Approved and Forwarded to City Council:

CALIFORNIA

STAFF REPORT

Date:	Tuesday, May 24, 2016	Bryan H. Montgomery, City Manager
То:	Bryan H. Montgomery, City Manager	Bryan H. Montgomery, City Manager
From:	Kevin Rohani, Public Works Director/City E	Engineer
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SUBJECT: Award of Contract to Contract Sweeping Services (CSS) for Street Sweeping Maintenance Services for the City of Oakley

Background and Analysis

The City of Oakley is responsible for the street sweeping maintenance of approximately 238 curb miles within the community. These curb miles include, but are not limited to; residential, arterial, collector, median curbs and City owned parking lots. The State of California Clean Water laws require municipalities to clean and sweep their public streets to ensure that trash and debris do not flow from the street into the storm drain system and ultimately to the San Francisco Bay waterways.

The City of Oakley issued a Request for Proposals (RFP) on April 9, 2014 from professional companies who provide street sweeping services to municipalities. Universal Building Services, Inc. and Contract Sweeping Services Inc., both Bay area companies were the most qualified firms to provide these services and after evaluation of the proposals, the City Council awarded the street sweeping contract to Universal Building Services Inc. on May 13, 2014.

City staff was notified by Universal Building Services Inc. in October 2014 that the company was closing their street sweeping division and would not be able to provide street sweeping services for the City of Oakley after December 31, 2014. Staff contacted Contract Sweeping Services, Inc. and was informed that they were willing to take over the street sweeping contract for the City of Oakley without any interruptions or cost increases. Contract Sweeping Services, Inc. was given the contract to continue the street seeping contract that was no longer provided by Universal Building Services, Inc. They have done a good job in performing these sweeping services for City of Oakley since January of 2015.

Staff has had a meeting with Contract Sweeping Services, Inc. and has discussed the possibility of the extension of the street sweeping contract with them. After these discussions, staff recommends that the City Council award the street sweeping contract to Contract Sweeping Services, Inc. for FY 2016/17 and 2017/18.

Fiscal Impact

Approval of the resolution will authorize the City Manager to execute the Street Sweeping Maintenance Services Agreement with Contract Sweeping Services, Inc. in the amount of \$144,547.20 for Fiscal Year 2016/17 and \$151,774.56 for FY 2017/18. This amount includes the CPI cost increase as well as the added cost for disposal of the trash picked up by the street sweepers. The City of Oakley cost for street sweeping is the least in Contra Costa County when compared to other municipalities.

It is important to point out the cost for disposal of trash that is picked up by street sweepers has gone up substantially due to California environmental regulations and all municipalities are paying more for disposal of their street sweeping trash.

Recommendation

Staff recommends that the City Council adopt the resolution approving the Street Sweeping Maintenance Services Agreement with Contract Sweeping Services for a two year period and authorizes the City Manager to execute this agreement.

Attachments

- 1. Proposal from Contract Sweeping Services
- 2. Resolution

Attachment 1



March 31, 2015

Attention: City of Oakley

Street Sweeping Extension

On behalf of the Team at Contract Sweeping Services, Inc. we would like to provide supportive reasoning to assist your Board in extending the current sweeping contract

Contract Sweeping Services, Inc. is a related company to Universal Site Services, Inc. This offers 57 years of history, expertise and dedication to provide a seamless transition for any Municipality within this bid package. The principle owners of Contract Sweeping Services, Inc., Universal Site Services, Inc. offer an enthusiastic and committed approach to retain our reputation of perseverance and excellence.

Descriptions of the related organizations which are owned by a brother and sister team whom grew up in the industry with their Father as founder of much of the industry and the manufacturing of the conventional parking lot sweeper. The duo has individual strengths and work well as a team.

<u>Contract Sweeping Services, Inc.</u> – Founded in 2003 for the purpose to segregate municipal business from private property and retail shopping center services. Contract Sweeping Services, specifically focuses on residential and commercial street sweeping programs.

www.contractsweeping.com



<u>Universal Site Services, Inc.</u> – Organized in 1958. As needs changed we have the capabilities to change to accommodate our customers. In 1958 we were known as San Jose Commercial Sweeping, then in 1984 we changed the name to Universal Sweeping and since we are no longer only a sweeping service provided we changed our name is Universal Site Services in 2011. All organizations are 'Offshoots' of Universal Site Services.



