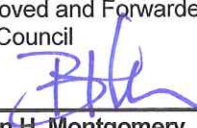




Approved and Forwarded to
City Council


Bryan H. Montgomery, City Manager

MEMORANDUM

Date: August 8, 2017

To: Bryan H. Montgomery, City Manager

From: Libby Vreonis, City Clerk

Subject: A Resolution of the City Council of the City of Oakley to Appoint a Representative to the Contra Costa Transportation Authority Citizens Advisory Committee for a Four-Year Term

Background and Analysis

The Contra Costa Transportation Authority (CCTA) is a public agency formed by Contra Costa County voters in 1988 to manage the County's transportation sales tax program and to do countywide transportation planning.

The CCTA has a Citizens Advisory Committee (CAC) to provide citizen perspective, participation and involvement. The CAC is made up of 23 members, 20 members appointed by Contra Costa cities (including Oakley), towns and the County and 3 "at-large" members.

The term for Oakley's current appointee to the CAC expires this week. Staff advertised for and received applications for the next four-year term. Staff encouraged applicants to attend the meeting this evening to be interviewed.

Fiscal Impact

None.

Recommendation

Staff recommends the City Council review the applications and adopt the attached resolution to appoint a representative to the CCTA-CAC to represent the City of Oakley for the next four-year term beginning August 12, 2017. The CAC does not allow alternate representatives.

Attachments

- 1) Applications (Michael Dupray, Monica Borrego and Michael Moore)
- 2) Resolution



**APPLICATION for APPOINTMENT to the
CONTRA COSTA TRANSPORTATION
AUTHORITY CITIZENS ADVISORY
COMMITTEE**

Background Information

The Contra Costa Transportation Authority (CCTA) maintains a standing Citizens Advisory Committee (CAC) to provide citizen perspective, participation and involvement in the CCTA's Transportation Expenditure Plan and Growth Management Program. The CAC is comprised of 23 members: 20 are appointed by each of the 20 local jurisdictions within Contra Costa (the cities, towns and the County); three "at-large" members who should be residents of Contra Costa and are nominated by community-based stakeholder organizations within Contra Costa, and subsequently appointed to the CAC by CCTA.

To become a member of the CAC, you must reside within the City of Oakley and the Oakley City Council must take formal action to confirm your membership on the Committee. Appointees serve at the will and pleasure of the Oakley City Council and are required to provide the Oakley City Council quarterly updates, preferably at its Council meetings.

CAC meetings are scheduled for the fourth Wednesday of the month at 6:00 p.m. in the CCTA's Walnut Creek offices at 2999 Oak Road, Suite 100. CAC members are appointed to serve for a four-year term (the next term commencing August 12, 2017) without compensation from either the CCTA or the City of Oakley. Members will, however, receive reimbursement from the CCTA for travel expenses to and from the CAC meetings. More information regarding transportation projects and programs can be found by visiting the CCTA website at www.ccta.net.

To apply, please complete this application and the attached CCTA application and return both to the City Clerk's Office located at Oakley City Hall, 3231 Main Street, Oakley, California 94561. **The deadline to submit applications is Friday, July 28, 2017 at 5:00 p.m.** The Oakley City Council will consider applications at its regularly scheduled meeting to be held Tuesday, August 8, 2017, beginning at 6:30 p.m. **Applicants are strongly encouraged to attend the meeting to be interviewed.**

Application

All information contained in this application is public data and will be made available for public review and copying for anyone requesting it, and may be posted on the website of the City of Oakley. All information in this application will be provided to the Oakley City Council in a public forum and will be reviewed in public. It will therefore be part of the public record. Although you are not legally required to provide any of the information requested in this application, the information may be used to determine your suitability for appointment to the committee.

7. In 300 words or less, describe your qualifications and educational, work and other experience which would make you a valuable addition to the Committee.

I have spent my entire career serving the public in environmental health and safety as relates to radiation exposure in solving regulatory issues to allow high-end science research and development to move forward safely. In addition, the safe operation of nuclear power plants. This requires and understanding of federal, state and local regulations. I understand the complex problems involved with local labor, county and local laws as well as state legislative processes. My involvement in volunteer organizations are as follows: CCTA CAC, University Professional and Technical Employees Union bargaining team and local 184 Lawrence Berkeley National Laboratory delegate (representing our local to the system wide UPTE-CWA 9119), California Labor Federation Delegate (representing UPTE-CWA 9119 to the California Labor Federation), Delegate to the Central Labor Council (representing UPTE Local 184 Lawrence Berkeley National Laboratory) _____ Vintage Parkway Beautification Project.



CONTRA COSTA
**transportation
 authority**

Citizens Advisory Committee Application

The Contra Costa Transportation Authority (CCTA) maintains a standing Citizens Advisory Committee (CAC) to provide citizen perspective, participation and involvement in the CCTA's \$3 billion voter-approved Transportation Expenditure Plan and Growth Management Program. The CAC is comprised of 23 members: 20 are appointed by each of the 20 local jurisdictions within Contra Costa (the cities, towns, and the County); three "at-large" members are nominated by community-based stakeholder organizations within Contra Costa, and subsequently appointed to the CAC by CCTA.

To become a member of the CAC, you must reside within the local jurisdiction making the appointment, and your Council or Board must take formal action to confirm your membership on the Committee. At-large members should be residents of Contra Costa.

Meetings are scheduled for the fourth Wednesday of the month at 6:00 p.m. in the CCTA's Walnut Creek offices at 2999 Oak Road, Suite 100. CAC members are appointed to serve for a four-year term without compensation. Members will, however, receive reimbursement for travel expenses to and from the CAC meetings.

For further information regarding transportation projects and programs Contra Costa, please visit the CCTA website at www.ccta.net.

This application is for (check one): Local Jurisdiction At-large member

Name of Appointing Agency/Organization: City of Oakley

Name Michael R. Dupray

Address 104 Almaden Court Oakley 94561
 Street City Zip Code

Phone 925-324-2023

E-mail mr2dupray@yahoo.com Fax _____

How many years have you lived in Contra Costa County? 6 1/2 years

Are you registered to vote in Contra Costa County? Yes No

Education 1-2 years college

Briefly describe your interest in serving on the Citizens Advisory Committee, citing any relevant volunteer or work experience.

