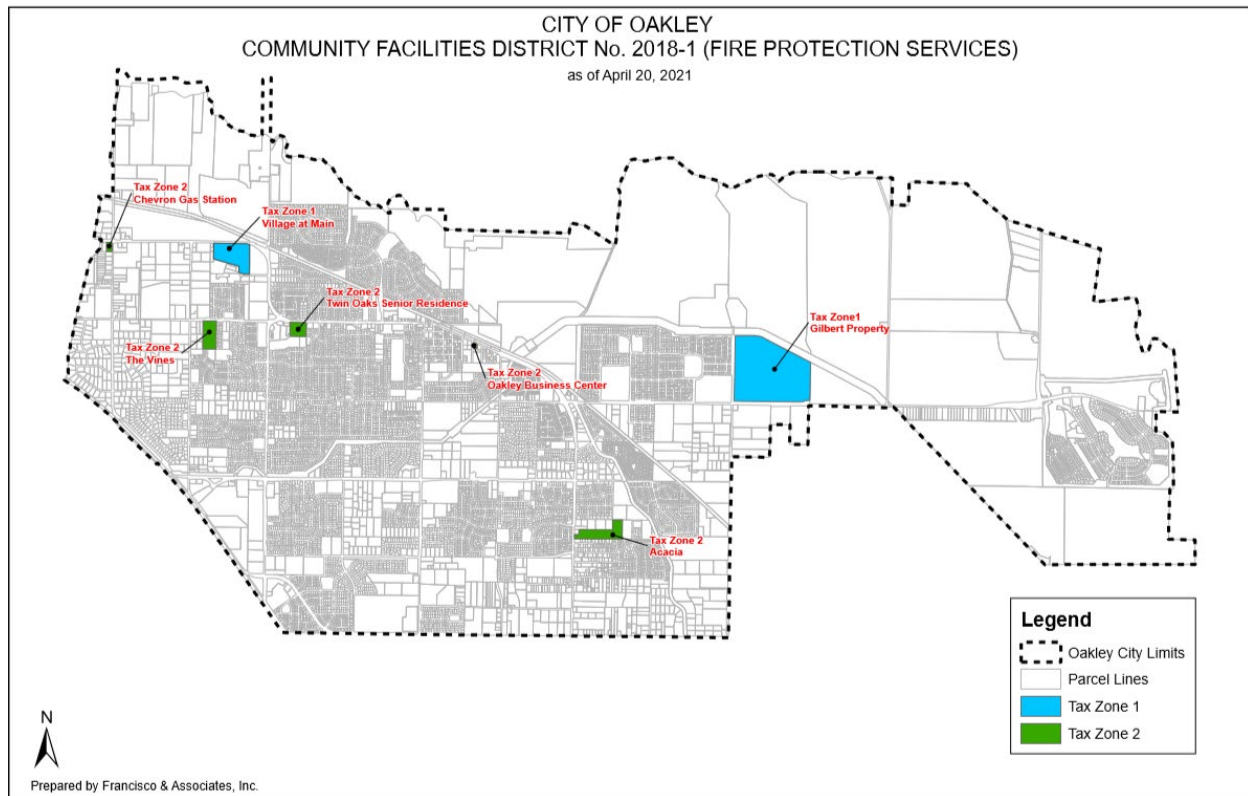
FUND 421- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 14(GILBERT-NEIGHBORHOOD PARKS & LANDSCAPE)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$321,942	\$434,529	\$539,510	\$549,560
Interest	0	1,580	804	300	300
Total Revenues	\$0	\$323,523	\$435,333	\$539,810	\$549,860
Services	\$0	\$179,997	\$332,415	\$663,701	\$547,488
Supplies	0	0	0	0	0
Total Expenditures	\$0	\$179,997	\$332,415	\$663,701	\$547,488
Unassigned Asset Replacement Balance	0	0	0	0	87,774
Total Budgeted	\$0	\$179,997	\$332,415	\$663,701	\$635,262

FUND 422- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 14(GILBERT-STORMWATER)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$129,541	\$241,889	\$275,194	\$306,223
Interest	0	233	314	100	100
Total Revenues	\$0	\$129,774	\$242,204	\$275,294	\$306,323
Services	\$0	\$37,758	\$173,349	\$275,294	\$300,741
Supplies	0	0	0	0	0
Total Expenditures	\$0	\$37,758	\$173,349	\$275,294	\$300,741
Unassigned Asset Replacement Balance	0	0	0	0	56,806
Total Budgeted	\$0	\$37,758	\$173,349	\$275,294	\$357,547

FUND 430- COMMUNITY FACILITIES DISTRICT #2015-2A					
Zone 29(VITNER VIEW)					
USE OF FUNDS	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	Actual	Actual	Actual	Estimated	Proposed
Assessments	\$0	\$0	\$0	\$4,879	\$4,879
Interest	0	0	0	0	0
Total Revenues	\$0	\$0	\$0	\$4,879	\$4,879
Services	\$0	\$0	\$0	\$2,447	\$927
Supplies	0	0	0	0	0
Total Expenditures	\$0	\$0	\$0	\$2,447	\$927
Unassigned Asset Replacement Balance	0	0	0	0	967
Total Budgeted	\$0	\$0	\$0	\$2,447	\$1,894

COMMUNITY FACILITIES DISTRICT #2018-1

The City of Oakley formed Community Facilities District No. 2018-1 (Fire Protection) (“CFD”) in September of 2018. The City of Oakley has a separate fund to account for the CFD revenues and expenditures. Each year the City levies a special tax on parcels within the CFD to augment financial impacts. All revenues received, excluding administrative costs, are paid to the fire district to offset fire protection expenses.



FUND 404- COMMUNITY FACILITIES DISTRICT #2018-1 (FIRE PROTECTION)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$13,949	\$65,009	\$245,944	\$300,000	\$300,000
Interest	0	63.8	70.9	0	0
Total Revenues	\$13,949	\$65,073	\$246,015	\$300,000	\$300,000
Services	\$13,949	\$76,521	\$245,945	\$300,000	\$248,256
Total Expenditures	\$13,949	\$76,521	\$245,945	\$300,000	\$248,256
Unassigned Asset Replacement Balance	0	0	0	0	0
Total Budgeted	\$13,949	\$76,521	\$245,945	\$300,000	\$248,256

COMMUNITY FACILITIES DISTRICT #2020-1

The City of Oakley formed Community Facilities District No. 2020-1 (Parks, Street Light, Landscape and Stormwater Services) (“CFD”) in April of 2020. The City of Oakley has a separate fund to account for the CFD revenues and expenditures. Each year the City levies a special tax on parcels within the CFD to augment their financial impact to the City’s services budget for regional, community and neighborhood parks, street lighting, neighborhood landscaping and stormwater services.

FUND 134- COMMUNITY FACILITIES DISTRICT #2020-1 (EMERSON RANCH PARKS & LIGHTING)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$0	\$0	\$22,333	\$39,176	\$38,443
Interest	0	0	30	0	0
Total Revenues	\$0	\$0	\$22,363	\$39,176	\$38,443
Services			\$3,500	\$34,662	\$40,117
Total Expenditures	\$0	\$0	\$3,500	\$34,662	\$40,117
Unassigned Asset Replacement Balance	0	0	0	0	5,562
Total Budgeted	\$0	\$0	\$3,500	\$34,662	\$45,679

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ROAD MAINTENANCE FUNDS

The City has four Special Revenue funds used mostly for Road Maintenance: the Gas Tax Fund, the Road Maintenance & Rehab Fund (SB1), the Measure J Fund, and the Streets Maintenance & Rehab Fund.

GAS TAX FUND

The Gas Tax Fund is used to account for the City’s share of local gas tax revenues and congestion management funds received from the State. These revenues are for the research, planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for non-motorized traffic), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes. The City uses them for local roadway maintenance, roadway projects, and to subsidize the Street Lighting Fund.

FUND 140 – GAS TAX					
USE OF FUNDS	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	Actual	Actual	Actual	Estimated	Proposed
Gas Taxes	\$960,637	\$935,383	\$1,019,326	\$1,252,770	\$1,269,106
Grant Proceeds	0	0	25300	0	0
Interest	9,349	7,322	2,844	1,000	0
Other	6,785	16498	7460	0	0
Road Maintenance & Rehabilitation Account*	0	0	0	0	0
Total Revenues	\$976,771	\$959,203	\$1,054,930	\$1,253,770	\$1,269,106
Services	\$375,692	\$354,671	\$317,354	\$722,243	414046
Supplies	164,226	77,727	217,068	370,460	320,000
Capital Outlay	0	0		536,000	600,000
Transfers Out	152,505	169,799	130,111	190,000	190,000
Total Expenditures	\$692,424	\$602,197	\$664,533	\$1,818,703	\$1,524,046

*This account moved to fund 141 in FY 2021

ROAD MAINTENANCE & REHAB FUND

The Road Maintenance & Rehab Fund is used to account for the City's share of SB1 revenues received from the State. These revenues are an ongoing revenue source for the purpose of addressing deferred maintenance on the local streets and roads. The City uses them for local roadway maintenance and rehabilitation projects. Prior to FY 2021 these revenues and expenditures were part of the Gas Tax Fund (140).

FUND 141 – ROAD MAINTENANCE & REHAB					
USE OF FUNDS	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	Actual	Actual	Actual	Estimated	Proposed
Road Maintenance & Rehabilitation	\$0	\$778,825	\$861,619	\$977,777	\$1,100,866
Interest	0	1,565	2,319	500	0
Total Revenues	\$0	\$780,389	\$863,938	\$978,277	\$1,100,866
Services	\$0	\$59,358	\$3,768	\$42,204	\$3,550
Supplies	0	0	0	0	0
Capital Outlay	0	24,580	1,033,396	2,229,199	955,000
Total Expenditures	\$0	\$83,937	\$1,037,164	\$2,271,403	\$958,550

MEASURE J

The Measure J Fund is used to account for the City’s share of the voter-approved 1/2% sales tax for transportation projects. Measure J was passed by the voters as a successor tax to Measure C. Both are restricted to the same uses as Gas Tax revenues but can also be applied to transit improvement and operations, growth management planning and compliance, pedestrian and bicycle trail construction/maintenance/operations, parking facility development, and transportation efficiency program development and operations (ridesharing, etc.). The City uses its Measure J tax revenues for local roadway maintenance and roadway projects.

FUND 148 – MEASURE J					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Measure J Allocations	\$655,646	\$640,318	\$733,912	\$748,590	\$810,833
Interest	20,459	6,839	2,579	2,500	0
General Fund Transfers	0	0	0		0
Total Revenues	\$676,105	\$647,157	\$736,491	\$751,090	\$810,833
Services	\$274,598	\$152,891	\$120,447	\$233,775	\$144,634
Supplies	0	0	0		0
Capital Outlay	167,326	323,219	1,750	1,440,000	1,460,000
Total Expenditures	\$441,924	\$476,111	\$122,197	\$1,673,775	\$1,604,634

STREETS MAINTENANCE & REHAB FUND

The Streets Maintenance Reserve Fund was first established in Fiscal Year 2013-2014 and received its first funding in Fiscal Year 2014-2015. Contributions to this Fund are largely expected to be transfers in from the General Fund. Street maintenance follows the long-term lifecycle of the streets themselves, and as a result, long-term costs are best contained by ensuring maintenance is performed routinely. The Streets Maintenance Reserve Fund was formed to provide: 1) a place to set aside funds so that maintenance activities remain available in both good times and bad, 2) a place to save up funds for more significant future maintenance projects, and 3) to be a reserve for funding unexpected projects or higher than planned project costs on critical maintenance projects. Beginning in Fiscal Year 2021-2022, the Fund is being renamed as the Streets Maintenance and Rehab Fund, as the emphasis will be on expending the necessary dollars to maintain and rehabilitate City streets as much as possible every year, rather than attempting to set aside funds for future projects. It has been estimated that it would take roughly \$7 million per year to keep the streets in desirable condition. Since we don't currently have sufficient funding for such street maintenance costs, the City has made the commitment to contribute at least \$2 million per year, with annual increases of 4%, to maintain its streets on a prioritized basis. As part of the City's plan to improve its streets in Fiscal Year 2023-2024, the City has elected to utilize \$2.2 M for the construction of the East Cypress Widening project (CIP 310), \$1M for the Completion of FY 2022-23 Streets Repair & Resurfacing Project (CIP 279), \$50K for the FY2023-24 ADA Implementation (CIP 304) and \$30K for the pedestrian Crossing Lighting System on O'Hara Avenue at Trail Crossing Project (CIP 294) from existing fund balances. The \$2,080,000 transfer from the General Fund for Fiscal Year 2023-2024 will go to the General Capital Projects Fund (Fund 201) for the East Cypress Widening project (CIP 310).

FUND 235 – STREET MAINTENANCE & REHAB					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Transfers In	\$350,000	\$350,000	\$4,000,000	\$2,000,000	\$0
Other	0	675,000	0	0	0
Total Revenues	\$350,000	\$1,025,000	\$4,000,000	\$2,000,000	\$0
Services	\$0	\$0	\$0	\$0	\$0
Supplies	0	0	0	0	0
Capital Outlay	0	269,378	2,558,152	2,100,000	3,280,000
Total Expenditures	\$0	\$269,378	\$2,558,152	\$2,100,000	\$3,280,000

STORM WATER PROGRAM FUND

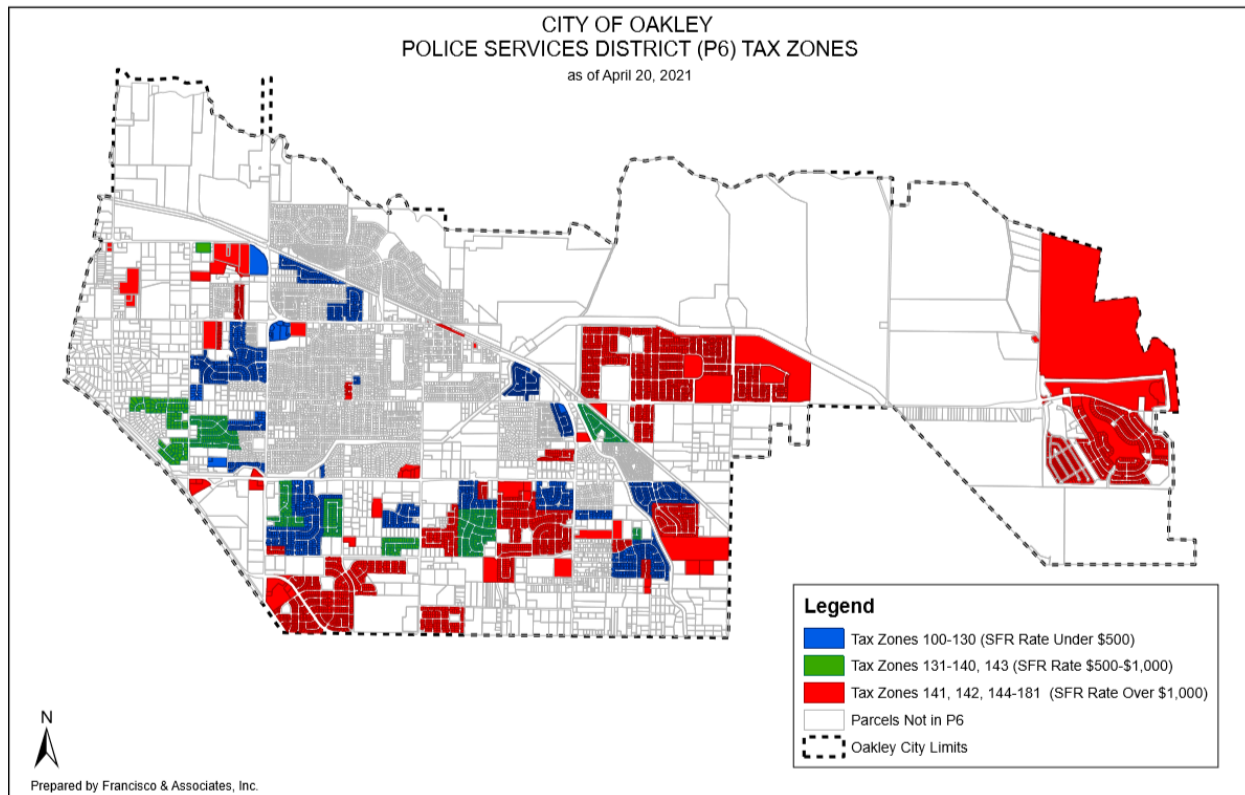
The City has a separate fund to account for its Storm Water Program activities. The program is funded by assessments on property owners and pays for storm water and pollution runoff management activities mandated by the Federal Government.

FUND 145 – STORM WATER PROGRAM					
USE OF FUNDS	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
	Actual	Actual	Actual	Estimated	Proposed
Assessments	\$505,118	\$519,585	\$510,455	\$500,000	563310
Interest	5,873	(455)	232	500	0
Other	90	120	420	0	0
Total Revenues	\$511,081	\$519,250	\$511,107	\$500,500	\$563,310
Services	\$358,829	\$389,378	\$414,263	\$304,321	\$474,862
Supplies	181,420	205,638	222,066	315,000	326,750
Capital Outlay	0	0	107,516	240,340	0
Total Expenditures	\$540,249	\$595,016	\$743,845	\$859,661	\$801,612

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POLICE SERVICE FUNDS

The City has two police service funds: The P-6 Fund and the Supplemental Law Enforcement Services Fund (SLESF). The P-6 Fund is where the City accounts for the City's police services special tax, all of which are budgeted to augment general fund resources in funding the Police Department budget. The SLESF is where the City accounts for Supplemental Law Enforcement Grants from the State. In FY 2020-2021 the City was awarded an Office of Traffic Safety police grant. This was a one-time grant and not anticipated each year.



FUND 150 – P-6 POLICE SERVICES					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Assessments	\$5,241,280	\$5,420,492	\$6,345,919	\$7,199,070	\$7,250,000
Interest	3,440	9,448	573	500	0
Total Revenues	\$5,244,720	\$5,429,940	\$6,346,492	\$7,199,570	\$7,250,000
Services	\$5,244,720	\$5,428,145	\$6,341,613	\$7,199,570	\$7,250,700
Total Expenditures	\$5,244,720	\$5,428,145	\$6,341,613	\$7,199,570	\$7,250,700

FUND 151 – SUPPLEMENTAL LAW ENFORCEMENT SERVICES					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Grant Revenues	\$155,948	\$156,727	\$161,285	\$150,000	\$165,700
Interest	\$1,658	\$369	\$62	\$0	0
Total Revenues	\$157,606	\$157,096	\$161,347	\$150,000	\$165,700
Services	\$157,606	\$157,020	\$160,735	\$150,000	\$165,700
Supplies	0	0	0	0	0
Capital Outlay	0	0	0	0	0
Total Expenditures	\$157,606	\$157,020	\$160,735	\$150,000	\$165,700

FUND 152 – OTS POLICE GRANTS					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Grant Revenue	\$0	\$12,948	\$12,578	\$0	\$0
Interest	0	0	0	0	0
Total Revenues	\$0	\$12,948	\$12,578	\$0	\$0
Grant Expenditures	\$0	\$13,799	\$11,717	\$0	\$0
Total Expenditures	\$0	\$13,799	\$11,717	\$0	\$0

FUND 153 – OPIOID REMEDIATION (J&D)					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Grant Revenue	\$0	\$0	\$0	\$18,057	\$13,637
Interest	0	0	0	8.3	0
Total Revenues	\$0	\$0	\$0	\$18,065	\$13,637
Grant Expenditures	\$0	\$0	\$0	\$0	\$18,000
Total Expenditures	\$0	\$0	\$0	\$0	\$18,000

FUND 154 – OFFICER WELLNESS&MENTAL HEALTH GRANT					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Grant Revenue	\$0	\$0	\$0	\$0	\$28,000
Interest	0	0	0	0	0
Total Revenues	\$0	\$0	\$0	\$0	\$28,000
Grant Expenditures	\$0	\$0	\$0	\$0	\$28,000
Total Expenditures	\$0	\$0	\$0	\$0	\$28,000

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DEVELOPER DEPOSITS FUND

The City has a separate fund to account for developer deposits and related development application processing costs. The revenues are earned only as work is performed and costs incurred. All deposits that are unused in the application review process are returned to the applicant when the review is completed.

FUND 301 – DEVELOPER DEPOSITS					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Developer Fees	\$1,562,172	\$1,198,719	\$1,330,150	\$1,250,000	\$1,200,000
Total Revenues	\$1,562,172	\$1,198,719	\$1,330,150	\$1,250,000	\$1,200,000
Services	\$1,560,957	\$1,199,934	\$1,330,217	\$1,214,817	\$1,200,000
Operating Transfers Out	0	0	0		0
Total Expenditures	\$1,560,957	\$1,199,934	\$1,330,217	\$1,214,817	\$1,200,000

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SUCCESSOR HOUSING ASSETS

Successor Housing Assets

The City is the Successor Housing Agency to the now dissolved Oakley Redevelopment Agency and the City Successor Housing Assets Fund is used to account for all related City Housing activity.

Program Costs and Revenues

Funding is provided by the repayment of housing loans. Most housing loans are repayable from affordable housing developers when the project's rents meet certain hard thresholds and produce what are called "residual receipts" (amounts more than the thresholds). The City has one project which currently is forwarding residual receipts payments in accordance with its loan. A portion of the receipts are retained in the Successor Housing Assets Fund, and a portion is deposited in the Successor Agency to the Oakley Redevelopment Agency's Operating Fund, each receiving a share in proportion to their contribution to the original amount loaned. Program costs are currently limited to staff and internal administrative support costs for the program. Proceeds in any year that are not utilized for program costs are used to pay prior Redevelopment Agency obligations for Impact Fees on affordable housing projects.

Program Description

The Planning Division provides housing program oversight to ensure developer compliance with the terms of any agreements with the City or the dissolved Oakley Redevelopment Agency.

Staffing Summary

The work is performed by the Community and Economic Development Director and his time is charged to the program on an hourly basis.

Program Objectives

The primary operating objectives for the program in the fiscal year is to ensure Developers continue to comply with their obligations. There are no significant changes to the Department's objectives. To the extent costs are less than funds available, the balance will be used towards paying down a portion of the \$1.3 million in deferred impact fee obligations from prior affordable housing projects that remain outstanding.

Program Changes

There are no increases in regular staffing levels or significant one-time costs proposed.

FUND 767 – SUCCESSOR HOUSING ASSETS					
USE OF FUNDS	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Estimated	2023-2024 Proposed
Property Tax	\$0	\$0	\$0	\$0	\$0
Interest Income	4,048	4,116	25,972	0	0
Loan Repayments	94,719	1,494	96,041	10,000	10,000
Rents	0	0	0	0	0
Sale of Property	0	0	0	0	0
Transfers In	0	0	0	0	
Interfund Charges for Svc	0	0	0	0	0
Total Revenues	\$98,767	\$5,610	\$122,013	\$10,000	\$10,000
Personnel	\$0	\$0	\$0	\$0	\$0
Supplies	0	0	0	0	0
Services	3,539	2,674	0	0	0
Interest	22,089	5,821	7,243	10,000	10,000
Total Expenditures	\$25,628	\$8,495	\$7,243	\$10,000	\$10,000

Note: The Successor Housing Assets Fund was established in February 2012 as a result of the Dissolution Act that dissolved redevelopment agencies throughout California.

DEBT SERVICE FUNDS

Program Costs and Revenues

Debt Service Funds are where we account for the principal, interest, and administrative costs associated with the City's debt.

Program Description

The City currently has one debt outstanding:

- The 2016 Lease Revenue Bond was issued by the City's financing Authority to refund the 2006 Certificates of Participation and issue new debt of \$4,000,000 to pay for the first phase of the City of Oakley Recreation Center. It's being repaid with Public Facilities Impact Fees.

Staffing Summary

No staffing is permanently allocated to debt management; however, the Finance Department ensures the City complies with financial reporting requirements and interfaces with contracted administrators, trustees, bond counsel, rating agencies, and others in meeting the Agency's bond covenants. The City hires NBS Financial as its dissemination agent, and U.S. Bank as trustee and Fiscal Agent.

