

OAKLEY



CALIFORNIA

Agenda Date: 04/26/2016
Agenda Item: 3.4

STAFF REPORT

Date: Tuesday, April 26, 2016
To: Bryan H. Montgomery, City Manager
From: Kevin Rohani, Public Works Director/City Engineer

Approved and Forwarded to City Council:


Bryan H. Montgomery, City Manager

SUBJECT: Award of Contract to Dillon Electric, Inc. for On-Call Electrical Maintenance Services for the City of Oakley for FY 2016/17 and FY 2017/18

Background and Analysis

The City of Oakley currently utilizes several outside contract services to supplement the in-house staffing resources. These contract services are used to provide a wide range of maintenance services, including the City's electrical maintenance, troubleshooting and repairs.

Dillon Electric, Inc. is a local electrical contractor that is based in the Oakley area, and has been very responsive and prompt in providing electrical maintenance services to City of Oakley for many years. These services have included various electrical and wiring services at the Civic Center Campus, Oakley Plaza Center and Oakley Recreation Building. They have also provided assistance with the trouble shooting and repair of various other City owned facilities including: radar speed signs, street lighting and park lighting.

The electrical services provided by Dillon Electric, Inc. have been economical and effective in addressing the various maintenance service needs of the City of Oakley. Dillon Electric, Inc. has proposed to continue to provide these services to the City on an as needed basis. Staff recommends a contract be awarded to Dillon Electric, Inc. for providing electrical maintenance services on an on-call basis for the City of Oakley for FY 2016/17 and FY 2017/18.

Fiscal Impact

Approval of the resolution will authorize the City Manager to execute the On-Call Electrical Maintenance Services Agreement with Dillon Electric, Inc. for FY 2016/17 and FY 2017/18. The funding for this service is included in the operating budget for FY 2016/17.

Recommendation

Staff recommends that the City Council adopt the resolution approving the On-Call Electrical Services Maintenance Agreement with Dillon Electric, Inc. for a two year period and authorizing the City Manager to execute the agreement.

Attachments

1. Proposal - Dillon Electric, Inc.
2. Resolution

Dillon Electric Inc.

P.O. Box 187
Oakley, CA 94561
(925) 679-3932 tel
(925) 679-3934 fax

March 28, 2016

Mr. Kevin Rohani
Public Works Director/City Engineer
City of Oakley
3231 Main Street
Oakley, CA 94561

Subject: Statement of Qualifications for On-Call Electrical Service Work

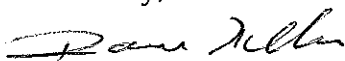
Dear Mr. Rohani,

Thank you for selecting Dillon Electric Inc. to provide professional electrical service work to the City of Oakley on an on-call basis. Dillon Electric's expertise in the electrical service field has allowed us to provide a wide range of electric on-call assistance on projects in the City of Oakley since its inception in 1999. Dillon Electric has provided the City with our expertise with the installation and maintenance of speed signs, street and park lighting, troubleshooting, repair, design, new construction as well as electrical service for the City's pump stations & City Hall.

Dillon Electric is able to provide tailored, individualized service and emergency repairs on a moment's notice being based in the local Oakley area. We appreciate and look forward to the opportunity to continue to provide our high level of service and support to the City of Oakley for all of its electrical service needs.

If you have any questions, please call me in the office at (925) 679-3932 or on my cell (925) 250-5912. You may also reach me via email at dillonelectric@comcast.net

Sincerely,



Dave Dillon, CEO
Dillon Electric, Inc.

Dillon Electric Inc.

P.O. Box 187 Oakley, CA 94561 Ph. (925) 679-3932 Fax (925) 679-3934

CA License # 757173

April 1, 2016

Rate Schedule -On-Call Electrical Service Agreement FY 2016/17

Labor -----	\$85.00 per man hour
Bucket Truck -----	\$40.00 per hour
Work Truck -----	\$35.00 per hour
Crane Service Truck -----	\$40.00 per hour

RESOLUTION NO. ____-16

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKLEY APPROVING AN AWARD OF CONTRACT WITH DILLON ELECTRIC, INC. FOR AN ON-CALL ELECTRICAL MAINTENANCE AND REPAIR SERVICES AGREEMENT FOR THE CITY OF OAKLEY AND AUTHORIZING THE CITY MANAGER TO EXECUTE SAID AGREEMENT

WHEREAS, the City of Oakley Public Works and Engineering Department frequently seeks repair, modification and maintenance services for City owned facilities and infrastructure; and

WHEREAS, the City of Oakley does not have in-house resources who specialize in providing electrical repair and maintenance of City facilities; and

WHEREAS, Dillon Electric, Inc. has provided economical and prompt electrical maintenance services to City of Oakley in the past and has proposed to continue to provide such services; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, by the City Council of the City of Oakley that the On-Call Electrical Maintenance and Repair Services agreement with Dillon Electric, Inc. for Fiscal Year 2016/17 and Fiscal Year 2017/18 is hereby approved and the City Manager is authorized to execute said agreement. A copy of the Agreement is attached hereto as Exhibit A.

PASSED AND ADOPTED by the City Council of the City of Oakley at a meeting held on the 26th of April, 2016 by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTENTIONS:

APPROVED:

Kevin Romick, Mayor

ATTEST:

Libby Vreonis, City Clerk

Date