

2017 PROPOSED FEES					
	2017 ESTIMATED AVG COST OF SERVICE	Fixed Fee	Time and Material Deposit	Additional Fee or Deposit Comment	Basis for proposed fees
GENERAL ADMINISTRATIVE SERVICES					
Passport photos	\$20	\$15			Cost of service, not to exceed USPS fees (currently \$15)
Copying (8 1/2 x 11)		\$.40 1st page \$.25 thereafter			No change
Copying (8 1/2 x 14)		\$.65 1st page \$.50 thereafter			No change
Copying (11 x 17 or color copies)		\$1.00 1st page \$.75 thereafter			No change
Promotional items	n/a (1)	Cost + 10%			No change
Return check fee	\$61	\$25/\$35		\$25 for 1st, \$35 for subsequent	Maximum per Government Code Section 1719
Business license application	\$21	\$21			Cost of service
Zoning / subdivision map	n/a			Time and materials charge	Actual cost
General Plan copy	n/a			Time and materials charge	Actual cost
Subpoena services	n/a	\$24 per hour plus \$.10 per page			Maximum permitted by code
Subpoena Witness Fees	n/a		\$275	Per Day plus \$.575 per mile travel	Fee pursuant to AB 2612; mileage rate updated to IRS business rate.
Research & information services	n/a		Staff estimate	Time and materials charge	Actual cost
Administrative hearing	n/a			Time and materials charge	Actual cost
Administrative penalty citation	n/a	\$100 Varies, fee is cost of recording media only		For 1st citation in 1 year; \$200 and \$500 for subsequent citations in 1 year	City ordinance
Copy of Meeting on flash drive	\$12			Deposit is refunded to the filer if, within one year of the date of filing the notice of intent, the elections official certifies the sufficiency of the petition.	Cost of recording media only
Filing Fee for Notice of Intent to Circulate an Initiative Petition	\$1,703		\$200		Maximum permitted by code.
PLANNING DEPARTMENT SERVICES					
VARIANCES:					
Variances	\$3,067		\$2,900	Time and materials charge	Cost of service
CONDITIONAL USE PERMITS:					
Conditional Use Permit	\$3,848		\$3,500	Time and materials charge	Cost of service
Zoning Administrator Fees for Conditional Use Permit or Variance	\$595	\$595			Cost of service
SIGN PERMITS:					
Sign Permit Fees - Administrative Approval	\$74	\$74			Cost of service
Sign Permit Fees - Planning Commission Approval	\$372	\$372			Cost of service
DEVELOPMENT PLANS/DESIGN REVIEWS:					
Zoning Administrator Review repaint/re-façade	\$149	\$149			Cost of service
Zoning Administrator Review - All others	\$1,120	\$1,120			Cost of service
Planning Commission/City Council Review - Minor (ZA referrals, significant painting/facades)	\$2,493		\$2,400	Time and materials charge	Cost of service
Planning Commission/City Council Review - Major (Tent. Map- Homes, New Commercial/Industrial Construction)	\$4,081		\$4,000	Time and materials charge	Cost of service

