

5-Year Capital Improvement Program

For Fiscal Years 2019/20 to 2023/24

ADOPTED



City of Oakley
FY 2019/20 Project Summary
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

		Downtown Revitalization	Gas Tax	Stormwater Fund	Measure J	General Capital Projects	Traffic Impact Fee	Park Impact Fee	Fire Impact Fee	2012 Bond Benefit	Main Street Fund	Regional Park Fund	2016 Debt Service	Facilities Fund	
FY 19/20 Proposed Revenues															
	FY 18/19 Fund Balance	2,157,940	14,737	129,343	181,725	121,935	42,961	234,472	(149,357)	111,956	26,707	52,757	1,052,233	91,540	246,930
	FY 19/20 Revenues	5,931,441		1,792,595	452,000	577,000	130,000	2,509,000	307,500	102,000	61,346				
	FY 19/20 Transfers from General fund	2,850,000					1,100,000					1,350,000			400,000
	FY 19/20 Operational Expenditures	(1,299,808)		(703,722)	(442,394)	(88,192)		(59,500)	(6,000)						
	FY 19/20 CIP Staff Labor Charges	(847,904)		(393,631)	(12,918)	(205,258)	(161,077)		(75,020)						
	Total Available for Capital Projects	8,791,669	14,737	824,585	178,413	405,485	1,111,884	2,608,952	152,143	213,956	88,053	1,402,757	1,052,233	91,540	646,930

FY 19/20 Proposed Expenditures															
#	Project	FY 19/20 Total													
176	OAKLEY COMMUNITY REGIONAL PARK PROJECT	-													
186	W CYPRESS RD BRIDGE RECONSTRUCT AT CC CANAL	-													
187	MAIN ST BRIDGE REHAB AT CC CANAL	-													
189	PIPER LANE DRAINAGE CHANNEL TRASH CAPTURE	-													
191	LAUREL RD/ROSE AVE INTERSECTION SIGNALIZATION	-													
193	PW OPERATIONS BLDG REHAB PROJECT	60,000													60,000
196	LAUREL RD WIDENING (ROSE TO MELLOWOOD)	512,000						512,000							
204	POLICE DEPT. LOCKER RM./DETECTIVE RM. EXPANSION PROJECT	350,000													350,000
205	DOWNTOWN TRAIN PLATFORM STATION & PARKING	700,000						700,000							
206	ATHLETIC FIELD AT NUNN-WILSON PARK	150,000							150,000						
208	LAUREL RD RECONSTRUCTION (MELLOWOOD-MAIN)	457,000						457,000							
211	MAIN STREET/ROSE AVE INTERSECTION	-													
212	E CYPRESS RD (MACHADO-SELLERS) WIDENING	-													
214	VINTAGE PARKWAY REPAIR & RESURFACING	300,000			100,000	200,000									
215	DOWNTOWN PARKING LOT PROJECT	1,600,000				200,000					1,400,000				
218	MAIN ST-O'HARA AVE INTERSECTION IMPROVEMT	500,000						500,000							
228	CIVIC CENTER EMERGENCY GENERATOR PROJECT	150,000				150,000									
230	EMPIRE AVE-GATEWAY DR INTERSECT SIGNAL P	300,000						300,000							
231	SELLERS AVE WIDENING & IMPROVEMENT	-													
233	FY 19-20 CURB, GUTTER, & SIDEWALK REPAIR	100,000		100,000											
234	FY 19-20 STREET RESTRIPIING PROJECT	50,000						50,000							
235	FY 19-20 TRAFFIC CALMING PROJECT	20,000						20,000							
236	FY 19-20 TRAFFIC SIGNAL MODERNIZATION	100,000						100,000							
237	FY 19-20 STREET REPAIR AND RESURFACING	900,000		500,000		400,000									
238	FY 19-20 ADA IMPLEMENTATION PLAN PROJECT	50,000		50,000											
239	DELTA DE ANZA & MARSH CREEK TRAIL CONNECT SAFETY IMP	183,500						130,000			53,500				
	Total Proposed Expenditures	6,482,500		720,000		100,000	1,080,000	2,569,000	150,000		53,500	1,400,000			410,000
	Remaining Unassigned Balances		14,737	104,585	178,413	305,485	31,884	39,952	2,143	213,956	34,533	2,757	1,052,233	91,540	236,930

**City of Oakley
Funding Summary**

Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Funding Source						
	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee	\$ 2,500,000	\$ 2,600,000	\$ 2,800,000	\$ 2,600,000	\$ 2,200,000	\$ 12,700,000
CFD Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stormwater Fund	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 450,000	\$ 2,250,000
Park Impact Fee	\$ 300,000	\$ 300,000	\$ 400,000	\$ 300,000	\$ 200,000	\$ 1,500,000
Measure J	\$ 577,000	\$ 580,000	\$ 580,000	\$ 580,000	\$ 580,000	\$ 2,897,000
Gas Tax	\$ 1,790,000	\$ 1,900,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 9,690,000
Main Street Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grant	\$ 130,000	\$ 960,000	\$ -	\$ -	\$ -	\$ 1,090,000
Facility Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2012 Bond Benefit	\$ 61,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 301,000
LLD		\$ -	\$ -	\$ -	\$ -	\$ -
General Capital Fund	\$ 950,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,950,000
Total	\$ 6,758,000	\$ 7,350,000	\$ 6,790,000	\$ 6,490,000	\$ 5,990,000	\$ 33,378,000