Program Objectives

The primary operating objectives for the City remain unchanged for the fiscal year 2021-2022: to make the debt service payments, to oversee the services provided by the contractors, and to ensure the preparation of all required public reporting.

Program Changes

No program changes for Fiscal Year 2023-2024.

**DEBT SERVICE 2016 LEASE REVENUE BONDS
 FUND 351**

ESTIMATED REVENUES		
Transfers In	Interest Income	Total Revenues
\$666,769	\$0	\$666,769

PROPOSED EXPENDITURES				
Principal	Interest	Administration	Capital outlay	Total Expenditures
\$345,000	\$323,569	\$8,210	\$0	\$676,779

DEBT LISTING:

2016 Lease	Recreation Center	\$10,025,000
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REMAINING DEBT SERVICE:

Fiscal Year	Principal	Interest	Total Debt Service
2023-24	\$345,000	\$323,569	\$668,569
2024-25	360,000	309,769	668,569
2025-26	380,000	295,369	668,569
2026-27	380,000	295,369	668,569
2027-28	405,000	267,825	668,569
Other Years	6,045,000	1,804,931	668,569
Totals	\$ 7,915,000	\$ 3,296,831	\$ 11,211,831

CAPITAL BUDGET AND 5-YEAR CAPITAL IMPROVEMENT PROGRAM (CIP)

The Capital Budget and 5-Year Capital Improvement Program (CIP) is a major public infrastructure and planning tool for the City of Oakley. The CIP serves as a statement of the City's policies and financial abilities to manage the development of the community. The creation of a five-year CIP provides a systematic plan for providing infrastructure improvements within a prioritized framework and a general schedule for projects to proceed. Projects identified in the CIP meet the City's General Plan. The first year reflects the adopted budget for the upcoming fiscal year (FY) and includes revenue and expenditure detail by project, whereas the Operating Budget only includes total revenues and expenditures by fund. The remaining four years represent a schedule and estimate of future capital needs that may be funded, given projected revenues and priorities.

There are several benefits for developing and adopting a Capital Improvement Program. Not only does the CIP become a management tool for the City Council and City staff; a CIP also provides valuable information to the citizens, developers, and businesses who are interested in the development of the community. The CIP document will assist in leveraging available resources through the timing of projects, and the coordination of City projects with improvements constructed by other entities.

Despite the many benefits of a CIP, it is important to highlight the fact that this is a planning document. Changes can occur for many reasons. Revenues can fluctuate as a result of changing economic conditions or shifts in City policy. Private economic decisions can also affect the timing, scale, and location of capital projects. The City of Oakley's CIP reflects the Strategic Goals of the City Council and is a critical investment tool for the community to help promote the economic vitality and viability for the City of Oakley.

The focus of the proposed CIP for Fiscal Year 2023-2024 through Fiscal Year 2027-2028 is to maintain the core infrastructure of the City of Oakley utilizing the most cost effective and creative approach. The CIP continues to prioritize and build new infrastructure for the community, which will enhance the quality of life for residents. In preparation of the CIP for Fiscal Year 2023-2024, a comprehensive review of prospective projects was performed.

The CIP for Fiscal Year 2023-2024 is divided into specific projects to address unique needs for each component of the City's infrastructure system (i.e. Streets, Parks & Facilities). This approach provides funding for the infrastructure maintenance, construction of new improvements, and the long-range goals for protecting the quality of the public infrastructure system in the City of Oakley. The funding for CIP projects are generally from the following sources: Measure J Sales Tax, Gas Tax, Development Traffic Impact Fees, Development Park Impact Fees, Federal & State Grants, Assessment District Funds, and the City's General Fund. The revenues from Development Traffic Impact Fees and Development Park Impact Fees are dependent upon the private development activity and regional economic growth. The CIP for Fiscal Year 2023-2024 conservatively budgets a portion of these funding sources to account for unforeseen downturns in the regional economic and development activity.

There is a direct relationship between CIP project construction, economic development, and the vitality of the community. New residents want to come and live in a community that is vibrant and provides a wide range of amenities (i.e. new Recreation Center, Library, etc.). Commercial developers also look to build in communities that thrive and provide amenities for today's lifestyle. The construction of CIP projects helps to enhance amenities and the quality of life for the community residents, which in turn makes Oakley a desired community for private development. The increase in the level of private development activity will provide opportunities for the City to undertake projects with various infrastructure improvements to complement the private development projects.

The summary on the following page shows total capital project expenditures by fund. For further details, please refer to the Fiscal Year 2023-2024 Capital Budget and 5-Year Capital Improvement Plan (CIP), attached to this Operating Budget document, beginning on page CIP-1.

Capital Projects Expenditure Summary by Funding Source

Fund #	Fund Name	FY 2019/2020	FY 2020/2021	FY 2021/2022	Estimated FY 2022/2023	Proposed FY 2023/2024
		Expenditures				
110	Cypress Grove CFD NO. 1	\$0	\$0	\$213,182	\$1,338,143	\$199,000
120	ARPA	0	0	0	1,100,000	528,503
132	Parks Landscaping Assessment Zone 1	0	0	0	250,000	60,000
138	Downtown Revitalization	44,426	11,002	0	0	0
140	Gas Tax HUTA	0	0	0	536,000	600,000
141	Gas Tax RMRA	0	81,033	1,033,396	2,229,199	955,000
145	Stormwater Fund	109	1,002	107,516	240,340	0
148	Measure J	328,656	366,971	1,750	1,440,000	1,460,000
189	Marsh Creek Glen (Zone 3-20)	0	0	0	0	200,000
191	Cypress Grove (Zone 3-22)	0	0	0	0	150,000
194	Magnolia Park (Zone 3-25)	0	0	0	0	150,000
201	General Capital Projects	546,044	1,482,275	858,159	7,386,832	4,064,376
202	Traffic Impact Fee	424,607	4,233,983	858,159	13,265,613	3,344,060
204	Park Impact Fee	52,086	472,852	69,439	7,631,009	1,100,000
206	Public Facilities Impact Fee	0	0	0	689,500	0
221	2012 Bond Benefit	0	109,581	55,090	62,377	0
231	Main Street Fund	85,261	70,752	1,408,699	1,257,049	0
232	Regional Park Fund	413,743	38,685	46,500	25,339	0
235	Street Maintenance & Rehab	0	269,378	2,558,152	2,100,000	3,280,000
351	2016 Debt Service	0	0	0	35,000	0
407	Emerson Ranch Storm Water (CFD 2015-1)	0	0	0	20,000	0
502	Facilities Fund	0	0	245,436	657,479	200,000
	Total	\$1,894,933	\$7,137,515	\$7,455,479	\$40,263,880	\$16,290,939
	Remaining Available Fund Balances	\$24,090,148	\$36,234,542	\$40,616,278	\$26,100,340	\$29,185,427

As can be seen above, total proposed capital project expenditures for Fiscal Year 2023-2024 amount to nearly \$16.3 million, leaving total estimated Available Fund Balances of nearly \$29.2 million between all of these capital project funds. Total estimated capital project expenditures from Fiscal Year 2022-2023 of nearly \$40.3 million reflect an exceptional year of investment into the City's infrastructure. However, projects often take more than one year to complete, and the budgets for those uncompleted projects will be carried forward into subsequent fiscal years.

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INTERNAL SERVICE FUNDS

Program Costs and Revenues

The City's Internal Service Funds are used to establish reserves for equipment replacement, vehicle maintenance and replacement, and for capital facilities maintenance and replacement. The Fleet Internal Service Fund (Fund 501) charges departments for their share of the costs related to the maintenance and replacement of their respective vehicles. The Capital Facilities Maintenance and Replacement Fund (Fund 502) and the Technology Internal Service Fund (Fund 503) depend on transfers from the General Fund to maintain and replace facilities and equipment as needed. No transfer into Fund 502 is proposed for Fiscal Year 2023-2024 because sufficient funds are available to cover the proposed expenditures in that fund. The funds transferred from the General Fund or charged directly to the departments come partially from taxes and partially from fees and other revenues.

Program Description

The City charges all of its departments for a share of the costs that are determined necessary each year, according to City policies, to keep the reserves for equipment, vehicle maintenance and replacement and capital facilities maintenance and replacement appropriately funded; and the proceeds are transferred to these Internal Service Funds. Asset replacement and significant facilities maintenance costs are then paid for by these funds.

Staffing Summary

Staff time related to asset replacement activities and accounting for these funds is charged to the funds.

Program Objectives

The Fleet Internal Service Fund budget includes expenditures to replace and outfit: four Police patrol vehicles, one Police administrative vehicle and one traffic motorcycle. The Capital Facilities Maintenance and Replacement Fund budget includes expenditures for remodeling of the Public Works Operations Building (PWOB). The Technology Internal Service Fund budget includes expenditures to replace or update certain equipment and warranties.



Program Changes

The Fleet Internal Services Fund will increase the Fleet Police Services Assistant position from part-time to full-time in Fiscal Year 2023-2024, to help meet the increasing needs of the Fleet program. No program changes are proposed for the Capital Facilities or Technology Internal Service Funds.

FUND 501 FLEET INTERNAL SERVICE FUND

Revenues

Transfers in	\$682,176 *
Salvage Values	15,000
Interest	0
Total Revenues	\$697,176

Expenditures

Vehicles	299,800
Vehicle Equipment	202,700
Vehicle Leases	0
Vehicle Maintenance	159,700
Supplies	25,000
Personnel Services	33,800
Interfund Charges	1,250
Total Expenditures	\$722,250

PLANNED REPLACEMENTS FOR 2023-2024			
Description	Quantity	Estimated Cost/Unit*	Total Estimated Cost
Patrol Vehicle - Chevy Tahoe Pursuit Vehicle	4	\$102,875	\$411,500
Administrative/Detective Vehicle	1	\$45,000	\$45,000
Traffic Motorcycle	1	\$46,000	\$46,000
Totals			\$502,500

Since Fiscal Year 2021-2022, the Fleet Internal Service Fund handles all Fleet activities and charges the various departments for their share of the costs related to vehicle maintenance, vehicle replacements and vehicle leases. Prior to Fiscal Year 2021-2022, the General Fund would make occasional contributions into Fund 501 for the purchase of replacement vehicles. Under the new accounting methods for this Fund, each department is charged to have its vehicles maintained and replaced after a specified amount of time. In Fiscal Year 2020-2021, the City started leasing certain vehicles, which were to be sold off and replaced with other leased vehicles at the end of their one-year lease. However, at the end of the one-year leases, no vehicles were available to replace the vehicles that the City had been leasing. So, the City opted to purchase those vehicles and discontinue the leasing program until the automotive industry has stabilized.

FUND 502 CAPITAL FACILITIES MAINTENANCE & REPLACEMENT FUND

Revenues

Transfers in	\$0
Total Revenues	\$0

Expenditures

Capital Improvement	\$200,000
Repairs & Maintenance	0
Interfund Charges	710
Total Expenditures	\$200,710

PLANNED CAPITAL IMPROVEMENTS FOR 2023-2024		
Description	Project Number	Total Estimated Cost
PW Operations Building Remodeling	303	\$200,000
Totals		\$200,000

The available fund balance in Fund 502 is projected to be \$232,354 as of July 1, 2023. Staff do not believe that amount is sufficient to meet the policy target of enough to pay for 5 years' estimated costs. However, the balance is sufficient to cover the cost of the Public Works Operations Building Remodel project. The City plans to set up a Facilities Internal Service Fund in Fiscal Year 2025-2026 for the purpose of maintaining City facilities and setting aside sufficient funds for future major capital improvements. The process will take place as part of the final phase of the conversion to the new Tyler Enterprise ERP system, which phase is scheduled to begin in June of 2025.

FUND 503 TECHNOLOGY INTERNAL SERVICE FUND

Revenues

Transfers in	\$190,000
Total Revenues	<u>\$190,000</u>

Expenditures

Capital Improvement	\$190,000
Interfund Charges	0
Total Expenditures	<u>\$190,000</u>

PLANNED CAPITAL IMPROVEMENTS FOR 2023-2024			
Description	Quantity	Estimated Cost/Unit*	Total Estimated Cost
Desktop Computers and Monitors	20	\$1,613	\$32,250
Cisco Firewall - PD, with Labor	1	49,500	49,500
Cisco Firewall – City Hall, with Labor	1	49,500	49,500
PD Internet Redundancy, with Labor	1	20,000	20,000
Access Control Servicing and Batteries	1	13,250	13,250
Batteries for Small UPS in Server Room	1	12,500	12,500
NexSAN Warranty Update	1	13,000	13,000
Totals	26		\$190,000

**Transfer In from the General Fund*

AGENCY FUNDS

Program Costs and Revenues

The Agency Funds included below contain the principal, interest, and administrative costs associated with debt issued by City Assessment Districts. All of these costs are supported by special assessments. No General Fund support is required or anticipated, and they are not backed by the full faith and credit of the City. They are secured only by the assessments.

Program Description

The City currently has two Assessment District debts outstanding:

- The 2004-1 Assessment District Bond. It was issued to acquire infrastructure assets in the Cypress Grove and Live Oak Ranch areas and is being repaid from special assessments levied on property owners in the two developments.
- The 2006-1 Assessment District Bond. It was issued to acquire infrastructure assets in the Magnolia Park and Riata areas and is being repaid from special assessments levied on property owners in the two developments.

Staffing Summary

No staffing is permanently allocated to managing these funds; however, the Finance Department ensures the City complies with financial reporting requirements and interfaces with contracted administrators, trustees, bond counsel, rating agencies, and others in meeting the Agency's bond covenants. The City hires NBS Financial to administer its assessments and Wells Fargo as trustee and Fiscal Agent.

Program Objective

The primary operating objectives for the City remain unchanged for fiscal year 2023-2024: to ensure the assessment and collection of the assessments, to make the debt service payments, oversee the services provided by the contractors, and ensure the preparation of all required public reporting.

Program Changes

No program changes.

2004-1 ASSESSMENT DISTRICT DEBT

Fund 621

ESTIMATED REVENUES		
Assessment Revenues	Interest Income	Total Revenues
\$1,166,889	\$1,000	\$1,167,889

PROPOSED EXPENDITURES			
Principal	Interest	Administration	Total Expenditures
\$733,000	\$165,195	\$28,435	\$926,630

DEBT LISTING:

2004-1 AD	Cypress Grove/Live	\$10,496,000
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REMAINING DEBT SERVICE:

Fiscal Year	Principal	Interest	Total Debt Service
2023-24	733,000	165,195	898,195
2024-25	751,000	151,172	902,172
2025-26	763,000	136,864	899,864
2026-27	778,000	122,302	900,302
2027-28	791,000	107,475	898,475
Other Years	5,291,000	321,253	5,612,253
Totals	\$9,107,000	\$1,004,261	\$10,111,261

**2006-1 ASSESSMENT DISTRICT DEBT
 FUND 622**

ESTIMATED REVENUES		
Assessment Revenues	Interest Income	Total Revenues
\$745,740	\$1,000	\$746,740

PROPOSED EXPENDITURES				
Principal	Interest	Administration	Operating Transfer Out	Total Expenditures
\$360,000	\$274,088	\$ 15,543.00	\$0	\$649,631

DEBT LISTING:

2006-1 AD	Magnolia Park/Riata	\$9,070,000
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REMAINING DEBT SERVICE:

Fiscal Year	Principal	Interest	Total Debt Service
2023-24	360,000	274,088	634,088
2024-25	375,000	259,838	634,838
2025-26	390,000	247,219	637,219
2026-27	400,000	236,600	636,600
2027-28	405,000	225,025	630,025
Other Years	4,545,000	1,092,225	5,637,225
Totals	\$6,475,000	\$2,334,994	\$8,809,994

10 YEAR PLAN

The 10 Year Plan is the City's tool for evaluating our success in ensuring service sustainability. It is organized by revenue type and function; and includes an indication of the general character of the revenues and expenditures shown as either recurring or one-time in nature.

For purposes of the 10 Year Plan, if a revenue class is likely to be recurring for a period of 5 years or more, we treat it as recurring. This includes certain development-related fees that can be, as current times prove, less predictable. For instance, building permit revenue will always exist, but it is more sensitive to economic changes than property taxes. In accordance with the City's Financial Policies, the Plan is based on what we believe are reasonable, conservative assumptions.

As always, since the Plan includes both general purpose and special purpose (assigned) revenues, it's important to reiterate that while the City may fund eligible programs with both restricted and unrestricted funds, its policy is to apply restricted funds to such programs first, followed by general purpose revenues if necessary. Reviewing this is important in order to establish in general the reason the rollover balances (excluding reserves) for assigned revenues are smaller in the Plan.

Overall, the Plan is intended to help us see where we are succeeding in achieving service sustainability and where we must improve, and it should be reviewed with this goal in mind. In particular, loans, transfers, and subsidies are shown separately and should be examined to determine and consider why they are necessary or desirable, if they should continue over the long-term, or whether these funds are better allocated to higher priorities.

Staff's Conclusions and Recommendations

The Plan included on the following pages confirms that from a service sustainability perspective, the Preliminary Budget is structurally balanced, and it provides a look forward at how, with discipline, it can remain that way.

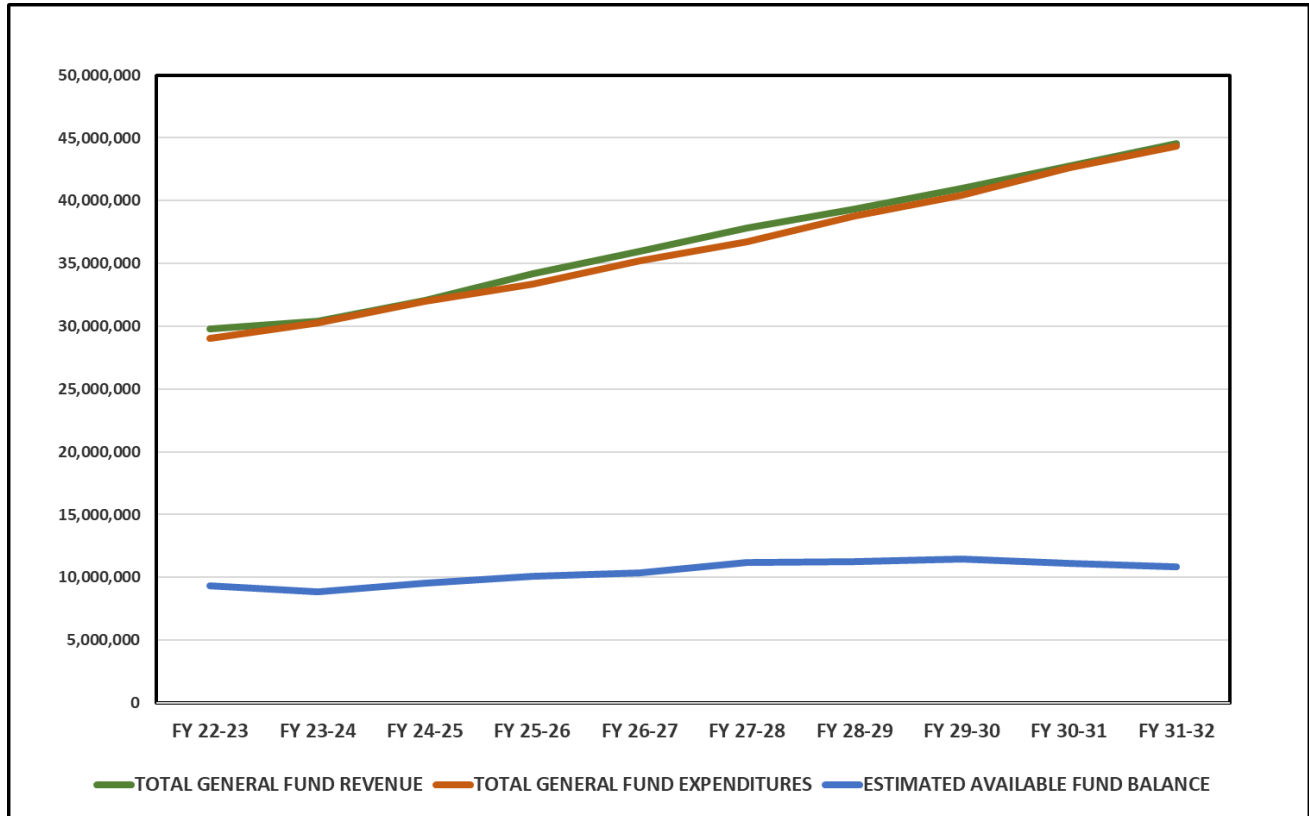
Certainly, the City's near-term position is improved when compared to recent years, and although there is still a backlog of restoration to accomplish, the near-term Plan for Fiscal Year 2023-2024 helps in moving that restoration forward.

The transition to a mostly in-house Police Department was completed in Fiscal Year 2015-16, and as a result, during the 10 Year Period, a more aggressive approach to keeping police staffing on pace with new development is possible, as well as continuing the gradual restoration of other services that had been reduced during the COVID-19 Pandemic.

The General Fund reserve balance remains healthy, and in compliance with the City's new policy of at least 30% of expenditures. The Plan shows its balance remaining stable over the 10-year period. However, the Plan includes certain assumptions that are likely to change over time, and further adjustments may be needed to remain in compliance with the City's policy.

Lastly it is useful to remind ourselves, especially in improving times, that developing a "Plan" that remains in balance can be more easily resolved in the math, while the work to ensure the organization remains positioned to actually stay in balance requires both vigilance and discipline.

GENERAL FUND SOURCES AND USES OF FUNDS 10 YEAR PLAN



The City of Oakley Fiscal Year 2023-2024 Operating Budget has been prepared to ensure that recurring revenues remain in excess of recurring expenditures. The chart above and the table on the following page show that total General Fund Revenues are projected to exceed expenditures and leave an available fund balance, which represents undesignated fund balances in excess of the 30% General Fund Reserve Policy. In Fiscal Year 2022-2023, it is estimated that total expenditures will exceed revenues by \$6.1 million. However, \$7.2 million of expenditures are coming from General Fund Capital Reserves that were designated for that purpose in past years, rather than from current year revenues. Therefore, that \$7.2 million of expenditures is not reflected in the chart above as impacting the Available Fund Balance, which is also referred to as the Undesignated Fund Balance. Total General Fund revenues in Fiscal Year 2023-2024 are projected to exceed total General Fund expenditures by \$190,000.