Universal Site Services, provides complete exterior maintenance solutions to commercial and retail shopping centers. We work for both 3rd party property management firms and private property owners. Services include but are not limited to: www.universalsiteservices.com

- parking lot sweeping
- day-porter services
- pressure washing/garage washing
- hauling services, and more!

The backbone to any organization offering services by means of mechanical equipment are seasoned mechanics equipped to travel and repair in the field. In addition to technicians that are skilled - qualified sweeper operators that provide the Municipality the confidence of a job well done. Both of which are specialty trades and your Municipality should not be the training grounds for new employees. This is an increased benefit most organizations will not have the ability to offer traveling from other regions. Our Fleet and Team can be found at:

HEADQUARTERS 800-647-9337

760 E. Capitol Ave	3174 Luyung Dr. # 3	1113 Shaw Road
Milpitas, CA 95035	Rancho Cordova, CA 95742	Stockton, CA 95215

Your team would be managed and dispatched from our <u>Stockton Headquarters</u>. We encourage for your Board to visit one or all of our shops and take account the activity, management and operations that occur within our Team!

<u>Safety</u>

The safety of the public and to our employees is Contract Sweeping's first and foremost concern. We continue to look for new technology and training to stay at the forefront of the industry, while maintaining the tried and true practices that we have found to be instrumental to the success to safety- such as our IIPP (Injury & Illness Prevention Program), MSDS (Material Safety Data Sheets), issuance of all necessary PPE (Personal Protective Equipment), and conducting weekly tailgates.

<u>Disposal</u>

CSS owns and operates our own roll off trucks and multiple 20 & 40 yard bins. We can accommodate our own hauling to the transfer stations or dispose at the yard as directed by the City. This typical coordination will come written within the contract requirements or prior to commencement, if not included within the contract this may lead to additional fees. If CSS is requested to coordinate hauling; it is typical that the routes would be approved and discussed with public works where the most appropriate location for containers can accommodate a seamless operation.

References

You will find that we service neighboring municipalities: County of Santa Cruz and City of Patterson. Our staff can cross train and support their co-workers during the fall season as well as days off and for emergency situations.



Reference List

- City of Stockton Residential Street Sweeping Contract amount \$ 1,200,000 annual
 - Allied-Delta Container: 1145 W. Charter Way, Stockton Ca 95206
 Kevin Basso 209-481-1763
 - Waste Management: 1240 Navy Drive, Stockton Ca 95206

 Tom Sanchez 209-481-0161

 Contract Start: June 2004 To: Current
- City of Saratoga Residential Street Sweeping Contract amount \$ 186,558.00 annual 19700 Allendale Ave. Saratoga, CA 95070..... Rick Torres - 408-868-1244
 Contract Start: June 2009 To: Current
- City of Rancho Cordova Residential Sweeping Contract amount \$ 173,631.24 annual 2729 Prospect Park Drive, Rancho Cordova, 95670......Maria Lopez - 916-851-8893
 Contract Start: January 2010 To: Current
- City of Fairfield Residential Sweeping Contract amount \$ 348,000 annual 2901 Industrial Ct. Fairfield, CA 94533.....Travis Armstrong – 714-931-5685 Contract Start: November 2014 To: Current
- City of Palo Alto Residential Sweeping Contract amount \$ 540,000 annual 3201 E. Bayshore Road, Palo Alto, CA 94303.....Todd Seeley - 408-476-9375 Contract Start: October 2014 To: Current
- City of San Ramon Residential Street Sweeping Contract amount \$ 204,000 annual 5000 Crow Canyon Road, San Ramon, CA 94582 David Krueger – 925-973-2824 Contract Start: June 2007To: Current
- Contra Costa County Residential Street Sweeping Contract amount \$ 168,000 annual 255 Glacier Drive, Martinez, CA 94553.....Michele Mancuso – 925-313-2236 Contract Start: November 2014 To: Current
- San Anselmo Residential Street Sweeping Contract amount \$ 72,000 annual 525 San Anselmo Ave, San Anselmo, CA 94960......Rachel Calvert – 415-258-4623 Contract Start: October 2014 To: Current
- City of Foster City Various Sweeping Contract amount \$ 85,000 annual 100 Lincoln Center Drive, Foster City, Ca 94404.....Nicholas Leonoudakis – 650-286-3551 Contract Start: August 2006 To: Current
- Town of Danville Parking Lots & Residential Sweeping Contract amount \$ 170.000 annual 1000 Sherburne Hills Road, Danville, CA 94526.....Jed Johnson – 925-314-3419
 Contract Start: January 2015 To: Current