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Oakley Community Park Project	Project Proponent:	Public Works and Engineering
Project Category:	Park	Project Manager:	City Engineer
Project Type:	Park Facility Construction	Project Number:	176
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will design and construct a Community Park at north end of Sellers Avenue.		
Project Justification:	This project transforms a 55 acre site at the end of Sellers Avenue that will be given to the City as part of the development agreements with the Emerson and Gilbert Ranch projects. This 55 acre site has a number of older buildings and facilities related to a dairy farm that has been closed for decades. This project will clean up the site and construct a Regional Community Park that will be a destination point for the community. The first phase of this project is to demolish the old structures and clean up the site. Concurrently the City is pursuing grant funding for the future phases of this project.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design	\$ 50,000						\$ 50,000
Environmental	\$ 100,000						\$ 100,000
Right of Way							\$ -
Construction	\$ 400,000						\$ 400,000
Operating Costs							\$ -
TOTAL	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Community Park Fund	\$ 550,000						\$ 550,000
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
Grant (see comments)							\$ -
2012 Bond Benefit							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 550,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	West Cypress Road Bridge at Contra Costa Canal Reconstruction Project	Project Proponent:	Public Works and Engineering
Project Category:	Bridge	Project Manager:	City Engineer
Project Type:	Bridge Reconstruction	Project Number:	186
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will reconstruct the West Cypress Road bridge across Contra Costa Canal		
Project Justification:	The existing West Cypress Road Bridge that crosses the Contra Costa canal is structurally deficient according to the latest Caltrans inspections and will need to be reconstructed in order to continue to remain in service. The City will be looking for grant funding for this project from State and Federal sources.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design	\$ 10,000						\$ 10,000
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
Grant (see comments)							\$ -
Other (see comments)							\$ -
Stormwater Fund	\$ 10,000						\$ 10,000
TOTAL	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Main Street Bridge at Contra Costa Canal Rehabilitation Project	Project Proponent:	Public Works and Engineering
Project Category:	Bridge	Project Manager:	City Engineer
Project Type:	Bridge Rehabilitation	Project Number:	187
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will rehabilitate the Main Street bridge across Contra Costa Canal		
Project Justification:	The existing Main Street Bridge that crosses the Contra Costa canal is structurally deficient according to the latest Caltrans inspections and will need to be rehabilitated in order to continue to remain in service. The City has successfully applied for and secured grant funding for this project and construction of this project is anticipated to take place in FY 2021/22.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design	\$ 10,000						\$ 10,000
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
Grant (see comments)							\$ -
Other (see comments)							\$ -
Stormwater Fund	\$ 10,000						\$ 10,000
TOTAL	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Piper Lane drainage channel Trash Capture Device Project	Project Proponent:	Public Works and Engineering
Project Category:	Storm Drain	Project Manager:	City Engineer
Project Type:	Drainage Improvement	Project Number:	189
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will construct a Trash Capture Device at this major drainage channel		
Project Justification:	The Piper Lane drainage channel is one of the major drainage outfalls from the City of Oakley to the Delta which the City is responsible for maintaining and operating. This is an open channel that flows freely to the Delta. Based on the new permit issued by SF Regional Water Quality Control Board, it cannot convey trash to the open waters of the Delta. This project will construct a new trash capture device at the upstream end of the channel near Vintage Parkway. The preliminary design has been completed and the City is pursuing grant funding for the construction which is estimated to cost over \$800,000. The trash capture device will stop trash from flowing into the Delta and the City will be in compliance with the SF Regional Water Quality Control Board permit.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design	\$ 30,000						\$ 30,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 170,000						\$ 170,000
Operating Costs							\$ -
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
Grant (see comments)							\$ -
Other (see comments)							\$ -
Stormwater Fund	\$ 200,000						\$ 200,000
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Laurel Road/Rose Avenue Intersection Improvement Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Intersection Improvements	Project Number:	191
Project Priority:	Immediate	In Successor Agency Area:	No
Project Description:	This project will improve the traffic flow and operation at this intersection		
Project Justification:	The intersection of Laurel Road and Rose Avenue is a major intersection in the City of Oakley on an arterial road that is not signalized. Currently, this intersection operates as a four-way stop and has one lane of traffic in each direction. This project will widen the intersection, construct a new traffic signal, relocate overhead utility poles, and improve the traffic flows on Laurel Road at Rose Avenue. This project is in conjunction with a private development project that will pay for widening the south side of Laurel Road to the east; and the City of Oakley's Capital Improvement Project (CIP 196) which will widen the north side of Laurel Road from Rose Avenue to Mellowood Drive. The construction of this project is currently underway and anticipated to be completed by fall 2019.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design	\$ 500,000	\$ -					\$ 500,000
Environmental							\$ -
Right of Way	\$ 50,000	\$ -					\$ 50,000
Construction	\$ 2,000,000						\$ 2,000,000
Operating Costs							\$ -
TOTAL	\$ 2,550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,550,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee	\$ 1,850,000						\$ 1,850,000
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J	\$ 700,000						\$ 700,000
Gas Tax							\$ -
Developer							\$ -
Grant (see comments)							\$ -
Other (see comments)							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 2,550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,550,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Public Works Operations Building Rehabilitation Project	Project Proponent:	Public Works and Engineering
Project Category:	Facility	Project Manager:	City Engineer
Project Type:	Facility Operations	Project Number:	193
Project Priority:	Immediate	In Successor Agency Area:	No
Project Description:	This project will rehabilitate an existing building for use for Public Works Operations.		
Project Justification:	The Public Works maintenance staff use part of the City Hall building for their office space. With the expansion of the Police Department which necessitated the moving of the Finance Department staff into the Public Works Department area, the Public Works maintenance staff will move into the new Public Works Operations Center which will be used as the maintenance yard. This project will rehabilitate an existing building (former ACE building) for use by Public Works maintenance staff.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 100,000	\$ 60,000					\$ 160,000
Operating Costs							\$ -
TOTAL	\$ 100,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
Facility Fund	\$ 100,000	\$ 60,000					\$ 160,000
Other (see comments)							\$ -
Stormdrain Fund							\$ -
TOTAL	\$ 100,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 160,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Laurel Road (Rose Avenue to Mellowood Drive) Widening Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Widening	Project Number:	196
Project Priority:	Immediate	In Successor Agency Area:	No
Project Description:	This project will widen Laurel Road between Rose Avenue and Mellowood Drive		
Project Justification:	This section of Laurel Road between Rose Avenue and Mellowood Drive is a narrow 2 lane road that does not accommodate the traffic demands of the community. Laurel Road is a major Arterial street in Oakley, and a direct connection to Highway 4. This section of Laurel Road has not been widened or improved due to the lack of Right of Way in the past. The City was successful in acquiring the Right of Way needed for this road and construction of the roadway widening project is underway and anticipated to be completed by summer 2019. This project is in conjunction with CIP#191 which will reconstruct the intersection of Laurel Road/Rose Avenue and also in coordination with the Duarte Ranch Subdivision Development project.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design	\$ 347,000						\$ 347,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 3,400,000						\$ 3,400,000
Operating Costs							\$ -
TOTAL	\$ 3,747,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,747,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee	\$ 3,520,000						\$ 3,520,000
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax	\$ 227,000						\$ 227,000
Developer							\$ -
Grant (see comments)							\$ -
Other (see comments)							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 3,747,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,747,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/120 to 2023/24

