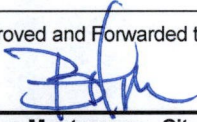




STAFF REPORT

Date: February 14, 2017
To: Bryan H. Montgomery, City Manager
From: Deborah Sultan, Finance Director
SUBJECT: City Mid-year Budget Review 2016-17

Approved and Forwarded to the City Council:


Bryan Montgomery, City Manager

Background and Analysis

City Policy requires the City Manager to make a mid-year budget report to the City Council in February of each year. The process provides an opportunity to review the status of the Budget at mid-year and to make adjustments to the City's planned operations and budget. This year's report is attached and includes a State of the Budget summary and a summary of recommendations, detailed assessments of both operating and capital budgets, an updated 10-year projection, and a schedule showing the recommended mid-year budget adjustments for each fund.

Fiscal Impact

In the General Fund, Staff is recommending that estimated revenues be increased \$1,558,000; with an increase in appropriations of \$1,483,000. Adjustments to other funds include adjusting estimated revenues in the traffic, park and public facilities impact fees and assessments in Police P-6 fund to reflect revenues received through December. Revenues and expenditures are being added in the Economic Development Revolving Loan fund to reflect the transfer of the properties from the Successor Agency. Gas Tax revenues are being decreased by \$27,773 to reflect the lower gas tax revenue estimates provided by the State.

As always, there are also some clean up adjustments: 1) several adjustments to account for the difference between original estimated beginning of the year fund balances and actual fund balances, and 2) a couple of adjustments to increase/decrease revenues and capital project appropriations in the current year budget, to reflect updated revenue projections based upon year-to-date revenues.

Recommendation and Alternatives

Staff recommends the Council receive the report and adopt the Resolution approving the Report and adopting the recommendations therein.

Attachments

1. Midyear Budget Review Report.
2. Resolution

OAKLEY



CALIFORNIA

Midyear Budget Review **Fiscal Year 2016-17**

Contents:

State of the Budget

Proposed Appropriations of Fund Balance

Discussion of Capital Budgets

Summary of Staff Recommendations

Updated 10-Year Plan

Staff Recommended Budget Adjustments

Presented to the City Council on February 14, 2017

State of the Budget

As the mid-year budget review began, it was good to see property tax revenues reflect the increase in property values that the market has been experiencing. The local economy has been relatively stable with employment and business activity showing signs of growth.

This report contains some significant increases in one-time revenues and proposals to use those to boost needed reserves in streets and capital projects. The good news is that our operations last year resulted in a greater General Fund Undesignated Fund Balance reserve than originally estimated in the budget. The City's practice of budgeting conservatively and striving to live within our means remains effective in ensuring we maintain good fiscal health, and the recommended changes in this mid-year review remains true to these practices.

The General Fund

In accordance with the City's Financial Policies, the original current year budget was conservative when adopted. Estimated recurring revenues exceeded recurring expenses; keeping the undesignated fund balance in compliance with policy and included the appropriation of \$4.2 million towards one-time uses.

Mid-year budget recommendations most notably include increasing estimated revenues to reflect the receipt of the proceeds from the sale of a portion of the Diamond Hills property (\$700,000), the City's share of the Successor Agency sale of the Black Bear Diner (\$186,000), an increase in building related revenues (\$284,000), increase in property tax revenues (\$105,000), property transfer tax (100,000), administrative fee revenues (\$90,000), property tax in lieu of VLF (\$75,000) and sales tax (\$12,000). Including these and several other small adjustments, the mid-year report proposes increasing revenues a net total of \$1,558,000. The recommendations for the Mid-Year budget is an increase in General Fund appropriations (\$538,000) – almost all of which is staff and equipment for the Police Department that the City Council approved earlier this year; and, transfers of the one-time revenues to Capital Facilities (\$100,000), Capital Projects (\$400,000), Main Street (\$200,000), Street Maintenance Reserve (\$200,000) and Equipment Replacement (\$45,000). The total recommended increase in appropriations is \$1,483,000. Overall, the proposed General Fund operating budget remains balanced without relying on one-time revenues. This reflects the Council's continuing commitment to operating conservatively. The budget does, however, continue to include the planned use of Fund Balance

budgeted at the beginning of the year. As a result, the budget shows an overall net use of fund balance totaling \$2,724,000. However, even with net use of fund balance, the unrestricted fund balance projected for the end of this fiscal year will be in compliance with our policy of 20% of General Fund expenditures.

Other Funds

Attached at the end of this report is a spreadsheet summarizing the beginning and projected year-end fund balances by fund, the existing budgets, year-to-date actual revenues and expenditures (through mid-year) and the adjustment amounts recommended in each fund. Overall, what the analysis shows is that by keeping operations lean, the City's funds remain generally healthy and the conservative budgeting and active management of operations are successfully meeting the goal of living within our means.

As a reminder, the City appropriates unassigned fund balances in its special purpose funds, and so the table generally shows a net use in each of these funds. In cases where fund balances are available, you will note actual expenditures year to date in the special purpose funds are generally significantly less than the expenditures budgeted, and generally that is to be expected.