I have served the past four years on the committee and elected as Chairperson earlier this year. My interests lie in finding workable solutions to socioeconomic problems in my community, county state and country. Having served on the committee has enabled me to understand local and state government organizations and processes. It has also enabled me to make valuable connections with other like-minded citizens. I have spent my entire career serving the public in environmental health and safety as relates to radiation in solving regulatory issues to allow high-end science research and development to move forward safely. In addition, the safe operation of nuclear power plants. This requires and understanding of federal, state and local regulations. I understand the complex problems involved with local labor, county and local laws as well as state legislative processes.

List and briefly describe any participation in volunteer, community or professional organizations that are relevant to your candidacy for the Citizens Advisory Committee.

CCTA CAC, University Professional and Technical Employees Union bargaining team and local 184 Lawrence Berkeley National Laboratory delegate (representing our local to the system wide UPTe-CWA 9119), California Labor Federation Delegate (representing UPTe-CWA 9119 to the California Labor Federation), Delegate to the Central Labor Council (representing UPTe Local 184 Lawrence Berkeley National Laboratory). Vintage Parkway Beautification Project.

What is your particular interest in transportation?

Transportation infrastructure is an essential and integral part of city, county and state planning and development. Traffic flow must be smooth and efficient. Roads and routes must be able to accommodate new developments to ensure public safety. Efficient and well-planned transportation infrastructure is essential to help keep emergency services vehicles response times as low as possible. Without proper transportation infrastructure planning, building and maintaining, public safety and socioeconomic well-being of the city, county and state suffers.

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed to the Citizens Advisory Committee.

Applicant's
Signature

michael dupray

Date 7/6/2017

INSTRUCTIONS

APPLICANTS: Submit your completed application directly to your city or town of residence or appointing organization.

JURISDICTIONS/STAKEHOLDER ORGANIZATIONS: Following formal action by your Council or Board, please forward a copy of your candidate's application and appointment confirmation letter to:

CAC Staff Liaison – Tarienne Grover
Contra Costa County Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

tgrover@ccta.net
Phone 925-256-4722

Dupray, Michael R.
104 Almaden Court
Oakley, Ca. 94561
Cell Phone: 925-324-2023
Work Phone: 510-486-5642

SUMMARY:

A self-motivated, quick learning, team oriented Environmental Health and Safety Engineer Associate/ Principal Radiation Control Technician with more than thirty-seven years of commercial nuclear power and R&D facility experience. Major strengths in quickly learning new skills, jobs, technologies and concepts, identifying and solving radiological problems, effectively directing and controlling workers in radiologically controlled areas. Additional skills in trouble shooting, repairing, building/modifying, calibrating Health Physics Instruments, procedure writing, Decontamination and Demolition Planning, conducting Emergency Plan drills and exercises, scenario development/writing, planning and staffing.

ACCOMPLISHMENTS:

Lawrence Berkeley National Laboratory: Identified all of the buildings onsite, which were suspected to or contained legacy radioactive materials. Developed a map of the site with all of the buildings with legacy and active radiological concerns. Developed and implemented a plan for performing a legacy radioactive materials survey sweep of the lab. Developed a searchable knowledge database for all of the legacy radioactive materials buildings. Designed and assisted in developing an ACCESS database survey documentation system and search engine to improve detail and the quality of documentation and provide quicker and more accurate service to our Facilities service groups.

General Atomics: Post decontamination and decommissioning surveys and final release surveys for previously radiological posted facilities. Identified a hot particle contamination problem in unrestricted areas. Recommended, purchased, and setup/calibrated the Personnel Contamination Monitors (PCM2's) to replace hand-held instruments. Recommended and assisted in implementing a Hot Particle program. Wrote and implemented scaler and hand-held instrument procedures as well as many other Health Physics procedures. Assisted in Hot Cell Decontamination & Demolition HP Dept. set up. Provided training for, Health Physics technicians for facility instruments, H3 instrumentation operation and performance testing as well as H3 contaminated area decontamination. Assisted in the planning and implementation of the H3 extraction process equipment decontamination and dismantlement. Reduced exposures during Hot Cell D&D by designing and implementing engineering controls and procedures.

Rancho Seco: Reduced overall exposure during decontamination of Decay Heat Pump Room and equipment by grid mapping the room to scale and pinpointing contamination to smaller more controllable areas thereby reducing the number of entries into the room for repetitive surveys and decontamination efforts. Suggested the installation and use of stainless steel drip pans for equipment in contaminated areas to eliminate the spread of contamination after decontamination. This would have reduced radioactive waste and personnel exposure over a long period as well as reduce the chances of personnel contamination. Prior to the closure of Rancho Seco a feasibility study was initiated for cost effectiveness but was canceled due to plant closure. Initiated a system for emergency planning scenario development and implementation using WordPerfect 5.0, Micro Soft Excel and Formbase programs that reduced paper work, person-hours and increased the efficiency of record keeping.

San Onofre: Wrote LCM-15B laundry monitor procedure to simplify operation, performance testing, calibration and repair. Improved (calibrated/repaired/made ready to issue) air sampling equipment availability from less than 30% to 100% in less than a year while upgrading work area and equipment.

Rebuilt, reconditioned, modified old air sampling equipment to meet new standards and reduce the need to purchase costlier new equipment.

WPPSS 2: Designed a venting attachment for leak rate testing that routed vented contaminated air, gas and liquids through an HEPA filtered wet and dry vacuum thereby reducing personnel contaminations and radioactive waste.

EXPERIENCE:

7/2001 to Present Lawrence Berkeley National Laboratory, 1 Cyclotron Road Berkeley, Ca.
Environmental Health and Safety Engineer Associate

Provides radiation safety support to the Radiological Work Permit (RWP) program. Applies health and safety knowledge to support and evaluate radiation uses and assist in correcting hazards, when appropriate. Performs inspections and audits of worksites, laboratories, equipment and personnel to ensure and determine compliance with radiation standards and policies. Is responsible for maintaining complete and accurate documentation of work performed, audits, surveys and follow-up inspections. Conducts incident investigations and prepares appropriate reports. Prepare new, extended or amended RWP documents. Prepares radiological work plans for Facilities remodeling and demolition work in identified legacy radioactive materials buildings and areas. Is responsible for communicating effectively with workers and EH&S professionals regarding findings and corrective actions identified during audits.