Project Title:	Police Department Locker Room/Detective Room Expansion Project	Project Proponent:	Public Works and Engineering
Project Category:	Facility	Project Manager:	City Engineer
Project Type:	Building Remodeling	Project Number:	204
Project Priority:	Immediate	In Successor Agency Area:	Yes
Project Description:	This project will remodel City Hall building for expansion of Police Department		
Project Justification:	Currently the Oakley Police Department men's locker room consists of 31 full size lockers and 10 half lockers, for a total of 41 lockers. The full sized lockers are necessary for most uniformed personnel. The smaller lockers are suitable for administrative personnel and for uniformed volunteers. The existing facility is fully utilized and in order to accommodate locker room space for new police officers, expansion of the locker rooms is needed. The proposed expansion would include expanding the men's locker facility into the current report writing area. The report writing area will then get moved into another part of the City Hall facility that is used by the Finance Department. As part of this project, there will be remodeling of the Public Works Department office area to make room for the Finance Department that will occupy the new space. Another component of this project is the creation of new office space for the Human Resources Department.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design	\$ 25,000						\$ 25,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 275,000	\$ 350,000					\$ 625,000
Operating Costs							\$ -
TOTAL	\$ 300,000	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 650,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities	\$ 300,000	\$ 350,000					\$ 650,000
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 300,000	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 650,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Downtown Train Platform Station & Parking Lot Phase 1	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Parking Lot Construction	Project Number:	205
Project Priority:	Immediate	In Successor Agency Area:	Yes
Project Description:	This project will construct a downtown parking lot to accommodate the new Railroad Platform Station		
Project Justification:	The Oakley Multi-Modal Parking Lots Project features a new San Joaquin Joint Power Authorities ("SJPPA") train station platform located north of Main Street between 2nd Street and O'Hara Avenue. The facility would provide connecting TriDelta Transit bus service to the train station, as well as a Park & Ride lot. Routes in Oakley and surrounding communities would be adjusted to better serve on-going transportation infrastructure investments in the area; including the eBART extension to Hillcrest Avenue. The station platform is strategically located in downtown on Main Street, adjacent to a future Main Street Plaza that could be used for civic events and markets. The location is within a five minute walking radius of City Hall, Civic Center Park, and Main Street restaurants. This project will make use of a number of vacant and underutilized properties north of Main Street between Norcross Lane and O'Hara Avenue. Three Hundred (300) surface parking spaces would be provided to support Park & Ride activities as well as future train riders; many of which could be used to support plaza activities held on the weekends and evenings. The amount shown in this document is the City's local funding match for this project.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 563,613	\$ 700,000					\$ 1,263,613
Operating Costs							\$ -
TOTAL	\$ 563,613	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 1,263,613

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee		\$ 700,000					\$ 700,000
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund	\$ 563,613						\$ 563,613
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 563,613	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 1,263,613