A couple of details worthy of mention:

- Revenues in the Traffic Impact Fee, Park Impact Fee and Public Facilities Impact Fee funds are being increased by \$2,000,000, \$125,000 and \$150,000, respectively, to account for the revenues received year-to-date.
- Expenditures in the Park Impact Fee are being reduced by \$560,000 to reduce the unassigned fund balances to accurately reflect the beginning balance at July 1, 2016.
- Revenues and Expenditures in the Economic Development Revolving Loan Program fund are being increased by \$156,000 and \$141,000, respectively. During the last fiscal year the properties owned by the Successor Agency were transferred to the City per the LRPMP. The rent and maintenance costs for those properties were not included in the adopted budget for the City.
- Revenues in the Police P-6 fund are being increased \$140,000 to reflect the annexations of new developments

Looking Forward - The 10-Year Plan

Staff has updated the 10-Year Plan to reflect the most current projections for FY 2016-17 and likely trends in the coming years. As always, the projections in the near term are more meaningful, but extending the analysis out ten years allows evaluation of the long-term effects of decisions being made today.

After making the current year adjustments, the revised 10-Year Plan incorporates the expectation of continued more normal growth in most tax bases. Projected spending levels have been adjusted to demonstrate a scenario that would both manage financial resources and human resources to ensure the highest priorities of the City are pursued to the fullest extent possible, while keeping the budget in balance and maintaining an appropriate reserve.

The updated Plan continues includes the restoration of General Fund allocations to augment roadway maintenance, not only to ensure funds are available to maintain the new roads added to the City's responsibilities from past development, but also to maintain Main Street, which prior to the recession was maintained by the State. It also includes continued allocations to the Reserve for Roadway Maintenance to ensure roadway maintenance activities can continue through the next economic downturn.

Proposed Appropriations of Fund Balance

In several funds the actual beginning of the year Fund Balance was different than estimated during the budget development process. As part of the midyear budget, the attached Fund Summaries Table has been updated to show the actual beginning fund balances. There are several appropriations adjustments proposed to true up the appropriation of unassigned amounts in the City's Special Revenue and Capital Projects Funds, consistent with the City's policies, where needed. These adjustments can be either additions or reductions; however, there are no new projects or programs proposed.

As has been the case for several years, a couple of the Park Lighting and Landscaping Funds are not yet capable of sustaining current levels of service in the long run; nonetheless, for these Funds, the use of existing Fund Balance and, in a couple of cases, utilizing an interfund loan pursuant to current policy, remains the most reasonable option.

Discussion of Capital Budgets

The Capital Improvement Program (CIP) remains very active this fiscal year, and a substantial amount of available capital projects funds on hand from recent years are being put to work.

As is typical, some of the projects were originated in prior years while others will continue into future fiscal years. The budget policies allow unspent budgeted capital amounts to be rolled forward to the next fiscal year to simplify the accounting process.

Gas Tax revenues are being adjusted downward \$27,773 reflecting new FY 16-17 estimates recently released by the State. For now, the expected decrease will be reflected in decreased unassigned balances, until such time as they are assigned to a capital project.

Summary of Staff Recommendations

Staff recommends the Council authorize adjustments necessary at a line item level to increase General Fund budgeted revenues \$1,558,000 and appropriations of \$1,483,000. The notable changes include:

- An increase to Sale of Property totaling \$886,000 reflecting the sale of the Diamond Hills Property and Black Bear Diner;
- An increase in Property Tax Revenues of \$280,000 for the increase in property assessment values and increase in property transfer tax;
- An increase in building related revenues of \$374,000 reflecting the year to date revenues; and
- An increase in Sales Tax totaling \$95,000 reflecting the end of the triple flip and the final true-up payment from the State.
- An increase in Sales Tax and other miscellaneous revenues totaling \$18,000 reflecting general clean-up of the budget.
- An increase in the Police Department of \$450,000 reflecting the approval by the City Council earlier this year to add staff and equipment;
- Transfers to Capital funds of \$945,000 to use the one-time revenues to reserve for future street, capital projects, and equipment replacement;
- An increase of \$38,000 in other services and supplies reflecting general clean-up of the budget.

For all other funds:

Authorize the appropriation adjustments necessary at a line item level to reflect the changes summarized in the Fund Summaries that are a part of this report, the most notable:

Traffic Impact Fee Fund – Increasing the revenues \$2,000,000 with a corresponding increase in reserve balance

Park Impact Fee Fund – Increasing the revenues \$125,000 with a decrease in the unassigned fund balance of \$560,000.

Public Facilities Impact Fee Fund – Increasing the revenues \$150,000 with an increase in the reserve fund.

Economic Dev Revolving Loan Program – Increasing the revenues \$156,000 with a corresponding increase in expenditures of \$141,000.

Police P-6 Fund – Increasing the revenues \$140,000 with a corresponding increase of \$131,050 in expenditures.

Gas Tax Fund – Decreasing the revenues \$27,733 with a corresponding increase in the appropriation of unassigned fund balances.

Updated 10 year Plan:

The 10-year Plan is the City's tool for evaluating our success in ensuring service sustainability. It is organized by revenue type and function; and includes an indication of the general character of the revenues and expenditures shown as either recurring or one-time in nature.