10 YEAR PROJECTION SUMMARY

	FY 22-23 Projected	FY 23-24 Projected	FY 24-25 Projected	FY 25-26 Projected	FY 26-27 Projected
TOTAL GENERAL FUND REVENUE	29,762,108	30,414,665	32,075,856	34,200,076	35,989,728
TOTAL SALARY EXPENDITURES	15,244,406	16,877,966	17,853,085	18,388,677	19,340,337
TOTAL RECURRING EXPENDITURES	10,591,689	11,130,634	11,501,398	11,974,229	12,546,184
TOTAL ONE-TIME EXPENDITURES	10,380,000	2,285,831	2,627,264	2,982,355	3,351,649
TOTAL GENERAL FUND EXPENDITURES	36,216,095	30,294,431	31,981,746	33,345,261	35,238,170
NET GENERAL OPERATING REVENUES (EXPENDITURES)	(6,453,987)	120,234	94,109	854,815	751,558
ESTIMATED BEGINNING UNDESIGNATED FUND BALANCE	10,158,633	10,904,646	11,024,880	11,118,990	11,973,804
NET GENERAL OPERATING REVENUES (EXPENDITURES)	(6,453,987)	120,234	94,109	854,815	751,558
TRANSFER FROM RESERVE FOR CAPITAL PROJECTS	7,200,000				
ESTIMATED ENDING UNDESIGNATED FUND BALANCE	10,904,646	11,024,880	11,118,990	11,973,804	12,725,362
30% RESERVE	(7,750,828)	(8,402,580)	(8,806,345)	(9,108,872)	(9,565,956)
\$1 MILLION ADDITIONAL EMERGENCY RESERVE	(1,000,000)	(1,000,000)			
ESTIMATED AVAILABLE FUND BALANCE	2,153,818	1,622,300	2,312,645	2,864,933	3,159,406

10 YEAR PROJECTION SUMMARY (CONTINUED)

	FY 27-28 Projected	FY 28-29 Projected	FY 29-30 Projected	FY 30-31 Projected	FY 31-32 Projected
TOTAL GENERAL FUND REVENUE	37,842,101	39,365,427	40,957,242	42,798,194	44,536,368
TOTAL SALARY EXPENDITURES	19,920,548	20,968,164	21,597,209	22,695,125	23,375,979
TOTAL RECURRING EXPENDITURES	13,062,975	13,687,121	14,252,006	14,933,170	15,550,680
TOTAL ONE-TIME EXPENDITURES	3,735,715	4,135,144	4,550,549	4,982,571	5,431,874
TOTAL GENERAL FUND EXPENDITURES	36,719,237	38,790,429	40,399,764	42,610,866	44,358,533
NET GENERAL OPERATING REVENUES (EXPENDITURES)	1,122,864	574,998	557,478	187,327	177,835
ESTIMATED BEGINNING UNDESIGNATED FUND BALANCE	12,725,362	13,848,226	14,423,224	14,980,702	15,168,030
NET GENERAL OPERATING REVENUES (EXPENDITURES)	1,122,864	574,998	557,478	187,327	177,835
TRANSFER FROM RESERVE FOR CAPITAL PROJECTS					
ESTIMATED ENDING UNDESIGNATED FUND BALANCE	13,848,226	14,423,224	14,980,702	15,168,030	15,345,865
30% RESERVE	(9,895,057)	(10,396,586)	(10,754,765)	(11,288,488)	(11,677,998)
\$1 MILLION ADDITIONAL EMERGENCY RESERVE					
ESTIMATED AVAILABLE FUND BALANCE	3,953,169	4,026,639	4,225,938	3,879,541	3,667,867



10 YEAR PROJECTION – REVENUE

	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
PROPERTY TAXES	4,650,000	4,929,000	5,150,805	5,382,591	5,624,808	5,877,924	6,142,431	6,418,840	6,707,688	7,009,534
PROPERTY TAX IN LEU OF VLF	4,639,930	4,918,326	5,139,651	5,370,935	5,612,627	5,865,195	6,129,129	6,404,940	6,693,162	6,994,354
SALES AND USE TAXES	3,200,000	3,100,000	3,239,500	3,385,278	3,537,615	3,696,808	3,863,164	4,037,006	4,218,672	4,408,512
ST MOTOR VEH IN LIEU TAX	49,000	46,000	48,070	50,233	52,494	54,856	57,324	59,904	62,600	65,417
TRANSIENT OCCUPANCY TAX (10%)	230,000	230,000	240,350	251,166	262,468	274,279	286,622	299,520	312,998	327,083
PROPERTY TRANSFER TAX	200,000	200,000	209,000	218,405	228,233	238,504	249,236	260,452	272,172	284,420
FRANCHISE	2,162,000	2,674,000	2,794,330	2,920,075	3,051,478	3,188,795	3,332,291	3,482,244	3,638,945	3,802,697
BUSINESS LICENSES	155,000	180,000	188,100	196,565	205,410	214,653	224,313	234,407	244,955	255,978
TRAFFIC FINES	50,000	85,000	88,825	92,822	96,999	101,364	105,925	110,692	115,673	120,879
INTEREST INCOME	-	370,000	386,650	404,049	422,231	441,232	461,087	481,836	503,519	526,177
SUBTOTAL GENERAL PURPOSE	15,335,930	16,732,326	17,485,281	18,272,118	19,094,364	19,953,610	20,851,522	21,789,841	22,770,384	23,795,051
<u>FEE/REIMBURSEMENT REVENUE</u>										
BUILDING PERMITS/PLAN CHECK/RENTAL INSPECT	1,985,500	1,223,200	1,467,840	1,957,120	2,201,760	2,446,400	2,446,400	2,446,400	2,556,488	2,556,488
ENGINEERING FEES	25,500	25,500	26,648	27,847	29,100	30,409	31,778	33,208	34,702	36,264
PLANNING FEES	38,300	28,000	29,260	30,577	31,953	33,391	34,893	36,463	38,104	39,819
LAW ENFORCEMENT FEES	135,400	160,800	168,036	175,598	183,500	191,757	200,386	209,403	218,827	228,674
RECREATIONS FEES	47,500	118,000	121,540	125,186	128,942	132,810	136,794	140,898	145,125	149,479
CITY ADMINISTRATION FEES	910,000	750,000	899,950	1,199,850	1,349,800	1,499,750	1,499,750	1,499,750	1,567,228	1,567,228
INTERFUND COST RECOVERY (OPERATIONS)	11,062,178	11,142,039	11,643,431	12,167,385	12,714,917	13,287,089	13,885,008	14,509,833	15,162,776	15,845,100
INTERFUND COST RECOVERY (GRANT REIMB)	22,000	11,000	-	-	-	-	-	-	-	-
OTHER MISC FEES/CHARGES	199,800	223,800	233,871	244,395	255,393	266,886	278,896	291,446	304,561	318,266
SUBTOTAL FEE/REIMBURSEMENT REVENUE	14,426,178	13,682,339	14,590,575	15,927,957	16,895,364	17,888,491	18,513,904	19,167,401	20,027,810	20,741,317
TOTAL GENERAL OPERATING REVENUE	29,762,108	30,414,665	32,075,856	34,200,076	35,989,728	37,842,101	39,365,427	40,957,242	42,798,194	44,536,368

10 YEAR EXPENDITURE PROJECTION

	2023	2024	2025	2026	2027
	Projected	Projected	Projected	Projected	Projected
<u>DEPARTMENT SALARIES</u>					
Animal Control	-	-	-	-	-
City Council	30,532	29,795	30,987	31,916	32,874
City Clerk	391,353	448,605	466,549	480,546	494,962
Elections	-	-	-	-	-
City Attorney	32,673	35,696	37,124	38,238	39,385
City Manager	537,601	640,038	665,640	685,609	706,177
Community Outreach	-	-	-	-	-
Finance	732,251	760,676	791,103	814,836	839,281
Human Resources	466,220	402,597	418,701	431,262	444,200
Maintenance Custodial	191,130	284,734	296,123	305,007	314,157
Information Technology	-	-	-	-	-
Economic Development	139,077	150,095	156,099	160,782	165,605
Building Inspection	526,217	548,643	570,589	587,706	605,338
Code Enforcement/Rental Inspections	287,271	309,347	321,721	331,373	341,314
Public Safety	8,831,796	9,882,835	10,578,148	10,895,493	11,622,358
Community Development/Planning	576,495	647,753	673,663	693,873	714,689
Public Works/Engineering	1,012,692	1,091,740	1,135,410	1,169,472	1,204,556
Public Works Maintenance	259,455	231,440	240,698	247,919	255,356
Recreation	456,412	443,850	461,604	475,452	489,716
Parks	773,231	970,122	1,008,927	1,039,195	1,070,371
TOTAL DEPARTMENT SALARIES	15,244,406	16,877,966	17,853,085	18,388,677	19,340,337
	2,413,502	1,633,560	975,119	535,593	951,660
<u>OTHER OPERATING EXPENDITURES</u>					
Animal Control	341,874	405,696	421,924	438,801	456,353
City Council	95,200	44,000	45,760	47,590	49,494
City Clerk	88,148	88,991	92,551	96,253	100,103
Elections	34,041	-	36,764	-	39,705
City Attorney	425,607	421,909	438,785	456,337	474,590
City Manager	254,194	283,090	294,414	306,190	318,438
Finance	243,237	228,317	237,450	246,948	256,826
Human Resources	275,858	210,632	219,057	227,820	236,932
Maintenance Custodial	378,971	362,506	377,006	392,086	407,770
Information Technology	342,906	303,267	315,398	328,014	341,134
Economic Development	131,658	134,266	139,637	145,222	151,031
Building Inspection	397,779	406,338	380,332	395,546	411,367
Code Enforcement/Rental Inspections	96,523	100,344	104,358	108,532	112,873
Public Safety	4,034,683	4,837,080	5,078,934	5,332,881	5,599,525
Community Development/Planning	519,105	334,943	348,341	362,274	376,765
Public Works/Engineering	1,544,578	1,529,561	1,590,743	1,654,373	1,720,548
Public Works Maintenance	812,606	326,835	339,908	353,505	367,645
Recreation	548,522	660,492	686,912	714,388	742,964
Parks	281,463	382,313	397,606	413,510	430,050
TOTAL OTHER OPERATING EXPENDITURES	10,846,952	11,060,580	11,545,879	12,020,269	12,594,113
<u>NON-DEPARTMENTAL EXPENDITURES</u>					
Other Non-Departmental Expenses	2,376,433	2,332,588	2,425,892	2,522,927	2,623,844
Interim Needs/Contingency	180,838	550,000	587,979	608,179	638,689
Amount charged to Departments	(2,812,534)	(2,812,534)	(3,058,352)	(3,177,146)	(3,310,463)
TOTAL NON-DEPARTMENTAL EXPENDITURES	(255,263)	70,054	(44,481)	(46,040)	(47,930)
TOTAL RECURRING EXPENDITURES	25,836,095	28,008,600	29,354,482	30,362,906	31,886,521
NET OPERATING REVENUES (EXPENDITURES)	3,926,013	2,406,065	2,721,374	3,837,170	4,103,207
<u>ONE-TIME EXPENDITURES</u>					
Land Purchases	-	-	-	-	-
Operating Transfers	10,380,000	2,285,831	2,627,264	2,982,355	3,351,649
TOTAL ONE-TIME EXPENDITURES	10,380,000	2,285,831	2,627,264	2,982,355	3,351,649
NET SOURCES (USES) OF FUNDS	(6,453,987)	120,234	94,109	854,815	751,558

10 YEAR EXPENDITURE PROJECTION (CONTINUED)

	2028	2029	2030	2031	2032
	Projected	Projected	Projected	Projected	Projected
<u>DEPARTMENT SALARIES</u>					
Animal Control	-	-	-	-	-
City Council	33,860	34,876	35,922	37,000	38,110
City Clerk	509,811	525,105	540,858	557,084	573,797
Elections	-	-	-	-	-
City Attorney	40,566	41,783	43,037	44,328	45,658
City Manager	727,362	749,183	771,659	794,808	818,653
Community Outreach	-	-	-	-	-
Finance	864,460	890,393	917,105	944,618	972,957
Human Resources	457,526	471,252	485,389	499,951	514,949
Maintenance Custodial	323,582	333,289	343,288	353,587	364,194
Information Technology	-	-	-	-	-
Economic Development	170,573	175,691	180,961	186,390	191,982
Building Inspection	623,498	642,203	661,469	681,313	701,752
Code Enforcement/Rental Inspections	351,553	362,100	372,963	384,152	395,676
Public Safety	11,971,028	12,780,159	13,163,564	14,008,471	14,428,725
Community Development/Planning	736,130	758,214	780,960	804,389	828,521
Public Works/Engineering	1,240,693	1,277,914	1,316,251	1,355,738	1,396,411
Public Works Maintenance	263,017	270,907	279,034	287,406	296,028
Recreation	504,407	519,539	535,126	551,179	567,715
Parks	1,102,482	1,135,556	1,169,623	1,204,711	1,240,853
TOTAL DEPARTMENT SALARIES	19,920,548	20,968,164	21,597,209	22,695,125	23,375,979
	580,210	1,047,616	629,045	1,097,916	680,854
<u>OTHER OPERATING EXPENDITURES</u>					
Animal Control	474,607	493,591	513,335	533,868	555,223
City Council	51,474	53,533	55,674	57,901	60,217
City Clerk	104,107	108,271	112,602	117,106	121,790
Elections	-	42,881	-	46,312	-
City Attorney	493,574	513,317	533,849	555,203	577,412
City Manager	331,175	344,422	358,199	372,527	387,428
Finance	267,099	277,783	288,894	300,450	312,468
Human Resources	246,410	256,266	266,517	277,177	288,264
Maintenance Custodial	424,081	441,044	458,686	477,033	496,114
Information Technology	354,779	368,971	383,730	399,079	415,042
Economic Development	157,072	163,355	169,889	176,685	183,752
Building Inspection	427,822	444,935	462,732	481,242	500,491
Code Enforcement/Rental Inspections	117,388	122,084	126,967	132,046	137,328
Public Safety	5,879,501	6,173,476	6,482,150	6,806,257	7,146,570
Community Development/Planning	391,836	407,509	423,810	440,762	458,393
Public Works/Engineering	1,789,370	1,860,945	1,935,383	2,012,798	2,093,310
Public Works Maintenance	382,351	397,645	413,551	430,093	447,296
Recreation	772,682	803,590	835,733	869,162	903,929
Parks	447,252	465,142	483,748	503,098	523,222
TOTAL OTHER OPERATING EXPENDITURES	13,112,580	13,738,760	14,305,448	14,988,799	15,608,250
<u>NON-DEPARTMENTAL EXPENDITURES</u>					
Other Non-Departmental Expenses	2,728,798	2,837,950	2,951,468	3,069,527	3,192,308
Interim Needs/Contingency	660,663	694,138	718,053	753,678	779,685
Amount charged to Departments	(3,439,066)	(3,583,727)	(3,722,963)	(3,878,835)	(4,029,562)
TOTAL NON-DEPARTMENTAL EXPENDITURES	(49,605)	(51,639)	(53,442)	(55,630)	(57,569)
TOTAL RECURRING EXPENDITURES	32,983,522	34,655,285	35,849,215	37,628,295	38,926,659
NET OPERATING REVENUES (EXPENDITURES)	4,858,579	4,710,142	5,108,027	5,169,899	5,609,709
<u>ONE-TIME EXPENDITURES</u>					
Land Purchases	-	-	-	-	-
Operating Transfers	3,735,715	4,135,144	4,550,549	4,982,571	5,431,874
TOTAL ONE-TIME EXPENDITURES	3,735,715	4,135,144	4,550,549	4,982,571	5,431,874
NET SOURCES (USES) OF FUNDS	1,122,864	574,998	557,478	187,327	177,835

The 10-year projections on the previous 6 pages include the following assumption:

- Most General Fund revenues are projected to increase by 4.5%, year after year.
- Building revenue projections are also based on estimated numbers of homes to be built, with 125 homes projected for Fiscal Year 2023-2024, 150 homes projected for Fiscal Years 2024-2025, 200 homes projected for Fiscal Year 2025-2026, and 250 homes projected for Fiscal Years 2026-2027 through 2031-2032.
- General Fund personnel cost projections are based on the step system and include salary and benefit adjustments that were approved for Fiscal Year 2022-2023, after a compensation study was completed and an MOU (memorandum of understanding) was approved with the Oakley Police Officers Association.
- General Fund other operating expenditures are generally projected to increase by 4% annually.
- Two additional police officers are programmed into the budget every two years, including two new officers being added in Fiscal Year 2024-2025 and two more officer to be hired in Fiscal Years 2026-2027, 2028-2029, etc. However, per City Council direction, one of the two officers that would have been hired in Fiscal Year 2024-2025 will be hired to start working for the City of Oakley in January of 2024.
- General Fund transfers for street maintenance and improvements will be at least \$2 million beginning in Fiscal Year 2022-2023 and are projected to increase by 4% each year, thereafter. In Fiscal Year 2023-2024, the \$2,080,000 transfer will be utilized on the East Cypress Widening project (CIP 310).
- Also included in the General Fund transfers is \$190,000 for Information Technology purposes, which are also projected to increase by 4% each year, beginning in Fiscal Year 2024-2025.
- In Fiscal Year 2022-2023, \$7.2 million was transferred from Reserves to be used on capital projects. At this time, no such transfers from Capital Reserves are included in the 10-Year Plan for the future.

CONTRACTS ANALYSIS

Contractor	Services	Funding Summary	Total Contract
Contra Costa County Sheriff	Dispatch Forensics and Other Support Services	\$826,571 General Fund - Taxes \$99,250 Annual State COPS Grant (Supplemental Law Enforcement Services Funds)	\$925,821
County Animal Services	Animal Control	\$405,696 General Fund-Taxes	\$405,696
Operational Technology Integrators, DBA OTI	Information Services	\$193,889 General Fund-Taxes 65% Cost Recoveries 35%	\$126,023 \$67,861 \$193,889
Dean Humey Inspection Services	Plan Check/ ADA	\$75,000 General Fund - Permit Fees	\$75,000
Koa Hills	Project Management Services	\$254,080 American Rescue Plan Act (ARPA)	\$254,080
TBB & Associates	Plan Check	\$300,000 General Fund - Permit Fees	\$300,000
Francisco & Associates	Assessments Engineering Services	\$75,000 Landscape Assessments & Community Facilities Districts	\$75,000
Prime Mechanical	HVAC	\$20,000 General Fund-Taxes	\$20,000
DC Electric	Signal Maintenance	\$120,000 Gas Tax	\$120,000
TerraCase Landscape Co.	Parks and Landscaping Maintenance	\$1,799,832 Landscape Assessments	\$1,799,832
Universal Site Service	Park Maintenance Services	\$223,644 Landscape Assessments	\$223,644
Monticello Tree Service Inc.	Tree and Fence Maintenance Service	\$100,000 Landscape Assessments	\$100,000
KB Security	Cameras and Video Surveillance	\$10,000 General Fund Taxes	\$10,000
Cole Huber LLP	Legal Services	\$300,000 General Fund Taxes Capital Projects and/or Other Funds	\$275,000 \$25,000 \$300,000
Municipal Pooling Authority of Northern California	Insurance and Claims Administration	\$1,626,188 General Fund Taxes 65% Cost Recoveries 35%	\$1,057,022 \$569,166 \$1,626,188
HMH Engineers	Development Plan Check Services	\$150,000 Development	\$150,000
Dutchover & Associates, Inc.	Landscape Architectural Services	\$150,000 Development	\$150,000
Geosynics	Stormwater Services	\$88,900 Development and Stormwater Fund	\$88,900
JTKM, Inc.	Traffic Engineering Services	\$75,000 Development	\$75,000
Park Engineering, Inc. (For Materials Testing)	Development Project Inspection Services	\$200,000 Development and Capital Improvement Funds	\$200,000
ENGEO, Inc.	Geotechnical Material Testing & Inspections	\$75,000 Development and Capital Improvement Funds	\$75,000
Pavement Engineering, Inc.	Materials Testing Services	\$75,000 Development and Capital Improvement Funds	\$75,000
BSK Associates, Inc.	Materials Testing Services	\$75,000 Development and Capital Improvement Funds	\$75,000
R&R Pacific Construction Inc.	Street Maintenance and Repair	\$50,000 Gas tax fund	\$50,000
CAPRA Environmental	Weed and Brush Maintenance	\$100,000 Stormwater Fund	\$100,000
Pacific Display	Downtown Tree Lighting Maintenance	\$35,423 Citywide Community Parks Fund	\$35,423
JW Backhoe & Constructions	Repair & Maintenance of Underground Infrastructure	\$50,000 Development and Capital Improvement Funds	\$50,000
Dillon Electric	Electrical Maintenance	\$50,000 Development and Capital Improvement Funds	\$50,000
Waterworks Industries, Inc.	Lake and Pump Station Maintenance Service	\$129,722 Landscape & Community Facilities Assessments	\$129,722
Revel Environmental Manufacturing	Stormwater Maintenance	\$25,000 Stormwater Fund	\$25,000
Strike Doors LLC	Door and Gate Service	\$50,000 General Fund Taxes	\$50,000
H & R Plumbing and Drain Cleaning, Inc.	Storm Drain Cleaning and Flushing Service	\$50,000 Landscape Assessments & Community Facilities Districts	\$50,000
Quality Locksmith	Key and Lock Service	\$50,000 General Fund Taxes	\$50,000
Advanced Elevator Solutions	Elevator Inspections, Service, Testing	\$50,000 General Fund Taxes	\$50,000
Site One Landscape Supply	Irrigation controller repairs and installation	\$50,000 Landscape Assessments	\$50,000
Blue Star Pest Control	Pest Control Services	\$16,320 General Fund Taxes	\$16,320
WCA, Inc.	Tree Trimming removals stump grinding	\$105,000 Landscape Assessments	\$105,000
Mazzy's Fire Protection Specialists	Fire Extinguishers, Fire Escape, Emergency Exit	\$10,000 General Fund Taxes	\$10,000
Bay Alarm	Alarm services and fire sprinklers for City Hall	\$25,000 General Fund Taxes	\$25,000
Ideal Protection Security	Alarm services for PVOP and ORB	\$2,000 General Fund Taxes	\$2,000
(Contract Sweeping Services, Inc.) SCA of CA LLC	Stormwater Maintenance	\$230,267 Stormwater Fund	\$230,267
Jet Mutch, Inc.	Park and Landscape Maintenance Service	\$150,000 Landscape Assessments	\$150,000

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APPROPRIATIONS LIMIT

Under California Law, the City of Oakley annually calculates its “Appropriation Limit”, which is the level of expenditures that can be funded using tax dollars. This calculation has its origin in Proposition 4, commonly known as the Gann Initiative; thus, this calculation is sometimes referred to as the Gann Limit.

Proposition 4 was passed by California voters in November 1979 and places limits on the amount of tax revenue which can be spent by governmental entities on an annual basis. Prop 4 became effective in fiscal year 1980-81 and used fiscal year 1978-79 revenues as the base for the calculation. The calculations were further refined by the passage of Proposition 111 in June of 1990. The base year revenues are increased annually by a factor that combines the governmental entity’s population growth rate and the increase in the California per capita personal income. Cities may choose to use their population growth rate or their county’s population growth rate. For fiscal year 2023-2024, the City elected to use the City’s growth rate and has calculated the appropriation limit to be \$15,761,694.

The following types of revenues received by the City of Oakley have been deemed to be from tax proceeds and therefore included in the appropriation limit calculation:

Property Tax	Sales & Use Tax	Motor Vehicle In-Lieu
Business License Tax		Transient Occupancy Tax

The following types of revenues received by the City of Oakley have been deemed not to be from tax proceeds as they fall within the exclusions of the appropriations limits:

Gasoline Tax	Impact Fees	Charges for Services
Local Transportation Funds		SB 90 Mandate Reimbursement

Due to the pass-through nature of many city revenues, there was concern that revenues would be included in both the City’s and the State’s calculation. California Government Code Section 7903 requires that if State funds are provided to cities with no restrictions on their expenditures, the city includes these funds in their calculation. If the State specifies use of the funds, they are included in the State’s calculation.