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Athletic Field Project at Nunn-Wilson Park	Project Proponent:	Public Works and Engineering
Project Category:	Park	Project Manager:	City Engineer
Project Type:	Athletic Field Construction	Project Number:	206
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will construct a multi use athletic field next to the new Dog Park at Nunn-Wilson Park		
Project Justification:	The existing storm drain basin at the intersections of Laurel/Brown/Oxford has been in place for many years and is under-utilized. This project will address a growing need in the community for athletic fields, and also complement the new Oakley Dog Park which will be constructed next to this site. The new athletic field will be similar to the Freedom High School Stormwater Basin, just in smaller scale.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design	\$ 50,000						\$ 50,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 700,000	\$ 150,000					\$ 850,000
Operating Costs							\$ -
TOTAL	\$ 750,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 900,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee	\$ 750,000	\$ 150,000					\$ 900,000
Main Street Fund							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 750,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 900,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Laurel Road Reconst. Project (Mellowood Drive to Main Street)	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Improvement	Project Number:	208
Project Priority:	Immediate	In Successor Agency Area:	No
Project Description:	This project will reconstruct Laurel Road from Mellowood Drive to Main Street.		
Project Justification:	This project will reconstruct and improve Laurel Road in the section from Mellowood to Main which has been in need of roadway reconstruction due to the heavy concentration of Sierra-Crete that had been used years ago in the construction of this project by the County. This roadway has required frequent and costly repairs. The construction of this project will complement the other roadway improvement project on Laurel Road (Rose to Mellowood) that is currently underway.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design	\$ 175,000						\$ 175,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 2,700,000	\$ 457,000					\$ 3,157,000
Operating Costs							\$ -
TOTAL	\$ 2,875,000	\$ 457,000	\$ -	\$ -	\$ -	\$ -	\$ 3,332,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee	\$ 2,475,000	\$ 457,000					\$ 2,932,000
General Capital Fund							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J	\$ 400,000						\$ 400,000
Gas Tax							\$ -
Grant							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 2,875,000	\$ 457,000	\$ -	\$ -	\$ -	\$ -	\$ 3,332,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Main Street/Rose Avenue Intersection Improvement Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Improvement	Project Number:	211
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will construct signalization and reconfiguration of Main/Rose Intersection		
Project Justification:	Growth of the community and new subdivision development projects along the East Cypress Road corridor, necessitates improving the streets that will need to accommodate the added volume of traffic to these new neighborhoods. Main Street and Rose Avenue have operated as a stop sign intersection, which is no longer sustainable; as a traffic signal is needed at this intersection. City staff have been discussing this intersection improvement project with management of Ironhouse Sanitary District (ISD) to explore opportunities that this project could address. The City needs better traffic flow, and ISD needs access from their perspective development site to Main Street. The other benefit of this project is providing the long desired secondary access for the residents of the Vintage Parkway neighborhood to Main Street.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
General Capital Fund							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J							\$ -
Gas Tax							\$ -
Grant							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	East Cypress Road Widening Project (Machado Lane to Sellers Ave)	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Improvement	Project Number:	212
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will reimburse the developer for widening of East Cypress Road		
Project Justification:	The development of East Cypress Road is moving forward with multiple new subdivisions being designed and constructed. The Emerson Ranch subdivision was conditioned during its planning process to widen the north side of Cypress Road along their subdivision frontage and install a portion of the median and landscaping. The responsibility of the developers is: curb, gutter, sidewalk and one travel lane. The second travel lane and the medians will be the responsibility of the City. The actual construction work will be performed by the developer; and the City's cost of the project is eligible for Traffic Impact Fee credits.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 450,000						\$ 450,000
Operating Costs							\$ -
TOTAL	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee	\$ 450,000						\$ 450,000
General Capital Fund							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J							\$ -
Gas Tax							\$ -
Grant							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Vintage Parkway Repair and Rehabilitation Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Improvement	Project Number:	214
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will repair and rehabilitate Vintage Parkway.		
Project Justification:	The City received a \$969,000 One Bay Area Government Grant for Oakley's street resurfacing project. The grant is specific in nature and can only be used for roads in Oakley that are classified as collector or arterials. Vintage Parkway meets this classification and is in poor condition and needs to be rehabilitated. There are multiple areas where street failures are occurring, large cracking, cupping or wearing in the travel lanes, and significant weathering. Included with the project, are approximately 30 ADA ramps that will be upgraded along with replacement of any curb and gutter as needed.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design	\$ 80,000						\$ 80,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 960,000	\$ 300,000					\$ 1,260,000
Operating Costs							\$ -
TOTAL	\$ 1,040,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 1,340,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
General Capital Fund	\$ 80,000	\$ 200,000					\$ 280,000
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J		\$ 100,000					\$ 100,000
Gas Tax							\$ -
Grant	\$ 960,000						\$ 960,000
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 1,040,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 1,340,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Downtown Parking Lot Construction Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Parking Facility Improvement	Project Number:	215
Project Priority:	Immediate	In Successor Agency Area:	Yes
Project Description:	This project will construct a new parking lot in downtown.		
Project Justification:	A new 20,000 SF Medical Office project will be constructed in downtown near the intersection of Main Street/Norcross Lane. This project is a major enhancement to downtown Oakley which will bring approximately 35 to 50 full-time employees in the community. In conjunction with this project and as part of the agreement with the developer, the City will construct a new parking lot that would accommodate the needs of the new Medical Office and other downtown merchants. The design of this parking lot is currently underway and the construction is anticipated to start in fall 2019.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 850,000	\$ 1,600,000					\$ 2,450,000
Operating Costs							\$ -
TOTAL	\$ 850,000	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -	\$ 2,450,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
General Capital Fund	\$ 600,000	\$ 200,000					\$ 800,000
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund	\$ 250,000	\$ 1,400,000					\$ 1,650,000
Measure J							\$ -
Gas Tax							\$ -
Grant							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 850,000	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -	\$ 2,450,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Main Street-O'Hara Avenue Intersection Improvement Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Improvement	Project Number:	218
Project Priority:	Immediate	In Successor Agency Area:	Yes
Project Description:	This project will widen north side of Main Street at intersection with O'Hara Avenue.		
Project Justification:	The reconstruction of Main Street in downtown from Norcross Lane to 5th Street was completed last year. The last section of Main Street that needs improvement is on the north side of Main Street at the intersection with O'Hara Avenue. The City has acquired the necessary right of way needed for this project. The design of this project is underway and construction is anticipated to start by spring 2020. The scope of this project will include the widening of Main Street, construction of new curb, gutter, and sidewalks and relocation of traffic signal infrastructure.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design	\$ 250,000						\$ 250,000
Environmental							\$ -
Right of Way							\$ -
Construction		\$ 500,000					\$ 500,000
Operating Costs							\$ -
TOTAL	\$ 250,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee	\$ 250,000	\$ 500,000					\$ 750,000
General Capital Fund							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J							\$ -
Gas Tax							\$ -
Grant							\$ -
2012 Bond Benefit							\$ -
Developer Contribution							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 250,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Civic Center Emergency Generator Project	Project Proponent:	Public Works and Engineering
Project Category:	Facility	Project Manager:	City Engineer
Project Type:	Facility Improvement	Project Number:	228
Project Priority:	Immediate	In Successor Agency Area:	Yes
Project Description:	This project will install an emergency generator at Civic Center.		