For purposes of the 10-Year Plan, if a revenue class is likely to be recurring for a period of 5 years or more, it is treated as recurring. This includes certain development related fees that can be, as the recession proved, less predictable. For instance, building permit revenue will always exist, but it is more sensitive to economic changes than property taxes. Estimates of these revenues remain conservative, as it may take several more years for activity levels to return to a more normal level. The same holds true for excess revenues available to augment Gas Tax and Measure C/J revenues that are largely dedicated to roadway maintenance.

Since we include both general purpose and special purpose (assigned) revenues in the Plan, it's important to reiterate that the while the City may fund eligible programs with both restricted and unrestricted funds, its policy is to apply restricted funds to such programs first, followed by general purpose revenues, if

necessary. Reviewing this is important in order to establish in general the reason there aren't more significant reserves for assigned revenues in the Plan.

As the Plan is intended to help us see where we are succeeding in achieving service sustainability and where we must improve, it should be reviewed with this goal in mind. In particular, loans, transfers, and subsidies are shown separately and should be examined to determine and consider why they are necessary or desirable, if they should continue or increase over the long-term, or whether these funds are better allocated to higher priorities.

Staff's Conclusions and Recommendations from this Midyear Plan Update:

The midyear update confirms that if we remain disciplined, as the Council has directed and incorporated into the City's Financial Policies, the City's operations are and can remain balanced over time. Consistent with prior plans, the one presented here shows that as revenues increase again with the economy, the City will be able to restore roadway maintenance augmentations and some of the services reduced in years past, as well as fund, at least in part, its Reserve for Roadway Maintenance. Because the City remains subject to significant external factors in managing costs, we continue to recommend proceeding carefully with any changes expected to increase recurring costs without new recurring revenues.

(Updated 10 Year Plan attached)

Staff Recommended Budget Adjustments:

The attached summaries include updated schedules of General Fund Estimated Revenues and General Fund Proposed Expenditures from the 2016-17 Adopted Budget, and Fund Summaries for each City fund budgeted.

For all funds, detailed line item adjustments have been prepared that, once approved, will be reflected in the City's finance system as line item budget changes.

(General Fund Estimated Revenues, General Fund Proposed Expenditures, and Fund Summaries are attached)

**Fund Summary
Mid-Year Budget Review
Fiscal Year 2016-17**

Fund	Accounts	Current Adjusted Budget	Actual YTD	FYE Projection	Required Budget Adjustments
100 General Fund	Available Fund Balance 6/30/16			9,312,139	
	Revenues	16,507,830	5,012,284	18,065,830	1,558,000
	Expenditures	20,231,686	6,792,003	21,714,686	1,483,000
	Revenues over (under) Expenditures	<u>(3,723,856)</u>	<u>(1,779,719)</u>	<u>(3,648,856)</u>	<u>75,000</u>
	Est Fund Balance 6/30/17			<u>5,663,283</u>	
110 Community Facilities District # 1 (Cypress Grove)	Available Fund Balance 6/30/16			1,311,037	
	Revenues	307,152	167,988	307,152	-
	Expenditures	1,286,242	42,499	1,286,242	-
	Revenues over (under) Expenditures	<u>(979,090)</u>	<u>125,489</u>	<u>(979,090)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>331,947</u>	
123 Youth Development Fund	Available Fund Balance 6/30/16			0	
	Revenues	15,000	0	15,000	-
	Expenditures	15,000	1,446	15,000	-
	Revenues over (under) Expenditures	<u>0</u>	<u>(1,446)</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
125 Oakley Welcoming (You Me We = O	Available Fund Balance 6/30/16			0	
	Revenues	60,433	10,000	60,433	-
	Expenditures	60,433	24,853	60,433	-
	Revenues over (under) Expenditures	<u>0</u>	<u>(14,853)</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
132 Park Landscaping Zn 1 (Community Parks)	Available Fund Balance 6/30/16			122,468	
	Revenues	1,165,170	650,339	1,127,719	(37,451)
	Expenditures	1,269,295	327,725	1,250,187	(19,108)
	Revenues over (under) Expenditures	<u>(104,125)</u>	<u>322,613</u>	<u>(122,468)</u>	<u>(18,343)</u>
	Est Fund Balance 6/30/17			<u>0</u>	
133 LLD Zone 2 (Street Lighting)	Available Fund Balance 6/30/16			16,820	
	Revenues	325,139	124,632	320,360	(4,779)
	Expenditures	363,320	195,737	337,180	(26,140)
	Revenues over (under) Expenditures	<u>(38,181)</u>	<u>(71,105)</u>	<u>(16,820)</u>	<u>21,361</u>
	Est Fund Balance 6/30/17			<u>0</u>	
136 Ag Conservation	Available Fund Balance 6/30/16			11,790	
	Revenues	-	0	-	-
	Expenditures	11,178	5,000	11,178	-
	Revenues over (under) Expenditures	<u>(11,178)</u>	<u>(5,000)</u>	<u>(11,178)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>612</u>	
138 Economic Dev Revolving Loan Program	Available Fund Balance 6/30/16			159,645	
	Revenues	-	77,586	156,000	156,000
	Expenditures	156,082	70,261	297,082	141,000
	Revenues over (under) Expenditures	<u>(156,082)</u>	<u>7,325</u>	<u>(141,082)</u>	<u>15,000</u>
	Est Fund Balance 6/30/17			<u>18,563</u>	
140 Gas Tax Fund	Available Fund Balance 6/30/16			319,588	
	Revenues	799,223	411,277	771,450	(27,773)
	Expenditures	988,414	317,596	988,414	-
	Revenues over (under) Expenditures	<u>(189,191)</u>	<u>93,681</u>	<u>(216,964)</u>	<u>(27,773)</u>
	Est Fund Balance 6/30/17			<u>102,624</u>	

