



STAFF REPORT

Approved and Forwarded to the City Council:


Bryan Montgomery, City Manager

Date: January 28, 2014
To: Bryan H. Montgomery, City Manager
From: Paul Abelson, Finance Director
Subject: Approve Resolution Authorizing the Purchase of Vehicles

Background and Analysis

In October 2013, the City successfully transitioned from a contract based service for building and engineering services, to one in which the services are provided more in-house. Some of these new employees work in the field, and the City should provide vehicles to use in carrying out their duties.

The City also reviews its vehicle replacement needs typically twice each year: once during budget preparation, and again, as the mid-year budget approaches. This year, several of the City's older vehicles have begun experiencing more significant repairs, suggesting their replacement would be appropriate. During this review, Staff also considers whether there are opportunities to re-task vehicles in order to realize their best value.

The end result of this year's mid-year analysis is Staff's request for the authorization to purchase four (4) 2013 Ford F-150 trucks (3 with super-cabs, 1 with crew cab), and one (1) Ford Escape. In essence, the Escape and three of the trucks are for new in-house services; and the fourth truck will replace a 2004 Ford Taurus.

The City would sell/retire two vehicles: The 2004 Ford Taurus currently used for code enforcement, and a 2006 Ford Crown Victoria, currently used by the recreation department. The Crown Victoria will be replaced with an older, but still usable, re-tasked patrol vehicle from the police department.

The State normally has master agreements allowing local agencies to piggy back on their bid processes; and the City's municipal code allows the use of prior recent bid processes to be used in lieu of performing a separate request for proposal (RFP) process; as well as authorizing the Council to approve by 4/5 vote, the purchase of vehicles without an RFP.

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This item proposes the purchase without a separate RFP process. The State's contracts on similar vehicles have expired, but through prior experience, Folsom Lake Ford fleet pricing has consistently been lower than State contract pricing (they have a large fleet division, and carry much larger vehicle inventories to service fleet sales than most). Staff has met with the Fleet Manager at the Dealership and obtained the attached pricing for the vehicles needed, which we believe is attractive; and Staff is proposing the vehicles be purchased without engaging in further work to obtain additional proposals.

Fiscal Impact

Funding for three of the trucks and the Escape, including outfitting with logos and safety lights, where appropriate, would come from the appropriation of \$90,000 in General Fund fund balance. Purchasing and outfitting the remaining truck (the larger crew cab vehicle) would use \$27,000 from the Equipment and Vehicle Replacement Fund.

Recommendation and Alternatives

Staff recommends the City Council adopt the Resolution authorizing the purchase and outfitting of the vehicles described in an amount not to exceed \$117,000, and appropriating \$90,000 of fund balance in the General Fund for the purchase and outfitting of three (3) of the trucks, and \$27,000 in Equipment and Vehicle Replacement Funds for the purchase and outfitting of the remaining truck.

The Municipal Code requires a 4/5 vote of the City Council for the purchase of vehicles without a separate RFP process.

Attachments

1. Resolution and Folsom Lake Ford quotes.

RESOLUTION NO. __-14

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKLEY
AND AUTHORIZING THE PURCHASE OF VEHICLES**

WHEREAS, the City of Oakley owns and maintains a vehicle fleet for its operations; and

WHEREAS, from time to time it is necessary to replace vehicles at the end of their useful lives, and/or to add vehicles to the fleet as needed; and

WHEREAS, the recent addition of City staff in the Building and Public Works departments that were previously contracted out through a private firm requires the addition of several vehicles; and

WHEREAS, a mid-year review of existing vehicles and their repairs records indicate the need to replace several vehicles in the fleet; and

WHEREAS, the use of the State Master Contract normally available to local agencies has recently expired and is not currently available; and

WHEREAS, the City has contacted several dealers both in the area and outside the area to check fleet inventories and pricing; and

WHEREAS, Folsom Lake Ford, a large Sacramento dealership, has all of the vehicles available; and has offered them at the most competitive pricing; and

WHEREAS, replacement vehicles are purchased and outfitted using funds in the Equipment and Vehicle Replacement Fund, and balances are available to purchase a Ford F-150 proposed to replace a 2004 Ford Taurus, which is at the end of its useful life; and

WHEREAS, additional vehicles are purchased using General Fund resources, and a new appropriation is needed for the proposed additions.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Oakley authorizes 1) the appropriation of \$90,000 of available fund balance in the General Fund for the purchase and outfitting of the additional vehicles proposed, and 2) the appropriation of \$27,000 in the Equipment and Vehicle Replacement Reserve for the purchase and outfitting one Ford F-150 Crew Cab Pickup Truck, and 3) the City Manager to purchase the following vehicles from Folsom Lake Ford, in a total amount not to exceed \$113,000.