Project Justification:	The Civic Center campus, as the center of government for the Oakley community; currently does not have back-up power. In periods of PG&E power outages, the operations at the Civic Center that require electricity, come to a halt. This project will install an Emergency Generator behind the Civic Center buildings to provide stand-by power during the periods of PG&E power outages to ensure the Civic Center, and most importantly, the Police Department operations will continue uninterrupted.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 150,000						\$ 150,000
Operating Costs							\$ -
TOTAL	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
General Capital Fund	\$ 150,000						\$ 150,000
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J							\$ -
Gas Tax							\$ -
Grant							\$ -
2012 Bond Benefit							\$ -
Lighting & Landscape Assessment District Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Delta de Anza and Marsh Creek Trail Connection Safety Improvement	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Improvement	Project Number:	230
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will install a new traffic signal at intersction of Empire Avenue and Gateway Drive		
Project Justification:	Empire Avenue is one of the major streets in Oakley, a truck route, and a key component of the City's transportation network. Crockett Park is located along Empire Avenue at its intersection with Gateway Drive and is one of the most popular parks in Oakley with its wide range of recreational amenities for the community. This project will remove the existing flashing signs and pedestrian crosswalk system, install a new traffic signal system, and install ADA ramps to complement the new traffic signal.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design		\$ 25,000					\$ 25,000
Environmental							\$ -
Right of Way							\$ -
Construction		\$ 275,000					\$ 275,000
Operating Costs							\$ -
TOTAL	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee		\$ 300,000					\$ 300,000
General Capital Fund							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J							\$ -
Gas Tax							\$ -
Grant							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Sellers Avenue Improvements and Widening Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Improvement	Project Number:	231
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will widen and improve the section of Sellers Avenue from the intersection at Riverrock Drive, to the gate to the Oakley Regional Community Park.		
Project Justification:	Sellers Avenue has been a 2 lane road constructed by Contra Costa County decades ago. The section of Sellers Avenue from East Cypress Road to Riverrock Drive has been constructed by the private developers. This project will complete the widening and improvements to Sellers Avenue from Riverrock Drive to the gate to the future Oakley Regional Community Park. The developers of the Emerson and Gilbert Ranch projects will be paying the cost for the curb, gutter, sidewalk, and 1 lane of roadway while the City will fund the second traveled lane and medians.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction							\$ -
Operating Costs							\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
General Capital Fund							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J							\$ -
Gas Tax							\$ -
Grant							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	FY 2019/20 Curb, Gutter and Sidewalk Repair and Reconst. Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Concrete Repair and Replacement	Project Number:	233
Project Priority:	Immediate	In Successor Agency Area:	No
Project Description:	This project will repair and replace damaged curb, gutter, and sidewalks		
Project Justification:	This project will coordinate with the responsible property owners to repair and reconstruct damaged and broken concrete, curb, gutter and sidewalks throughout the City. The construction of this project will eliminate trip and fall accidents caused by sidewalk and curbs uplifted by tree root overgrowth, and provide safe paths of travel for the community. This project works in coordination with the 50-50 cost share program that helps the property owners address concrete sidewalk and curb and gutter uplifts caused by tree root overgrowth.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 100,000	\$ 100,000					\$ 200,000
Operating Costs							\$ -
TOTAL	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
General Capital Fund							\$ -
Measure J							\$ -
Gas Tax	\$ 100,000	\$ 100,000					\$ 200,000
2012 Bond Benefit							\$ -
Grant							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	FY 2019/20 Street Restriping Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Safety Improvements	Project Number:	234
Project Priority:	Immediate	In Successor Agency Area:	No
Project Description:	This project will restripe major streets in Oakley		
Project Justification:	This project will restripe various City streets each year to help maintain delineations that are marked for usage by motorists and pedestrians. The work performed under this project focuses on the streets that are not in the plan for resurfacing in the next two years, and need the striping for lane delineation (centerline, edge line, crosswalk, pavement marking) to provide safer streets for the community.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 50,000	\$ 50,000					\$ 100,000
Operating Costs							\$ -
TOTAL	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
2012 Bond Benefit							\$ -
Measure J							\$ -
Gas Tax	\$ 50,000	\$ 50,000					\$ 100,000
Developer							\$ -
Grant							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	FY 2019/20 Traffic Calming Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Traffic Calming Improvements	Project Number:	235
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will construct traffic calming measures		
Project Justification:	The traffic operations in the community have become one of the major issues that the Police and Public Works Departments handle on a regular basis. This project provides funding for the placement of traffic calming features in accordance with the neighborhood traffic calming policy. Various traffic calming requests are being evaluated by staff from the Police and Public Works Departments, and are addressed in collaboration with the residents based on priority and order they are received.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 10,000	\$ 20,000					\$ 30,000
Operating Costs							\$ -
TOTAL	\$ 10,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
2012 Bond Benefit							\$ -
Measure J							\$ -
Gas Tax	\$ 10,000	\$ 20,000					\$ 30,000
Developer							\$ -
Grant							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 10,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	FY 2019/20 Traffic Signal Modernization Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Traffic Signal Operation Improvements	Project Number:	236
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will rehabilitate existing traffic signals		
Project Justification:	Traffic operations and public safety has become one of the more important issues for the community. Public Works staff are continually working to improve the traffic operations on City streets. This project will replace some of the older internal components of the City's traffic signal systems which will allow better and more coordinated traffic signal operations.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 100,000	\$ 100,000					\$ 200,000
Operating Costs							\$ -
TOTAL	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee	\$ 100,000	\$ 100,000					\$ 200,000
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Redevelopment							\$ -
Measure J							\$ -
Gas Tax							\$ -
Developer							\$ -
Grant							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	FY 2019/20 Street Repair and Resurfacing Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Resurfacing Improvements	Project Number:	237
Project Priority:	Immediate	In Successor Agency Area:	No
Project Description:	This project will repair and resurface streets in Oakley		
Project Justification:	This project will repair the base and surface failures and resurface streets as a part of a comprehensive program to maintain the roadways for the community. Street repair and resurfacing is critical for keeping the quality of the City's street infrastructure in good condition and prevent the necessity of costly reconstruction due to the lack of proper rehabilitation and maintenance.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design	\$ 100,000	\$ 100,000					\$ 200,000
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 1,750,000	\$ 800,000					\$ 2,550,000
Operating Costs							\$ -
TOTAL	\$ 1,850,000	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ 2,750,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
L&L District							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
General Capital Fund	\$ 1,000,000	\$ 400,000					\$ 1,400,000
Measure J	\$ 100,000						\$ 100,000
Gas Tax	\$ 550,000	\$ 500,000					\$ 1,050,000
Developer							\$ -
2012 Bond Benefit	\$ 200,000						\$ 200,000
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 1,850,000	\$ 900,000	\$ -	\$ -	\$ -	\$ -	\$ 2,750,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	FY 2019/20 ADA Implementation Plan Project	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Improvement	Project Number:	238
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will begin the implementation of the City of Oakley ADA Transition Plan		
Project Justification:	The City of Oakley has to have an ADA Transition Plan prepared and implemented to adhere to the legal requirements related to the U.S. Department of Justice. Staff has solicited proposals from ADA specialty consultants and had selected the firm of Sally Swanson Architects, Inc. to prepare the City's ADA Transition Plan. The preparation of this ADA Transition Plan has been completed. This implementation of this ADA plan will be phased over the future years as funding is allocated.		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design							\$ -
Environmental							\$ -
Right of Way							\$ -
Construction	\$ 50,000	\$ 50,000					\$ 100,000
Operating Costs							\$ -
TOTAL	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
General Capital Fund							\$ -
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J							\$ -
Gas Tax	\$ 50,000	\$ 50,000					\$ 100,000
Grant							\$ -
2012 Bond Benefit							\$ -
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Comments:

