



City of Oakley
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PUBLIC NOTIFICATION INFORMATION

All property owners within three hundred feet of the subject property shall be notified of the pending application and public hearing process. This information shall be provided at the time the application is submitted. The application shall not be deemed complete until the information is provided. The applicant shall provide the following information:

- A) A 500' radius map based on the Assessors Parcel Map
B) A list with the names, addresses and parcel numbers for all property owners within the 500' radius
C) Two sets of mailing labels with all names, addresses and parcel numbers
D) Letter of Certification (see below)

Letter of Certification

This form shall be completed by the person/firm preparing the map and list of property owners within 500' of the project site.

State of California
County of Contra Costa
City of Oakley

I, \_\_\_\_\_ hereby certify that the attached list contains the names and addresses of all persons to whom all property is assessed as they appear on the latest available assessment roll of the County of Contra Costa within the area described and for a distance of 500' from the exterior boundaries of the following property (s):

Three horizontal lines for listing property addresses.

I/we certify (or declare under penalty of perjury under the laws of the State of California) that the foregoing is true and correct.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Subscribed and sworn to be this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.