**CITY OF OAKLEY
 APPROPRIATIONS LIMIT CALCULATION
 FOR FISCAL YEAR 2023-2024**

<i>Beginning Limit (FY 2022-2023):</i>	\$14,843,735
City Population in January 2022	44,257
City Population in January 2023	44,995
Percentage Increase in Population - City of Oakley	1.67%
Percentage Increase - Contra Costa County	-0.36%
California Per Capita Personal Income	4.44%
Factor to be applied to prior year (1+ Population Factor) x (1 + Per Capita Factor)	1.06184148
<i>Appropriation Limit (FY 2023-2024):</i>	\$15,761,694
<i>Appropriation Subject to Limit (FY 2023-2024):</i>	\$ (13,869,598)
<i>Amount Under Limit</i>	\$ 1,892,096

RESOLUTION No. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKLEY TO ADOPT THE FY 2023-2024 PROPOSED BUDGET, STATEMENT OF FINANCIAL POLICIES AND APPROPRIATIONS LIMIT

WHEREAS, it is City policy to have the City Council to adopt a budget and appropriations limit prior to the beginning of its new fiscal year, which is July 1, 2023; and

WHEREAS, the City desires to annually review and adopt a 5-Year Capital Improvement Plan and comprehensive Statement of Financial Policies; and

WHEREAS, the City Manager and Staff have developed and the City Manager has presented Preliminary Operating and Capital Budgets, Statement of Financial Policies, Appropriations Limit, and 5-Year Capital Improvement Plan; and

WHEREAS, that the City Council did on May 9, 2023 hold a workshop to discuss these Preliminary documents and provide additional direction to the City Manager for the preparation of a final set of documents; and

WHEREAS, the City Manager has this day presented to the City Council for consideration of adoption a Proposed Budget document, including the updated Statement of Financial Policies, Recommended Operating and Capital Budgets, Fiscal Year 2023-2024 Appropriations Limit Calculation, and a separate Recommended 5-Year Capital Improvement Plan for Fiscal Years 2023-2024 through 2027-2028; and

WHEREAS, the Appropriations Limit for the City of Oakley for Fiscal Year 2023-2024 shall be \$15,761,694 as included in the Proposed Budget document; and

WHEREAS, the inflation factor being utilized to calculate the Fiscal Year 2023-2024 appropriations limit is the California per capita income; and

WHEREAS, the population factor being utilized to calculate the Fiscal Year 2023-2024 appropriations limit is the City of Oakley's population growth provided by the State of California Department of Finance; and

WHEREAS, the City Council has elected to bifurcate the Capital Budget and 5-Year Capital Improvement Plan for separate discussion and consideration of approval by separate resolution; and

WHEREAS, a separate resolution has been prepared for the approval of the City of Oakley Fiscal Year 2023-2024 Capital Budget and 5-Year Capital Improvement Plan for Fiscal Years 2023-2024 through 2027-2028; and

WHEREAS, the City of Oakley Fiscal Year 2023-2024 Capital Budget is an integral part of the Operating Budget, with the projects' detail included in the Capital

Budget and only total revenues and expenditures related to the Capital Budget are included in the Operating Budget; and

WHEREAS, it is possible that certain projects within the Capital Budget may not be approved by the City Council after the total revenues and expenditures related to such projects have been approved as part of the Operating Budget; and

WHEREAS, the appropriations for any projects that are not approved as part of the Capital Budget can be held in reserve until such time that other projects are approved as an amendment to the Capital Budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oakley:

- 1) As the City Council, hereby adopts the FY 2023-2024 Proposed Budget, Statement of Financial Policies, and Fiscal Year 2023-2024 Appropriations Limit.
- 2) The appropriations for any capital projects which are approved as part of the Operating Budget and recommended but not approved as part of the Operating Budget shall be held in reserve in the appropriate fund(s) until such time that other projects are approved by way of resolution or the appropriations are moved to another fund as an amendment to the Capital Budget.

The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Oakley held on the 13th day of June 2023, and was adopted by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Aaron Meadows, MAYOR

ATTEST:

Libby Vreonis, CITY CLERK

GLOSSARY OF BUDGET TERMINOLOGY

Appropriation:	An authorization by the City Council to make expenditures and to incur obligations for a specific purpose within a specific time frame.
Assessed Value:	The value placed on real estate or other property by the County Assessor as a basis for levying ad valorem (rate based) property tax.
Assessment District:	A defined area of land that is benefited by the acquisition, construction or maintenance of a public improvement. An assessment is levied and collected on the regular property tax bill to fund the improvements.
Audit:	Scrutiny of the City’s accounts by an independent auditing firm to determine whether the City’s financial statements are fairly presented in conformity with generally accepted accounting principles. An independent audit is performed annually.
Available Beginning Fund Balance:	Unencumbered resources available in a fund from the prior fiscal year after payment of prior fiscal year expenditures.
Bond:	Capital raised by issuing a written promise to pay a specified sum of money, called the face value or principal amount, with interest at predetermined intervals.
Budget:	A financial plan, usually for a one or two year period, listing an estimate of recommended expenditures and the recommended means of financing them.
Capital Improvement Plan (CIP):	The five-year financial plan for capital improvements, including considerations for related debt service and future ongoing maintenance. The CIP is adopted in a separate document and updated annually.

Deficit:	An excess of expenditures over revenues (resources).
Department:	An organizational unit comprised of divisions or functions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.
Expenditure:	The actual payment for goods and services.
Fiscal Year (FY):	The period designed by the City for the beginning and ending of financial transactions. The City of Oakley fiscal year begins July 1st and ends June 30th of the following year.
Full-Time Equivalent (FTE):	The amount of time a regular full or part-time position has been budgeted for in terms of the amount of time an employee works in a year.
Gas Tax:	Administered by the State Board of Equalization, this is an 18-cent per gallon tax on fuel used to propel a motor vehicle or aircraft. Use of the revenue is for research, planning, construction, improvement, maintenance and operation of public streets and highways or public mass transit.
General Fund:	The fund used to account for all financial resources except those required to be accounted for in another fund.
General Fund Taxes:	This is the term in the Budget to describe the City's use of general purpose tax revenue, including primarily: Property Taxes, Property Taxes in lieu of VLF, and Sales Tax.
General Plan:	A policy document that serves as a guideline for future development. California State law requires each city to adopt a General Plan.
Infrastructure:	Facilities on which the continuance and growth of the community depend on such roads, water lines, sewers, public buildings, etc.

Internal Service Fund (ISF)

Internal service funds account for the financing of goods and services provided by one department to another department on a cost-reimbursement basis. In Oakley, we have ISF's that serve as sinking funds for the future replacement of vehicles and equipment, and for repairs and replacements for facilities. In each case, the costs are supported by charges to departmental operating budgets.

Lighting and Landscaping District:

The City has established a separate District to manage and fund the maintenance of the City's Public Landscaping, Community Parks, Street Lighting, and Neighborhood Parks. Each activity is accounted for in a separate fund and budgets are established yearly as part of the District's activities. Detailed breakdowns of estimated revenues and expenditures are provided in a required engineer's report. Costs are funded by landscape assessments levied in each zone, and as necessary, subsidies or loans from other eligible funds.

Measure J:

In 2004, voters approved Measure J, extending a previously approved Countywide ½ cent sales tax measure for transportation related purposes. The original Measure (Measure C) included a provision that 18% of the funds are returned to local agencies based on an allocation relative population and relative maintained street miles. Expenditures are restricted to the same uses as Gas Tax but may also be applied to transit improvement and operation, growth management planning and compliance, pedestrian and bicycle trail construction, maintenance and operation parking facility development and transportation efficiency program development and operation (ridesharing, etc.). Measure J continues to be subject to Measure C's growth management component and funds may not be used to replace developer obligations that would otherwise not be publicly funded under jurisdiction policy. Measure J runs until March 2034.

Motor Vehicle License Fee:

A State vehicle license fee imposed on motorists for the privilege of operating a motor vehicle on the public highways.

Police Services Tax:	A voter approved special tax levied by the City and collected at the same time and in the same manner as property taxes that is used exclusively for Public Safety.
Property Tax:	Property Tax is imposed on real property (land and permanently attached improvements) and tangible personal property located within the City. Proposition 13 set the basic property tax at one percent of the assessed value of the property, and the limited the assessed value to the cash value at acquisition plus inflation, at no more than 2% per year. Property taxes are shared by all local agencies that provide service to the property. On average, Oakley receives between 5% - 6% of the basic property taxes paid by Oakley property owners.
Property Tax in Lieu of VLF:	In the early 1990's the State levied a local tax on vehicles, in the form of a 2% Motor Vehicle License Fee (see above). The then Governor successfully lobbied the legislature and passed a law allowing a temporary discount on the fee, if the State could afford it. A provision of that law was that the State backfill the lost revenue to the local agencies that resulted (since it was a local tax being reduced). Since then, the State has permanently lowered the Fee, and permanently backfilled it by shifting additional property taxes from their control to each local agency. This separate revenue is referred to as Property Taxes in Lieu of Vehicle License Fees (VLF).
Reserved Fund Balance:	Accounts used to record a portion of the fund balance as legally segregated for a specific use or not available for appropriation.
Resolution:	A special order of the City Council, requiring a majority vote, which has a lower legal standing than an ordinance.
Revenue:	Income received by the City.
Road Maintenance and Repair:	Senate Bill 1, also known as the Road Repair and Accountability Act of 2017, increases transportation funding and instituted much-needed reforms. SB 1 provides the first significant, stable, and on-going increase in state transportation funding in more than two decades. To receive SB1 funding, the City must contribute and

	annual maintenance of effort from a different funding source such as the General Fund.
Salaries and Benefits:	A budget category, which generally accounts for full time and temporary employees, overtime and all employee benefits, such as medical, dental and pension costs.
Successor Agency:	With the dissolution of the Oakley Redevelopment Agency on February 1, 2012, the City elected to become the Successor Agency to the Redevelopment Agency, responsible for preserving and administering its non-housing related assets, paying and ensuring performance of its obligations, and for complying with the new law that requires the unimpeded winding down of the prior Redevelopment Agency's affairs.
Successor Housing Agency:	With the dissolution of the Oakley Redevelopment Agency on February 1, 2012, the City elected to become the Successor Housing Agency, accepting the prior Redevelopment Agency's housing related assets and related housing responsibilities.
Taxes:	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit.
Transient Occupancy Tax (TOT):	A 10% tax imposed on travelers who stay in temporary lodging facilities within the City. Also referred to as a Hotel/Motel Tax.
Unassigned Balances	The City established a policy in fiscal year 2012-2013 that in its special purpose funds, it would budget not only anticipated revenues, but also projected remaining available fund balances. The unassigned balance amount budgeted in any fund is the amount of available funds (revenues and available fund balances) that have not yet been assigned a specific current year purpose.

LIST OF ACRONYMS AND ABBREVIATIONS

ARPA – American Rescue Plan Act
CAR – California Association of Realtors
CDBG –Community Development Block Grant
CIP – Capital Improvement Project
CM – City Manager
CNG – Compressed Natural Gas
COPS – Community Oriented Policing Services
CSMFO – California Society of Municipal Finance Officers
DIF – Development Impact Fees
DOJ – Department of Justice
DWR – Department of Water Resources
EDC – Economic Development Corporation
FAACT – Future Advocates for Agriculture Concerned about Tomorrow
FB - Facebook
FTE – Full Time Equivalent
FY – Fiscal Year
GFOA – Government Finance Officers Association **HMI** – Housing Market Index
IG - Instagram
MOU – Memorandum of Understanding
MDRR- Mt. Diablo Resource Recovery
OH Fees – Overhead Fees
O & M – Operational and Maintenance Expense
PD – Police Department
PEPRA – Public Employee’s Pension Reform Act **PERS** – Public Employees Retirement System
PFA – Public Financing Authority
PPA – Power Purchase Agreement
PW – Public Works
RDA – Redevelopment Agency
RR – Railroad
RSTP – Regional Surface Transportation Program
SA –Successor Agency
SCADA – Supervisory Control and Data Acquisition
SD – Storm Drainage
SIG – Signals
SLESF – Supplemental Law Enforcement Services funds
SOI – Sphere of Influence
SRF – State Revolving Fund
SRO – School Resource Officer
STR – Streets
SWOT – Strengths, Weaknesses, Opportunities and Threat
TDA –Transportation Development Account
TCR – Traffic Congestion Relief

**PROPOSED ANNUAL
CAPITAL BUDGET
AND
5-YEAR CAPITAL IMPROVEMENT PROGRAM
For Fiscal Years 2023/24 to 2027/28**





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City of Oakley FY 2023/2024 Project Summary Capital Improvement Program for Fiscal Years 2023/24 to 2027/28											
		Cypress Grove CFD NO. 1	ARPA	Parks Landscaping Assessment Zone	Gas Tax HUTA	Gas Tax EMRA	Measure J	Marsh Creek Glen (Zone 3-20)	Cypress Grove (Zone 3-22)	Magnolia Park (Zone 3-25)	
		110	120	132	140	141	148	189	191	194	
Estimated FY 22/23 Fund Balance		\$24,406,903	1,021,895	3,569,097	326,690	(45,297)	794,204	403,041	525,919	2,078,693	
FY 23/24 Revenues		11,150,717	351,669	2,394,540	1,269,107	1,100,866	810,833	114,501	337,930	996,320	
FY 23/24 Transfers from General Fund		2,000,000									
FY 23/24 Grant Contributions		45,000				45,000					
FY 23/24 Expenditures		(8,503,097)	(470,934)	(2,291,250)	(924,046)	(3,150)	(144,634)	(209,547)	(437,547)	(1,066,436)	
Total Available for Capital Projects FY 2023/24		\$29,179,433	902,630	5,625,961	671,751	1,097,019	1,460,403	308,196	426,303	2,008,577	
FY 2023/24 Proposed Expenditures											
Project #	Project Description	FY 2023/2024 Total									
176	Oakley Regional Community Park Project	0									
186	West Cypress Road Bridge Reconstruction at CC Canal Project	0									
187	Main Street Bridge Rehabilitation at CC Canal Project	0									
189	East Lane Drainage Channel Trash Capture Device Project	0									
205	Downtown Gateway Plaza Roadway & Parking Lot Project	0									
211	Main Street/Fore Avenue Intersection Improvement Project	0									
215	Downtown Parking Lot Project	0									
225	Civic Center Emergency Generator	100,000									
231	Sellers Avenue (Sheerock Drive to CWD Canal Crossing) Widening and Improvement Proj.	0									
247	East Cypress Road Widening (Knighton Avenue to Jersey Island Road) Project	0									
249	Recreation Center Emergency Generator Project	0									
252	Downtown Storm Drain (Area 29) Improvement Project	0									
255	Cypress Grove Subdivision Pump Station Building Project	199,000									
263	O'Hara Avenue/Carver Road Intersection Improvement Project	0									
265	Ingraham Wall Installation & City's Freedom Basin Project	0									
268	Main Street/Delta Road Intersection Improvement Project	0									
269	Main Street/Stonehouse Road Intersection Improvement Project	0									
270	Hall Street Extension Project	0									
273	Laurel Road Extension (Teton Rd. To Sellers Av)	0									
274	Neroly Road Repair and Resurfacing (Empire Av to O'Hara Av)	0									
279	FY 2022/23 Street Repair & Resurfacing	2,800,000				500,000	1,300,000				
280	Laurel Road Widening (Cleveland Av to O'Hara Av)	0									
281	Enrico Cinquni Park Construction	700,000									
283	Laurel Road Bridge Widening over Marsh Creek	0									
296	City Hall Rooftop Solar Power	50,000									
287	Koda Dog Park Shade Structure	0									
293	Main Street Shury Seal (at Highway 160) Project	84,376									
294	Federatian Crossing Lighting System Installation on O'Hara Avenue at Trail Crossing Proj.	75,000									
295	FY 2023/24 Curb, Gutter, Sidewalk Repair and Reconstruction	100,000									
296	FY 2023/24 Street Restriping	60,000									
297	FY 2023/24 Street Repair and Resurfacing	350,000									
298	FY 2023/24 Traffic Chaining	30,000									
299	FY 2023/24 Traffic Signal Modernization	200,000									
300	Bridgehead Road Widening	80,000									
301	East Cypress Road Lane Alignment Analysis (RR tracks to Main Street)	60,000									
302	East Cypress Road Widening (Jersey Island Road to Bethel Island Road)	762,563	378,503								
303	Public Works Operations Building Remodeling	200,000									
304	FY 2023-24 ADA Implementation	50,000									
305	Briarwood Park Playground Resurfacing	150,000							150,000		
306	Marsh Creek Glen Park Renovation	500,000						200,000			
307	Daffodil Park Playground Resurfacing	150,000								150,000	
308	City Parks Drinking Fountain Replacement	100,000									
309	Laurel Ballfield Parking Lot Resurfacing	60,000		60,000							
310	East Cypress Road Widening at CWD Canal Crossing Project	9,500,000			600,000						
	Total Proposed Expenditures FY 2023/24	\$16,290,939	\$199,000	\$528,503	\$600,000	\$885,000	\$1,460,000	\$290,000	\$150,000	\$150,000	
	Remaining Unassigned Balances FY 2023/24	\$703,690	\$1,412,837	\$3,565,961	\$71,751	\$142,019	\$483	\$108,196	\$276,303	\$1,858,577	

City of Oakley FY 2023/2024 Project Summary Capital Improvement Program for Fiscal Years 2023/24 to 2027/28											
Project #	Project Description	FY 2023/2024	FY 2023/2024 Total	General Capital Projects	Traffic Impact Fee	Park Impact Fee	Public Facilities Impact Fee	2012 Bond Benefit	Street Maintenance & Rehab	Emerson Ranch Storm Water (CFD 2015-1)	Facilities Fund
176	Oakley Regional Community Park Project										
186	West Cypress Road Bridge Reconstruction at CC Canal Project										
187	Main Street Bridge Rehabilitation at CC Canal Project										
189	Pipe Lane Drainage Channel Trash Capture Device Project										
205	Downtown Gateway Plaza Roadway & Parking Lot Project										
211	Main Street/Rose Avenue Intersection Improvement Project										
215	Downtown Parking Lot Project										
228	Civic Center Emergency Generator										
231	Sellers Avenue (Riverrock Drive to CCWD Canal Crossing) Widening and Improvement Proj.										
247	East Cypress Road Widening (Knighton Avenue to Jersey Island Road) Project										
249	Recreation Center Emergency Generator Project										
252	Downtown Storm Drain (Area 29) Improvement Project										
255	Cypress Grove Subdivision Pump Station Building Project										
263	O'Hara Avenue/Carpenter Road Intersection Improvement Project										
265	Inglaton Well Installation @ City's Freedom Basin Project										
268	Main Street/Delta Road Intersection Improvement Project										
269	Main Street/Brownstone Road Intersection Improvement Project										
270	Hall Street Extension Project										
273	Laurel Road Extension (Tetm Rd. To Sellers Av)										
274	Newby Road Repair and Resurfacing (Empire Av to O'Hara Av)										
279	FY 2022/23 Street Repair & Resurfacing										
280	Laurel Road Widening (Cloverbrook Av to O'Hara Av)										
281	Enrico Ciminin Park Construction										
283	Laurel Road Bridge Widening over Marsh Creek										
286	City Hall Rooftop Solar Power										
287	Koda Dog Park Shade Structure										
293	Main Street Shurry Seal (at Highway 160) Project										
294	Pedestrian Crossing Lighting System Installation on O'Hara Avenue at Trail Crossing Proj.										
295	FY 2023/24 Cub. Gutter, Sidewalk Repair and Reconstruction										
296	FY 2023/24 Street Restriping										
297	FY 2023/24 Street Repair and Resurfacing										
298	FY 2023/24 Traffic Calming										
299	FY 2023/24 Traffic Signal Modernization										
300	Bridgehead Road Widening										
301	East Cypress Road Lane Alignment Analysis (RR tracks to Main Street)										
302	East Cypress Road Lane Widening (Jersey Island Road to Bethel Island Road)										
303	Public Works Operations Building Remodeling										
304	FY 2023-24 ADA Implementation										
305	Briarwood Park Playground Resurfacing										
306	Marsh Creek Glenon Park Renovation										
307	Daffodil Park Playground Resurfacing										
308	City Parks Drinking Fountain Replacement										
309	Laurel Ballfields Fencing Lot Resurfacing										
310	East Cypress Road Widening at CCWD Canal Crossing Project										
	Total Proposed Expenditures FY 2023/24										
	Remaining Unassigned Balances FY 2023/24										

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a major public infrastructure and planning tool for the City of Oakley. The CIP serves as a statement of the City's policies and financial abilities to manage the development of the community. The creation of a five- year CIP provides a systematic plan for providing infrastructure improvements within a prioritized framework and a general schedule for projects to proceed. Projects identified in the CIP meet the City's General Plan. The first year reflects the adopted budget for the upcoming Fiscal Year (FY). The remaining four years represent a schedule and estimate of future capital needs that may be funded, given projected revenues and priorities.

There are several benefits for developing and adopting a Capital Improvement Program. Not only does the CIP become a management tool for the City Council and City staff; a CIP also provides valuable information to the citizens, developers, and businesses who are interested in the development of the community. The CIP document will assist in leveraging available resources through the timing of projects, and the coordination of City projects with improvements constructed by other entities.

Despite the many benefits of a CIP, it is important to highlight the fact that this is a planning document. Changes can occur for many reasons. Revenues can fluctuate because of changing economic conditions or shifts in City policy. Private economic decisions can also affect the timing, scale, and location of capital projects. The City of Oakley's CIP reflects the Strategic Goals of the City Council and is a critical investment tool for the community to help promote the economic vitality and viability for the City of Oakley.

The focus of the proposed CIP for FY 2023/24 through FY 2027/28 is to maintain the core infrastructure of the City of Oakley by utilizing the most cost effective and creative approach. The CIP continues to prioritize and build new infrastructure for the community, which will enhance the quality of life for residents. In preparation of the CIP for FY 2023/24, a comprehensive review of prospective projects was performed.

The CIP for FY 2023/24 is divided into specific projects to address unique needs for each component of the City's infrastructure system (e.g., Streets, Parks & Facilities). This approach provides funding for infrastructure maintenance, construction of new improvements, and the long-range goals for protecting the quality of the public infrastructure system in the City of Oakley. The funding for CIP projects is generally from the following sources: Measure J Sales Tax, Gas Tax, Development Traffic Impact Fees, Development Park Impact Fees, Federal & State Grants, Assessment District Funds, and the City's General Fund. The revenues from Development Traffic Impact Fees and Development Park Impact Fees are dependent upon the private development activity and regional economic growth. The CIP for FY 2023/24 conservatively budgets a portion of these funding sources to account for unforeseen downturns in the regional economic and development activity.

There is a direct relationship between CIP project construction, economic development, and the vitality of the community. New residents want to come and live in a community that is vibrant and provides a wide range of amenities (e.g., Recreation Center, Library, etc.). Commercial developers also look to build in communities that thrive and provide amenities for today's lifestyle. The construction of CIP projects helps to enhance amenities and the quality of life for the community residents, which in turn makes Oakley a desired community for private development. The increase in the level of private development activity will provide opportunities for the City to undertake projects with various infrastructure improvements to complement the private development projects.