References Continued:

- City of Dublin Residential Street Sweeping Contract Amount \$ 120,000 annual 100 Civic Plaza, Dublin CA 94568Dora Ramirez- 925-833-6630 Contract Start: August 2012 To: Current
- City of Lathrop Residential Street Sweeping Contract Amount \$ 18,000 annual 390 Towne Centre Drive., Lathrop CA 95330Milton Daley 209-941-7475 Contract Start: July 2013 To: Current
- County of Santa Clara Santa Clara County Exp. Contract Amount \$216,000 annual 1505 Schallenberger Road, San Jose, CA 95131Dawna Mencimer 408-494-1314 Contract Start: June 2013 To: Current
- City of Mesa Seal Coat & Streets Contract Amount \$ 600,000 annual 20 East Main Street Suite 400, Mesa, AZ 85211Carl Lang 480-644-2247 Contract Start: September 2013 To: Current
- City of Benecia Residential Street Sweeping Contract amount \$ 79,155.48 annual 2400 E.2nd Street, Benecia, CA
 Contract Start: October 2014
 To: Current
- City of Pleasant Hill Residential Street Sweeping Contract amount \$ 113,280 annual 441 N. Buchannan Circle, Pleasant Hill, CAMartin Nelis 925-671-5229
 Contract Start: October 2014 To: Current
- City of Antioch Residential Street Sweeping Contract amount \$ 323,958.24 annual 2500 Pittsburg Antioch Hwy, Antioch, CA 94561.....Dean Eckerson – 925-756-1960 Contract Start: January 2015 To: Current
- City of Patterson Residential Street Sweeping Contract amount \$ 156,000.00 annual 1 Plaza Patterson, Ca 95363......Dean Eckerson – 925-756-1960 Contract Start: July 2013 To: Current
- City of Pacifica Residential Street Sweeping Contract amount \$105,960.00 annual 170 Santa Maria Ave, Pacifica, Ca 94303.....Raymond Biagini – 650-738-3760 Contract Start: July 2015 To: Current
- City of Redwood City- Residential Street Sweeping Contract amount \$111,600.00 annual 1400 Broadway St., Redwood City, Ca 9463.....Terence Kyaw - 650-780-7464 Contract Start: November 2015 To: Current
- City of San Carlos- Residential Street Sweeping Contract amount \$92,046.78 annual 1000 Bransten Rd., San Carlos, Ca 94582.....Paul Baker - 650-802-4143 Contract Start: November 2015 To: Current

<u>Equipment</u>

Please refer to attached equipment list. CSS is prepared to ensure that our equipment is all PM10 compliant and meets all State and Federal laws.

Year	Make	VIN#
2015	Tymco 600 / Freightliner	1FVACXDT7FHGH6936
2015	Tymco 600 / Freightliner	1FVACXDT3FHGH6934
2015	Tymco 600 / Freightliner	1FVACXDT9FHGH6937
2015	Tymco 600 / Freightliner	1FVACXDT5FHGH6935
2015	Tymco 600 Freightliner	1FVACXDT2FHGL1598
2014	Tymco 600	1FVACXDTXEHFN1318P
2014	Tymco 600	1HTJTSKN5AH271318
2014	Freightliner/Rd Wiz	1FVACXDT1EHFN6022
2014	Freightliner/Rd Wiz	1FVACXTD1EHFN6023
2014	Tymco 600	1FVACXDT6FHGD2491
2014	Tymco 600 / (suzu	1FVACXDT4FHGL1599
2014	Tymco 600 / Isuzu	1FVACXDT7FHGL1600
2014	Tymco 600 / Isuzu	1FVACXTDT9FHGH6940
2014	Freightliner/Rd Wiz	1FVACXDT1BDBC6438
2014	Freightliner/Rd Wiz	1FVACXDTXBDBC6440
2013	Tymco 600	1FVACXD12EHFK2007
2013	Freightliner/Rd Wiz	1FVACXDT5EHFN6021
2013	Tymco 600	1FVACXD12EHFK2007
2012	Wittke Road Wizare	1FVACXDT6DHBY9079
2012	Wittke Road Wizare	1FVACXDT2DHBY9080
2012	Wittke Road Wizare	1FVACXDT3DHFA7432