City of Oakley
Capital Improvement Project Information Sheet
Capital Improvement Program for Fiscal Years 2019/20 to 2023/24

Project Title:	Delta de Anza and Marsh Creek Trail Connection Safety Improvement	Project Proponent:	Public Works and Engineering
Project Category:	Street	Project Manager:	City Engineer
Project Type:	Street Safety Improvement	Project Number:	239
Project Priority:	Moderate	In Successor Agency Area:	No
Project Description:	This project will improve trail and street crossings for pedestrians and bicyclists		
Project Justification:	City of Oakley applied for and secured Transportation Development Act (TDA) Article 3 grant for pedestrian and bicycle safety improvements. The project is divided up at four (4) locations along the Delta de Anza and Marsh Creek Regional Trail. The improvements include a bike lane gap closure, installation of high visibility green thermoplastic bike lanes at a high volume signalized intersection, installation of flashing beacons at mid-block trail crossings in two locations, and wayfinding signs for bicyclists to connect to other trails and/or locations and points of interest in the region. These improvements will bridge gaps between the Delta de Anza and Marsh Creek Regional Trail and provide bicycle access to schools in the area		

PROJECT FINANCING DETAILS

Project Expenditures	18/19	19/20	20/21	21/22	22/23	23/24	Total
Planning & Design		\$ 13,500					\$ 13,500
Environmental							\$ -
Right of Way							\$ -
Construction		\$ 170,000					\$ 170,000
Operating Costs							\$ -
TOTAL	\$ -	\$ 183,500	\$ -	\$ -	\$ -	\$ -	\$ 183,500

Project Funding	18/19	19/20	20/21	21/22	22/23	23/24	Total
Traffic Impact Fee							\$ -
General Capital Fund		\$ 130,000					\$ 130,000
Public Facilities							\$ -
Park Impact Fee							\$ -
Main Street Fund							\$ -
Measure J							\$ -
Gas Tax							\$ -
Grant							\$ -
2012 Bond Benefit		\$ 53,500					\$ 53,500
Downtown Revitalization Fund							\$ -
Stormwater Fund							\$ -
TOTAL	\$ -	\$ 183,500	\$ -	\$ -	\$ -	\$ -	\$ 183,500

Comments:

City of Oakley Internal Controls

Introduction: With the adoption of the fiscal year budget the Team has concluded that this would be a perfect time to review the internal financial controls that are here at the City of Oakley. Historically, internal controls relied heavily on segregation of duties, which continues to be the heart of establishing good internal controls; but the accounting profession broadened the definition of internal controls to include establishing a control environment, risk assessment, the flow of information and communication and monitoring.

Control Environment: The control environment is the set of standards, processes and structures that provide the basis for carrying out internal controls across the entity. The control environment starts at the top of any organization. Ethical behavior and management integrity set the tone to establish the organization's culture. The City of Oakley uses policies and procedures to promote and maintain a proper control environment.

Risk Assessment: Risk assessment is primarily handled by the Finance Department, although all supervisors and managers need to be aware of potential for fraud. You can see how important an organization's ethical standards and employee culture are to this process.

Control Activities: This is the center of our internal controls. The following are examples of City of Oakley policies and procedures that have established to maintain internal control:

Purchasing and Accounts Payable.

- No invoice is processed without an approval signature and account coding.
- All purchases over \$5,000 require a purchase order approved by the Department Head, Finance Director and City Manager
- Only the Finance Director or City Manager can print checks.
- Blank checks are stored in a locked file cabinet at all times.
- Each accounts payable check number is accounted for through the Financial Accounting system.