PROPOSED CIP PROJECTS FOR FY 2023/24

Project #176, *Oakley Regional Park Project* – This project transforms a 55-acre site located at the north end of Sellers Avenue that was given to the City as part of the development agreements with the Emerson and Gilbert Ranch projects. This 55-acre site was an abandoned dairy farm that has been closed for decades. This project will construct a regional park at this site that will be a destination point for the Oakley community. A team of staff, consultants, and a Council sub-committee began the process of concept planning for this site in 2016. As a result of this work, a concept plan was developed and approved by the City Council. During 2019, there were further discussions with the community to solicit input as the concept plan was refined and adopted by the City Council to reflect the needs of the community and strategic goals of the City Council. This project will be a multi-phase project that will be designed and constructed over the coming years and would potentially cost over \$60,000,000 to construct all its components. Funding for this project will be provided by a combination of grants and other local funds over several years. The first phase of this project was the demolition and removal of the abandoned and unsafe structures, which was completed in 2019. The city applied for two rounds of funding for this project from the State Proposition 68 State of California Grant in 2019 and 2021 and unfortunately was not awarded the grant. Staff will continue to explore other grant funding for this project to design and construct this project. During FY 2023/24 a new Master Planning study will be performed to solicit input from the community and various stakeholders on the features that are desired at this park and to ensure consistency with the new Oakley Strategic Plan 27+ that was adopted by City Council. *The funding of the preliminary project design and site clean-up was allocated in FY 2016/17 and no additional funding is requested in the FY 2023/24 budget.*

Project #186, West Cypress Road Bridge at Contra Costa Canal Reconstruction Project - The existing West Cypress Road Bridge that crosses the Contra Costa Canal is structurally deficient according to the latest Caltrans inspections. It will need to be reconstructed to continue to be safe and remain in service. The City of Oakley does not have a designated funding source for replacing the City's bridges and relies upon State grant programs for major bridge improvement projects. Staff will apply for Highway Bridge Replacement and Rehabilitation (HBRR) grant funding for this project and once funding has been secured for this project, the design

and construction of this project will be initiated in future years. *The funding of the preliminary project design was allocated in FY 2016/17 and no additional funding is requested in the FY 2023/24 budget.*

Project #187, Main Street Bridge at Contra Costa Canal Rehabilitation Project - The existing Main Street Bridge that crosses the Contra Costa Canal needs rehabilitation to protect its structural integrity and to keep it off the Caltrans structurally deficient list. The City of Oakley does not have a designated funding source for repairing, maintaining, and improving the City's bridges, and relies upon grant programs for major bridge improvement projects. Staff had applied for Highway Bridge Replacement and Rehabilitation (HBRR) grant funding for this project and secured funding which will be supplemented by local funds. *The funding of the project design and construction was allocated in FY 2016/17 and no additional funding is requested in the FY 2023/24 budget.*

Project #189, Piper Lane Drainage Channel Trash Capture Device Project - The Piper Lane drainage channel is one of the major drainage outfalls from the City of Oakley to the Delta in which the City is responsible for its maintenance and operation. This is an open channel that flows freely to the Delta and based on the new permit issued by San Francisco Regional Water Quality Control Board (SFRWQCB), it cannot convey trash to the open waters of the Delta. Historically, a large amount of trash and debris were transported to the Delta through this channel. This project will construct a new trash capture device at the upstream end of the channel near Vintage Parkway. The trash capture device will stop trash from flowing into the Delta and, as a result, puts the City in compliance with the SFRWQCB permit. *The initial funding of this project was allocated in FY 2022/23 and no additional funding is requested in the FY 2023/24 budget.*

Project #205, Downtown Gateway Plaza Roadway, and Parking Lot Project - The Oakley Multi-Modal Roadway and Parking Lot Project features a new AMTRAK train platform station located north of Main Street in the area between 2nd Street and Norcross Lane. The facility will provide connections for the Tri Delta Transit bus service to the new train station, as well as from the new Park & Ride lot located at Cypress Road and Main Street. The platform station is strategically located downtown on Main Street, adjacent to the new Main Street Plaza that will be constructed as a part of the project. This area could be used for future civic events and

markets. The location is within a five-minute walking radius to City Hall, the Civic Center Park, and Main Street restaurants. The project will provide approximately 275 surface parking spaces for downtown merchants and customers in addition to supporting plaza activities held on the evenings and weekends. AMTRAK will entirely fund the design and construction of the new railroad platform station and the City will design and construct the associated public street and parking lot infrastructure. The construction of the project is currently underway, and the AMTRAK platform station construction is anticipated to start in early 2024. The construction of both projects is anticipated to be completed by the end of 2024. *The funding for this project was allocated in FY 2017/18 and FY 2022/23 budget, and no additional funding is requested in the FY 2023/24 budget.*

Project #211, Main Street/Rose Avenue Intersection Improvement Project – With the continued growth of the community and new subdivision development projects along the East Cypress Road corridor, the associated traffic volumes will increase. Improving the streets and traffic signals will be necessary to accommodate the added volume of traffic to these new neighborhoods. Main Street and Rose Avenue have operated as a stop sign controlled intersection, which is not sustainable for the long term, and therefore a traffic signal is needed at this location. City staff have been discussing this intersection improvement project with the management staff of Ironhouse Sanitary District (ISD) to explore opportunities that this project could address. The City needs better traffic flows at this intersection and ISD needs a second access point from their prospective development site to Main Street. Currently, the Vintage Parkway neighborhood has only one access to Main Street. Installing a signal at Main Street/Rose Avenue would benefit the neighborhood by providing a long desired secondary access for the residents. Having secondary access would not only alleviate congestion at the current intersection but would provide another option for emergency vehicles to access the neighborhood and allow quicker response times. The design of this project would start after a cost share agreement is reached between the City of Oakley and ISD. *The funding for this project will be allocated in the CIP budget in futures years, after an agreement with ISD is finalized.*

Project #215, Downtown Parking Lot Construction Project – As part of the continuing efforts to improve and enhance Downtown Oakley, this project will construct a new parking lot and associated roadway infrastructure. This

new parking lot construction will be in collaboration with the development project at the intersection of Main Street and Norcross Lane, which will construct a new modern retail building, “Oakley Mercantile”. This new parking lot is part of the City’s multi-phase downtown infrastructure improvement project. The project will be constructed on the north side of the Oakley Entrepreneur Center and at the east side of the Oakley Plaza shopping center. The construction of the project is currently underway and anticipated to be completed by the end of 2023. *The funding for this project design and construction was allocated in the FY 2018/19 and FY 2022/23 budget, and no additional funding is requested in the FY 2023/24 budget.*

Project #228, Civic Center Emergency Generator Project - The Civic Center campus, as the center of government for the Oakley community, does not currently have back-up power. In periods of PG&E power outages, the operations at the Civic Center that require electricity, come to a halt. This is not acceptable due to all the uncertainty that can happen in an emergency. This project will install an Emergency Generator behind the Civic Center buildings to provide stand-by power during the periods of PG&E power outages, to ensure that the Civic Center, and most importantly, the Police Department operations will continue uninterrupted. *The funding for this project design and construction was allocated in the FY 2019/20 budget, and as part of the FY 2023/24 budget, \$100,000 from the ARPA Fund will be added to the project budget.*

Project #231, Sellers Avenue (Riverrock Drive to CCWD Canal Crossing) Widening and Improvement Project – Sellers Avenue is a 2-lane road that was constructed by Contra Costa County decades ago. The section of Sellers Avenue from East Cypress Road, to the north end of the road at the gate to the future Oakley Regional Community Park is destined to be widened to 4 lanes with curb and gutter, sidewalks, landscaped medians, bike lanes, and street lighting. Presently, the section of Sellers Avenue from East Cypress Road to Riverrock Drive has been widened and improved by the developers of the Emerson and Gilbert Ranch projects. This project will widen and improve the remaining section of Sellers Avenue from the intersection at Riverrock Drive to the gate of the future Oakley Regional Community Park. The above referenced developers paid the City the cost for curb and gutter, sidewalk, and one lane of roadway. The City will pay the remaining construction costs for the second lane and medians for this project. The timing of design and construction of this project will be in coordination with

the Oakley Regional Community Park Project CIP # 176, when that project funding is secured. *The funding for this project will be allocated in the CIP budget in future years.*

Project #247, East Cypress Road Widening (Knightsen Avenue to Jersey Island Road) Project - This project will widen and fully reconstruct East Cypress Road east of Knightsen Avenue to Jersey Island Road. The growth and development of new subdivision projects along the East Cypress Road corridor has necessitated various infrastructure improvements to accommodate the increased traffic volumes on this roadway. These improvements include the widening of East Cypress Road to City standards along the Emerson and Gilbert Ranch projects. The City of Oakley also owns a property along East Cypress Road between Knightsen Avenue and Jersey Island Road. This property is part of the Burroughs Subdivision development site, and in collaboration with the developer of this subdivision, this City capital project will reconstruct East Cypress Road from Knightsen Avenue to Jersey Island Road. In following City of Oakley policy for frontage improvements, both the City and the developer will pay their share of this roadway construction project, which will be managed and constructed by the City. *The funding for this project was allocated in FY 2021/22 budget and FY 2022/23 budget, and no additional funding is requested in the FY 2023/24 budget.*

Project #249, Recreation Center Emergency Generator Project - This project will install an emergency generator at the Oakley Recreation Center. The Recreation Center campus is the center of recreational activities for the Oakley community, and currently does not have a back-up power source. In periods of PG&E power outages, the operations at the Recreation Center that require electricity come to a halt. This project will install an Emergency Generator behind the Recreation Center building to provide stand-by power during periods of PG&E power outages to ensure that the Recreation Center operations will continue uninterrupted. *The funding for this project was allocated in FY 2022/23 budget, and no additional funding is requested in the FY 2023/24 budget.*

Project #252, Downtown Storm Drain (AREA 29D) Improvement Project – Many years ago the Contra Costa County Flood Control District established drainage zones throughout the County for storm drain detention and treatment. These zones included large detention basins (e.g., Freedom Basin, Teakwood Basin, Del Antico Basin, etc.) and a network of underground pipe

systems to convey the storm water runoff from the City streets to these basins. There are 9 drainage zones in the City of Oakley. Storm Drain Zone 29D covers all the Gardenia Ave and Chianti Way neighborhood streets and conveys their storm drain runoff north toward Main Street and continues northerly under the railroad tracks. All parts of the storm drain system in this zone have been constructed, except for the section of pipe from the north side of Main Street just east of Miguel Drive, to the edge of the railroad tracks. This project will design and construct this section of storm drainpipe and its associated infrastructure, which will complete all the improvements in this zone. *The initial funding of this project design was allocated in the FY 2021/22 budget; and the construction of this project will be funded in future years once sufficient funding is secured.*

Project #255, Cypress Grove Subdivision Pump Station Building Project – The Cypress Grove Subdivision has a pump station, an emergency generator, and associated electrical components to support the storm drain system for this subdivision. The newer subdivisions, such as Emerson Ranch and Gilbert Ranch, house all such components in a building that is fully covered and protects their expensive electrical and mechanical components. However, at the Cypress Grove Subdivision, the pump station, emergency generator, and its associated electrical components are housed in a building with only a half roof and are exposed to environmental elements. The components degrade much quicker when exposed to the elements and require more frequent service and costly replacement. This project will construct a full roof and new walls on the existing building to enclose and protect the valuable mechanical components, and to promote their longevity. *The initial funding for this project was allocated in the FY 2021/22 budget. As part of the FY 2023/24 budget, \$199,000 from the Cypress Grove CFD Fund will be added to the project budget.*

Project #263, O'Hara Avenue / Carpenter Road Intersection Improvement Project – The construction of Carpenter Road from Rose Avenue to Cinnamon Ridge Drive as part of a private subdivision development project has opened this important east/west roadway corridor for the community. This section of Carpenter Road will increase traffic flows at the intersection of O'Hara Avenue and Carpenter Road. This project will improve the traffic operations at this intersection by constructing protected left turn lanes on Carpenter Road on both the westbound and eastbound approaches to O'Hara Avenue. Additional improvements include the installation of a

video detection system and reconfiguration of the striping at this intersection. *The initial funding for this project was allocated in the FY 2021/22 and FY 2022/23 budget, and no additional funding is requested in the FY 2023/24 budget.*

Project #265, Irrigation Well Installation at the City's Freedom Basin Project – This project will install a new irrigation well adjacent to O'Hara Avenue next to the City owned storm drain basin, more commonly known as Freedom basin. This new well will provide the City with an independent, stable, and continuous source of water to irrigate the large field that is used by an assortment of leagues for sporting activities. The existing well used to irrigate the field is owned and operated by the High School District, and due to its continuous breakdowns, this well is not a reliable source to provide the massive amount of irrigation water needed for this field. *The initial funding of this project was allocated in the FY 2021/22 and FY 2022/23 budget, and no additional funding is requested in the FY 2023/24 budget.*

Project #268, Main Street / Delta Road Intersection Signalization Project – This project will install a traffic signal and improve the Main Street / Delta Road intersection. This intersection is identified to have a traffic signal per the City's Traffic Impact Fee program. With the increase in traffic volumes at this location, a signal will improve safety and traffic circulation. The preliminary design of this project was started in FY 2021/22 to develop the plan and identify the Right of Way that is needed for this project. In the subsequent years, the final design and Right of Way acquisition will be completed. *The initial funding of this project was allocated in the FY 2021/22 and FY 2022/23 budget, and no additional funding is requested in the FY 2023/24 budget.*

Project #269, Main Street / Brownstone Road Intersection Signalization Project – This project will install a traffic signal and improve the Main Street / Brownstone Road intersection. This intersection is identified to have a traffic signal per the City's Traffic Impact Fee program. With the increase in traffic volumes at this location, a signal will improve safety and traffic circulation. The preliminary design of this project was started in FY 2021/22 to develop the plan and identify the Right of Way that is needed for this project. In the subsequent years, the final design and Right of Way acquisition will be completed. *The initial funding of this project was*

allocated in the FY 2021/22 and FY 2022/23 budget, and no additional funding is requested in the FY 2023/24 budget.

Project #270, Hall Street Extension Project – This project will extend Hall Street north of Main Street to provide a direct connection to the new parking lot that will be constructed as part of the Downtown Gateway Plaza Roadway and Parking Lot Project. This project is consistent with the Downtown Vision program that was approved by the City Council and will help to improve the traffic flows and parking lot accessibility in the Downtown area. *The initial funding of this project was allocated in the FY 2021/22 budget, and no additional funding is requested in the FY 2023/24 budget.*

Project #273, Laurel Road Extension Project (Teton Road to Sellers Avenue) - This Project will extend Laurel Road from Teton Road to Sellers Avenue providing an alternate and much needed secondary route to East Cypress Road. Currently, the only way in and out of eastern Oakley is via Main Street to East Cypress Road. This current route along East Cypress Road passes by an elementary and middle school and crosses the Burlington Northern Santa Fe (BNSF) railroad tracks. Extending Laurel Road from Teton Road to Sellers Avenue will provide a secondary access route out of the Cypress Road corridor. The design of this project, right of way acquisition, and permit processing from BNSF will take several years to accomplish. *The initial funding of this project was allocated in the FY 2021/22 and FY 2022/23 budget, and no additional funding is requested in the FY 2023/24 budget.*

Project #274, Neroly Road Repair and Resurfacing Project (Empire Avenue to O'Hara Avenue) - Neroly Road was constructed as a part of the Magnolia Park Subdivision. Since that time the roadway has settled in areas near the utility manholes causing an uneven asphalt surface. Staff has continually performed patching near the manholes to keep the roadway surface smooth. This temporary fix has provided good results but didn't address any underlying problems. This project will perform engineering investigation and excavation at several locations to determine the cause of the settling at the utility manholes and to provide a solution to remedy the problem. *The funding of this project was allocated in the FY 2022/23 budget and no additional funding is requested in the FY 2023/24 budget.*

Project #279, FY 2022/23 Street Repair and Resurfacing Project - This project will repair the base and surface failures, as well as resurface the City's streets as a part of a comprehensive program to maintain the roadways for the community. Street repair and resurfacing is critical in keeping the quality of the City's street infrastructure in good condition and prevent costly reconstruction due to the lack of proper rehabilitation and maintenance. This project will address a few neighborhoods which need Sierra-Crete base remediation in addition to repair and resurfacing. *The funding of this project was allocated in the FY 2022/23 budget and as part of the FY 2023/24 budget, \$500,000 from the Gas Tax RMRA Fund, \$1,300,000 from Measure J, and \$1,000,000 from Street Maintenance & Rehab Fund will be added to the project budget.*

Project #280, Laurel Road Widening Project (O'Hara Avenue to Cloverbrook Avenue) - Laurel Road from O'Hara Avenue to Cloverbrook Avenue is the last section of Laurel Road that needs to be widened and improved. Laurel Road is a major Arterial Road and the City's designated truck route with a direct connection to Highway 4. This section of Laurel Road has not been widened or improved due to the lack of Right of Way and is starting to deteriorate due to the large volume of vehicles that use Laurel Road every day. Staff is working with the property owners to obtain the necessary right of way for this widening, which will also require major utility relocation of the Western Area Power Administration (WAPA) utility poles. This entire project will span several years to complete due to the complex nature of its various components. *The initial funding of this project was allocated in the FY 2022/23 budget and no additional funding is requested in the FY 2023/24 budget.*

Project #281, Enrico Cinquini Park Construction Project – The developer of the Stonewood Subdivision, a collection of 262 lots, was conditioned to construct a new park (Enrico Cinquini Park) at the intersection of Rose Avenue and Carpenter Road. The developer's obligation of \$2.1M is not sufficient to construct this park and its associated facilities and features, which includes a parking lot. The City will design and construct this park utilizing the Park Impact Fee obligation of the developer, as well as supplementing it with additional City Park Impact fees. *The initial funding of this project was allocated in the FY 2022/23 budget and as part of FY 2023/24 budget, \$700,000 will be added to the project budget from the Park Impact Fee Fund.*

Project #283, Laurel Road Bridge Widening over Marsh Creek Project – Laurel Road at the Marsh Creek Bridge is currently a narrow 2 lane roadway that is structurally inadequate and needs to be widened and improved to tie into the future Laurel Road Extension Project at Teton Road. This project will complement Capital Improvement Project No. 273, provide improved access for Laurel Road, and accommodate future traffic volumes from the developments along the East Cypress Road Corridor. *The initial funding of this project was allocated in the FY 2022/23 budget and no additional funding is requested in the FY 2023/24 budget.*

Project #286, City Hall Rooftop Solar Power Project – This project will install solar panels on the roof of the Civic Center to provide the electricity needed for the operation of the Civic Center facilities in a sustainable and environmentally friendly approach. The implementation of this project will reduce the carbon footprint of the Civic Center operations which is a part of the new Strategic Goals for the City. *The initial funding of this project was allocated in the FY 2022/23 budget. As part of the FY 2023/24 budget, \$50,000 from the ARPA Fund will be added to the project budget.*

Project #287, Koda Dog Park Shade Structure Project – The Koda Dog Park has become a very popular destination for residents and visitors to bring their dogs to exercise and play. One of the frequent requests from the community has been for a shade structure at this park, especially in the areas where people sit on the benches while their dogs play. This project will construct new shade structures that would complement this park and its facilities for the enjoyment of all visitors to the Koda Dog Park. *The initial funding of this project was allocated in the FY 2022/23 budget and no additional funding is requested in the FY 2023/24 budget.*

Project #293, Main Street Slurry Seal (at Highway 160) Project – The construction of the Oakley Logistic Center was one of the most high-profile projects in Oakley which created a new Amazon Fulfillment Center in Oakley. This project included several off-site roadway improvements that included the reconstruction of the Main Street/Bridgehead Road intersection and the resurfacing of Main Street towards the Highway 160 intersection. The construction work was completed in late 2022 and the only remaining part was the application of the Slurry Seal on Main Street. This was postponed due to the arrival of the winter months and the rainy season.

Since the Oakley Logistic Center project was completed, the developer of that project paid the City the cost of this Slurry Seal application which will be performed as part of the City's summer resurfacing project. *Total Budget - \$84,376 (\$34,376 Developer Contribution, \$50,000 Gas Tax RMRA).*

Project #294, Pedestrian Crossing Lighting System Installation on O'Hara Avenue at the Trail Crossing Project – The City of Oakley applied for and secured grant funding from State Transportation Development Act (TDA) to install a new Pedestrian Crossing Lighting System on O'Hara Avenue at the trail crossings. This project will enhance the safety of the roadways and improve the crossings for pedestrians and bicyclists. *Total Budget - \$75,000 (\$45,000 TDA Grant, \$30,000 Street Maintenance & Rehab)*

Project #295, FY 2023/24 Curb, Gutter, and Sidewalk Repair & Reconstruction Project - This project will coordinate with the responsible property owners to repair and reconstruct damaged and broken concrete curb, gutter, and sidewalks throughout the City. The construction of this project will eliminate trip and fall accidents caused by sidewalk and curb uplifted by tree root overgrowth and provide safe paths of travel for the community. This project works in coordination with the 50-50 cost share program that helps the property owners address concrete sidewalks and curb and gutter uplifts. *Total Budget - \$100,000 (\$100,000 Gas Tax RMRA)*

Project #296, FY 2023/24 Street Restriping Project - This project will restripe various City streets each year to help maintain delineations that are marked for usage by motorists and pedestrians. The work performed under this project focuses on the streets that are not in the plan for resurfacing in the next two years, and need the striping for lane delineation (centerline, edge line, crosswalk, pavement marking) to provide safer streets for the community. *Total Budget - \$60,000 (\$60,000 Gas Tax RMRA)*

Project #297, FY 2023/24 Street Repair and Resurfacing Project - This project will repair the base and surface failures, as well as resurface the City's streets as a part of a comprehensive program to maintain the roadways for the community. Street repair and resurfacing is critical in keeping the quality of the City's street infrastructure in good condition and prevent costly reconstruction due to the lack of proper rehabilitation and maintenance. This project will address a few neighborhoods which need

Sierra-Crete base remediation in addition to repair and resurfacing. *Total Budget - \$280,000 (\$200,000 Gas Tax RMRA, \$80,000 Measure J)*

Project #298, FY 2023/24 Traffic Calming Project – The traffic operations in the community have become one of the major issues that the Police and Public Works Departments handle on a regular basis. This project provides funding for the placement of traffic calming features in accordance with the neighborhood traffic calming policy. Various traffic calming requests are being evaluated by staff from the Police and Public Works Departments and are addressed in collaboration with the residents based on priority, and the order they are received. *Total Budget - \$30,000 (\$30,000 General Capital Projects Fund)*

Project #299, FY 2023/24 Traffic Signal Modernization Project – Traffic operations and public safety have become one of the more important issues for the community. Public Works staff are continually working to improve the traffic operations on City streets. This project will replace some of the older internal components of the City's traffic signal systems which will improve the coordination of the City's traffic signal operations. *Total Budget - \$200,000 (\$200,000 Traffic Impact Fee Fund)*

Project #300, Bridgehead Road Widening Project – Widening and improvements were done on Bridgehead Road from Wilbur Avenue, to the railroad overcrossing as part of the Oakley Logistic Center development project. The section of this roadway that still needs improvements and widening is from the entrance to the Amazon campus on Bridgehead Road towards Main Street including the replacement of the railroad bridge and stormwater pump station. This project will perform the preliminary design and concept planning for the improvements on Bridgehead Road to be ready for implementation of this plan once development starts on the parcels south of the Amazon campus. *Total Budget - \$80,000 (\$80,000 Measure J)*

Project #301, East Cypress Road Lane Alignment Analysis (RR tracks to Main Street) Project – This project will perform the analysis for lane alignment and configuration on East Cypress Road from the RR tracks to Main Street. This section of the roadway has a few constraints, such as the railroad signal and two (2) bridges that will have to be analyzed in detail to

determine the optimum roadway alignment and configuration to enhance traffic flows. *Total Budget - \$60,000 (\$60,000 Traffic Impact Fee Fund)*

Project #302, East Cypress Road Widening (Jersey Island Road to Bethel Island Road) Project - This project will widen and fully reconstruct East Cypress Road from Jersey Island Road to Bethel Island Road. The growth and development of new subdivision projects along the East Cypress Road corridor has necessitated various infrastructure improvements to accommodate the increased traffic volumes on this roadway. These improvements include the widening of East Cypress Road to City standards along the Emerson Ranch, Delaney Park, Burroughs Ranch projects. The City of Oakley is currently constructing widening and improvements to East Cypress Road between Knightsen Avenue and Jersey Island Road (CIP 247) . This project will continue these improvements in an easterly direction to Bethel Island Road. The City will get reimbursed the cost of these improvements by developers when this region of East Cypress Road gets developed based on City policy. The design of this project will get started in FY 2023/24. Total *Budget- \$762,563 (\$378,503 ARPA, \$384,060 Traffic Impact Fee)*.