2012	Wittke Rd Wiz	1FVACXDT3DHFA7431
2012	Wittke Rd Wiz	1FVACXDT1DHFA7430
2011	Freightliner Crosswind	1FVACXDT98DAX5873
2010	Tymco 600	1HTJTSKN8AH271295
2010	Tymco 600	1HTJTSKNXAH271301
2010	Tymco 600	1HTJTSDN8AH271300
2010	Tymco 600	1HTJTSKN5AH271299
2009	Isuzu Python	JALE5W16X97300029
2009	Isuzu - Python	JALE5W16097300010
2009	Tymco 500X	1HTJTSKN49H085538
2009	Tymco 600	1HTMMAAN09H117763
2008	GMC Challenger Sweeper	J8DE5W16587301443
2008	GMC / Isuzu Challenger	J8DE5W16887301341
2008	Tymco 600	1HTJTSKN18H665635
2007	Sterling M6000	49HAADBV87DY55533
2007	Freightliner	1FVACXDC87HVV86636
2007	International	1HTMMAAN77H339956
2007	Freightliner M- 2	1FVACXDC17HX58972
2007	Sterling	49HAADBV47DX56532
2007	Tymco 600 Intl	1HTMPAFN27H358771
2007	Freightliner	1FVACXDC87HWW86636
2007	International	1HTMMAAN77H339956
2007	Intl 4200SBA tymco Sweeper	1HTMPAFN07H409927

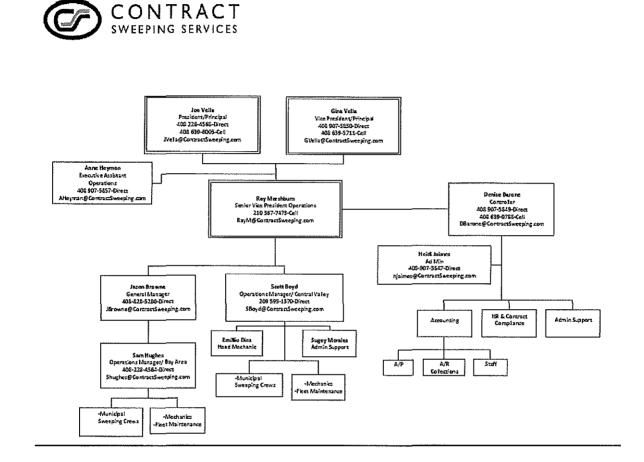
2006	Sterling 9500LT Roll Off	2FZHAZCV66AV25754
2006	Freightliner	1FVACXDC86HW86621
2006	Freightliner	1FVACXDC46HV58702
2006	Freightliner M- 2	1FVACXDCX6HV19581
2006	Freightliner M2 Dump Truck	1FVACWDD56HN87712
2006	Freightliner	1FVACXDC36HV19597
2006	435 Chassy Tymco Chassy Swpr	JALE5B16767900429
2006	GM Isuzu Tymco 435	JALE5B16067903656
2006	Freightliner	1FVACXDC36HV19597
2005	Тутсо	1FVABTDC05DU82865
2005	Ford F-350 Utility	1FDSF34505EB18005
2005	Freightliner M2	1FVACXDC45HV02483
2005	Ford F750 2,250 Gal Water Truck	3FRXF75A95V108187
2005	Tymco 600 Intl	1HTMPAFN25H118715
2005	Tymco 600	1FVABTDC85DU82869

2004	tymco 600	1FVABTDC34DN27585
2004	Tymco 4000 intl	1HTMPAFN14H660239
2004	Tymco 600 / Freightliner	1FVABTAK94DM75584
2004	Freightliner - Broombear	1FVABTAK44HM57566
2003	Tymco	1HTMPAFN23H565381
2003	Sterling	49HAADBV33DK98878
2003	Freightliner	1FVABSAK53HK72497
2003	Freightliner	1FVABSAK63DL80134
2003	Freightliner	1FVABSAKX3DL80136
2003	International	1HTMPAFM53H564846
2003	Freightliner - Broombear	1FVABTAK03HK53524
2002	Elgin Crosswind	1FVABTBVX2HK05097
2000	Freightliner	1FV6HJBAXYHF15249
1999	International	1HTSCABN9XH613635
1996	Ford	1FDXR72C9TVA10176
1994	Tymco 600 Air	1FDXR72CRVA26493
1993	Chase	JAK00025145
1990	Chase	JAK0025030

Customer Service

Contract Sweeping Services prides ourselves on communication, customer service and follow up. Our field management and drivers are trained to get the job done. However, in a service industry there are times that we need to transform from sweeper operator to customer service representative. Our teams will meet local residents and the public works teams for the purpose to re-sweep areas and ensure the resident; who are also our customers, feel gratification and are happy with our services. Most times we find that most inquiries require simple communications that can be supported by GPS routing (see on following pages) or by making mechanical/routing adjustments to solidify a great relationship.

