

Line-Up Training

402.1 PURPOSE AND SCOPE

Line-Up training is generally conducted at the beginning of the officer's assigned shift. Line-Up provides an opportunity for important exchange between employees and supervisors. A supervisor generally will conduct Line-Up; however officers may conduct Line-Up for training purposes with supervisor approval.

Line-Up should accomplish, at a minimum, the following basic tasks:

- (a) Briefing officers with information regarding daily patrol activity, with particular attention given to unusual situations and changes in the status of wanted persons, stolen vehicles, and major investigations
- (b) Notifying officers of changes in schedules and assignments
- (c) Notifying officers of new General Orders or changes in General Orders
- (d) Reviewing recent incidents for training purposes
- (e) Providing training on a variety of subjects

402.2 PREPARATION OF MATERIALS

The supervisor conducting Line-Up is responsible for preparation of the materials necessary for a constructive briefing. Supervisors may delegate this responsibility to a subordinate officer in his or her absence or for training purposes.

402.3 RETENTION OF LINE-UP TRAINING RECORDS

Line-Up training materials and a curriculum or summary shall be forwarded to the Training Supervisor for inclusion in training records, as appropriate.