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SUBDIVISIONS:					
Major subdivisions	\$12,094		\$12,000	Plus \$100 per lot/unit over 50	Cost of service; Applicant pays any fees due to outside agencies
Parcel Maps (Minor subdivisions)	\$5,989		\$5,500	Time and materials charge	Cost of service; Applicant pays any fees due to outside agencies
Reversion to acreage	\$1,938		\$1,900	Time and materials charge	Cost of service; Applicant pays any fees due to outside agencies
Condo / conversion tentative map	\$8,549		\$7,000	Plus \$100 per lot/unit	Cost of service; Applicant pays any fees due to outside agencies
REZONINGS:					
Rezoning	\$6,716		\$6,500	Time and materials charge	Cost of service
GENERAL & SPECIFIC PLANS:					
Preliminary Review ("Merit" Review for Applicant)	\$1,740		\$2,000	Time and materials charge	Cost of service
Completion of Review					
In-House completion	\$10,880		\$10,000	Time and materials charge	Cost of service
Consultant completion			Contract + 25%		Cost of service
APPEALS:					
Applicant appeal	\$1,686		\$1,500	Time and materials charge	Cost of service
Neighbor/Non-Applicant Appeal	\$1,686	\$102	\$109		Current fee plus CPI
City Council Member Appeal	\$1,686	\$0			Existing policy
PERMIT EXTENSIONS:					
Administrative	\$149	\$149			Cost of service
Public hearing	\$790	\$790			Cost of service
TREES:					
Application to destroy, cut down or remove protected tree	\$473		\$450	Per tree; only charged if not part of a project	Cost of service
Appeal of decision to destroy, cut down or remove protected tree	\$994	\$140		Per tree	Current fee plus CPI
Damage to protected tree (penalty)		Per OMC			Penalty calculated pursuant to Oakley Municipal Code section 9.1.1112
OTHER FEES:					
Zoning Verification Letter	\$74	\$50			Cost of service
Additional HCP Application Review Fee (for applicable projects)	\$744		\$700	Time and materials charge	Cost of service
Geologic review	n/a		Contract + 25%	Time and materials charge	Actual cost
Gun ordinance annual license	\$198	\$198			Cost of service
Home occupation permit	\$149	\$102			Current fee plus CPI
Large Family Day Care	\$223	\$223			Cost of service
Mobile Vendor	\$117	\$117			Cost of service
Development agreements:					
Preliminary Review ("Merit" Review for Applicant)	\$3,354	\$500			Cost of service
Completion of Review	n/a		\$3,000	Time and materials charge	Cost of service
Construction and Debris Plan Fees (Solid Waste Diversion)	\$37	\$37			Cost of service
Unclassified Uses	\$744		Staff estimate	Time and materials charge	Actual cost
Residential Density Bonus Reivew	\$1,442		Page 2 of 3,400	Time and materials charge	Cost of service
River Oaks Crossing Specific Plan Fee		----->		\$1.82 per square foot of leasable space developed at River Oaks Crossing	Actual cost

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PUBLIC WORKS SERVICES					
ENCROACHMENT PERMITS:					
SMALL ENCROACHMENT PERMIT CATEGORY					
Concrete Driveway/Pathway Addition (back of sidewalk)	\$366	\$366		Includes inspection +current USA Fees	Cost of service
General Encroachment Permit	\$441	\$441		Includes inspection +current USA Fees	Cost of service
Tree Removal	\$149	\$149		Includes inspection +current USA Fees	Cost of service
Debris Box/Storage Container	\$101	\$101		Includes inspection +current USA Fees	Cost of service
LARGE ENCROACHMENT PERMIT CATEGORY					
Large Permit <= \$10,000	\$1,330	\$1,330			Cost of service
Large Permit > \$10,000				Based on estimate Deposit + bond; Time & materials charge	Cost of service
Utility company or district project				Time and materials charge	Cost of service
No inspection notification for permitted work	\$435	\$435		Plus inspection fees	Cost of service
MISCELLANEOUS ROAD PERMIT APPLICATIONS:					
House move review	\$569		\$569		Cost of service
House move inspection	\$227		\$227		Cost of service
Extra legal load	n/a	\$16		\$16 set by State; or \$100/yr + \$100 security deposit	Maximum permitted by code
Road closure permit, Ext / Mod (Major Utility Projects)	\$2,928	\$2,928			Cost of service
TEMP ROAD CLOSURES; CONST; SPECIAL EVENTS:					
Not for profit applicant	\$744	\$53			Current fee plus CPI
For profit applicant	\$744	\$744			Cost of service
SUBDIVISION MONUMENT CHECKING:					
1 - 2 Monuments	\$503	\$503			Cost of service
3 - 5 Monuments	\$617	\$617			Cost of service
6 - 9 Monuments	\$730	\$730			Cost of service
10 or more new monuments	\$844	\$844		Plus \$66 per monument >10	Cost of service
Error resolution / Discussion	\$954	\$954			Cost of service
MAP CHECKING:					
Final map	\$6,410		\$6,500	Plus \$34/lot	Cost of service
Parcel Map	\$3,114		\$3,000	Plus \$34/lot	Cost of service
Base map revision	\$780	\$780		Plus County fee	Cost of service
Certificate of correction review	\$1,494		\$1,494		Cost of service
Amended map revision	\$1,494		\$1,500	Plus \$34/lot	Cost of service
ROAD VACATIONS:					
Map exists	\$2,157		\$2,157		Cost of service
No map exists	\$2,157		\$2,157		Cost of service
ROAD MISCELLANEOUS:					
Road name change - Public road	\$1,494	\$1,494		Plus \$265 for 1 intersection & \$64>1	Cost of service
Address change / Private road name change	\$747	\$747			Cost of service
PUBLIC IMPROVEMENT PLAN REVIEW:					
Plan review					
\$25,000 or less	\$3,844		\$4,000	Plus 8% of improvements	Cost of service