**Fund Summary
Mid-Year Budget Review
Fiscal Year 2016-17**

<u>Fund</u>	<u>Accounts</u>	<u>Current Adjusted Budget</u>	<u>Actual YTD</u>	<u>FYE Projection</u>	<u>Required Budget Adjustments</u>
145 Stormwater NPDES	Available Fund Balance 6/30/16			1,023,745	
	Revenues	462,000	15,487	462,000	-
	Expenditures	1,537,318	379,645	1,537,318	-
	Revenues over (under) Expenditures	<u>(1,075,318)</u>	<u>(364,158)</u>	<u>(1,075,318)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>(51,573)</u>	
148 Measure J	Available Fund Balance 6/30/16			269,428	
	Revenues	548,375	0	548,375	-
	Expenditures	733,421	34,413	733,421	-
	Revenues over (under) Expenditures	<u>(185,046)</u>	<u>(34,413)</u>	<u>(185,046)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>84,382</u>	
150 Police P-6 Fund	Available Fund Balance 6/30/16			-	
	Revenues	3,693,187	2,116,160	3,833,187	140,000
	Expenditures	3,702,137	5,283	3,833,187	131,050
	Revenues over (under) Expenditures	<u>(8,950)</u>	<u>2,110,876</u>	<u>0</u>	<u>8,950</u>
	Est Fund Balance 6/30/17			<u>0</u>	
151 Police SLESF Fund	Available Fund Balance 6/30/16			0	
	Revenues	100,000	77,681	100,000	-
	Expenditures	100,000	735	100,000	-
	Revenues over (under) Expenditures	<u>-</u>	<u>76,946</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
168 Sports Field Maintenance Fund	Available Fund Balance 6/30/16			62,636	
	Revenues	0	19,918	-	-
	Expenditures	50,000	4,104	50,000	-
	Revenues over (under) Expenditures	<u>(50,000)</u>	<u>15,814</u>	<u>(50,000)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>12,636</u>	
170 LLD Vintage Parkway	Available Fund Balance 6/30/16			18,214	
	Revenues	73,772	40,543	73,772	-
	Expenditures	91,986	35,539	91,986	-
	Revenues over (under) Expenditures	<u>(18,214)</u>	<u>5,004</u>	<u>(18,214)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
171 LLD Oakley Ranch	Available Fund Balance 6/30/16			9,065	
	Revenues	26,446	14,545	26,446	-
	Expenditures	35,511	13,773	35,511	-
	Revenues over (under) Expenditures	<u>(9,065)</u>	<u>772</u>	<u>(9,065)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
172 LLD Empire	Available Fund Balance 6/30/16			14,524	
	Revenues	4,534	2,493	4,534	-
	Expenditures	19,058	1,438	19,058	-
	Revenues over (under) Expenditures	<u>(14,524)</u>	<u>1,055</u>	<u>(14,524)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
173 LLD Oakley Town Center	Available Fund Balance 6/30/16			7,831	
	Revenues	10,941	6,014	10,941	-
	Expenditures	17,812	2,518	17,812	-
	Revenues over (under) Expenditures	<u>(6,871)</u>	<u>3,497</u>	<u>(6,871)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>960</u>	