Vehicles

- One (1) Ford F-150 Crew Cab Pickup Truck (Vehicle Replacement)
- Three (3) Ford F-150 Extended Cab Truck (Vehicle Additions)
- One (1) Ford Escape Crossover Utility Vehicle (Vehicle Addition)

PASSED AND ADOPTED by the City Council of the City of Oakley at a meeting held on the 28th of January, 2014 by the following vote:

AYES:
NOES:
ABSENT:
ABSTENTIONS:

APPROVED:

Randy Pope, Mayor

ATTEST:

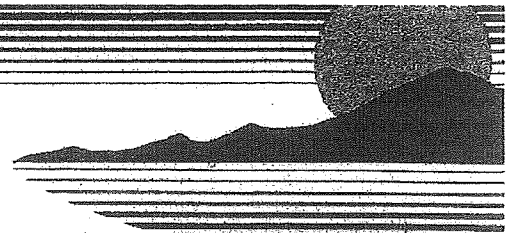
Libby Vreonis, City Clerk

Date

FOLSOM LAKE FORD

THE FORD SOURCE

12755 FOLSOM BLVD. • FOLSOM, CA 95630 • (916) 353-2000



DANIEL A. RAIMONDI
Fleet Director

(916) 353-2000, Ext. 376
Toll Free 1-800-655-0556
Cell. (916) 825-1622
Fax (916) 353-2078

ORDER BASIS

3 EACH

1/13/14

F-150 Super Cab

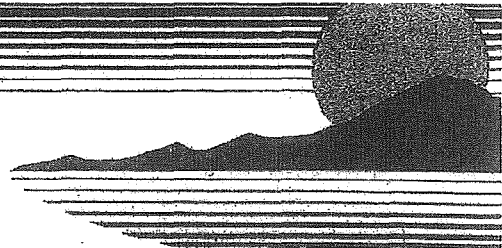
X1C F150 4X2 S/C
145" WHEELBASE
YZ OXFORD WHITE
A VINYL 40/20/40
S STEEL GRAY INT
100A EQUIP GRP
.XL SERIES
.AM/FM STEREO
.17" GREY STEEL
99M 3.7L V6 FFV ENG
446 ELEC 6-SPD AUTO
.P235 BSW A-T
X26 3.73 REG AXLE
6700# GVWR
26 GAL TANK
CA BOARD FEES
FRT LICENSE BKT
425 50 STATE EMISS
85A POWER EQUIP GRP
.PWR BLACK MIRR
85H BACK UP ALARM

\$20,153.00 PLUS TAX
PLUS \$8.75 CA TIRE FEE
LESS \$500.00 DISCOUNT
20 DAY PAYMENT EACH

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ORDER BASIS

F-150 Crew Cab

1/13/14

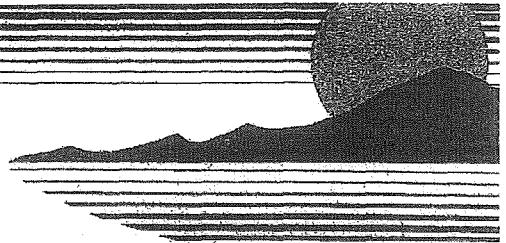
W1C F150 4X2 CREW
157" WHEELBASE
YZ OXFORD WHITE
A VINYL 40/20/40
S STEEL GRAY INT
100A EQUIP GRP
.XL SERIES
.AM/FM STEREO
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99F 5.0L V8 FFV ENG
446 ELEC 6-SPD AUTO
.P255 OWL A-S
X27 3.31 REG AXLE
7100# GVWR
SLCT SHFT TRANS
26 GAL TANK
CA BOARD FEES
FRT LICENSE BKT
425 50 STATE EMISS
535 TRAILER TOW PKG
85H BACK UP ALARM

\$24,072.00 PLUS TAX
PLUS \$8.75 CA TIRE FEE
LESS \$500.00 DISCOUNT
20 DAY PAYMENT

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ORDER BASIS

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Escape

1/13/14

UOE S FWD
.105.9" WB
YZ OXFORD WHITE
7 CLOTH BUCKETS
B CHARCOAL BLACK
100B EQUIP GRP
997 .2.5L I-4 ENGINE
446 .6-SPD AUTOTRANS
TJL .P235/55R17 A/S
JOB #2 ORDER
CA BOARD FEES
422 CALIF EMISSIONS
60S REV SENSING SYS
924 PRIVACY GLASS

\$20,896.00 PLUS TAX
PLUS \$8.75 CA TIRE FEE
LESS \$500.00 DISCOUNT
20 DAY PAYMENT