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\$25,000 - \$50,000	\$5,922		\$6,000	Plus 6% of improvements	Cost of service
\$50,001 or more	\$7,159		\$7,500	Plus 2% of improvements > \$50,000	Cost of service
Landscaping plan review (Parks Department)	\$2,002		\$2,000	Plus 2% of improvements	Cost of service
Commercial Site Plan Review	\$7,400		\$7,500	Plus 2% of improvements	Cost of service
C.3 Compliance Review	\$3,970		\$4,200		Cost of service
Bridges or major structures	\$15,559		\$15,000	Plus 6% of improvements	Cost of service
RELATED REVIEW:					
Drainage review (no improvement plans)	\$2,284		\$2,400		Cost of service
Condition of approval compliance check (no improvement plans)	\$1,974		\$2,000		Cost of service
Certificate of compliance	\$2,809		\$2,800		Cost of service
Lot line adjustment	\$3,774		\$3,900		Cost of service
PUBLIC IMPROVEMENT INSPECTION:					
\$100,000 or less	\$10,274		\$6,000	Plus 6.5% of improvements	Cost of service
\$100,001 or more	\$24,258		\$15,000	Plus 4.5% of improvements > \$100,000	Cost of service
Commercial Site Plan Inspection	\$8,049		\$6,500	Plus 2% of improvements	
Bridges or major structures	\$23,545		\$14,000	Plus 7% of improvements	Cost of service
Landscaping (Parks Department)	\$3,891		\$3,500	Plus 8% of improvements	Cost of service
FLOODPLAIN MANAGEMENT PROGRAM:					
Flood zone determination - Office review	\$987	\$75		Per lot, \$402 max. for adjacent lots	Current fee plus CPI
Flood zone determination - Field visit review	\$987	\$376		Plus \$67/lot, \$734 max. for adj. lots	Current fee plus CPI
Floodplain management compliance	\$987	\$45		Per parcel	Current fee plus CPI
Floodplain permit application	\$1,974		\$2,000		Cost of service
Floodplain base map revision	\$1,974	\$52		Per lot	Current fee plus CPI
Floodplain map amendments	\$1,974		\$2,000		Cost of service
GRADING:					
Plan review:					
\$100,000 or less	\$4,999	\$3,000		Plus 3% of improvement value	Cost of service
\$100,001 or more	\$11,123		\$4,000	Plus 1% of amount over \$100,000	Cost of service
Inspection:					
\$100,000 or less	\$9,794	\$5,000		Plus 5% of improvement value	Cost of service
\$100,001 or more	\$18,967		\$6,000	Plus 4% of amount over \$100,000	Cost of service
Stock Pile Permit	\$2,577		\$2,700		Cost of service
SPECIAL PERMITS & LICENSES					
Adult Business Permits	\$1,589		\$1,589		Cost of service
Massage Parlor Permits	\$1,108		\$1,108		Cost of service
Masseuse Permits	\$330	\$330		Ability to charge are subject to limits by State Law.	Cost of service
Bingo Licenses					Cost of service
New		\$50			Per Municipal Code 4.8.004 e2
Renewal		\$10			Per Municipal Code 4.8.004 e2
Public Dance Licenses	\$372	\$372			Cost of service
Sound Amplification Permit	\$372	\$372			Cost of service
Taxicab Owner Permit	\$287	\$286			Cost of service
Taxicab Driver Permit	\$287	\$286			Cost of service
Code enforcement Re-inspection Fees	\$100	\$100			Cost of service
Recreation class cancellation/refund fee	\$38	\$7			

