



Health and Safety Advisory Committee

May 20, 2010

9:00a.m. – Zinfandel

In Attendance:

Gaby Baños-Galván

Francisca Rojas

Paul Beard

Nancy Marquez-Suarez

Jesse Dela Cruz

Cindy Coelho

Dean Hurney

Dave Newman

Other: _____

1. Call to Order

2. Unfinished Business

A. Welcome

B. Unfinished Business:

1. Workplace Inspection Updates

- All tasks for City Hall and the Corp Yard were complete. ACE Building is having some work performed to accommodate incoming staff. Our annual inspections will include the ACE building and catch anything that needs to be redone or completed.

2. Update on Emergency Responder Campaign

- Served to bring to light Disaster Service Worker Oaths were not being administered

3. New Business/Reports

A. Injury Reports—2 [attached notes](#)

B. Incident Reports—1 [attached notes](#)

C. Unsafe Conditions—2 (smell thought to be natural gas, bubbling carpet in PD hallway)

- Both issues were addressed in a timely manner
- It was mentioned that Fire alarm went off at the Recreation Center; it appears the sprinkler system was triggering a false alarm @ site.

4. Training

A. Recent Trainings

1. Emergency Action/Fire Prevention (Bickmore, Mel Iida)- Jan. 23rd

2. Violence Prevention/Active Shooter (Chief Christensen)- April 23rd

- Staff enjoyed training and everyone considered it a success
- HR will follow up with those that missed training so they can complete it via TargetSolutions

B. Upcoming trainings

1. Bloodborne Pathogens (BBP)-

- Must be provided on an annual basis
- For recreation staff we may want to include a brief PPT in the existing mandatory training week that covers the BBP material

2. Sexual Harassment- SB 1343-

- Prior law only required supervisors to complete 2-hr training
- New law requires training for all
- Likely will be provided by Liebert Cassidy Whitmore
- This will have to be included in the new hire checklist; perhaps via a video
- Must offer training by Jan 2020

5. Other Activity-

A. Monthly Wellness events

Other ideas from the Cmte:

- Nutritional cooking class at Recreation Center building
- Massage day is a popular one

B. SDS New System!

- Approved for the upcoming fiscal year and SDS/MSDS will be available to all staff via database using smart phone
- More info to come as we launch

6. Safety Award- Select Recipient

- Joe Dominguez (Parks) elected to be the next recipient
- Cmte discussed adding a new item to the criteria for the award in order to encourage nominations – “someone that has made safety suggestions which are subsequently implemented”
- Any other nominations will be sent via email and voted on accordingly

7. Open Forum/Questions

Respirator Training

- Must be completed on an annual basis & requires a physical EVERY year
- TB Test is also necessary on an annual basis (PD)
- Idea is to have employee receive all at the one annual appointment

Hearing Conservation

- Policy in the works

Drug Testing –Dept of Transportation requirement

- Inquiry regarding the random drug testing for those with commercial DL & operating eligible vehicles

8. Meeting Adjourned

Next Meeting: No later July