**Fund Summary
Mid-Year Budget Review
Fiscal Year 2016-17**

<u>Fund</u>	<u>Accounts</u>	<u>Current Adjusted Budget</u>	<u>Actual YTD</u>	<u>FYE Projection</u>	<u>Required Budget Adjustments</u>
174 LLD Oak Grove	Available Fund Balance 6/30/16			14,159	
	Revenues	28,405	15,623	28,405	-
	Expenditures	49,967	19,214	42,564	(7,403)
	Revenues over (under) Expenditures	<u>(21,562)</u>	<u>(3,591)</u>	<u>(14,159)</u>	<u>7,403</u>
	Est Fund Balance 6/30/17			<u>(0)</u>	
175 LLD Laurel Woods/Luna Estates	Available Fund Balance 6/30/16			17,951	
	Revenues	7,668	4,217	7,668	-
	Expenditures	25,619	1,345	25,619	-
	Revenues over (under) Expenditures	<u>(17,951)</u>	<u>2,872</u>	<u>(17,951)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
176 LLD South Forty	Available Fund Balance 6/30/16			8,476	
	Revenues	9,713	5,342	9,713	-
	Expenditures	18,189	2,798	18,189	-
	Revenues over (under) Expenditures	<u>(8,476)</u>	<u>2,544</u>	<u>(8,476)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
177 LLD Claremont	Available Fund Balance 6/30/16			6,793	
	Revenues	7,628	4,195	7,628	-
	Expenditures	11,421	3,075	11,421	-
	Revenues over (under) Expenditures	<u>(3,793)</u>	<u>1,120</u>	<u>(3,793)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>3,000</u>	
178 LLD Gateway	Available Fund Balance 6/30/16			48,634	
	Revenues	18,360	10,098	18,360	-
	Expenditures	66,994	5,721	66,994	-
	Revenues over (under) Expenditures	<u>(48,634)</u>	<u>4,377</u>	<u>(48,634)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
179 LLD Countryside (Village Green)	Available Fund Balance 6/30/16			5,349	
	Revenues	2,563	1,409	2,563	-
	Expenditures	7,912	378	7,912	-
	Revenues over (under) Expenditures	<u>(5,349)</u>	<u>1,031</u>	<u>(5,349)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
180 LLD Country Fair (Meadow Glen)	Available Fund Balance 6/30/16			- *	
	Revenues	5,423	2,983	5,423	-
	Expenditures	5,423	1,580	5,423	-
	Revenues over (under) Expenditures	<u>0</u>	<u>1,403</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
* Funded by loan from the General Fund					
181 LLD California Sunrise	Available Fund Balance 6/30/16			15,368	
	Revenues	3,502	1,926	3,502	-
	Expenditures	18,536	83	18,536	-
	Revenues over (under) Expenditures	<u>(15,034)</u>	<u>1,843</u>	<u>(15,034)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>334</u>	
182 LLD California Visions (Laurel)	Available Fund Balance 6/30/16			34,963	
	Revenues	12,000	6,600	12,000	-
	Expenditures	46,963	3,551	46,963	-
	Revenues over (under) Expenditures	<u>(34,963)</u>	<u>3,049</u>	<u>(34,963)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	

**Fund Summary
Mid-Year Budget Review
Fiscal Year 2016-17**

Fund	Accounts	Current Adjusted Budget	Actual YTD	FYE Projection	Required Budget Adjustments
183 LLD Claremont Heritage	Available Fund Balance 6/30/16			49,647	
	Revenues	18,240	10,032	18,240	-
	Expenditures	73,925	18,370	67,887	(6,038)
	Revenues over (under) Expenditures	<u>(55,685)</u>	<u>(8,338)</u>	<u>(49,647)</u>	<u>6,038</u>
	Est Fund Balance 6/30/17			<u>0</u>	
184 LLD Country Fair (Meadow Glen II)	Available Fund Balance 6/30/16			17,080 *	
	Revenues	122,544	67,361	122,544	-
	Expenditures	139,624	52,265	139,624	-
	Revenues over (under) Expenditures	<u>(17,080)</u>	<u>15,096</u>	<u>(17,080)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
* Entirely from Reserves for Asset Replacement					
185 LLD Sundance	Available Fund Balance 6/30/16			1,428	
	Revenues	8,910	4,901	8,910	-
	Expenditures	12,009	4,364	12,009	-
	Revenues over (under) Expenditures	<u>(3,099)</u>	<u>537</u>	<u>(3,099)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>(1,671)</u>	
186 LLD Calif Jamboree (Laurel Anne)	Available Fund Balance 6/30/16			84,052	
	Revenues	117,547	48,151	117,547	-
	Expenditures	209,983	66,635	201,599	(8,384)
	Revenues over (under) Expenditures	<u>(92,436)</u>	<u>(18,484)</u>	<u>(84,052)</u>	<u>8,384</u>
	Est Fund Balance 6/30/17			<u>0</u>	
187 LLD Country Place	Available Fund Balance 6/30/16			-	
	Revenues	31,400	12,870	31,400	-
	Expenditures	39,730	15,651	39,730	-
	Revenues over (under) Expenditures	<u>(8,330)</u>	<u>(2,781)</u>	<u>(8,330)</u> *	<u>-</u>
	Est Fund Balance 6/30/17			<u>(8,330)</u>	
* Entirely from Reserves for Asset Replacement					
188 LLD Laurel Crest	Available Fund Balance 6/30/16			29,073	
	Revenues	97,000	48,070	97,000	-
	Expenditures	126,073	39,661	126,073	-
	Revenues over (under) Expenditures	<u>(29,073)</u>	<u>8,409</u>	<u>(29,073)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
189 LLD Marsh Creek Glen	Available Fund Balance 6/30/16			221,886	
	Revenues	89,340	49,025	89,340	-
	Expenditures	107,940	58,208	107,940	-
	Revenues over (under) Expenditures	<u>(18,600)</u>	<u>(9,183)</u>	<u>(18,600)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>203,286</u>	
190 LLD Quail Glen	Available Fund Balance 6/30/16			23,075	
	Revenues	28,523	15,907	28,523	-
	Expenditures	49,805	12,350	49,805	-
	Revenues over (under) Expenditures	<u>(21,282)</u>	<u>3,557</u>	<u>(21,282)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>1,793</u>	
191 Cypress Grove	Available Fund Balance 6/30/16			100,000	
	Revenues	264,632	140,044	264,632	-
	Expenditures	357,170	112,113	357,170	-
	Revenues over (under) Expenditures	<u>(92,538)</u>	<u>27,931</u>	<u>(92,538)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>7,462</u>	