Human Resources and Payroll

- Each Personnel Action Form, establishing employees' wages and budget account numbers are signed by the Human Resources Manager, Finance Director and City Manager and verified with the adopted salary schedule.

- All blank checks are stored in a locked file cabinet at all times and required two signatures, the City Manager and Finance Director.
- All employees' timesheets are approved by a Department Head and supervisor if applicable.

Cash Receipts

- All receipts received in the Police Department will be entered into the Police cash register the same day. These receipts will be entered into the City's cash receipting system at the Community Services Counter at least once a week.
- All other receipts will be entered into the cash register located at Community Services Counter the same day.
- At end of each day a member of the Finance Department will close register, count cash, and reconcile for deposit. Finance Director will recount cash, log on to the daily log, place in a cash bag, and lock up in the Finance Director's office.
- All receipts (checks, cash and credit cards) are reconciled at the end of each day and the receipts are posted to the accounting system the following morning after review by the Senior Accountant.

Bank and Investment Reconciliations

- The general operating bank account, payroll bank account and successor agency bank account are reconciled monthly by the Senior Accountant that has no check preparation duties for the accounts. Canceled checks are not provided to the City although they are available online.
- The Finance Director reviews and signs each monthly bank reconciliation.
- The Local Agency Investment Fund (LAIF) and other investment pool accounts (CaITrust) are reconciled quarterly by the Senior Accountant.

General Ledger

- All journal entries are reviewed and signed by either the Finance Director or Senior Accountant.

Budget

- The City Manager and Finance Director must sign a budget amendment for all over-budget amounts, with adequate explanation.

Audits

- The City undergoes a yearly audit. As part of governmental auditing standards, the auditor must review and test the City's internal controls and issue a separate opinion on the City's internal control. The City has always received "clean" opinions on our financial report and on the auditors internal control report.

Flow of Information and Communication: Accessibility of financial information to all levels of the organization help to ensure correct and complete recording of financial transactions. Each day the Eden Accounting System, generates daily revenue status and detail reports, expenditure status and detail reports and purchase order status reports which are accessible to all department managers over the City's network.

Monitoring: Monitoring activities are primarily following up on situations or transactions that come to the Finance Department's attention when processing revenues and expenditures. By following up with the other departments, Team members realize that the City operates with tight controls. This helps set the tone that the Finance Department monitors department financial transactions.

Conclusion: I hope this quick summary of internal control concepts and specifically how the City works to safeguard the City of Oakley's assets, is helpful. The City's Finance Department employees take great pride in the City's great financial record and strive to continue maintaining effective internal controls, consistent with professional standard and practices, in a very dynamic environment.



Agenda Date: _____

Agenda Item: _____

STAFF REPORT

Date: May 28, 2019
To: Bryan H. Montgomery, City Manager
From: Deborah Sultan, Finance Director
 Kevin Rohani, City Engineer
SUBJECT: Approve Resolution Adopting the FY 2019 - 2020 Recommended Budget, Statement of Financial Policies, Appropriations Limit and 5-Year Capital Improvement Program (CIP) for Fiscal Years 2019-2020 through 2023-2024 and Making Findings Related Thereto

Approved and Forwarded to the City Council:

 Bryan Montgomery, City Manager

Background and Analysis

The City Council held a budget work session on May 14 to review and discuss the Preliminary City Fiscal Year 2019-2020 Operating and Capital Budgets, and the 5-Year Capital Improvement Plan (CIP) for Fiscal Years 2019-2020 through 2023-2024. The Preliminary Budget also included the City's Fiscal Year 2019-2020 Appropriations Limit calculation and Statement of Financial Policies.

There were no changes to the preliminary budget resulting from that discussion.

Highlights of the Recommended Budget include:

Appropriations:

Total Fiscal Year 2019-2020 Recommended Appropriations (excluding transfers) by fund type are:

General Fund	\$18,831,623
Special Revenue Funds	\$13,319,073
Debt Service Funds	\$2,422,860
Capital Projects Funds	\$5,656,097
Internal Service Funds	\$722,150

General Fund Reserves:

The projected beginning unreserved, undesignated fund balance in the General Fund for the fiscal year 2019-2020 is approximately \$5.52 million, or approximately 27% of recommended fiscal year 2018-2019 General Fund expenditures before transfers. The projected fiscal year-end unreserved, undesignated fund balance in the General Fund for fiscal year 2019-2020 is approximately \$4.5 million, or approximately 22% of projected fiscal year 2019-2020 General Fund expenditures before transfers. The reduction in fund balance is due to the use of fund balance for transfers to other funds for Capital Improvement projects.

A review of the 10 year plan, which anticipates the City's continued restoration of services and transfers for roadway maintenance, shows the reserve level remaining above the 20% minimum level required by the City's policies. Adjustments are expected to the Plan and further adjustments will be need to remain in compliance with the City's policy.

Financial Policies:

In preparing the Budget each year, Staff provides an update on the comprehensive Statement of Financial Policies and proposes changes, if appropriate. The Preliminary Budget included a brief review of what is in the Statement, an assessment of whether the City is actually complying with each policy, and any recommendations for policy changes. This year, Staff is recommending a change to the Reserve policy for the Equipment Replacement Fund. The updated policy is the reserve will be at least 20% of total assets. All vehicles and equipment are estimated to have a useful life of five years and the updated policy will ensure the City's ability to replace assets when they reach the end of their useful life.

Internal Control:

Each year the City's management team meets with the outside Auditors at the beginning of the fiscal year audit. As part of that meeting, the Auditors suggested City Council annually review the internal controls of the City. The attached report provides some background and the current controls in place.