Organizational Chart



GPS & Reporting

On the following pages you will see the current reports and procedures for invoicing each month. Our staff works closely together to tally the daily miles and hours worked within each areas of ramp sweeping or on call scrubbing opportunities. This offers a great benefit to ensure the confidence in our ability to streamline their billing procedures.

Within this contract, we would like to propose *"stepping it up a notch"* and offering additional and new ways of reporting procedures to complement but not replace your current forms. It is our goal to install GPS operated by Trimble. Trimble allows the drivers to record their activity and a report to be generated, such as attached to each billing cycle.

Our vision to install a GPS system which offers the ability to time stamp a sweeping area by the push of a button. This will generate a monthly report which can accompany the current reporting which is also attached for your notes.

CONTRACT SWEEPING INC.

To: Customer From: CSS February Service

and be proved

1-Feb

Fax: 650-595-1458

2014

		Odometer	Odometer	MILË		
DAY	DATE	End	Start	SWEPT	YARDAGE	TONS
Monday	2/3/14	219452.0	219427.0	25.0	4.0	2.30
Tuesday	2/4/14	219523.0	219500.0	23.0	4.0	1.56
Wednesday	2/5/14	219596.0	219571.0	25.0	4.0	1.23
Thursday	2/6/14	219667.0	219644.0	23.0	5.0	2.09
Friday	2/7/14	219732.0	219710.0	22.0	4.0	1.78
Mon	2/10/14	219805.0	219784.0	21.0	4.0	2.13
Friday	2/14/14	219881.0	219854.0	27.0	3.5	1.63
Monday	2/17/14	219973.0	219948.0	25.0	4.0	2.01
Tuesday	2/18/14	220031.0	220005.0	26.0	4.0	1.73
Wednesday	2/19/14	220103.0	220079.0	24.0	4.0	1.69
Thursday	2/20/14	220199.0	220178.0	21.0	3.5	1.78
Friday	2/21/14	220175.0	220150.0	25.0	4.0	1.82
Monday	2/24/14	220281.0	220254.0	27.0	3.5	1.65
Friday	2/28/14	220351.0	220325.0	26.0	4.0	1.99
Totals				340	55.5	25.39

Activity - Detail

Activity Report from 7/21/14 5:00 AM to 7/21/14 3:30 PM

(Note: Date/Time and Stop Duration are rounded off to the nearest minute)

Mobile Device: Stockton2007

Total Time	0D:10H:30M
Total Travel Time	0D:7H:9M
Total Distance (M)	57
Number of Stops	14
Total Stop Time	0D:3H:21M

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Stop Co	lor Legend
	stops >= 3 & < 15 min
Yellow	stops >= 15 & < 60 min
Red	stops >= 60 min

Detail:

	_	_				
Date	Time	Sweeper	Status	Distance (M)	Location	County
7/21/14	5:00 AM (PDT)	Broom Up	Parked (0D:0H:27M)	0	1171 Shaw Rd/E Fremont St, Stockton, CA 95215, US	San Joaquin
7/21/14	5:27 AM (PDT)	Broom Up	6 mph/ S	0.1	1163 Shaw Rd/E Fremont St, Stockton, CA 95215, US	Sarı Joaquin
7/21/14	5:29 AM (PDT)	Broom Up	20 mph/ SW	0.6	E Fremont St/Ramp-, Stockton, CA 95205, US	San Joaquin
7/21/14	5:31 AM (PDT)	Broom Up	58 mph/ W	2.1	Ca-4/S Filbert St, Stockton, CA 95205, US	San Joaquin
7/21/14	5:33 AM (PDT)	Broom Up	52 mph/ W	3.9	Ca-4/S Sutter St, Stockton, CA 95203, US	San Joaquin
7/21/14	5:35 AM (PDT)	Broom Up	55 mph/ S	5.5	1-5/Ca-4, Stockton, CA 95206, US	San Joaquin
7/21/14	5:37 AM (PDT)	Broom Down	5 mph/ S	7.1	469/Carolyn Weston Blvd, Stockton, CA 95206, US	San Joaquin
7/21/14	5:37 AM (PDT)	Broom Down	6 mph/ S	7.2	469/Carolyn Weston Blvd, Stockton, CA 95206, US	San Joaquin
7/21/14	5:40 AM (PDT)	Broom Down	6 mph/ E	7.3	577 Downing Ave/Ramp-, Stockton, CA 95206, US	San Joaquin
7/21/14	5:42 AM (PDT)	Broom Down	б mph/ W	7.5	Carolyn Weston Blvd/Manthey Rd, Stockton, CA 95206, US	San Joaquin