**Fund Summary
Mid-Year Budget Review
Fiscal Year 2016-17**

<u>Fund</u>	<u>Accounts</u>	<u>Current Adjusted Budget</u>	<u>Actual YTD</u>	<u>FYE Projection</u>	<u>Required Budget Adjustments</u>
192 South Oakley	Available Fund Balance 6/30/16			22,575	
	Revenues	365,004	199,934	365,004	-
	Expenditures	357,275	161,488	357,275	-
	Revenues over (under) Expenditures	<u>7,729</u>	<u>38,446</u>	<u>7,729</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>30,304</u>	
193 Stone Creek	Available Fund Balance 6/30/16			29,434	
	Revenues	29,250	19,319	29,250	-
	Expenditures	51,837	4,433	51,837	-
	Revenues over (under) Expenditures	<u>(22,587)</u>	<u>14,886</u>	<u>(22,587)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>6,847</u>	
194 Magnolia Park	Available Fund Balance 6/30/16			100,282	
	Revenues	562,500	304,150	562,500	-
	Expenditures	558,325	220,326	558,325	-
	Revenues over (under) Expenditures	<u>4,176</u>	<u>83,824</u>	<u>4,176</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>104,458</u>	
195 Summer Lakes	Available Fund Balance 6/30/16			87,735	
	Revenues	298,992	155,398	298,992	-
	Expenditures	356,935	142,221	356,935	-
	Revenues over (under) Expenditures	<u>(57,943)</u>	<u>13,177</u>	<u>(57,943)</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>29,792</u>	
201 General Capital Projects	Available Fund Balance 6/30/16			272,525	
	Revenues	6,288,515	3,406	6,688,515	400,000
	Expenditures	6,637,650	446,029	6,637,650	-
	Revenues over (under) Expenditures	<u>(349,135)</u>	<u>(442,624)</u>	<u>50,866</u>	<u>400,000</u>
	Est Fund Balance 6/30/17			<u>323,391</u>	
202 Traffic Impact Fee Fund	Available Fund Balance 6/30/16			3,666,096	
	Revenues	1,200,000	3,188,553	3,200,000	2,000,000
	Expenditures	3,211,438	410,058	3,211,438	0
	Revenues over (under) Expenditures	<u>(2,011,438)</u>	<u>2,778,495</u>	<u>(11,438)</u>	<u>2,000,000</u>
	Est Fund Balance 6/30/17			<u>3,654,658</u>	
204 Park Impact Fee Fund	Available Fund Balance 6/30/16			351,577	
	Revenues	534,950	658,397	660,000	125,050
	Expenditures	1,330,073	543	770,073	(560,000)
	Revenues over (under) Expenditures	<u>(795,123)</u>	<u>657,853</u>	<u>(110,073)</u>	<u>685,050</u>
	Est Fund Balance 6/30/17			<u>241,504</u>	
205 Childcare Impact Fee Fund	Available Fund Balance 6/30/16			559,734	
	Revenues	0	0	0	-
	Expenditures	575,000	2,836	559,734	(15,266)
	Revenues over (under) Expenditures	<u>(575,000)</u>	<u>(2,836)</u>	<u>(559,734)</u>	<u>15,266</u>
	Est Fund Balance 6/30/17			<u>(0)</u>	
206 Public Facilities Impact Fee Fund	Available Fund Balance 6/30/16			(204,483) *	
	Revenues	550,000	698,359	700,000	150,000
	Expenditures	588,535	268	588,535	-
	Revenues over (under) Expenditures	<u>(38,535)</u>	<u>698,091</u>	<u>111,465</u>	<u>150,000</u>
	Est Fund Balance 6/30/17			<u>(93,018) *</u>	