6/92 to 7/2000 General Atomic, 3550 General Atomic Court, San Diego, Ca. Senior Staff Health Physics Technician (Lead HPT) Work independently to conduct routine, special and emergency radiological surveys on all operations, equipment and laboratories, i.e., Hot Cell, Fuel Fabrication facilities, Linear Accelerator, TRIGA Reactors, tenant laboratories. Logs, analyzes data and maintains legal records on all radiological health activities in assigned areas. Issue reports on radiological safety. Determines the need for remedial action during incidents involving unusual radiation levels, airborne radioactivity or other emergencies. Performs radiological safety audits and makes recommendations to operating management concerning radiological safety. Write Health Physics procedures. Performs repairs and calibrations of Health Physics instruments. Provide Health Physics coverage for Hot Cell Facility Decontamination and Decommissioning Project. Provide Health Physics coverage for decontamination and decommissioning of ESTES H3 extraction facility at the GA Hot Cell Facility. Assisted in writing the Decontamination and Demolition Plan for the Hot Cell Facility.

11/26/90 to 6/92 Bartlett Nuclear Inc. San Onofre Nuclear Generating Station, San Clemente, Ca. Senior Health Physics Technician Health Physics Instrument Technician Repair, calibrate, modify and performance test Health Physics instruments. Repair, calibrate and maintain NNC LCM-15B contaminated laundry monitor. Wrote procedure for operation, performance testing and calibration of LCM-15B. Modify, repair and calibrate NOVALEC BETA AEROSOL BEACON. Operate Nuclear Data Multi Channel Analyzer. Was responsible for the repair, calibration, modification and storage of all Health Physics air sampling equipment. Trained Health Physics Personnel on operation and performance testing of air sampling equipment.

2/27/89 to 11/15/90 Sacramento Municipal Utility District. Rancho Seco Nuclear Generating Station, Herald, Ca. Radiation Protection Technician, Step 8, Shift Qualified. Coordinate with SMUD, State, County and local personnel to select participants, controllers and observers for Emergency Plan drills and exercises. Develop and implement Emergency Plan drill and exercise scenarios. Administer pre drill controller training and participant briefings for the drill participants. Participate in quarterly, annual and control room drills and exercises as a participant and controller for the Operational Support Center, Technical Support Center, Control Room, Emergency Operations Facility, Emergency News Center and Control Cell. Establish, maintain and direct control points for access to radiological controlled areas; assign stay times and monitor access; brief workers on entry and egress procedures; provide job

coverage; Design and installation of temporary shielding and containment devices; install and evaluate effectiveness of HEPA units; participate in ALARA planning; Evaluate jobs in progress; perform post job reviews; provide corrective actions and instructions to workers during work evolutions; audit work covered by RWP for adherence to procedures. Provide support for the Emergency Plan and Fire Brigade.

8/26/88 to 2/27/89 Health Physics Technical Services, Inc. Rancho Seco Nuclear Generating Station, Herald, Ca. Radiation Protection Technician Radiation Protection Support for decontamination of various rooms and equipment using the Kelly Decon Unit; repairs on the reactor coolant pumps and steam generator component piping during low power operation.

8/24/87 to 7/27/88 Power Systems Energy Services, Inc. San Onofre Nuclear Generating Station, San Clemente, Ca. Senior Health Physics Technician Health Physics support at all units for work on CRDM's, RCP seal rebuild, Pressurizer Spray and various other valve rebuild jobs; Radioactive waste Bldg; Hot Machine Shop, CRUD tank work and new fuel receipt.

7/16/87 to 8/14/87 Bartlett Nuclear Inc. Perry Nuclear Power Plant, Perry, Ohio Senior Health Physics Technician Health Physics coverage for balance of the plant.

4/2/87 to 7/7/87 Bartlett Nuclear Inc. Diablo Canyon Nuclear Power Plant, Avila Beach, Ca. Senior Health Physics Technician Health Physics coverage for RHR pipe replacement in the Auxiliary Bldg, CRDM fan repair, Hot machine Shop, various valve rebuilds and repair work and Auxiliary Bldg Control Point Lead Technician.

3/2/87 to 3/18/87 Allied Nuclear Inc. Duane Arnold Energy Center, Palo, Iowa Senior Health Physics Technician Health Physics coverage for balance of the plant.

10/6/86 to 2/19/87 Bartlett Nuclear Inc. Pilgrim Nuclear Power Station, Plymouth, Ma. Senior Health Physics Technician Health Physics coverage for MSIV plug rebuilds, Drywell modifications and balance of the plant.

7/7/85 to 9/5/86 U.S. Ecology Inc., Hanford Reservation Richland, Washington Radiation Control and Safety Technician Performed Incoming Radioactive Waste shipment, out going, operational area and environmental surveys. Verified incoming shipment paper work for compliance with Washington State Radioactive Waste Materials and NRC Special Nuclear Material licenses for Low Level Radioactive Waste Disposal Site as well as DOT regulations for hazardous materials. Observed offloading operations and verified packaging for compliance with license criteria. Operated MCA and Tri-Carb liquid scintillation counter.

4/85 to 6/85 Allied Nuclear Inc. Washington Public Power Supply System Unit Two, Richland, WA. Senior Health Physics Technician Health Physics coverage for leak rate testing of RHR, Main Steam, RCIC, HPCI and LP Core Spray and Spent Fuel Pool systems.

5/84 to 4/85 Bartlett Nuclear Inc. Peach Bottom Atomic Power Station, Delta, P.A. Senior Health Physics Technician Health Physics coverage for RHR and Recirculation piping replacement in the Drywell.

3/84 to 5/84 Bartlett Nuclear Inc. Salem Nuclear Power Station, Salem, New Jersey Senior Health Physics Technician Health Physics coverage for packaging radioactive waste for shipment.

11/83 to 3/23/84 Rad Services Inc. Pilgrim Nuclear Power Station, Plymouth, Ma. Senior Health Physics Technician Health Physics coverage for Control Rod Drive rebuilds.

5/9/83 to 9/16/83 Rad Services Inc. Beaver Valley Nuclear Power Station, Beaver Valley, P.A. Junior Health Physics Technician Health Physics coverage for Reactor Coolant Pump seal replacement and pipe support modifications.

2/4/83 to 4/24/83 Rad Services Inc. Duane Arnold Energy Center, Palo, Iowa Junior Health Physics Technician Health Physics coverage for Respiratory Protection equipment cleaning facility. TMI Torus modifications, Control Rod Drive rebuild and balance of the plant.