Capital Projects:

Each year, the City's 5-Year CIP is presented to the Council with the Budget. Capital Projects planned for fiscal year 2019-2020 include new appropriations of \$6,482,500. Major projects include Downtown Parking Lot, Downtown Train Platform, Laurel Road Widening, Reconstruction, and Intersection improvements, and Main Street & O'Hara Intersection Improvements. Other projects include street repair and resurfacing, sidewalk repairs, traffic calming, Police Locker room expansion, and Delta DeAnza & Marsh Creek Trail Connection Safety Improvements.

Appropriations Limit:

State Law requires the annual calculation of the City's Appropriation (Gann) Limit, and the City's practice is to include the annual calculation and adoption at the same time as it reviews and approves the Budget. Staff has calculated the Fiscal Year 2019-2020 Limit at \$11,925,888. The calculation shown in the Budget shows last year's adjusted Limit and the growth factors used to calculate the Fiscal Year 2019-2020 Limit.

Fiscal Impact

The recommended operating and capital budgets total \$40,951,803 and are supported by estimated fiscal year 2019-2020 revenues and estimated June 30, 2019 fund balances.

A full discussion of the budget, and information regarding each fund's revenues and each fund and department recommended expenditures are included in the attached Recommended Budget document. A separate tab includes additional information about the Capital Improvement Plan.

Recommendation and Alternatives

Staff recommends the City Council approve the attached Resolution that adopts the Fiscal Year 2019-2020 Recommended Budget, Statement of Financial Policies, Appropriations Limit, and CIP for Fiscal Years 2019-2020 through 2023-2024. As the City Council also currently serves in the role of the City's Planning Authority, the Resolution also includes the findings necessary for the City Council, as the Planning Authority of the City, to adopt the City's Recommended 5-Year Capital Improvement Plan for FY's 2019-2020 through 2023-2024, confirming the Plan is consistent with the adopted Oakley General Plan and meets the requirements of Section 65401 of the Government Code.

The Council, as always, has the option of making changes to Recommended Budget prior to adoption.

Attachments

- 1) Resolution
- 2) Recommended Budget for Fiscal Year 2019-2020
- 3) Recommended 5-Year Capital Improvement Plan for Fiscal Years 2019-2020 through 2023-2024
- 4) Internal Control Report

RESOLUTION NO. 69-19

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKLEY
TO ADOPT THE FY 2019-2020 RECOMMENDED BUDGET, STATEMENT OF
FINANCIAL POLICIES, APPROPRIATIONS LIMIT AND 5-YEAR CAPITAL
IMPROVEMENT PLAN (CIP) FOR FISCAL YEARS 2019-2020 THROUGH 2023-2024
AND MAKE FINDINGS RELATED THERETO**

WHEREAS, the City Council is required by law to adopt a budget and appropriations limit prior to the beginning of its new fiscal year, which is July 1, 2019; and

WHEREAS, the City desires to annually review and adopt a 5-year Capital Improvement Plan and comprehensive Statement of Financial Policies; and

WHEREAS, the City Manager and Staff have developed and the City Manager has presented Preliminary Operating and Capital Budgets, Statement of Financial Policies, Appropriations Limit, and 5-Year Capital Improvement Plan; and

WHEREAS, that the City Council did on May 14, hold a workshop to discuss these Preliminary documents and provide additional direction to the City Manager for the preparation of a final set of documents; and

WHEREAS, the City Manager has this day presented to the City Council for adoption a Recommended Budget document, including the updated Statement of Financial Policies, Recommended Operating and Capital Budgets, Fiscal Year 2019-2020 Appropriations Limit Calculation, and a separate Recommended 5-Year Capital Improvement Plan for Fiscal Years 2019-2020 through 2023-2024; and

WHEREAS, the City Council is currently serving in the role of the city's Planning Authority; and

WHEREAS, Section 65401 of the Government Code requires the Planning Authority of cities and counties to review any Capital Improvement Program (CIP) in their jurisdiction for conformance with the reviewing agency's adopted General Plan; and

WHEREAS, potentially adverse impacts of the CIP were adequately discussed in the Environmental Impact Report (EIR) for the Oakley 2020 General Plan, and project-by-project environmental assessments will be prepared when necessary; and

WHEREAS, the Recommended 5-Year Capital Improvement Plan for Fiscal Years 2019-2020 through 2023-2024 for the City of Oakley has been submitted and reviewed as to its conformance with the adopted Oakley General Plan by the Planning Authority; and

WHEREAS, the projects proposed reflect the major need for roadways, public utilities and other community facilities during the next five years in concert with anticipated growth areas as noted in the adopted General Plan and;

WHEREAS, the project is Categorically Exempt pursuant to the adopted Guidelines for the Implementation of the California Environmental Quality Act, Section 15061(b) (3), in that it can be seen with certainty that there is no possibility that this CIP action will have a significant effect on the environment, and does not involve approval of any specific project that may have a significant effect on the environment.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oakley:

- 1) Acting as the Planning Authority of the City, hereby adopts the City's Recommended 5-Year Capital Improvement Plan for FY's 2019-2020 through 2023-2024 and confirms the Plan is consistent with the adopted Oakley General Plan; and
- 2) As the City Council, hereby adopts the FY 2019-2020 Recommended Budget, Statement of Financial Policies, FY 2019-2020 Appropriations Limit, and 5-Year Capital Improvement Plan for FY's 2019-2020 through 2023-2024.

PASSED, APPROVED AND ADOPTED this 28th day of May, 2019 by the following vote:


AYES: Alaura, Hardcastle, Higgins, Pope, Romick

NOES:

ABSTAIN:


ABSENT:

ATTEST:



Libby Vreonis, City Clerk

APPROVED:



Claire Alaura, Mayor

5/28/19
Date