* Funded by loans from the General Fund

**Fund Summary
Mid-Year Budget Review
Fiscal Year 2016-17**

Fund	Accounts	Current Adjusted Budget	Actual YTD	FYE Projection	Required Budget Adjustments
208 Fire Impact Fees	Available Fund Balance 6/30/16			162,525	
	Revenues	125,000	149,800	125,000	-
	Expenditures	1,500	268	1,500	-
	Revenues over (under) Expenditures	<u>123,500</u>	<u>149,532</u>	<u>123,500</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>286,025</u>	
211 WW Parks Grant	Available Fund Balance 6/30/16			(858) *	
	Revenues	-	-	-	-
	Expenditures	-	0	0	-
	Revenues over (under) Expenditures	<u>0</u>	<u>0</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>(858)</u>	
* Funded by loan from the General Fund					
231 Main Street Fund	Available Fund Balance 6/30/16			397,601	
	Revenues	150,000	0	350,000	200,000
	Expenditures	508,792	335,659	508,792	-
	Revenues over (under) Expenditures	<u>(358,792)</u>	<u>(335,659)</u>	<u>(158,792)</u>	<u>200,000</u>
	Est Fund Balance 6/30/17			<u>238,809</u>	
235 Street Mtc Reserve Fund	Available Fund Balance 6/30/16			224,411	
	Revenues	150,000	0	350,000	200,000
	Expenditures	375,000	818	375,000	-
	Revenues over (under) Expenditures	<u>(225,000)</u>	<u>(818)</u>	<u>(25,000)</u>	<u>200,000</u>
	Est Fund Balance 6/30/17			<u>199,411</u>	
301 Developer Deposits Fund	Available Fund Balance 6/30/16			-	
	Revenues	774,243	81,766	774,243	-
	Expenditures	774,243	0	774,243	-
	Revenues over (under) Expenditures	<u>0</u>	<u>81,766</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
* Revenues are earned as deposits are spent.					
351 2006 Certificates of Participation Debt Svc Fund	Available Fund Balance 6/30/16			447,277	
	Revenues	570,035		570,035	-
	Expenditures	570,035	890	570,035	-
	Revenues over (under) Expenditures	<u>0</u>	<u>(890)</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>447,277</u>	
401 CFD 2015-1 (Emerson)	Available Fund Balance 6/30/16			156,862	
	Revenues	414,831	176,216	414,831	-
	Expenditures	575,849	7,584	571,693	(4,156)
	Revenues over (under) Expenditures	<u>(161,018)</u>	<u>168,632</u>	<u>(156,862)</u>	<u>4,156</u>
	Est Fund Balance 6/30/17			<u>(0)</u>	
402 CFD 2015-2 (Prescott)	Available Fund Balance 6/30/16				
	Revenues	30,000	23,447	30,000	-
	Expenditures	30,000	2,312	30,000	-
	Revenues over (under) Expenditures	<u>0</u>	<u>21,134</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>0</u>	
501 Vehicle and Equipment Replacemer Fund	Available Fund Balance 6/30/16			1,682,739	
	Revenues	106,000	4,200	151,000	45,000
	Expenditures	1,600,186	36,485	1,600,186	-
	Revenues over (under) Expenditures	<u>(1,494,186)</u>	<u>(32,285)</u>	<u>(1,449,186)</u>	<u>45,000</u>
	Est Fund Balance 6/30/17			<u>233,553</u>	

**Fund Summary
Mid-Year Budget Review
Fiscal Year 2016-17**

<u>Fund</u>	<u>Accounts</u>	<u>Current Adjusted Budget</u>	<u>Actual YTD</u>	<u>FYE Projection</u>	<u>Required Budget Adjustments</u>
502 Capital Facilities Maintenance & Replacement Fund	Available Fund Balance 6/30/16			188,734	
	Revenues	50,000	0	150,000	100,000
	Expenditures	381,118	20,372	338,118	(43,000)
	Revenues over (under) Expenditures	<u>(331,118)</u>	<u>(20,372)</u>	<u>(188,118)</u>	<u>143,000</u>
	Est Fund Balance 6/30/17			<u>616</u>	
621 Cypress Grove 2004-1 Debt Svc Fur	Available Fund Balance 6/30/16			1,201,937	
	Revenues	1,160,112	654,053	1,160,112	-
	Expenditures	1,160,112	10,646	1,160,112	-
	Revenues over (under) Expenditures	<u>0</u>	<u>643,408</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>1,201,937</u>	
622 2006-1 AD Debt Svc Fund	Available Fund Balance 6/30/16			521,238	
	Revenues	779,783	419,129	779,783	-
	Expenditures	779,783	8,648	779,783	-
	Revenues over (under) Expenditures	<u>0</u>	<u>410,481</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>521,238</u>	
767 Successor Housing Agency Fund	Available Fund Balance 6/30/16			1,320	
	Revenues	14,400	1,400	14,400	-
	Expenditures	14,400	0	14,400	-
	Revenues over (under) Expenditures	<u>0</u>	<u>1,400</u>	<u>0</u>	<u>-</u>
	Est Fund Balance 6/30/17			<u>1,320</u>	

Note: Throughout this schedule, available fund balances at 6/30/16 include the amounts appropriated from Reserves in funds where applicable.