8/31/82 to 12/3/82 Allied Nuclear Inc. Quad Cities Nuclear Power Plant, Cordova, Ill. Junior Health Physics Technician Health Physics coverage for and operation of contaminated laundry machines.

7/28/82 to 8/26/82 Combustion Engineering Inc. San Onofre Nuclear Generating Station, San Clemente, Ca. Decontamination Technician General decontamination of Containment Building, tools and equipment.

3/15/82 to 6/30/82 Institute for Resource Management Inc. North Anna Nuclear Power Plant, Mineral, Va. Decontamination/Junior Health Physics Technician Decontamination of Reactor Cavity, Containment and Auxiliary Building contaminated areas. Health Physics coverage for control point.

12/11/80 to 2/5/82 Allied Nuclear Inc. Bettis Atomic Research Laboratory, West Mifflin, P.A. Decontamination Technician Q clearance. Decontamination and dismantling of contaminated and potentially contaminated lab equipment, rooms, buildings and structures, packaging for shipment and disposal of contaminated soil, building materials and radioactive waste. Build and utilize small buildings and weather enclosures for containment purposes.

8/25/80 to 11/20/80 Allied Nuclear Inc. Millstone Nuclear Power Plant, Waterford, Ct. Junior Health Physics Technician Supervised night shift personnel during contaminated laundry machine operation.

6/15/80 to 8/13/80 Allied Nuclear Inc. J.A. Fitzpatrick Nuclear Power Plant, Oswego, N.Y. Junior Health Physics Technician Decontamination Technician Trained and supervised plant personnel on the operation of the Electro Polisher Decon unit.

4/8/80 to 6/13/80 Allied Nuclear Inc. Trojan Nuclear Plant, Rainier, Oregon Junior Health Physics Technician Operated Helgeson Whole Body counter, Surveyed protective clothing for contamination. Performed routine survey and air sampling. Provided Health Physics coverage for balance of the plant.

EDUCATION: American River Community College Fresno City Community College Chabot College Professional Divers Instructors College

Major Subjects: Electronics/General Education

Two semesters Business Administration

Two semesters Radiation Protection

One semester SCUBA Instructor Trainer

MILITARY

United States Navy -Four years' active duty, Honorable Discharge, Viet Nam era Veteran.

Training: Basic Electricity and Electronics at NTC Great Lakes, Illinois. Advanced Underwater Weapons School Orlando, Florida. Torpedoman's Mate Technician Mark 44 Mod 1 "C" School Orlando, Florida.

AWARDS

Award for reducing personnel exposure and project expense during high exposure waste packaging operation at the General Atomic Hot Cell D&D Project

Spot award for the safe and orderly closure of the National Tritium Labeling Facility at Lawrence Berkeley National Laboratory

Spot award for discovering, decontaminating, characterizing, dismantling and packaging for disposal a radioactive contaminated machine lathe at Lawrence Berkeley National Laboratory, RCT support of the Old Town Project LBNL.

ACTIVITIES

Martial Arts Youth of America Tang Soo Do, Arnis de Mano Batanga, Physical Fitness Weight Lifting, Cardio Workouts, Basketball, Wing Tsun, Kali, Kenpo Kung Fu, Church Lector Community, Ambassador for SHARE of Southern California, City of Oakley Citizens Advisory Committee Appointee to the Contra Costa Transportation Authority, Candidate for City of Oakley City Council, Oakley Leadership Academy, Delegate to the Central Labor Council, Communication Workers of America, Delegate to the California Labor Federation, University Professional and Technical Employees Union. Candidate for Oakley City Council twice. Lobbying for UPTE/CWA-9119 at the State Capital. Attend county and statewide political activities.

COMPUTER SKILLS Visio, Quatro Pro, Word Perfect, Auto Sketch, Turbo Cad, Excel, MSWord, Adobe, Access, Power Point.



**APPLICATION for APPOINTMENT to the
CONTRA COSTA TRANSPORTATION
AUTHORITY CITIZENS ADVISORY
COMMITTEE**

Background Information

The Contra Costa Transportation Authority (CCTA) maintains a standing Citizens Advisory Committee (CAC) to provide citizen perspective, participation and involvement in the CCTA's Transportation Expenditure Plan and Growth Management Program. The CAC is comprised of 23 members: 20 are appointed by each of the 20 local jurisdictions within Contra Costa (the cities, towns and the County); three "at-large" members who should be residents of Contra Costa and are nominated by community-based stakeholder organizations within Contra Costa, and subsequently appointed to the CAC by CCTA.

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Application

All information contained in this application is public data and will be made available for public review and copying for anyone requesting it, and may be posted on the website of the City of Oakley. All information in this application will be provided to the Oakley City Council in a public forum and will be reviewed in public. It will therefore be part of the public record. Although you are not legally required to provide any of the information requested in this application, the information may be used to determine your suitability for appointment to the committee.

1. Applicant Name: Monica Borrego

2. Home Address: 59 Vinca Court, Oakley, CA 94561

3. Phone Number: (925) 354-0148

4. E-Mail Address: mab88266@comcast.net

5. How long have you lived in the City of Oakley? 10 years

6. In 300 words or less, please explain why you would like to represent Oakley and serve on the Contra Costa Transportation Authority Citizen's Advisory Committee.

This would be a great opportunity for me to continue serving my community the best way
possible utilizing my skills and experience. I have been engaged with serving my
community for the majority of my life. However, within the most recent years I have been a
part of the City of Oakley's 2016 Entrepreneur Development Program and the
2016 City of Oakley's Leadership Development Program. The Contra Costa
Transportation Authority Citizens Advisory Committee would be a natural succession
to my involvement because this will expand the type of help that I will be able to
provide not only to the City of Oakley but also to Contra Costa County.

7. In 300 words or less, describe your qualifications and educational, work and other experience which would make you a valuable addition to the Committee.

I would be a valuable addition to the Committee because of my work experience with the

California State Automobile Association. I have over 15 years of experience working in the

insurance industry as a Licensed Insurance Producer, Claims Adjuster, Legal Administrative

Assistant, Field Support Resolution Specialist for the Emergency Roadside Service and

Risk Management Analyst. I also am very involved within my community and have been

within Oakley for the last 10 years. I am a local business owner, a local volunteer,

a basketball coach and I am on the Neighborhood Watch Committee for Magnolia Park.