Project #303, Public Works Operations Building Remodeling Project - The Public Works Operation Building used to be the suite of the former ACE Hardware Store, and since the City purchased the property, it has not had any major improvements related to the office spaces within the building. With the growth of the Public Works Department and increased demands for services from the community, this project will remodel the inside of the building to make a better functional workspace and add more room for the staff and operations. *Total Budget - \$200,000 (\$200,000 Facilities Fund)*

Project #304, FY 2023/24 ADA Implementation Plan Project - The Transition Plan details a program that will bring the City's programs, procedures, practices, facilities, sidewalks, and curb ramps into compliance under the American Disabilities Act (ADA). The City of Oakley is required to prepare and implement an ADA Transition Plan to adhere to the legal requirements related to the U.S. Department of Justice. The City's ADA Transition Plan was prepared and adopted by City Council which identified over \$100M of improvements needed to fully implement all components of this ADA Transition plan. The recommendations of this plan will be implemented

over the coming years in phases as funding is allocated. *Total Budget - \$50,000 (\$50,000 Street Maintenance & Rehab)*

Project #305, Briarwood Park Playground Resurfacing Project - The Briarwood Park Playground currently has a Poured In Place rubber surface which has reached the end of its useful life. Many patches and repairs have been made to the existing surfacing and more are needed. Future patches and repairs increase the risk of lessening the impact attenuation properties of the existing fall surfacing. This project would replace and upgrade the surface with rubber playground tiles that will have both durability and ease of maintenance. The product comes with a lifetime warranty, which is the best in the industry and will adhere to current ADA and safety standards. *Total Budget - \$150,000 (\$150,000 LLAD).*

Project #306, Marsh Creek Glenn Park Renovation Project - The existing playground equipment and surfacing at Marsh Creek Glenn Park is the original infrastructure at this park, which was constructed 20 years ago. The equipment and surface are both in need of replacement, as maintaining this playground equipment and surfacing is not practical and financially viable. This project will replace the playground equipment and expand it to create a larger all ability and ADA accessible playground; along with placement of new rubber playground surfacing tiles that will perform and have a better warranty. *Total Budget - \$500,000 (\$300,000 Park Impact Fee, \$200,000 LLAD).*

Project #307, Daffodil Park Playground Resurfacing Project - The Daffodil Park Playground currently has a PIP (poured in place) rubber safety surface adjacent to loose fill engineered wood fiber. The PIP has reached the end of its useful life. Loose fill transitions to wood fiber are bad practice, as this creates premature wear on the PIP surface from the abrasiveness of the loose fill. Many patches and repairs have been made to the existing surfacing and more are needed. Future patches and repairs will increase the risk of lessening the impact attenuation properties of the existing fall surfacing. This project would replace and upgrade both the loose fill surface and PIP with rubber playground tiles that will have durability and ease of maintenance. The product comes with a lifetime warranty, which is the best in the industry and will adhere to current ADA and safety standards. *Total Budget - \$150,000 (\$150,000 LLAD).*


Project #308, City Parks Drinking Fountain Replacement Project –The increased city-wide demand for park facilities, and its use by the public necessitated an evaluation of the existing park infrastructure. This process identified several drinking fountains with deficiencies at Creekside Park, Cypress Grove Park, and Briarwood Park. Drinking fountains at these parks have reached the end of their useful life and are no longer fiscally suitable for ongoing repairs. This project will install new ADA accessible drinking fountains for all park users along with fountain components for pets. *Total Budget - \$100,000 (\$100,000 Park Impact Fee).*

Project #309, Laurel Ballfields Parking Lot Resurfacing Project – The normal cycle to resurfacing parking lots is about every 10 years, and the parking lot for Laurel Ballfields is due to be resurfaced and striped. This parking lot is heavily used by various baseball and soccer leagues who use this park for their games and practices in addition to other park users. Funding will come from the LLD Zone 1 reserves fund. *Total Budget - \$60,000 (\$60,000 LLAD).*

Project #310, East Cypress Road Widening at CCWD Canal Crossing Project – The CCWD has undertaken the process of replacing the open canal in Oakley for past few years. This project began at the canal crossing near Main Street and has extended eastwards behind Cypress Grove, Emerson, Delaney, and Burroughs subdivisions up to east Cypress Road. CCWD is currently working on undergrounding the remainder of this canal from East Cypress Road in a southerly direction to its connection point at Rock Slough. The existing canal crosses East Cypress Road and will have to be replaced as part of the City's East Cypress Road widening project. The City is collaborating with CCWD in all phases of the canal undergrounding project and at the East Cypress Road, the city will take the lead on undergrounding the canal and construction of the new and widened roadway. The City will get reimbursed the cost of these improvements by developers when this region of East Cypress Road gets developed based on City policy. *Total Budget - \$9,500,000 (\$2,700,000 Traffic Impact Fee, \$2,200,000 Street Maintenance and Rehab, \$4,000,000 General Capital Projects, \$600,000 Gas Tax HUTA).*

COMPLETED PROJECTS IN FY 2022/23

PROJECT LOCATIONS	
A Traffic Signal Modernization Project	G ADA Implementation Project
B Holly Creek Park Restroom Construction	H City Hall Human Resources Dept Remodeling
C Sheriff Annex Building Demolition Project	I Traffic Calming Project
D Senior Center Roof & HVAC Replacement	J Street Striping Project
E Curb, Gutter, & Sidewalk Repair Project	K Laurel Road/Empire Avenue Landscaping
F Holly Creek Park Playground Resurfacing Project	

	<p style="text-align: center;">Traffic Signal Modernization Project</p> <p>Traffic operations and public safety have become one of the more important issues for the community. Public Works staff are continually working to improve the traffic operations on the City's streets. This project replaced some of the older internal components of the City's traffic signal systems which will allow better and more coordinated traffic signal operations.</p>
<p>A. Traffic Signal Modernization Project</p>	

	<p style="text-align: center;">Holly Creek Park Restroom Construction Project</p> <p>The demand for City of Oakley recreational fields continues to grow, particularly for organized sports such as the Baseball and Soccer leagues. The field at Holly Creek Park is one of the favorite and much desired fields in Oakley for leagues to play their sporting activities. This park did not have any restroom facilities, which necessitates the placement of portable toilets at this park. This approach has created many operational and sanitary issues and was not a sustainable solution to address the need for a public restroom facility. This project constructed a permanent restroom facility at this park like the restroom facility that was constructed at the Koda Dog Park.</p>
<p>B. Holly Creek Park Restroom Construction Project</p>	



C. Sheriff Annex Building Demolition Project

Sheriff Annex Building Demolition Project

The Contra Costa County Sheriff Department had an annex located at 210 O'Hara Avenue that serviced the Oakley area. This facility has been vacated for several years and is no longer in operation. This facility has deteriorated and has become a spot for the homeless to gather and create collateral problems. The County agreed to deed the property to the City for future use. This property site is slated for a high-density residential site that will help pay for the future library site at the Oakley Civic Center Campus.



D. Senior Center Roof & HVAC Replacement Project

Senior Center Roof & HVAC Replacement

The City of Oakley has leased the former fire station building located at 215 2nd Street to the Oakley Senior Citizens group; however, the roof started to deteriorate and needed to be repaired, and the HVAC system was failing and inadequate for the space. The rehabilitation project included roof repairs and the replacing of the HVAC system to accommodate the facility. This project is funded by CDBG funds, as well as the City of Oakley's matching funds.



E. Curb, Gutter, & Sidewalk Repair Project

Curb, Gutter, & Sidewalk Repair Project

This project coordinated with the responsible property owners to repair and reconstruct damaged and broken concrete, curb, gutter, and sidewalks throughout the City. The construction of this project eliminated trip and fall accidents caused by sidewalk and curbs uplifted by tree root overgrowth and provided safe paths of travel for the community. This project worked in coordination with the 50-50 cost share program that helps the property owners address concrete sidewalk and curb and gutter uplifts.



G. ADA Implementation Project

ADA Implementation Project

The City of Oakley must have an ADA Transition Plan prepared and implemented to adhere to the legal requirements related to the U.S. Department of Justice. The firm of Sally Swanson Architects, Inc., an ADA specialty consultant prepared the City's ADA Transition Plan. The implementation of this ADA plan will be phased out over future years, as funding is allocated. Annually ADA ramps at street intersections are upgraded to current ADA code.



H. City Hall Human Resources Dept. Remodeling Project

City Hall Human Resources Department Remodeling Project

One key part of the City operations is the Human Resources Department that serves both internal and external customers. The lack of functional office space has been a challenge for the Human Resources Department staff, and due to the nature of their work, need private office space for meeting with customers and having proper and secure space for keeping confidential documents. This project performed remodeling on the administration section of the City Hall including the Human Resources Department.



I. Traffic Calming Project

Traffic Calming Project

The traffic operations in the community have become one of the major issues that the Police and Public Works Departments handle on a regular basis. This project provided funding for the placement of traffic calming features in accordance with the neighborhood traffic calming policy. Various traffic calming requests are being evaluated by staff from the Police and Public Works Departments and are addressed in collaboration with the residents based on priority, and the order they are received.



J. Street Restriping Project

Street Restriping Project

This project restriped various City streets each year to help maintain delineations that are marked for use by motorists and pedestrians. The work performed under this project focused on the streets that are not in the plan for resurfacing in the next two years, and need the striping for lane delineation (centerline, edge line, crosswalk, pavement marking) to provide safer streets for the community.



K. Laurel Rd & Empire Ave Landscaping Mulch Project

Laurel Road & Empire Avenue Landscaping Mulch Project

One of the key components of having landscaping areas that are vibrant and growing is soil protection from environmental elements. In Oakley, with hot temperatures and winds, the topsoil gets eroded away, and without protection it exposes plant roots that will derogate the plant and diminish its growth, and in many cases cause plant failure. This project covered all landscaped areas along Laurel Road and Empire Avenue with mulch. This will keep the topsoil in place and protect the plant roots from exposure to high temperatures, which in turn will promote healthy plants.

City of Oakley									
Capital Improvement Project Information Sheet									
Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Oakley Regional Park Project			Project Proponent:	Public Works and Engineering				
Project Category:	Park			Project Manager:	City Engineer				
Project Types:	Park Facility Construction			Project Number:	176				
Project Priority:	Moderate			In Successor Agency Area:	No				
Project Description:	This project will design and construct a Regional Park at the north end of Sellers Avenue.								
Project Justification:	This project transforms a 55-acre site at the end of Sellers Avenue that was given to the City as part of the development agreements with the Emerson and Gilbert Ranch development projects. This 55-acre site had a number of older structures related to a dairy farm that had been closed for decades. The first phase of this project was to demolish the old and abandoned structures, which were a safety concern, and to clean up the site. This task was accomplished in the summer of 2019. In March of 2021, the City applied for a State Proposition 68 grant to fund the first phase of this project and unfortunately did not qualify for the grant. The construction of the Oakley Regional Park will span several years as funding is secured through a combination of State Grants and local funds. A new park Master Planning will be performed in 2023 while efforts are underway to secure grant funding for the project.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 50,000						\$ 50,000		
Environmental	\$ 100,000						\$ 100,000		
Right of Way									
Construction	\$ 3,400,000						\$ 3,400,000		
Operating Costs									
TOTAL	\$ 3,550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,550,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$ -		
L&L District							\$ -		
Community Park Fund	\$ 550,000						\$ 550,000		
Park Impact Fee	\$ 3,000,000						\$ 3,000,000		
Redevelopment							\$ -		
Measure J							\$ -		
Gas Tax							\$ -		
Developer							\$ -		
Grant (see comments)							\$ -		
2012 Bond Benefit							\$ -		
Stormwater Fund							\$ -		
TOTAL	\$ 3,550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,550,000		
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	W. Cypress Road Bridge at Contra Costa Canal Reconstruction Proj.			Project Proponent:	Public Works and Engineering				
Project Category:	Bridge			Project Manager:	City Engineer				
Project Type:	Bridge Reconstruction			Project Number:	186				
Project Priority:	Moderate			In Successor Agency Area:	No				
Project Description:	This project will reconstruct the West Cypress Road bridge across the Contra Costa Canal								
Project Justification:	The existing West Cypress Road Bridge that crosses the Contra Costa Canal is structurally deficient according to the latest Caltrans inspections. It will need to be reconstructed in order to continue to be safe and remain in service. The City of Oakley does not have a designated funding source for repairing, maintaining, and improving the City's bridges, and relies upon State grant programs for major bridge improvement projects. The City will be looking for grant funding for this project from both State and Federal sources and Staff will apply for the Highway Bridge Replacement and Rehabilitation (HBRR) grant for this project.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 160,000						\$ 160,000		
Environmental							\$ -		
Right of Way							\$ -		
Construction							\$ -		
Operating Costs							\$ -		
TOTAL	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$ -		
L&L District							\$ -		
Public Facilities							\$ -		
Park Impact Fee							\$ -		
Redevelopment							\$ -		
Measure J	\$ 150,000						\$ 150,000		
Gas Tax							\$ -		
Developer							\$ -		
Grant (see comments)							\$ -		
Other (see comments)							\$ -		
Stormwater Fund	\$ 10,000						\$ 10,000		
TOTAL	\$ 160,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000		
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Main Street Bridge at Contra Costa Canal Rehabilitation Project.				Project Proponent:	Public Works and Engineering			
Project Category:	Bridge				Project Manager:	City Engineer			
Project Type:	Bridge Rehabilitation				Project Number:	187			
Project Priority:	Immediate				In Successor Agency Area:	No			
Project Description:	This project will rehabilitate the Main Street bridge across the Contra Costa Canal.								
Project Justification:	The existing Main Street Bridge that crosses the Contra Costa Canal is in need of rehabilitation to protect its structural integrity and to keep it off of the Caltrans structurally deficient list. The City of Oakley does not have a designated funding source for repairing, maintaining, and improving the City's bridges, and relies upon grant programs for major bridge improvement projects. Staff has applied for Highway Bridge Replacement and Rehabilitation (HBRR) grant funding for this project and has secured partial funding.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 10,000						\$ 10,000		
Environmental							\$ -		
Right of Way							\$ -		
Construction	\$ 250,000						\$ 250,000		
Operating Costs							\$ -		
TOTAL	\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$ -		
L&L District							\$ -		
Public Facilities							\$ -		
Park Impact Fee							\$ -		
Redevelopment							\$ -		
Measure J	\$ 150,000						\$ 150,000		
Gas Tax							\$ -		
Developer							\$ -		
Grant (see comments)	\$ 100,000						\$ 100,000		
Other (see comments)							\$ -		
Stormwater Fund	\$ 10,000						\$ 10,000		
TOTAL	\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260,000		
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Piper Lane drainage channel Trash Capture Device Project.				Project Proponent:	Public Works and Engineering			
Project Category:	Storm Drain				Project Manager:	City Engineer			
Project Type:	Drainage Improvement				Project Number:	189			
Project Priority:	Moderate				In Successor Agency Area:	No			
Project Description:	This project will construct a Trash Capture Device at this major drainage channel.								
Project Justification:	The Piper Lane drainage channel is one of the major drainage outfalls from the City of Oakley to the Delta in which the City is responsible for its maintenance and operation. This is an open channel that flows freely to the Delta and based on the new permit issued by San Francisco Regional Water Quality Control Board (SFRWQCB), it cannot convey trash to the open waters of the Delta. Historically, a large amount of trash and debris were transported to the Delta through this channel. This project will construct a new trash capture device at the upstream end of the channel near Vantage Parkway. The trash capture device will stop trash from flowing into the Delta and, as a result, puts the City in compliance with the SFRWQCB permit.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 50,000						\$ 50,000		
Environmental							\$ -		
Right of Way							\$ -		
Construction	\$ 350,000						\$ 350,000		
Operating Costs							\$ -		
TOTAL	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$ -		
L&L District							\$ -		
Public Facilities							\$ -		
Park Impact Fee							\$ -		
Redevelopment							\$ -		
Measure J							\$ -		
Gas Tax							\$ -		
Developer							\$ -		
Grant (see comments)							\$ -		
ARPA	\$ 400,000						\$ 400,000		
Stormwater Fund							\$ -		
TOTAL	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000		
Comments:									

<p style="text-align: center;">City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28</p>						
Project Title:	Downtown Gateway Plaza Roadway and Parking Lot Project	Project Proponent:	Public Works and Engineering			
Project Category:	Street	Project Manager:	City Engineer			
Project Type:	Parking Lot and Street Construction	Project Number:	205			
Project Priority:	Immediate	In Successor Agency Area:	Yes			
Project Description:	This project will construct roadway infrastructure, a gateway plaza and a downtown parking lot in coordination with the new AMTRAK Railroad Platform Station.					
Project Justification:	The Oakley Multi-Modal Roadway and Parking Lot Project features a new AMTRAK funded train station platform located north of Main Street between 2nd Street and Norcross Lane. The facility would provide connecting TriDelta Transit bus service to the train station, as well as a Park & Ride lot. The platform station is strategically located in downtown on Main Street, adjacent to the new Main Street Gateway Plaza that could be used for civic events and markets. The project will provide approximately 200 surface parking spaces to support Park & Ride activities in addition to supporting plaza activities held on the weekends and evenings. AMTRAK will entirely fund the design and construction of the new railroad platform station and the City will design and construct the associated public street and parking lot infrastructures.					
PROJECT FINANCING DETAILS						
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28
Planning & Design	\$ 400,000					\$ 400,000
Environmental						\$ -
Right of Way						\$ -
Construction	\$ 6,913,613					\$ 6,913,613
Operating Costs						\$ -
TOTAL	\$ 7,313,613	\$ -	\$ -	\$ -	\$ -	\$ 7,313,613
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28
Traffic Impact Fee						\$ -
L&L District						\$ -
Public Facilities						\$ -
Park Impact Fee						\$ -
Main Street Fund	\$ 813,613					\$ 813,613
Measure J	\$ 750,000					\$ 750,000
Gas Tax	\$ 750,000					\$ 750,000
Developer						\$ -
General Capital Fund	\$ 5,000,000					\$ 5,000,000
Downtown Revitalization Fund						\$ -
Stormwater Fund						\$ -
TOTAL	\$ 7,313,613	\$ -	\$ -	\$ -	\$ -	\$ 7,313,613
Comments:						

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Main Street/Rose Avenue Intersection Improvement Project	Project Proponent:	Public Works and Engineering	Project Manager:	City Engineer	Project Number:	211	In Successor Agency Area:	No
Project Category:	Street	Project Type:	Street Improvement	Project Priority:	Moderate	Project Justification: Growth of the community necessitates improving the streets that will be needed to accommodate the increase in traffic volumes. Main Street and Rose Avenue has operated as a stop sign controlled intersection which is not sustainable for the long term, and therefore a traffic signal is needed at this location. City staff have been discussing this intersection improvement project with management of Inhouse Sanitary District (ISD) to explore opportunities that this project could address. The City needs better traffic flows at this intersection and ISD needs access from their prospective development site to Main Street. The other benefit of this project is providing the long desired secondary access for the residents of the Vintage Parkway neighborhood to Main Street. The design of this project would start after a cost share agreement is reached between the City of Oakley and ISD.			
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design							\$		
Environmental							\$		
Right of Way							\$		
Construction							\$		
Operating Costs							\$		
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$		
General Capital Fund							\$		
Public Facilities							\$		
Park Impact Fee							\$		
Main Street Fund							\$		
Measure J							\$		
Gas Tax							\$		
Grant							\$		
2012 Bond Benefit							\$		
Downtown							\$		
Revitalization Fund							\$		
Stormwater Fund							\$		
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Downtown Parking Lot Construction Project		Project Proponent:	Public Works and Engineering					
Project Category:	Street		Project Manager:	City Engineer					
Project Type:	Parking Facility Improvement		Project Number:	215					
Project Priority:	Immediate		In Successor Agency Area:	Yes					
Project Description:	This project will construct a new parking lot in downtown.								
Project Justification:	A new modern retail building "Oakley Mercantile" is constructed in downtown near the intersection of Main Street/Newman Way. This project is a major enhancement to downtown Oakley which will bring new businesses to the community. In conjunction with this development project, and based on the Downtown Visioning approved by the City Council, the City will construct a new parking lot that would accommodate the needs of the new Retail Building and other downtown merchants. The construction of the building and parking lot are currently underway.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design							\$ -		
Environmental							\$ -		
Right of Way							\$ -		
Construction	\$ 3,925,000						\$ 3,925,000		
Operating Costs							\$ -		
TOTAL	\$ 3,925,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,925,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$ -		
General Capital Fund	\$ 1,850,000						\$ 1,850,000		
Public Facilities							\$ -		
Park Impact Fee							\$ -		
Main Street Fund	\$ 1,925,000						\$ 1,925,000		
Measure J							\$ -		
Gas Tax	\$ 150,000						\$ 150,000		
Grant							\$ -		
2012 Bond Benefit							\$ -		
Downtown							\$ -		
Revitalization Fund							\$ -		
Stormwater Fund							\$ -		
TOTAL	\$ 3,925,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,925,000		
Comments:									

City of Oakley									
Capital Improvement Project Information Sheet									
Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Civic Center Emergency Generator Project	Project Proponent:	Public Works and Engineering						
Project Category:	Facility	Project Manager:	City Engineer						
Project Type:	Facility Improvement	Project Number:	228						
Project Priority:	Immediate	In Successor Agency Area:	Yes						
Project Description:	This project will install an emergency generator at Civic Center.								
Project Justification:	The Civic Center campus, as the center of government for the Oakley community, currently does not have back-up power. In periods of PG&E power outages, the operations at the Civic Center that require electricity, come to a halt. This project will install an Emergency Generator behind the Civic Center buildings to provide stand-by power during the periods of PG&E power outages to ensure the Civic Center, and most importantly, the Police Department operations will continue uninterrupted.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design							\$ -		
Environmental							\$ -		
Right of Way							\$ -		
Construction	\$ 150,000	\$ 100,000					\$ 250,000		
Operating Costs							\$ -		
TOTAL	\$ 150,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$ -		
General Capital Fund	\$ 150,000						\$ 150,000		
ARPA		\$ 100,000					\$ 100,000		
Park Impact Fee							\$ -		
Main Street Fund							\$ -		
Measure J							\$ -		
Gas Tax							\$ -		
Grant							\$ -		
2012 Bond Benefit							\$ -		
Lighting & Landscape Assessment District Fund							\$ -		
Stormwater Fund							\$ -		
TOTAL	\$ 150,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000		
Comments:									

City of Oakley									
Capital Improvement Project Information Sheet									
Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Sellers Avenue Improvements and Widening Project		Project Proponent:	Public Works and Engineering					
Project Category:	Street		Project Manager:	City Engineer					
Project Type:	Street Improvement		Project Number:	231					
Project Priority:	Moderate		In Successor Agency Area:	No					
Project Description:	This project will construct the section of Sellers Avenue from the intersection at Riverrock Drive, to the gate at the Oakley Regional Park site.								
Project Justification:	Sellers Avenue is a 2 lane road that was constructed by Contra Costa County decades ago. The section of Sellers Avenue from East Cypress Road to the north end of the road at the gate to the future Oakley Regional Park is destined to be widened to 4 lanes with curb, and gutter, sidewalks, handicapped median, bike lanes, and street lighting. The section of Sellers Avenue from East Cypress Road to Riverrock Drive has been widened by the developers of the Emerson and Gilbert Ranch projects. This project will widen and improve the remaining section of Sellers Avenue from the intersection at Riverrock Drive to the gate to the future Oakley Regional Park. The above referenced developers will pay the City the cost for curb and gutter, sidewalk, and one lane of roadway along frontage of their respective projects. The City will pay the remaining construction costs for the second lane and medians for this project.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Planning & Design								\$	-
Environmental								\$	-
Right of Way								\$	-
Construction	\$	625,000						\$	625,000
Operating Costs								\$	-
TOTAL	\$	625,000	\$	-	\$	-	\$	-	625,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Traffic Impact Fee								\$	-
General Capital Fund								\$	-
Public Facilities								\$	-
Park Impact Fee								\$	-
Main Street Fund								\$	-
Measure J								\$	-
Gas Tax								\$	-
Developer Contribution	\$	625,000						\$	625,000
2012 Bond Benefit								\$	-
Downtown Revitalization Fund								\$	-
Stormwater Fund								\$	-
TOTAL	\$	625,000	\$	-	\$	-	\$	-	625,000
Comments:									