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POLICE SERVICES					
Abandoned vehicle	\$93			No charge	Existing policy
ABC Permit	\$65	\$50			Cost of service
Accident report - property damage only	n/a	\$5			Cost of service
Accident report - Injury (1-20/20+ / Extensive)	n/a	\$5			Cost of service
Photos to CD	\$25	\$25			Cost of service
Booking Fee		\$564			Contra Costa County Fee
Citation sign-off / vehicle inspection – Resident	\$39			No charge	Existing policy
Citation sign-off / vehicle inspection – Non-resident	\$39	\$39			Cost of service
Clearance Letters					
Fee for Resident		\$12			Cost of service
Fee for non-resident		\$25			Cost of service
Concealed weapons fee					
Initial fee (plus State fingerprinting processing fee)	\$457	\$450		Plus current DOJ fees	Cost of service
Renewal of existing license (plus State processing fee)	\$75	\$75		Plus current DOJ fees	Cost of service
Crime reports	n/a	\$5			Cost of service
Curfew violations	n/a				Cost of service
DUI Emergency response cost recovery	n/a			Actual Cost for staff, equipment, lab work	Cost of service
False alarm response (greater than 2 in 30 days)	\$88	\$88		After 2 alarms in 30 days	Cost of service
Fingerprint Services/Livescan					
Livescan applicant fingerprinting/Rolling Fee	\$21	\$21			Cost of Service
Gun Storage Services pursuant to Court orders					
Administrative processing fee (per incident)	\$12	\$12			Cost of service
Storage fee (per month or any fraction thereof) per gun		\$5			Cost of service
Parties and nuisances – Subsequent calls for service	\$466			Hourly charge; \$415 minimum	Cost of service
Review of Local Criminal History	\$25	\$25			Cost of service
Rotational Tow Application Fees	\$350	\$350			Cost of service
Special event permit –No ABC liquor license letter required	\$411	\$411			Cost of service
Special event – non-profit organization (with or without ABC letter)	\$411	\$411			Cost of service
Special event – wide vehicle escort/parades	n/a			Hourly charge; deposit set by PD	Existing policy
Second hand dealer license / Pawns	\$165	\$165		Plus Department of Justice fee	Maximum permitted by code
Solicitor / Peddler permits	\$245	\$245			Cost of Service
Subpoena deposit – Ofc. civil cases/day					
		\$24 per hour plus			
Subpoena duces tecum (Per EC 1563)		\$.10 per page		Per EC 1563	Maximum permitted by Code
Production of documents only		\$15			Evidence Code Section 1563 (b)
Appearance request (officers/records)		\$275			Government Code 68096.1
Vehicle abatement – Administrative fee	\$492	\$492			Cost of service
Vehicle Repossession Fee (VIN Verification charge individuals only)		\$15			Government Code 41612
Stored vehicle release – Recovered stolen vehicle	\$21				Existing policy
Stored vehicle release	\$100	\$100			Cost of service
Police Call For Service Fee (by Agreement)				Hourly to the nearest 1/10 hour.	Actual Cost
Parking Citation required by State		\$3		\$3 per parking citation	SB 1407- Ch 311, Statutes of 2008

Notes:

- (1) n/a indicates that there is not sufficient data to calculate the actual cost of service
- (2) CPI = 6.82% from December 2014 to December 2016 (the most recent US Dept of Labor CPI - SF-OAK-S.J).