I have worked with many walks of life throughout my career. The opportunity to combine

my insurance experience with the commitment that I have to my community is very

motivating to me. I can truly make a difference in the lives of the children and families

that I have gotten to know throughout the years.

8. What do you feel are the most pressing matters for the Contra Costa Transportation Authority and what would you suggest to resolve those matters?

One of the pressing matters that I am concerned with is traffic.

Before I would make a suggestion, I would have to review the reports and information

available to understand why. In addition, I would have to look at what type of options would

be available to change and/or add to alleviate the traffic congestion.

I would first suggest looking into the high risk safety concerns. As the community grows,

so do the transportation risks. Emergency transportation can come in many different forms.

This is where the reports and information is crucial to understanding how and where the

best change can help our community on land, in the water or in the air.

Monica J. Borrego
Oakley, CA
(925) 354-0148
mab88266@gmail.com

Highlights of Qualifications

- * **Over 5 years experience as an Automobile Insurance Claims Adjuster**
- * **Over 5 years experience providing world class customer service with AAA Automotive Services**
- * **Detail oriented with capability of handling and understanding large amounts of data**
- * **Strong interpersonal and negotiation skills**

Professional Experience

Contract Risk Management Analyst

November 2016 - present

AAA Northern California, Nevada and Utah, Emeryville

- Works with Field managers and brokers to obtain Certificates of Insurance for Emergency Road Service, Approved Auto Repair to bring current COI requirements up to date.
- Liaison with branch management, internal business units and carriers to manage Auto Liability, General Liability and other claims.
- Assists Treasury and Risk Management Director as needed.

Owner

2012 - present

MAB T-Shirts and Athletic Apparel, Oakley

- Owns and operates custom printing t-shirt and team uniform home-based business.

Contract Legal Administrative Assistant

2015 – 2015

CSAA Insurance Group, Walnut Creek

- Provided assistance to Administrative Manager with special projects.

Property and Casualty Licensed Insurance Producer

2014 – 2015

Todd Carlson and Associates Agency, San Ramon

- Provided service through incoming telephone calls, walk-ins and email to Allstate and brokered business customers for Bay Area clients.
- Worked with Life Insurance agents with potential referrals.

Field Support Resolution Specialist - ERS

2004 - 2011

AAA Northern California, Nevada and Utah , Livermore

- Managed highly complex investigations of claims and complaints, including coverage issues, liability, compensability and damages. Determined if a major claim should be settled or litigated and implemented an appropriate resolution strategy accordingly. Effectively managed loss costs, complaint or claim expenses.
- Analyzed complaint activities; prepared and presented reports to management and other internal business partners and clients.
- Researched, analyzed and quickly resolved basic, sensitive and complex emergency roadside service complaints by telephone and internet. Department liaison with Claims involving DOI complaints or claims.
- Facilitated department training.

Subrogation Specialist - Claims

2003 – 2004

AAA Northern California, Nevada and Utah , Concord

- Worked independently to collect the monthly goal and assisted with meeting team goals.
- Evaluated claims to determine whether collection efforts were necessary or not.
- Filed and responded to Arbitration hearings.
- Prepared files for litigation.

Monica J. Borrego

Page 2

Claims Coordinator 2 - Claims

2002 --2003

AAA Northern California, Nevada and Utah , Walnut Creek

- Processed high-risk automobile claims which included liability investigation, claims coverage issues, and DOI regulation compliance.
- Effectively was able to multi-task, work independently and with a team in a fast-paced, high volume environment with emphasis on accuracy and timeliness.

Claims Coordinator 1 - Claims

2001 – 2002

AAA Northern California, Nevada and Utah , Walnut Creek

- Investigated, evaluated, and negotiated auto accident claims, in order to reach a fair and equitable settlement for all parties involved.
- Provided strong verbal and written communication skills, including ability to present analyses and recommendations to senior management.

Main Office Administrative Assistant

2000 - 2000

Avistar Systems Corporation, Redwood Shores

- Front desk assistant by telephone, walk in and video teleconference line.
- Provided back-up support to Sales Department and Accounting Department.
- Organized conferences, office parties and activities.

Internal Audit Administrative Assistant III

1999 - 2000

Wells Fargo Bank, San Francisco

- Supported two teams for the Corporate Internal Audit Department with basic clerical support.
- Maintained records, files and correspondence in an accurate, neat and accessible manner.
- Adapted to and trained new department reports during merger.

Professional Development

City of Oakley Leadership

Citizenship

City of Oakley Entrepreneur

Entrepreneur training

AAA classes

Microsoft Project 98: Introduction
Coaching – HMM Plus
Focusing on Your Customer
Leading and Motivating
Roadside Problem Solving Training through AAA University
Moments of Truth through AAA University
Battery Service Training Class through Club Assist
Mitchell Estimating through AAA Claims
Property Damage through AAA Claims

Graphic Design Certification

Platt College of Graphic Design
San Francisco, California

Specialized Skills

Computer Knowledge:

AAA NCNU Archer system
Advanced knowledge in Word, Excel, PowerPoint and Outlook
Proficient knowledge in Access

Salesforce, AS400, OCS, HAL, ADES, DOTS, D2000, CPMS, CTS,
SharePoint, MemberPoint and ClientView
Aldus Pagemaker 4.0, Adobe Illustrator 3.0, Windows 95, 98 and NT



CONTRA COSTA
**transportation
 authority**

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For further information regarding transportation projects and programs Contra Costa, please visit the CCTA website at www.ccta.net.

This application is for (check one): Local Jurisdiction At-large member

Name of Appointing Agency/Organization: City of Oakley and the Oakley City Council

Name Monica Borrego

Address 59 Vinca Court Oakley 94561
 Street City Zip Code

Phone (925) 354-0148

E-mail mab88266@comcast.net Fax _____

How many years have you lived in Contra Costa County? 16

Are you registered to vote in Contra Costa County? Yes No

Education Platt College of Graphic Design graduate

Briefly describe your interest in serving on the Citizens Advisory Committee, citing any relevant volunteer or work experience.

I have over 15 years of experience working in the insurance industry and with the California State Automobile Association. My auto insurance claims experience and Emergency Roadside Service experience gives me a unique perspective that can help the committee see things from the average driver's point of view. It also can shed light on long term effects that some decisions may have within communities.