City of Oakley									
Capital Improvement Project Information Sheet									
Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	East Cypress Road Widening (Knightsen Avenue to Jersey Island Road) Project				Project Proponent:	Public Works and Engineering			
Project Category:	Street				Project Manager:	City Engineer			
Project Type:	Street Improvement				Project Number:	247			
Project Priority:	Moderate				In Successor Agency Area:	No			
Project Description:	This project will install a signal at the intersection of East Cypress Road and Knightsen Avenue in addition to widening and improving this intersection and East Cypress Road to Jersey Island								
Project Justification:	The growth and development of new subdivision projects along the East Cypress Road corridor has necessitated various infrastructure improvements to accommodate the increased traffic volumes on this road. This project will widen and improve East Cypress Road to east of Knightsen Avenue to Jersey Island Road. The improvements will include curb and gutter, sidewalks and a median island. The widening will stop short of the Contra Costa Canal where the developer to the east of the canal will be responsible to continue the widening and improvement of East Cypress Road.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 500,000						\$ 500,000		
Environmental									
Right of Way									
Construction	\$ 8,700,000						\$ 8,700,000		
Operating Costs									
TOTAL	\$ 9,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,200,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee	\$ 8,750,000						\$ 8,750,000		
General Capital Fund									
Public Facilities									
Park Impact Fee									
Main Street Fund									
Measure J	\$ 100,000						\$ 100,000		
Gas Tax	\$ 350,000						\$ 350,000		
Grant									
2012 Bond Benefit									
Downtown									
Revitalization Fund									
Stormwater Fund									
TOTAL	\$ 9,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,200,000		
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Recreation Center Emergency Generator Project			Project Proponent:	Public Works and Engineering				
Project Category:	Facility			Project Manager:	City Engineer				
Project Type:	Facility Improvement			Project Number:	249				
Project Priority:	Immediate			In Successor Agency Area:	No				
Project Description:	This project will install an emergency generator at the Recreation Center site.								
Project Justification:	The Recreation Center campus is the center of recreational activities for the Oakley community, and currently does not have a back-up power source. In periods of PG&E power outages, the operations at the Recreation Center that require electricity come to a halt. This project will install an Emergency Generator behind the Recreation Center building to provide stand-by power during periods of PG&E power outages to ensure that the Recreation Center operations will continue uninterrupted. Staff is pursuing grant funding to be able to fund the construction of this project.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design							\$ -		
Environmental							\$ -		
Right of Way							\$ -		
Construction	\$ 300,000						\$ 300,000		
Operating Costs							\$ -		
TOTAL	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$ -		
L&L District							\$ -		
Public Facilities							\$ -		
Park Impact Fee							\$ -		
General Capital Fund							\$ -		
Measure J							\$ -		
Gas Tax							\$ -		
Developer Contribution							\$ -		
2012 Bond Benefit							\$ -		
ARPA	\$ 300,000						\$ 300,000		
Stormwater Fund							\$ -		
TOTAL	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000		
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Downtown Storm Drain (Area 29D) Improvement Project	Project Proponent:	Public Works and Engineering						
Project Category:	Street	Project Manager:	City Engineer						
Project Type:	Street Improvement	Project Number:	252						
Project Priority:	Moderate	In Successor Agency Area:	Yes						
Project Description:	This project will secure the storm drain easement, design, and construct the last section of storm drain pipe which will complete all the improvements in this zone.								
Project Justification:	The Contra Costa County Flood Control District years ago had established drainage zones thought the County for storm drain detention and treatment. These zones included large detention basins (i.e. Freedom Basin, Teakwood Basin, Del Antico Basin, etc.) and a network of underground pipe systems to convey the storm water runoff from the City's streets to these basins. All parts of the storm drain system in this zone have been constructed with the exception of the section of pipe from north side of Main Street just east of Miguel Drive to the edge of railroad tracks. This project will design and construct this section of storm drain pipe which will complete all the improvements in this zone.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 100,000						\$ 100,000		
Environmental							\$ -		
Right of Way							\$ -		
Construction							\$ -		
Operating Costs							\$ -		
TOTAL	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$ -		
L&L District							\$ -		
Public Facilities							\$ -		
Park Impact Fee							\$ -		
General Capital Fund							\$ -		
Measure J							\$ -		
Gas Tax							\$ -		
Developer							\$ -		
2012 Bond Benefit							\$ -		
Stormwater Fund	\$ 100,000						\$ 100,000		
TOTAL	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000		
Comments:									

City of Oakley							
Capital Improvement Project Information Sheet							
Capital Improvement Program for Fiscal Years 2023/24 to 2027/28							
Project Title:	Cypress Grove Subdivision Pump Station Building Project	Project Proponent:	Public Works and Engineering				
Project Category:	Facility	Project Manager:	City Engineer				
Project Type:	Facility Improvement	Project Number:	255				
Project Priority:	Immediate	In Successor Agency Area:	No				
Project Description:	This project will construct roof and walls on this existing building to enclose it and protect the valuable assets and promote their longevity.						
Project Justification:	At the Cypress Grove Subdivision, the pump station, emergency generator, and its associated electrical components are housed in a building with only a half roof and are exposed to the environmental elements. The components degrade much quicker when exposed to the elements and require more frequent service and costly replacement. This project will construct a full roof and new walls on the existing building to enclose and protect the valuable mechanical components and promote their longevity.						
PROJECT FINANCING DETAILS							
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total
Planning & Design	\$ 130,000						\$ 130,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 770,000	\$ 199,000					\$ 969,000
Operating Costs							\$ -
TOTAL	\$ 900,000	\$ 199,000	\$ -	\$ -	\$ -	\$ -	\$ 1,099,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Cypress Grove CFD		\$ 199,000					\$ 199,000
General Capital Fund							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
2012 Bond Benefit							\$ -
Stormwater Fund							\$ -
CFD	\$ 900,000						\$ 900,000
TOTAL	\$ 900,000	\$ 199,000	\$ -	\$ -	\$ -	\$ -	\$ 1,099,000
Comments:							

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	O'Hara Avenue / Carpenter Road Intersection Improvement Project		Project Proponent:	Public Works and Engineering					
Project Category:	Street		Project Manager:	City Engineer					
Project Type:	Street Intersection Improvements		Project Number:	263					
Project Priority:	Immediate		In Successor Agency Area:	No					
Project Description:	This project will improve the traffic operations at this intersection by constructing dedicated left turn lanes on Carpenter Road on either side of O'Hara Avenue, installing video detection system and reconfiguring the striping at this intersection.								
Project Justification:	The construction of Carpenter Road from Rose Avenue to Cinnamon Ridge Drive as part of a private subdivision development project has opened up this important east/west roadway corridor for the community. Once this section of Carpenter is completed it will increase traffic flows at the intersection of O'Hara Avenue and Carpenter Road. This project will improve the traffic operations at this intersection by constructing protected left turn lanes on Carpenter Road on both the westbound and eastbound approaches to O'Hara Avenue. Additional improvements include installing a video detection system and reconfiguring the striping at this intersection.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 30,000						\$ 30,000		
Environmental									
Right of Way									
Construction	\$ 320,000						\$ 320,000		
Operating Costs									
TOTAL	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee	\$ 350,000						\$ 350,000		
L&L District									
Public Facilities									
Park Impact Fee									
Redevelopment									
Measure J									
Gas Tax									
Developer									
Grant									
Downtown Revitalization Fund									
Stormwater Fund									
TOTAL	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000		
Comments:									

<p style="text-align: center;">City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28</p>									
Project Title:	Irrigation Well Installation at City's Freedom Basin Project		Project Proponent:	Public Works and Engineering					
Project Category:	Park		Project Manager:	City Engineer					
Project Type:	Park Irrigation Improvement		Project Number:	265					
Project Priority:	Immediate		In Successor Agency Area:	No					
Project Description:	The scope of this project include installation of new irrigation well for the City's Freedom Basin								
Project Justification:	This project will install a new irrigation well adjacent to O'Hara Avenue next to the City owned storm drain basin, more commonly known as Freedom basin. This new well will provide the City with an independent, stable, and continuous source of water to irrigate the large field that is used by an assortment of leagues for sporting activities. The existing well used to irrigate the field is owned and operated by the High School District, and due to its continuous breakdowns, this well is not a reliable source to provide the massive amount of irrigation water needed for this field.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 20,000						\$ 20,000		
Environmental							\$ -		
Right of Way							\$ -		
Construction	\$ 380,000						\$ 380,000		
Operating Costs							\$ -		
TOTAL	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$ -		
L&L District							\$ -		
Public Facilities	\$ 200,000						\$ 200,000		
Park Impact Fee	\$ 200,000						\$ 200,000		
Redevelopment							\$ -		
Measure J							\$ -		
Gas Tax							\$ -		
Developer							\$ -		
Grant							\$ -		
Park Impact Fee Fund							\$ -		
Stormwater Fund							\$ -		
TOTAL	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000		
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Main Street / Delta Road Intersection Signalization Project	Project Proponent:	Public Works and Engineering						
Project Category:	Street	Project Manager:	City Engineer						
Project Type:	Traffic Improvement	Project Number:	268						
Project Priority:	Moderate	In Successor Agency Area:	No						
Project Description:	This project will install a traffic signal at Main Street / Delta Road intersection along with lane widening and intersection improvements.								
Project Justification:	This project will install traffic a signal and improve the Main Street / Delta Road intersection. This intersection is identified to have a traffic signal per the City's Traffic Impact Fee program. With the increase in traffic volumes at this location, a signal will improve safety and traffic circulation. The preliminary design of this project will get started in FY 2022/23 to develop the plan and identify the Right of Way that is needed for this project. In the subsequent year, the final design and Right of Way acquisition will be completed.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 200,000						\$	\$	200,000
Environmental							\$	\$	-
Right of Way							\$	\$	-
Construction							\$	\$	-
Operating Costs							\$	\$	-
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee	\$ 200,000						\$	\$	200,000
L&L District							\$	\$	-
Public Facilities							\$	\$	-
Park Impact Fee							\$	\$	-
Redevelopment							\$	\$	-
Measure J							\$	\$	-
Gas Tax							\$	\$	-
Developer							\$	\$	-
Grant							\$	\$	-
Park Impact Fee Fund							\$	\$	-
Stormwater Fund							\$	\$	-
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Main Street / Brownstone Road Intersection Signalization Project	Project Proponent:	Public Works and Engineering						
Project Category:	Street	Project Manager:	City Engineer						
Project Type:	Traffic Improvement	Project Number:	269						
Project Priority:	Moderate	In Successor Agency Area:	No						
Project Description:	This project will install traffic signal at Main Street/Brownstone Road intersection.								
Project Justification:	This project will install traffic signal and improve the Main Street / Brownstone Road intersection. This intersection is identified to have a traffic signal per the City's Traffic Impact Fee program. With the increase in traffic volumes at this location, a signal will improve safety and traffic circulation. The preliminary design of this project will develop the plan and identify the Right of Way that is needed for this project. The final design and Right of Way acquisition will get stated subsequently.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 200,000						\$ 200,000		
Environmental									
Right of Way									
Construction									
Operating Costs									
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee	\$ 200,000						\$ 200,000		
L&L District									
Public Facilities									
Park Impact Fee									
Redevelopment									
Measure J									
Gas Tax									
Developer									
Grant									
Park Impact Fee Fund									
Stormwater Fund									
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000		
Comments:									

City of Oakley									
Capital Improvement Project Information Sheet									
Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Hall Street Extension Project	Project Proponent:	Public Works and Engineering						
Project Category:	Street	Project Manager:	City Engineer						
Project Type:	Traffic Improvement	Project Number:	270						
Project Priority:	Moderate	In Successor Agency Area:	Yes						
Project Description:	This project will extend Hall Street north of Main Street to provide direct connection to the new parking lot that is constructed as part of the Downtown Gateway Plaza Roadway and Parking Lot Project.								
Project Justification:	This project will extend Hall Street north of Main Street to provide a direct connection to the new parking lot that is constructed as part of the Downtown Gateway Plaza Roadway and Parking Lot Project. This is consistent with the Downtown Vision program that was approved by the City Council and will help to improve the traffic flows and parking lot accessibility in the Downtown.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 75,000						\$ 75,000		
Environmental									
Right of Way									
Construction									
Operating Costs									
TOTAL	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee	\$ 75,000						\$ 75,000		
L&L District									
Public Facilities									
Park Impact Fee									
Redevelopment									
Measure J									
Gas Tax									
Developer									
Grant									
Park Impact Fee Fund									
Stormwater Fund									
TOTAL	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000		
Comments:									

City of Oakley									
Capital Improvement Project Information Sheet									
Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Laurel Road Extension Project (Teton Road to Sellers Avenue)	Project Proponent:	Public Works and Engineering						
Project Category:	Street	Project Manager:	City Engineer						
Project Type:	Roadway Improvement	Project Number:	273						
Project Priority:	High	In Successor Agency Area:	No						
Project Description:	Roadway Extension and Construction								
Project Justification:	This Project will extend Laurel Road from Teton Road to Sellers Avenue providing an alternate and much needed secondary route to East Cypress Road. Currently, the only way in and out of eastern Oakley is via Main Street to East Cypress Road. This current route along East Cypress Road passes by an elementary and middle school and crosses the Burlington Northern Santa Fe (BNSF) railroad tracks. Traffic volumes have increased with the new housing developments along East Cypress Road. Extending Laurel Road from Teton Road to Sellers Avenue will provide much needed safety and congestion relief by directing a portion of the traffic away from the schools and providing a new bridge over the railroad tracks.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 360,000						\$ 360,000		
Environmental									
Right of Way									
Construction									
Operating Costs									
TOTAL	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee	\$ 360,000						\$ 360,000		
L&L District									
Public Facilities									
Park Impact Fee									
Redevelopment									
Measure J									
Gas Tax									
Developer									
Grant									
Park Impact Fee Fund									
Stormwater Fund									
TOTAL	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000		
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28							
Project Title:	Neroly Road Repair and Resurfacing Project (Empire to O'Hara)	Project Proponent:	Public Works and Engineering				
Project Category:	Street	Project Manager:	City Engineer				
Project Type:	Roadway Improvement	Project Number:	274				
Project Priority:	Moderate	In Successor Agency Area:	No				
Project Description:	This project will repair sections of Neroly Road that have failed at utility manholes.						
Project Justification:	Neroly Road was constructed as a part of the Magnolia Subdivision. Since that time the roadway has settled in areas near the utility manholes causing an unsafe asphalt surface. Staff has gone out several times to patch pave near the manholes to help correct the issue. This temporary fix has provided good results but didn't address any underlying problems. This project will open up the roadway at several locations to determine the cause of the settling at the utility manholes in an effort to determine the cause of the issue and provide a solution to remedy the problem.						
PROJECT FINANCING DETAILS							
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total
Planning & Design	\$ 100,000						\$ 100,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 200,000						\$ 200,000
Operating Costs							\$ -
TOTAL	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax	\$ 200,000						\$ 200,000
Developer							\$ -
Grant							\$ -
Street Maintenance & Rehabilitation Fund	\$ 100,000						\$ 100,000
Stormwater Fund							\$ -
TOTAL	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Comments:							

City of Oakley									
Capital Improvement Project Information Sheet									
Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	FY 2022/23 Street Repair and Resurfacing Project			Project Proponent:	Public Works and Engineering				
Project Category:	Street			Project Manager:	City Engineer				
Project Type:	Street Resurfacing Improvements			Project Number:	279				
Project Priority:	Immediate			In Successor Agency Area:	No				
Project Description:	This project will repair and resurface streets in Oakley.								
Project Justification:	This project will repair the base and surface failures, as well as resurface the City's streets as a part of a comprehensive program to maintain the roadways for the community. Street repair and resurfacing is critical in keeping the quality of the City's street infrastructure in good condition and prevent costly reconstruction due to the lack of proper rehabilitation and maintenance. This project will address a number of neighborhoods which need Sierra-Crete base remediation in addition to repair and resurfacing.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 200,000						\$ 200,000		
Environmental							\$ -		
Right of Way							\$ -		
Construction	\$ 1,800,000	\$ 2,800,000					\$ 4,600,000		
Operating Costs							\$ -		
TOTAL	\$ 2,000,000	\$ 2,800,000	\$ -	\$ -	\$ -	\$ -	\$ 4,800,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$ -		
L&L District							\$ -		
Public Facilities							\$ -		
Park Impact Fee							\$ -		
Street Maint. & Rehab	\$ 2,000,000						\$ 2,000,000		
Measure J		\$ 1,300,000					\$ 1,300,000		
Gas Tax HUTA							\$ -		
Developer							\$ -		
2012 Bond Benefit							\$ -		
Street Maintenance & Rehab Fund		\$ 1,000,000					\$ 1,000,000		
Stormwater Fund							\$ -		
RMRA		\$ 500,000					\$ 500,000		
TOTAL	\$ 2,000,000	\$ 2,800,000	\$ -	\$ -	\$ -	\$ -	\$ 4,800,000		
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Laurel Road Widening Project (O'Hara to Cloverbrook)			Project Proponent:	Public Works and Engineering				
Project Category:	Street			Project Manager:	City Engineer				
Project Type:	Street Widening			Project Number:	280				
Project Priority:	Moderate			In Successor Agency Area:	No				
Project Description:	This project will widen Laurel Road to City standards from O'Hara to Cloverbrook								
Project Justification:	Laurel Road from O'Hara Avenue to Cloverbrook Avenue is the last section of Laurel Road that needs to be widened and improved. Laurel Road is a major Arterial road and the City's designated truck route with a direct connection to Highway 4. This section of Laurel Road has not been widened or improved due to the lack of Right of Way and is starting to deteriorate due to the large volumes of vehicles that use Laurel everyday. Staff is working with the property owners to obtain the necessary right of way for the widening. There are WAPA utility poles that will need to be relocated as a part of this project. The construction of this project will complement the previous roadway improvements on Laurel Road.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 500,000						\$ 500,000		
Environmental							\$ -		
Right of Way							\$ -		
Construction	\$ 2,000,000						\$ 2,000,000		
Operating Costs							\$ -		
TOTAL	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee	\$ 2,500,000						\$ 2,500,000		
L&L District							\$ -		
Public Facilities							\$ -		
Park Impact Fee							\$ -		
Street Maint. & Rehab							\$ -		
Measure J							\$ -		
Gas Tax HUTA							\$ -		
Developer							\$ -		
2012 Bond Benefit							\$ -		
Downtown Revitalization Fund							\$ -		
Stormwater Fund							\$ -		
RMRA							\$ -		
TOTAL	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000		
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Encico Cincuni Park Construction Project		Project Proponent:	Public Works and Engineering					
Project Category:	Park		Project Manager:	City Engineer					
Project Type:	New Park Construction		Project Number:	281					
Project Priority:	Moderate		In Successor Agency Area:	No					
Project Description:	Park Construction								
Project Justification:	The developer of the Stonewood Subdivision was conditioned to construct a new park (Encico Cincuni Park) at intersection of Rose/Carpenter. The obligation of the developer is the total amount of their Park Impact Fee which would not be sufficient to construct this park and its associated facilities which include a parking lot and as result the City will design and construct this park utilizing the Park Impact Fee obligation of the developer and supplement it with additional local fund.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 300,000						\$ 300,000		
Environmental							\$ -		
Right of Way							\$ -		
Construction	\$ 3,200,000	\$ 700,000					\$ 3,900,000		
Operating Costs							\$ -		
TOTAL	\$ 3,500,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 4,200,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$ -		
L&L District							\$ -		
Public Facilities							\$ -		
Park Impact Fee	\$ 1,400,000	\$ 700,000					\$ 2,100,000		
Street Maint. & Rehab							\$ -		
Measure J							\$ -		
Gas Tax HUTA							\$ -		
Developer	\$ 2,100,000						\$ 2,100,000		
2012 Bond Benefit							\$ -		
Downtown							\$ -		
Revitalization Fund							\$ -		
Stormwater Fund							\$ -		
RMRA							\$ -		
TOTAL	\$ 3,500,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 4,200,000		
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Lanzel Road Bridge Widening over Marsh Creek Project			Project Proponent:	Public Works and Engineering				
Project Category:	Bridge			Project Manager:	City Engineer				
Project Type:	Bridge Widening Project			Project Number:	283				
Project Priority:	Moderate			In Successor Agency Area:	No				
Project Description:	Preliminary Design for bridge widening								
Project Justification:	Lanzel Road at the Marsh Creek Bridge is currently a narrow 2 lane roadway that is structurally inadequate and needs to be widened and improved to tie into the future Lanzel Extension at Teton Road. According to Caltrans the bridge is structurally deficient and needs to be reconstructed. This project will supplement Capital Improvement Project No. 186 and provide the additional funding to construct the bridge and accommodate the future traffic volumes from the developments along the E. Cypress Corridor.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design	\$ 35,000						\$ 35,000		
Environmental									
Right of Way									
Construction									
Operating Costs									
TOTAL	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee									
L&L District									
Public Facilities									
Park Impact Fee									
Street Maint. & Rehab									
Measure J									
Gas Tax HUTA									
Developer									
2012 Bond Benefit									
2016 Debt Service Fund	\$ 35,000						\$ 35,000		
Stormwater Fund									
RMRA									
TOTAL	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000		
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	City Hall Rooftop Solar Power Project			Project Proponent:	Public Works and Engineering				
Project Category:	Facility			Project Manager:	City Engineer				
Project Type:	Solar Power			Project Number:	286				
Project Priority:	Moderate			In Successor Agency Area:	Yes				
Project Description:	Evaluating Improvements								
Project Justification:	This project will install solar panels on the roof of Civic Center to provide the electricity needed for operation of the Civic Center facilities in a sustainable and environmentally friendly approach. The implementation of this project will reduce the carbon footprint of the Civic Center operations which is a part of the new Strategic Goals for the City.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design							\$	-	
Environmental							\$	-	
Right of Way							\$	-	
Construction	\$	550,000	\$	50,000			\$	600,000	
Operating Costs							\$	-	
TOTAL	\$	550,000	\$	50,000	\$	-	\$	-	\$
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$	-	
L&L District							\$	-	
Public Facilities Impact Fee	\$	550,000					\$	550,000	
Park Impact Fee							\$	-	
Street Maint. & Rehab							\$	-	
Measure J							\$	-	
Gas Tax HUTA							\$	-	
Developer							\$	-	
2012 Bond Benefit							\$	-	
ARPA		\$	50,000				\$	50,000	
Stormwater Fund							\$	-	
RMRA							\$	-	
TOTAL	\$	550,000	\$	50,000	\$	-	\$	-	\$
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Koda Dog Park Shade Structure		Project Proponent:	Public Works and Engineering					
Project Category:	Park		Project Manager:	City Engineer					
Project Type:	Park Improvement		Project Number:	287					
Project Priority:	Moderate		In Successor Agency Area:	No					
Project Description:	Installation of Shade Structure								
Project Justification:	The Koda Dog Park has become a very popular destination for residents and visitors to bring their dogs to exercise and play. One of the frequent requests from the community has been for shade structure at this park specially in the areas that people can sit on benches while their dog's play. This project will construct new shade structures that would complement this park and its facilities for the enjoyments of all visitors to the Koda Dog park.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Planning & Design								\$	-
Environmental								\$	-
Right of Way								\$	-
Construction	\$	150,000						\$	150,000
Operating Costs								\$	-
TOTAL	\$	150,000	\$	-	\$	-	\$	-	150,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Traffic Impact Fee								\$	-
L&L District								\$	-
Public Facilities								\$	-
Park Impact Fee	\$	150,000						\$	150,000
Street Maint. & Rehab								\$	-
Measure J								\$	-
Gas Tax HUTA								\$	-
Developer								\$	-
2012 Bond Benefit								\$	-
Downtown Revitalization Fund								\$	-
Stormwater Fund								\$	-
RMRA								\$	-
TOTAL	\$	150,000	\$	-	\$	-	\$	-	150,000
Comments:									

