Oakley Police Department

Policies

Five or More Consecutive Days Parking Violations

507.1 PURPOSE AND SCOPE

This policy provides procedures for the marking, recording, and storage of vehicles parked in violation of the Oakley City Ordinance (OMC § 6.2.206) regulating five or more consecutive days parking violations and abandoned vehicles under the authority of <u>Vehicle Code</u> § 22669.

507.2 MARKING VEHICLES

Vehicles suspected of being in violation of the City of Oakley Ordinance (OMC § 6.2.206) regulating five or more consecutive days Parking Ordinance shall be marked and noted on the Oakley Police Department Five-day Parking Sticker. No case number is required at this time.

Any deviation in markings shall be noted on the Five-day Parking Sticker. The investigating employee should make a good faith effort to notify the owner of any vehicle subject to towing prior to having the vehicle removed. This may be accomplished by personal contact, telephone or by leaving notice attached to the vehicle at least 24 hours prior to removal.

All Five-day Parking Sticker shall be submitted to the Traffic Unit for computer data entry.

If a marked vehicle has been moved or the markings have been removed during the five or more consecutive days, the vehicle shall be marked again for the five or more consecutive days parking violation and a Five-day Parking Sticker affixed.

Parking citations for the five or more consecutive days parking ordinance violation shall not be issued when the vehicle is stored for the parking violation.

507.2.1 MARKED VEHICLE FILE

Police Service Aides are responsible for the follow up investigation of all parking violations.

507.2.2 VEHICLE STORAGE

Any vehicle in violation shall be stored by the authorized towing service and a vehicle storage report shall be completed by the officer authorizing the storage of the vehicle.

The storage report form shall be submitted to the Records Unit immediately following the storage of the vehicle. It shall be the responsibility of the Records Unit to immediately notify the Stolen Vehicle System (SVS) of the Department of Justice in Sacramento (Vehicle Code § 22851.3(b)). Notification may also be made to the National Law Enforcement Telecommunications System (NLETS)(Vehicle Code § 22854.5).

Within 48 hours of the storage of any such vehicle, excluding weekends and holidays, it shall be the responsibility of the Records Unit to determine the names and addresses of any individuals having an interest in the vehicle through DMV or CLETS computers. Notice to all such individuals shall be sent first-class or certified mail pursuant to Vehicle Code § 22851.3(d).