List and briefly describe any participation in volunteer, community or professional organizations that are relevant to your candidacy for the Citizens Advisory Committee.

I completed the City of Oakley 2016 Entrepreneur Development Program and the 2016 Leadership Development Program.

I also own a local business and coach basketball.

What is your particular interest in transportation?

I have seen the impact of what happens when people drive recklessly. I have known many that have lost their lives due to accidents. I also know how important minutes are in emergency type situations.

I want to make a difference.

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed to the Citizens Advisory Committee.

Applicant's
Signature



Date

7/9/17

INSTRUCTIONS

APPLICANTS: Submit your completed application directly to your city or town of residence or appointing organization.

JURISDICTIONS/STAKEHOLDER ORGANIZATIONS: Following formal action by your Council or Board, please forward a copy of your candidate's application and appointment confirmation letter to:

CAC Staff Liaison – Tarienne Grover
Contra Costa County Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

tgrover@ccta.net
Phone 925-256-4722



**APPLICATION for APPOINTMENT to the
CONTRA COSTA TRANSPORTATION
AUTHORITY CITIZENS ADVISORY
COMMITTEE**

Background Information

The Contra Costa Transportation Authority (CCTA) maintains a standing Citizens Advisory Committee (CAC) to provide citizen perspective, participation and involvement in the CCTA's Transportation Expenditure Plan and Growth Management Program. The CAC is comprised of 23 members: 20 are appointed by each of the 20 local jurisdictions within Contra Costa (the cities, towns and the County); three "at-large" members who should be residents of Contra Costa and are nominated by community-based stakeholder organizations within Contra Costa, and subsequently appointed to the CAC by CCTA.

To become a member of the CAC, you must reside within the City of Oakley and the Oakley City Council must take formal action to confirm your membership on the Committee. Appointees serve at the will and pleasure of the Oakley City Council and are required to provide the Oakley City Council quarterly updates, preferably at its Council meetings.

CAC meetings are scheduled for the fourth Wednesday of the month at 6:00 p.m. in the CCTA's Walnut Creek offices at 2999 Oak Road, Suite 100. CAC members are appointed to serve for a four-year term (the next term commencing August 12, 2017) without compensation from either the CCTA or the City of Oakley. Members will, however, receive reimbursement from the CCTA for travel expenses to and from the CAC meetings. More information regarding transportation projects and programs can be found by visiting the CCTA website at www.ccta.net.

To apply, please complete this application and the attached CCTA application and return both to the City Clerk's Office located at Oakley City Hall, 3231 Main Street, Oakley, California 94561. **The deadline to submit applications is Friday, July 28, 2017 at 5:00 p.m.** The Oakley City Council will consider applications at its regularly scheduled meeting to be held Tuesday, August 8, 2017, beginning at 6:30 p.m. **Applicants are strongly encouraged to attend the meeting to be interviewed.**

Application

All information contained in this application is public data and will be made available for public review and copying for anyone requesting it, and may be posted on the website of the City of Oakley. All information in this application will be provided to the Oakley City Council in a public forum and will be reviewed in public. It will therefore be part of the public record. Although you are not legally required to provide any of the information requested in this application, the information may be used to determine your suitability for appointment to the committee.

1. **Applicant Name:** Michael Moore

2. **Home Address:** 215 Heartwood Dr

3. **Phone Number:** 925-378-9214

4. **E-Mail Address:** mikemoore315@yahoo.com

5. **How long have you lived in the City of Oakley?** 1 year 3 months

6. **In 300 words or less, please explain why you would like to represent Oakley and serve on the Contra Costa Transportation Authority Citizen's Advisory Committee.**

As someone who recently retired to Oakley from the congested Bay Area, I would like to represent

the City on the Committee to further advance the Oakley's objectives on transportation, housing, and

the environment. Based on my review of the documents relating to the CCTA, the Committee reviews

not only transportation issues but affordable housing and the resilience to climate change and natural

disasters. It would be exciting and interesting to be on the committee and collaborate with other members

to resolve many important issues. I would be a good representative for Oakley since I learned how Oakley

City government operates by my attendance and graduation from the 2016 Oakley Leadership

Academy. I also served on the Community Choice Energy ad-hoc Citizens Advisory Committee

which made a positive finding on Marin Clean Energy that lead to the Council voting for MCE earlier

this year. I think that there are significant challenges facing Oakley in the area of transportation in which I would

like to assist the Committee. Due to the recent and future explosive growth as detailed for Oakley and

Contra Costa County in the MTC Plan Bay Area 2040, I would to like to assist in the implementation of

that plan. Both Plan Bay Area 2040 and the CCTA Draft Comprehensive Transportation Plan 2017

provide reasonable guidance for responsible growth in the future. Those plans should be fully
implemented so that Oakley should receive its full Measure J funding. The Committee reviewed
Oakley's 2014-2015 Growth Management Program Compliance Checklist on their 2/22/17 meeting and
per Kevin Rohani's presentation that I heard on the audiocast, I was pleased to hear that the Committee
approved \$567,673 for that period.

7. In 300 words or less, describe your qualifications and educational, work and other experience which would make you a valuable addition to the Committee.

I believe that my experience and qualifications would be highly beneficial to the Committee to support
its purpose of providing citizen perspective, participation and involvement in Authority policy development
and implementation. I have taken time to identify and educate myself on transportation issues of
regional, countywide, and local concern. I have read Plan Bay Area 2040 published this year by the
Metropolitan Planning Commission which covers the transportation goals and objectives for the 9
Bay Area Counties for the next 24 years. I have also read the Draft 2017 Comprehensive Transportation
Plan published by the Contra Costa Transportation Authority which spells out the Vision of (1) a
balanced, safe, and efficient transportation network, (2) cooperative planning, and (3) growth
management that is supported by Goals and Strategies. I reviewed the 2015 East County Action Plan
for Routes of Regional Significance that was published by TRANSPLAN and CCTA that details Oakley's
Routes of Regional Significance. To support these policies, I have nearly 40 years of experience in Silicon
Valley in the areas of manufacturing finance and materials management. My experience in
manufacturing finance includes project accounting that reported and managed costs, cost accounting,
financial planning and analysis, and controllership in small telecommunications company. For

materials management, I worked in project management at a distributor and as a supply chain manager at a large electronics manufacturing services provider. Both the distributor and the EMS provider used matrix management which required cross-functional teams. This compelled collaborative interpersonal skills in dealing with people outside of your area of expertise which would be valuable to the CAC. I have also been a law clerk for 2 law firms while I was attending law school. While in military service, I served as a liaison officer, platoon leader and assistant Battalion S-3.