City of Oakley									
Capital Improvement Project Information Sheet									
Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Main Street (at Highway 160) Shury SealProject	Project Proponent:	Public Works and Engineering						
Project Category:	Street	Project Manager:	City Engineer						
Project Type:	Street Improvement	Project Number:	293						
Project Priority:	Moderate	In Successor Agency Area:	No						
Project Description:	This project will place a Shury Seal on Main Street near the intersection with Highway 160								
Project Justification:	The construction of the Oakley Logistic Center project included widening and improvements to the intersection of Eudgehead Road and Main Street. All these improvements were completed with the exception of Shury Seal on Main Street which was postponed due to winter months and rains. The developer of the Oakley Logistic Center project paid the City funds needed for the Shury Seal operation to be performed as a City CIP during summer month since the Oakley Logistic Center project is complete.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Planning & Design							\$	-	-
Environmental							\$	-	-
Right of Way							\$	-	-
Construction		\$ 84,376					\$	84,376	-
Operating Costs							\$	-	-
TOTAL	\$ -	\$ 84,376	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,376	\$ 84,376
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Traffic Impact Fee							\$	-	-
General Capital Fund							\$	-	-
Public Facilities							\$	-	-
Park Impact Fee							\$	-	-
Main Street Fund							\$	-	-
Measure J							\$	-	-
Gas Tax		\$ 50,000					\$	50,000	-
Grant							\$	-	-
Developer Contribution		\$ 34,376					\$	34,376	-
Downtown Revitalization Fund							\$	-	-
Stormwater Fund							\$	-	-
TOTAL	\$ -	\$ 84,376	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,376	\$ 84,376
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Pedestrian Crossing Lighting System Installation at O'Hara Avenue and trail crossing Project		Project Proponent:	Public Works and Engineering					
Project Category:	Street		Project Manager:	City Engineer					
Project Type:	Safety Improvement		Project Number:	294					
Project Priority:	Moderate		In Successor Agency Area:	No					
Project Description:	This project will install a lighted crosswalk system on O'Hara Avenue at trail crossing.								
Project Justification:	The City has been able to secure State grant funding to install new lighted crosswalk systems on O'Hara Avenue at trail crossing. This project will enhance the improve safety for pedestrians and bicyclists who ride on the trail as they cross O'Hara Avenue.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design								\$	-
Environmental								\$	-
Right of Way								\$	-
Construction		\$ 75,000						\$	75,000
Operating Costs								\$	-
TOTAL	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$	75,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee								\$	-
General Capital Fund								\$	-
Public Facilities								\$	-
Park Impact Fee								\$	-
Main Street Fund								\$	-
Measure J								\$	-
Gas Tax								\$	-
Grant		\$ 45,000						\$	45,000
2012 Bond Benefit								\$	-
Street Maintenance & Rehab Fund		\$ 30,000						\$	30,000
Stormwater Fund								\$	-
TOTAL	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$	75,000
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	FY 2023/24 Curb, Gutter and Sidewalk Repair & Reconstruction Project		Project Proponent:	Public Works and Engineering					
Project Category:	Street		Project Manager:	City Engineer					
Project Type:	Concrete Repair and Replacement		Project Number:	295					
Project Priority:	Immediate		In Successor Agency Area:	No					
Project Description:	This project will repair and replace damaged curb, gutter, and sidewalks.								
Project Justification:	This project will coordinate with the responsible property owners to repair and reconstruct damaged and broken concrete curb, gutter, and sidewalks throughout the City. The construction of this project will eliminate trip and fall accidents caused by sidewalk and curbs uplifted by tree root overgrowth, and provide safe paths of travel for the community. This project works in coordination with the 50-50 cost share program that helps the property owners address concrete sidewalk and curb and gutter uplifts.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Planning & Design									\$ -
Environmental									\$ -
Right of Way									\$ -
Construction		\$ 100,000							\$ 100,000
Operating Costs									\$ -
TOTAL	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Traffic Impact Fee									\$ -
L&L District									\$ -
Public Facilities									\$ -
Park Impact Fee									\$ -
General Capital Fund									\$ -
Measure J									\$ -
Gas Tax		\$ 100,000							\$ 100,000
2012 Bond Benefit									\$ -
Grant									\$ -
Downtown Revitalization Fund									\$ -
Stormwater Fund									\$ -
TOTAL	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	FY 2023/24 Street Restriping Project	Project Proponent:	Public Works and Engineering						
Project Category:	Street	Project Manager:	City Engineer						
Project Type:	Street Safety Improvements	Project Number:	296						
Project Priority:	Immediate	In Successor Agency Area:	No						
Project Description:	This project will restripe major streets in Oakley.								
Project Justification:	This project will restripe various City streets each year to help maintain delineations that are marked for usage by motorists and pedestrians. The work performed under this project focuses on the streets that are not in the plan for resurfacing in the next two years, and need the striping for lane delineation (centerline, edge line, crosswalk, pavement marking) to provide safer streets for the community.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Planning & Design							\$	-	
Environmental							\$	-	
Right of Way							\$	-	
Construction		\$ 60,000					\$	60,000	
Operating Costs							\$	-	
TOTAL	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Traffic Impact Fee							\$	-	
L&L District							\$	-	
Public Facilities							\$	-	
Park Impact Fee							\$	-	
2012 Bond Benefit							\$	-	
Measure J							\$	-	
Gas Tax		\$ 60,000					\$	60,000	
Developer							\$	-	
Grant							\$	-	
Downtown							\$	-	
Revitalization Fund							\$	-	
Stormwater Fund							\$	-	
TOTAL	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28							
Project Title:	FY 2023/24 Street Repair & Resurfacing		Project Proponent:	Public Works and Engineering			
Project Category:	Street		Project Manager:	City Engineer			
Project Type:	Street Improvements		Project Number:	297			
Project Priority:	Moderate		In Successor Agency Area:	No			
Project Description:	This project will construct traffic calming measures.						
Project Justification:	This project will repair the base and surface failures, as well as resurface the City's streets as a part of a comprehensive program to maintain the roadways for the community. Street repair and resurfacing is critical in keeping the quality of the City's street infrastructure in good condition and prevent costly reconstruction due to the lack of proper rehabilitation and maintenance. This project will address a number of neighborhoods which need Sierra-Crete base remediation in addition to repair and resurfacing.						
PROJECT FINANCING DETAILS							
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total
Planning & Design		\$ 80,000					\$ 80,000
Environmental							\$ -
Right of Way							\$ -
Construction		\$ 200,000					\$ 200,000
Operating Costs							\$ -
TOTAL	\$ -	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ 280,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
2012 Bond Benefit							\$ -
Measure J		\$ 80,000					\$ 80,000
Gas Tax (RMRA)		\$ 200,000					\$ 200,000
Street Maint. & Rehab.							\$ -
Grant							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ 280,000
Comments:							

City of Oakley Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	FY 2023/24 Traffic Calming Project		Project Proponent:	Public Works and Engineering					
Project Category:	Street		Project Manager:	City Engineer					
Project Type:	Traffic Calming Improvements		Project Number:	298					
Project Priority:	Moderate		In Successor Agency Area:	No					
Project Description:	This project will construct traffic calming measures.								
Project Justification:	The traffic operations in the community have become one of the major issues that the Police and Public Works Departments handle on a regular basis. This project provides funding for the placement of traffic calming features in accordance with the neighborhood traffic calming policy. Various traffic calming requests are being evaluated by staff from the Police and Public Works Departments, and are addressed in collaboration with the residents based on priority, and the order they are received.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Planning & Design									\$ -
Environmental									\$ -
Right of Way									\$ -
Construction		\$ 30,000							\$ 30,000
Operating Costs									\$ -
TOTAL	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Traffic Impact Fee									\$ -
L&L District									\$ -
Public Facilities									\$ -
Park Impact Fee									\$ -
2012 Bond Benefit									\$ -
Measure J									\$ -
Gas Tax									\$ -
General Capital Projects		\$ 30,000							\$ 30,000
Grant									\$ -
Downtown Revitalization Fund									\$ -
Stormwater Fund									\$ -
TOTAL	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	FY 2023/24 Traffic Signal Modernization Project		Project Proponent:	Public Works and Engineering					
Project Category:	Street		Project Manager:	City Engineer					
Project Type:	Traffic Signal Operation Improvements		Project Number:	299					
Project Priority:	Moderate		In Successor Agency Area:	No					
Project Description:	This project will rehabilitate existing traffic signals.								
Project Justification:	Traffic operations and public safety have become one of the more important issues for the community. Public Works staff are continually working to improve the traffic operations on City streets. This project will replace some of the older internal components of the City's traffic signal systems which will improve the coordination of the City's traffic signal operations.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Planning & Design									\$ -
Environmental									\$ -
Right of Way									\$ -
Construction		\$ 200,000							\$ 200,000
Operating Costs									\$ -
TOTAL	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Traffic Impact Fee		\$ 200,000							\$ 200,000
L&L District									\$ -
Public Facilities									\$ -
Park Impact Fee									\$ -
Redevelopment									\$ -
Measure J									\$ -
Gas Tax									\$ -
Developer									\$ -
Grant									\$ -
Downtown Revitalization Fund									\$ -
Stormwater Fund									\$ -
TOTAL	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Bridgehead Road Widening Project			Project Proponent:	Public Works and Engineering				
Project Category:	Street			Project Manager:	City Engineer				
Project Type:	Street Improvements			Project Number:	300				
Project Priority:	Moderate			In Successor Agency Area:	No				
Project Description:	This project will develop concept plan for widening and improving Bridgehead Road								
Project Justification:	With the widening and improvements that was done on Bridgehead Road as part of the Oakley Logistic Center development project, the section of this roadway that needs improvements and widening is from the entrance to the Amazon campus towards Main street including the railroad bridge and pump station. This project will perform preliminary design and concept plan for the improvements on Bridgehead Road.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design		\$ 80,000					\$ 80,000		
Environmental							\$ -		
Right of Way							\$ -		
Construction							\$ -		
Operating Costs							\$ -		
TOTAL	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000		\$ 80,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$ -		
L&L District							\$ -		
Public Facilities							\$ -		
Park Impact Fee							\$ -		
Redevelopment							\$ -		
Measure J		\$ 80,000					\$ 80,000		
Gas Tax							\$ -		
Developer							\$ -		
Grant							\$ -		
Downtown Revitalization Fund							\$ -		
Stormwater Fund							\$ -		
TOTAL	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000		\$ 80,000
Comments:									

City of Oakley							
Capital Improvement Project Information Sheet							
Capital Improvement Program for Fiscal Years 2023/24 to 2027/28							
Project Title:	East Cypress Road Lane Alignment Analysis (RR tracks to Main Street) Project		Project Proponent:	Public Works and Engineering			
Project Category:	Street		Project Manager:	City Engineer			
Project Type:	Street Improvement		Project Number:	301			
Project Priority:	Moderate		In Successor Agency Area:	No			
Project Description:	This project will perform alternative analysis for lane alignment on East Cypress Road						
Project Justification:	This project will perform analysis for lane alignment and configuration on east Cypress Road from the RR tracks to Main Street. This section of the roadway has a number of constraints such as the railroad signal and 2 bridges that will have to be analyzed in detail to determine the optimum roadway alignment and configuration to improve traffic flows.						
PROJECT FINANCING DETAILS							
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total
Planning & Design		\$ 60,000					\$ 60,000
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total
Traffic Impact Fee		\$ 60,000					\$ 60,000
General Capital Fund							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J							\$ -
Gas Tax							\$ -
Grant							\$ -
2012 Bond Benefit							\$ -
Downtown							\$ -
Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
Comments:							

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28							
Project Title:	East Cypress Road Widening (Jersey Island Road to Bethel Island Road) Project	Project Proponent:	Public Works and Engineering				
Project Category:	Street	Project Manager:	City Engineer				
Project Type:	Street Improvement	Project Number:	302				
Project Priority:	Moderate	In Successor Agency Area:	No				
Project Description:	This project will install a signal at the intersection of East Cypress Road and Knighten Avenue in addition to widening and improving this intersection and East Cypress Road to Jersey Island Road.						
Project Justification:	The growth and development of new subdivision projects along the East Cypress Road corridor has necessitated various infrastructure improvements to accommodate the increased traffic volumes on this road. This project will widen and improve East Cypress Road from Jersey Island Road to Bethel Island Road. The improvements will include curb and gutter, sidewalks and a median island. The widening will complement the similar improvements that are done as part of CIP 247.						
PROJECT FINANCING DETAILS							
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>
Planning & Design		\$ 762,563					\$ 762,563
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ -	\$ 762,563	\$ -	\$ -	\$ -	\$ -	\$ 762,563
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>
Traffic Impact Fee		\$ 384,060					\$ 384,060
General Capital Fund							\$ -
Public Facilities							\$ -
ARPA		\$ 378,503					\$ 378,503
Street Maintenance & Rehab							\$ -
Measure J							\$ -
Gas Tax							\$ -
Grant							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ 762,563	\$ -	\$ -	\$ -	\$ -	\$ 762,563
Comments:							

City of Oakley							
Capital Improvement Project Information Sheet							
Capital Improvement Program for Fiscal Years 2023/24 to 2027/28							
Project Title:	Public Works Operations Building Remodeling Project	Project Proponent:	Public Works and Engineering				
Project Category:	Facility	Project Manager:	City Engineer				
Project Type:	Building Improvement	Project Number:	303				
Project Priority:	Moderate	In Successor Agency Area:	No				
Project Description:	This project will remodel the existing Public Works Operation Building to create more functional room for staff.						
Project Justification:	The Public Works Operation Building used to be the suite of the former ACE Hardware Store and since the purchase of the property by the City has not had any major improvements related to the office spaces in the building. With the growth of Public Works Department and increased demands for services from the community, this project will remodel the inside of the building to make a better functional work space for the staff and operations.						
PROJECT FINANCING DETAILS							
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total
Planning & Design		\$ 25,000					\$ 25,000
Environmental							\$ -
Right of Way							\$ -
Construction		\$ 175,000					\$ 175,000
Operating Costs							\$ -
TOTAL	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total
Traffic Impact Fee							\$ -
General Capital Fund							\$ -
Public Facilities		\$ 200,000					\$ 200,000
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J							\$ -
Gas Tax							\$ -
Grant							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Comments:							

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	FY 2023/24 ADA Implementation Project		Project Proponent:	Public Works and Engineering					
Project Category:	Street		Project Manager:	City Engineer					
Project Type:	Street Improvement		Project Number:	304					
Project Priority:	Moderate		In Successor Agency Area:	No					
Project Description:	This project is part of the implementation of the City of Oakley ADA Transition Plan								
Project Justification:	The City of Oakley has to have an ADA Transition Plan prepared and implemented to adhere to the legal requirements related to the U.S. Department of Justice. Staff has solicited proposals from ADA specialty consultants and had selected the firm of Sally Swanson Architects, Inc. to prepare the City's ADA Transition Plan. The preparation of this ADA Transition Plan has been completed. This implementation of this ADA plan will be phased over the future years as funding is allocated.								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Planning & Design							\$	-	
Environmental							\$	-	
Right of Way							\$	-	
Construction		\$ 50,000					\$	50,000	
Operating Costs							\$	-	
TOTAL	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>		
Traffic Impact Fee							\$	-	
L&L District							\$	-	
Public Facilities							\$	-	
Park Impact Fee							\$	-	
Street Maint. & Rehab		\$ 50,000					\$	50,000	
Measure J							\$	-	
Gas Tax HUTA							\$	-	
Developer							\$	-	
2012 Bond Benefit							\$	-	
Downtown							\$	-	
Revitalization Fund							\$	-	
Stormwater Fund							\$	-	
RMRA							\$	-	
TOTAL	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Briarwood Park Playground Resurfacing Project	Project Proponent:	Public Works and Engineering						
Project Category:	Park	Project Manager:	City Engineer						
Project Type:	Park Improvement	Project Number:	305						
Project Priority:	Moderate	In Successor Agency Area:	No						
Project Description:	Installation of Playground Surfacing								
Project Justification:	The Briarwood Park Playground currently has a Poured In Place rubber surface which has reached the end of its useful life. Many patches and repairs have been made to the existing surfacing and more are needed. Future patches and repairs increase the risk of lessening the impact attenuation properties of the existing fall surfacing. This project would replace and upgrade the surface with rubber playground tiles that will have both durability and ease of maintenance that is needed at this playground. The product comes with a lifetime warranty, which is the best in the industry and will adhere to current ADA and safety standards								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design							\$ -		
Environmental							\$ -		
Right of Way							\$ -		
Construction		\$ 150,000					\$ 150,000		
Operating Costs							\$ -		
TOTAL	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000		
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$ -		
L&L District							\$ -		
Public Facilities							\$ -		
LLAD		\$ 150,000					\$ 150,000		
Street Maint. & Rehab							\$ -		
Measure J							\$ -		
Gas Tax HUTA							\$ -		
Developer							\$ -		
2012 Bond Benefit							\$ -		
Downtown Revitalization Fund							\$ -		
Stormwater Fund							\$ -		
RMRA							\$ -		
TOTAL	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000		
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28							
Project Title:	Marsh Creek Glenn Park Renovation Project			Project Proponent:	Public Works and Engineering		
Project Category:	Park			Project Manager:	City Engineer		
Project Type:	Park Improvement			Project Number:	306		
Project Priority:	Moderate			In Successor Agency Area:	No		
Project Description:	Park Renovation						
Project Justification:	The existing playground equipment and surfacing at Marsh Creek Glenn Park is the original infrastructure at this park, which was constructed 20 years ago. The equipment and surface are both in need of replacement, as maintaining this playground equipment and surfacing is not practical and financially viable. This project will replace the playground equipment and expand it to create a larger all ability and ADA accessible playground, along with placement of new rubber playground surfacing tiles that will perform and have a better warranty						
PROJECT FINANCING DETAILS							
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction		\$ 500,000					\$ 500,000
Operating Costs							\$ -
TOTAL	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total
Park Impact Fee		\$ 300,000					\$ 300,000
L&L District							\$ -
Public Facilities							\$ -
LIAD		\$ 200,000					\$ 200,000
Street Maint. & Rehab							\$ -
Measure J							\$ -
Gas Tax HUTA							\$ -
Developer							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
RMRA							\$ -
TOTAL	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Comments:							

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	Daffodil Park Playground Resurfacing Project		Project Proponent:	Public Works and Engineering					
Project Category:	Park		Project Manager:	City Engineer					
Project Type:	Park Improvement		Project Number:	307					
Project Priority:	Moderate		In Successor Agency Area:	No					
Project Description:	Installation of Playground Surfacing								
Project Justification:	The Daffodil Park Playground currently has a PIP (poured in place) rubber safety surface adjacent to loose fill engineered wood fiber. The PIP has reached the end of its useful life. Loose fill transitions to wood fiber are bad practice, as this creates premature wear on the PIP surface from the abrasiveness of the loose fill. Many patches and repairs have been made to the existing surfacing and more are needed. Fume patches and repairs will increase the risk of lessening the impact attenuation properties of the existing fall surfacing. This project would replace and upgrade both the loose fill surface and PIP with rubber playground tiles that will have durability and ease of maintenance. The product comes with a lifetime warranty, which is the best in the industry and will adhere to current ADA and safety standards								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design							\$	-	
Environmental							\$	-	
Right of Way							\$	-	
Construction		\$ 150,000					\$	150,000	
Operating Costs							\$	-	
TOTAL	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$	-	
L&L District							\$	-	
Public Facilities							\$	-	
LLAD		\$ 150,000					\$	150,000	
Street Maint. & Rehab							\$	-	
Measure J							\$	-	
Gas Tax HUTA							\$	-	
Developer							\$	-	
2012 Bond Benefit							\$	-	
Downtown							\$	-	
Revitalization Fund							\$	-	
Stormwater Fund							\$	-	
RMRA							\$	-	
TOTAL	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Comments:									

City of Oakley									
Capital Improvement Project Information Sheet									
Capital Improvement Program for Fiscal Years 2023/24 to 2027/28									
Project Title:	City Parks Drinking Fountain Replacement Project			Project Proponent:	Public Works and Engineering				
Project Category:	Park			Project Manager:	City Engineer				
Project Type:	Park Improvement			Project Number:	308				
Project Priority:	Moderate			In Successor Agency Area:	No				
Project Description:	Installation of new water fountain								
Project Justification:	The increased city-wide demand for park facilities, and its use by the public necessitated an evaluation of the existing park infrastructure. This process identified several drinking fountains with deficiencies at Creekside Park, Cypress Grove Park, and Bearwood Park. Drinking fountains at these parks have reached the end of their useful life and are no longer fiscally suitable for ongoing repairs. This project will install new ADA accessible drinking fountains for all park users along with fountain components for pets								
PROJECT FINANCING DETAILS									
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Planning & Design							\$ -	\$	-
Environmental							\$ -	\$	-
Right of Way							\$ -	\$	-
Construction		\$ 100,000					\$ 100,000	\$	100,000
Operating Costs							\$ -	\$	-
TOTAL	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$	100,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total		
Traffic Impact Fee							\$ -	\$	-
L&L District							\$ -	\$	-
Public Facilities							\$ -	\$	-
Park Impact Fee		\$ 100,000					\$ 100,000	\$	100,000
Street Maint. & Rehab							\$ -	\$	-
Measure J							\$ -	\$	-
Gas Tax HUTA							\$ -	\$	-
Developer							\$ -	\$	-
2012 Bond Benefit							\$ -	\$	-
Downtown							\$ -	\$	-
Revitalization Fund							\$ -	\$	-
Stormwater Fund							\$ -	\$	-
RMRA							\$ -	\$	-
TOTAL	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$	100,000
Comments:									

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28										
Project Title:	Laurel Ballfields Parking Lot Resurfacing Project		Project Proponent:	Public Works and Engineering						
Project Category:	Park		Project Manager:	City Engineer						
Project Type:	Park Improvement		Project Number:	309						
Project Priority:	Moderate		In Successor Agency Area:	No						
Project Description:	Resurfacing of Park Parking Lot									
Project Justification:	The normal cycle to resurfacing parking lots is about every 10 years, and the parking lot for Laurel Ballfields is due to be resurfaced and striped. This parking lot is heavily used by various baseball and soccer leagues who use this park for their games and practices in addition to other park users. Funding will come from the LLD Zone 1 reserves fund									
PROJECT FINANCING DETAILS										
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	Total			
Planning & Design									\$	-
Environmental									\$	-
Right of Way									\$	-
Construction		\$ 60,000							\$	60,000
Operating Costs									\$	-
TOTAL	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	60,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	Total			
Traffic Impact Fee									\$	-
L&L District									\$	-
Public Facilities									\$	-
LLAD		\$ 60,000							\$	60,000
Street Maint. & Rehab									\$	-
Measure J									\$	-
Gas Tax HUTA									\$	-
Developer									\$	-
2012 Bond Benefit									\$	-
Downtown Revitalization Fund									\$	-
Stormwater Fund									\$	-
RMRA									\$	-
TOTAL	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$	60,000
Comments:										

City of Oakley Capital Improvement Project Information Sheet Capital Improvement Program for Fiscal Years 2023/24 to 2027/28							
Project Title:	East Cypress Road Widening at CCWD Canal Crossing Project		Project Proponent:	Public Works and Engineering			
Project Category:	Street		Project Manager:	City Engineer			
Project Type:	Street Improvement		Project Number:	310			
Project Priority:	Moderate		In Successor Agency Area:	No			
Project Description:	This project will construct a road crossing over the CCWD Canal on East Cypress Road at Jersey Island Road						
Project Justification:	CCWD has undertaken the process of replacing the open canal in Oakley from the canal crossing near Main Street and has extended eastwards behind Cypress Grove, Emerson, Delaney, and Entroughs subdivisions up to east Cypress Road. CCWD is currently working on undergrounding the remainder of this canal from East Cypress Road in a southerly direction to its connection point at Rock Slough. The existing canal crosses East Cypress Road and will have to be replaced as part of the City's East Cypress Road widening project. The City is collaborating with CCWD in all phases of the canal undergrounding project and at the East Cypress Road, the city will take the lead on undergrounding the canal and construction of the new and widened roadway.						
PROJECT FINANCING DETAILS							
Project Expenditures	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction		\$ 9,500,000					\$ 9,500,000
<i>Operating Costs</i>							\$ -
TOTAL	\$ -	\$ 9,500,000	\$ -	\$ -	\$ -	\$ -	\$ 9,500,000
Project Funding	22/23	23/24	24/25	25/26	26/27	27/28	<i>Total</i>
Traffic Impact Fee		\$ 2,700,000					\$ 2,700,000
General Capital Projects		\$ 4,000,000					\$ 4,000,000
Public Facilities							\$ -
LIAD							\$ -
Street Maint. & Rehab		\$ 2,200,000					\$ 2,200,000
Measure J							\$ -
Gas Tax HUTA		\$ 600,000					\$ 600,000
Developer							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
RMRA							\$ -
TOTAL	\$ -	\$ 9,500,000	\$ -	\$ -	\$ -	\$ -	\$ 9,500,000
Comments:							