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Street Sweeping Pricing

Contract Sweeping Services, Inc. would like to offer to extend our street sweeping services to the City of Oakley. Below is the pricing for the current city sweeping schedule:

 City Sweeping 2016/2017
 \$12,045.60/month

 \$144,547.20 for entire year

 City Sweeping 2017/2018
 \$12,647.88/ month

 \$151,774.56 for entire year

*All pricing includes parking lots, water, and costs of disposal

These prices include a 5% increase each year. These increases are for annual CPI increases as well as to cover additional costs related to the disposal of sweeping debris.

Bank References

Pinnacle Bank Cliff Dennett 18181 Butterfield Blvd, Suite 135 Morgan Hill, CA 95037 408-762-7143 Cliff.dennett@pinnaclebankonline.com

Resources

We can confidently state that there is no other contractor with the resources both in financial borrowing and mechanical supplies that has as much purchase power and the best rates provided due to economies of scale. Abilities to prove this could be acquired by calling the following vendors:

Vendor	Address	Name	Contact	Description of Product
GCS Environmental	6000 Mortono, Sacramento 95828	Tracy Pinkston	530-402-1850	equipment provider
Owen Equip	Owen Equip Sales Portland Oregon OR 97294	Mike Kennedy	916-992-6739	equipment provider
United Rotary Brush Corp	2444 Station Dr, Suite C Stockton, Ca 95215	Jim Olvera	800-851-5108	Brooms supplier
Les Schwab	3554 E Hammer Lane Stockton, Ca 95212	Lucas Schleef	209-952-8473	Tires supplier
Lacal Equipment	901 E. Pike St Jackson Center, OH 45334	Erik	937-596-6106	various supplies

We look forward to having the opportunity to continue our working relationship as your Street Sweeping Vender.

Sincerely,

General Manager

Cc: Joe Vella Owner

RESOLUTION NO. ____-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKLEY APPROVING AN AWARD OF CONTRACT WITH CONTRACT SWEEPING SERVICES FOR THE CITY OF OAKLEY STREET SWEEPING MAINTENANCE SERVICES AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT

WHEREAS, the City of Oakley put out a Request for Proposals for street sweeping services on April 9, 2014; and

WHEREAS, on May 1, 2014 the City of Oakley received three (3) responsive Bid Proposals; from Universal Building Services; Contract Sweeping Services; and CleanStreet; and

WHEREAS, on May 13, 2014 the City Council awarded the street sweeping contract to Universal Building Services; and

WHEREAS, Universal Building Services had notified the City of Oakley that they were closing their street sweeping operations on December 31, 2014 and terminating their contract for sweeping services; and

WHEREAS, Contract Sweeping Services had submitted qualification statements for this service and had agreed to take over the existing contract that was being terminated as result of the closing of operations by Universal Building Services; and

WHEREAS, Contract Sweeping Services, Inc. was awarded the street sweeping contract effective January 1, 2015 and have performed very well for City of Oakley; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, by the City Council of the City of Oakley that the Street Sweeping Maintenance Services Agreement with Contract Sweeping Services will be awarded for an amount not to exceed \$144,547.20 annually for Fiscal Year 2016/17 and \$151,774.56 for FY 2017/18 is hereby approved, and the City Manager is authorized to execute said agreement.

PASSED AND ADOPTED by the City Council of the City of Oakley at a meeting held on the 24th of May, 2016 by the following vote:

AYES: NOES: ABSENT: ABSTENTIONS:

APPROVED:

Kevin Romick, Mayor

ATTEST:

Libby Vreonis, City Clerk

Date

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