8. What do you feel are the most pressing matters for the Contra Costa Transportation Authority and what would you suggest to resolve those matters?

I think the most immediate and pressing problem for the Contra Costa Transportation Authority is traffic congestion particularly during commute hour. County traffic congestion particularly impacts SR-4, Vasco Road, I-680, and I-80. It is a pressing matter because traffic congestion creates wear and tear on the pavement. As the pavement degrades through the increased traffic flow, funds are required to maintain and if necessary repair. In addition to maintaining our current roads, we must build roadways and transit systems now to prevent and mitigate the increased volume from future population growth. My suggestion is that we have to plan for the growth and implement steps to mitigate the impact of that growth that will not only impact traffic but our quality of life. Fortunately, with the passage of Measure C in 1988 and Measure J in 2004 which extends the half cent sales tax to 2034, Contra Costa County has the funding and the framework necessary to manage the impact of traffic growth. In order for local jurisdictions to receive Measure J funds for Local street maintenance and improvement plus transportation for livable communities, they must adopt a Growth Management Plan (GMP). The GMP requires that each local jurisdiction adopts such items as a Growth Management Element, participate in an Ongoing Cooperative, Multi - Jurisdictional Planning processes like a Regional Transportation Planning Committee (RTPC), address housing options and requires a voter approved urban limit line. The RTPCs

(West, Central, East, Lamorinda, and the Tri-Valley) are key to building a consensus within the County on what the priorities are for roadway maintenance should be for our County. Each RTPC prepares an Action Plan for Routes of Regional Significance that will be knitted into the CCTA Comprehensive Transportation Plan(CTP). Once the Action Plans with their goals are agreed upon by the RTPC and CCTA, then they will be monitored by Multi - modal Transportation Service Objectives (MTSO). There are projects, programs, measures and actions that will support the MTSO's. The East County RTPC (TRANSPLAN) has 5 goals and 5 MTSOs. Some of the goals are the following: Maintain or Improve Efficiency of Freeway and Arterial Operations; Support an Efficient and Effective Transit System; and Manage the Effects of New Growth on the Transportation System. Some MTSO's are Delay Index and Roadway Segment Level of Service. I believe that these proactive measures by the TRANSPLAN RTPC will help resolve future traffic congestion for Oakley residents.

9. **Please attach a current resume.**

Please mail or hand-deliver this completed application in a sealed envelope to:

CITY OF OAKLEY
City Clerk's Office
3231 Main Street
Oakley, CA 94561

~ Applications *must* be received prior to 5:00p.m.on Friday, July 28, 2017 ~



CONTRA COSTA
**transportation
 authority**

Citizens Advisory Committee Application

The Contra Costa Transportation Authority (CCTA) maintains a standing Citizens Advisory Committee (CAC) to provide citizen perspective, participation and involvement in the CCTA's \$3 billion voter-approved Transportation Expenditure Plan and Growth Management Program. The CAC is comprised of 23 members: 20 are appointed by each of the 20 local jurisdictions within Contra Costa (the cities, towns, and the County); three "at-large" members are nominated by community-based stakeholder organizations within Contra Costa, and subsequently appointed to the CAC by CCTA.

To become a member of the CAC, you must reside within the local jurisdiction making the appointment, and your Council or Board must take formal action to confirm your membership on the Committee. At-large members should be residents of Contra Costa.

Meetings are scheduled for the fourth Wednesday of the month at 6:00 p.m. in the CCTA's Walnut Creek offices at 2999 Oak Road, Suite 100. CAC members are appointed to serve for a four-year term without compensation. Members will, however, receive reimbursement for travel expenses to and from the CAC meetings.

For further information regarding transportation projects and programs Contra Costa, please visit the CCTA website at www.ccta.net.

This application is for (check one): Local Jurisdiction At-large member

Name of Appointing Agency/Organization: City Council of Oakley

Name Michael Moore

Address 215 Heartwood Dr Oakley 94561
 Street City Zip Code

Phone 925-378-9214

E-mail mikemoore315@yahoo.com Fax N/A

How many years have you lived in Contra Costa County? 1 year 3 months

Are you registered to vote in Contra Costa County? Yes No

Education BA - UC Berkeley; MBA - San Diego State Univ; JD - Santa Clara Univ

Briefly describe your interest in serving on the Citizens Advisory Committee, citing any relevant volunteer or work experience.

As someone who grew up in the Santa Clara Valley in the 1950's and 1960's, I know how unplanned growth can impact your quality of life. The Valley went from agricultural to industrial within a period of 20 years. Traffic increased exponentially, housing prices skyrocketed and the cost of living was prohibitive to families with modest means. Unfortunately, those same issues are impacting Contra Costa County. However, the MTC Plan Bay Area 2040 and the CCTA Draft 2017 Comprehensive Transportation Plan lays out a framework that will prevent unplanned growth in the County. I want to use my nearly 40 years of finance and materials experience in the Silicon Valley to assist in implementing the Transportation Vision in the CTP. My experience in finance includes project accounting, cost accounting and financial planning and analysis while in materials management includes project management and supply chain management. I am a 2016 graduate of Oakley Leadership Academy and member of Community Choice Energy Advisory Committee.

List and briefly describe any participation in volunteer, community or professional organizations that are relevant to your candidacy for the Citizens Advisory Committee.

I am a graduate of the City of Oakley 2016 Leadership Academy. The City Council formed a Community Choice Energy ad-hoc Citizens Advisory Committee as a class project to provide them with a finding on how to proceed on Community Choice Aggregation. The Committee met twice and gathered information on how the five other cities in Contra Costa County that had already implemented CCE with Marin Clean Energy; Richmond, San Pablo, El Cerrito, Walnut Creek and Lafayette. We found that they had a great experience and presented our findings to the 3/14/17 City Council Meeting. We also presented at the 4/5/17 Citizens Meeting. Based on a request from MCE and with the concurrence from City of Oakley staff, I presented the Committees findings at the 5/2/17 Contra Costa Board of Supervisors Meeting. I was awarded by the Mayor of Oakley a Certificate of Appreciation for my work on the Committee on 6/13/17.

