



3231 Main Street, Oakley, CA 94561

Residential Rental Inspection Program

(925) 625-7005 rental-inspections@ci.oakley.ca.us

RENTAL APPLICATION AND PROPERTY USE VERIFICATION AFFIDAVIT

This form is used to verify status of the property as it pertains to the Residential Rental Inspection Program. It is a requirement to register all rental properties. Please check the box that pertains to your property and return this form along with any required documentation no later than January 31st. Please print clearly.

I, _____, hereby declare the property at _____, Oakley, CA

(Please make only one selection)

Is currently being **RENTED** or is intended to be a rental within 6 months of today's date.

Your Rental Registration fee is \$108

Make check payable to the City of Oakley or complete Credit Card authorization form and return signed affidavit to the above address. You may also email all forms to: rental-inspections@ci.oakley.ca.us

Was **SOLD** on *(date required)* _____

Is currently **OWNER OCCUPIED** and is not intended to be a rental within 6 months of today's date. *As verification that I occupy this property, I have attached a copy of my most recent utility bill. The bill is in my name (owner) & the service address (property address) is the mailing address. You must live on property.*

Is currently **Occupied by an Immediate Family Member (Father/Mother/Son/Daughter only)** and exempt from the Rental Program.

Please List Name and Relationship of Family Member: _____

Property Owner Phone Number: _____ E-Mail: _____

Under penalty of perjury, I declare that all of the above statements are true.

SIGNED _____ DATE _____

PLEASE CONTACT THE CONTRA COSTA COUNTY ASSESSOR'S OFFICE DIRECTLY TO CONFIRM/UPDATE YOUR MAILING ADDRESS.