What is your particular interest in transportation?

I am a concerned citizen who wants the anticipated growth in Contra Costa to be beneficial both for the economy and for the quality of life. Plan Bay Area 2040 and CCTA Draft 2017 CTP both indicate that the population and jobs will grow 25% - 30%. I want to make sure that we invest our available transportation funds wisely that will maximize traffic flow to reduce commute time and improve quality of life. In addition, we must continue to invest in public transit like BART, HOV lanes, and bus routes to provide low cost transportation that is available to low income and minority communities. We must support environmental objectives by reducing the carbon footprint of transportation so that we are living healthier lives both physically by the air we breathe and mentally by reducing stress during commute time.

I have sufficient time to devote to this responsibility and will attend the required meetings if appointed to the Citizens Advisory Committee.

Applicant's
Signature

Michael Moore

Date

7/24/17

INSTRUCTIONS

APPLICANTS: Submit your completed application directly to your city or town of residence or appointing organization.

JURISDICTIONS/STAKEHOLDER ORGANIZATIONS: Following formal action by your Council or Board, please forward a copy of your candidate's application and appointment confirmation letter to:

CAC Staff Liaison – Tarienne Grover
Contra Costa County Transportation Authority
2999 Oak Road, Suite 100
Walnut Creek, CA 94597

tgrover@ccta.net
Phone 925-256-4722

MICHAEL G. MOORE
215 Heartwood Dr
Oakley, CA 94561
925-378-9214
mikemoore315@yahoo.com

SUMMARY:

21 years of progressive experience in strategic materials management. Skills include: designing solutions to complex problems using my high-level, analytic ability; communicating results clearly and concisely both verbally and in writing; directing and managing meetings that get results; expert in MS Excel and MS Access. Dedicated, professional, team player who possesses excellent interpersonal, organizational and communication skills.

EXPERIENCE:

Flex
Supply Chain Management

Milpitas, CA
August 1998 to March 2016

Designed and implemented strategic materials programs at a largest electronics manufacturing services company. Promoted successively from Supply Chain Analyst to Strategic Supply Chain Manager (SSCM) to SSCM Manager. Also functioned as Sector Pricing Leader.

Skills:

- **Pricing** – Conducted and managed quarterly price reviews for the customer. Price reviews included both component and assembly pricing based on customer bills of material. Determined various timing options for new price cut-ins including buydowns. Supervised quotation of new business.
- **Sourcing** - Designed and implemented sourcing strategies with supply base management. Strategies included sourcing directly through manufacturers or indirectly through distributors, suggesting new vendors, minimizing inventory exposure through vendor managed inventory, and reducing lead time by EDI/JIT programs. Managed inventory exposure due to west coast dock strike
- **Profitability** – Responsible for material margin. Set quarterly profit targets and tracked performance. Advised purchasing on adherence to customer component pricing
- **Inventory Management** – Tied sourcing strategy to inventory management to ensure both supply assurance and minimum inventory levels. Designed safety stock programs. Negotiated excess inventory disposition. Transferred large programs to Guadalajara, Audited and transferred inventory of customer's former contract manufacturer to our inventory
- **Supervision** – Managed both professional and support personnel; Trained remote support in Guadalajara and India; Managed pricing activities for world-wide customers manufactured on multiple sites; Co-managed Supply Chain Department

Key Accomplishments:

- **Pricing** - Coordinated and managed the quotation process, supply base activities and price analysis for a quick turn major business opportunity that resulted in a timely and competitive submission within one week of initiation. Managed innovative pricing strategies for customer.
- **Sourcing** - Designed and implemented a multi-site supply chain optimization program that increased profitability through applying consistent MRP parameters and component pricing.
- **Sourcing** – Included multiple distributors in Low Volume High Mix program that increased supply chain flexibility and profitability.
- **Profitability** - Directed analysis on disengagement from third party inventory agreement which resulted in refuting a supplier claim of \$1.2 million for lost inventory
- **Profitability** - Directed analysis which rebutted finance's contention that there was a \$1.4 million lost on a project with the result that the charge was reversed
- **Inventory Management** - Transferred successfully four customer accounts due to a site closure that gained customer satisfaction and appreciation.
- **Supervision** - Trained and supervised new Pricing Managers on major, global accounts from a remote location with the result that he was fully capable of competently performing his duties within two months. Managed Quarterly Business Review input and presentation to customer.

**Arrow Electronics, Inc.
Project Management**

Milpitas, CA
January 1995 to August 1998

Managed customers who utilized value-added services for a major electronic components distributor. Value-added engagements included both kitting for components only and turnkey for full production. Handled both local and international customers. Provided shortage reports to customer on a weekly basis. Developed and implemented customer documentation procedures. Developed Microsoft Access database to account for tape & reel attrition at contract manufacturer. Responsible for business wind-up of significant international customer. Translated customer bills of material for use on Arrow's mainframe. Prepared and presented monthly account status to upper management. Successively promoted from Project Administrator to Materials Planner to Project Manager.

Key Accomplishments:

- Managed disengagement from international customer that resulted in zero inventory liability for Arrow.
- Developed accurate methodology of tracking and recognizing attrition at contract manufacturer which resulted in Arrow's ability to recoup these expenses from the customer

EDUCATION:

Certified in Production and Inventory Management 1998

Admitted to State Bar of California 1991

Santa Clara University, Santa Clara, CA
Juris Doctor 1990

San Diego State University, San Diego, CA
Masters of Business Administration 1976

University of California, Berkeley, CA
Bachelor of Arts 1972

MILITARY SERVICE:

US Army 1972 – 1974

RESOLUTION NO. __-17

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKLEY
TO APPOINT _____ TO THE CONTRA COSTA
TRANSPORTATION AUTHORITY CITIZENS ADVISORY COMMITTEE FOR
A FOUR-YEAR TERM**

BE IT RESOLVED by the City Council of the City of Oakley that _____
is hereby appointed to the Contra Costa Transportation Authority Citizens
Advisory Committee for a four-year term commencing August 12, 2017.

The foregoing resolution was adopted at a regular meeting of the City
Council of the City of Oakley held on the 8th day of August, 2017, by the
following vote:

AYES:
NOES:
ABSTENTION:
ABSENT:

APPROVED:

Sue Higgins, Mayor

ATTEST:

Libby Vreonis, City Clerk

Date