City of Oakley
 10 Year Plan
 For Inclusion in the
 FY 2016-17
 Mid Year Budget

General		(Dollars in Thousands)															
Description	Character	Actual	Actual	Actual	Adopted	YTD	Amended										Total
		13/14	14/15	15/16	16/17	16/17	16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	15/16-23/24
General Purpose Revenues																	
Property Taxes	Recurring	1,941	\$2,364	\$2,593	\$2,708	\$1,503	\$2,813	\$2,954	\$3,101	\$3,256	\$3,419	\$3,590	\$3,770	\$3,958	\$4,156	\$4,364	35,229
PT in Lieu of VLF	Recurring	1,927	2,317	\$2,504	\$2,629	\$0	\$2,704	2,839	2,981	3,130	3,287	3,451	3,624	3,805	3,995	4,195	28,450
State Prop 1A Loan/Repayment w/2% int.	On Occasion																0
Sales & Use Tax	Recurring	1,521	1,506	\$1,753	\$1,755	\$449	\$1,767	1,873	1,967	2,065	2,168	2,277	2,391	2,510	2,636	2,767	19,221
Motor Vehicle In-Lieu Fees	Recurring	16	16	\$16	\$15	\$0	\$18	19	20	21	22	23	24	25	27	28	187
Trans. Occupancy Tax (TOT)	Recurring	195	196	\$210	\$200	\$95	\$200	210	221	232	243	255	268	281	295	310	2,205
Real Property Transfer Tax	Recurring	147	152	\$227	\$150	\$96	\$250	263	276	289	304	319	335	352	369	388	2,633
Franchise Fees	Recurring	1,230	1,298	\$1,435	\$1,375	\$327	\$1,375	1,444	1,516	1,592	1,671	1,755	1,843	1,935	2,032	2,133	14,832
Business License Tax	Recurring	111	119	148	\$110	\$52	\$110	116	118	120	123	125	128	130	133	135	1,131
Traffic Fines	Recurring	130	119	\$127	\$117	\$39	\$117	123	129	135	142	149	157	165	173	182	1,273
Interest Income	Recurring	58	119	119	\$130	\$7	\$130	137	137	137	137	137	137	137	137	137	1,223
Subtotal General Purpose		7,276	8,206	9,132	9,189	2,568	9,484	9,976	10,464	10,977	11,516	12,081	12,674	13,297	13,952	14,638	106,383
Fee/Reimbursement Revenues																	
Building Permits/Plan Check/Rental Inspections	Recurring	939	883	1,397	836	985	1,123	1,285	1,324	1,363	1,404	1,447	1,490	1,535	1,581	1,628	12,792
Engineering Fees	Recurring	22	27	10	16	9	16	17	18	19	19	20	21	23	24	25	178
Planning Fees	Recurring	13	12	25	9	7	9	9	10	10	11	11	12	13	13	14	102
Law Enforcement Fees/Reimbursement Revenues	Recurring	45	50	117	56	42	56	58	59	61	63	65	67	69	71	73	596
Recreation Fees	Recurring	73	67	77	59	30	59	62	65	68	72	75	79	83	87	92	652
City Admin Fees	Recurring	338	308	518	450	288	540	582	592	602	613	624	635	646	658	670	5,571
Interfund Cost Recoveries (operations)	Recurring	4,942	5,498	6,183	5,847	653	5,847	6,278	6,734	7,263	7,826	8,426	9,050	9,701	10,379	11,085	67,626
Interfund Cost Recoveries (charging grant funds)	one-time	17	17	0													0
Other Miscellaneous Fees & Charges	Rec & one-time	153	308	174	105	58	105	108	111	115	118	122	125	129	133	137	1,097
Subtotal Fee/Reimbursement Revenues		6,542	7,170	8,501	7,378	2,072	7,755	8,399	8,913	9,502	10,127	10,790	11,480	12,198	12,946	13,724	88,613
Total General Operating Revenues		13,818	15,376	17,633	16,567	4,640	17,239	18,375	19,378	20,479	21,642	22,871	24,154	25,495	26,897	28,363	194,997
Release of Dutch Slough Fund Balance Reserves	one-time	0	0	0	559		559	0	0	0	0	0	0	0	0	0	1,118
Proceeds from the Sale of Property	one-time		10	79		0	886										
Total Sources of Funds		13,818	15,386	17,712	17,126	4,640	18,684	18,375	19,378	20,479	21,642	22,871	24,154	25,495	26,897	28,363	196,115

Description	(Dollars in Thousands)												Total			
	Actual 13/14	Actual 14/15	Actual 15/16	Adopted 16/17	YTD 16/17	Amended 16/17	17/18	18/19	19/20	20/21	21/22	22/23		23/24	24/25	25/26
Department Expenses																
City Council	57	61	59	61	19	61	64	64	67	67	71	71	74	74	78	619
Elections	0	14	0	83	33	83	0	90	0	97	0	106	0	117	0	492
City Manager	403	434	453	445	238	467	490	515	541	568	596	626	657	690	724	5,142
Economic Development	147	194	219	223	89	223	234	246	258	271	285	299	314	329	346	2,441
Community Outreach	92	125	102	92	60	92	97	101	107	112	117	123	129	136	143	1,031
Human Resources	23	66	65	198	52	198	208	218	229	241	253	265	279	293	307	2,141
Maintenance Custodial	48	65	76	57	20	57	60	63	66	69	73	76	80	84	88	621
City Clerk	220	234	241	255	123	255	268	281	295	310	325	342	359	377	396	2,813
Finance	541	616	745	659	305	659	692	727	763	801	841	883	927	974	1,022	7,257
Information Technology	222	232	237	325	203	325	341	358	376	395	415	436	457	480	504	3,631
Public Safety	7,445	7,915	7,515	7,729	3,432	8,229	9,440	10,142	10,650	11,412	11,983	12,582	13,211	13,871	14,565	98,810
City Attorney	203	141	199	257	110	272	286	300	315	331	347	365	383	402	422	2,964
Animal Control	194	198	211	223	167	223	234	246	258	271	285	299	314	329	346	2,519
Community Development	326	339	358	367	178	367	385	405	425	446	468	492	516	542	569	4,050
Building Inspection	472	367	366	454	225	454	477	501	526	552	579	608	639	671	704	5,014
Code Enforcement/Rental Inspections	105	264	352	377	135	377	396	416	436	458	481	505	530	557	585	4,112
Public Works/Engineering	857	887	1,174	1,169	468	1,169	1,227	1,289	1,353	1,421	1,492	1,567	1,645	1,727	1,814	12,800
Public Works Maintenance	109	162	188	211	107	211	222	233	244	256	269	283	297	312	327	2,333
Recreation	378	445	505	577	259	584	613	644	676	710	745	783	822	863	906	6,413
Parks	372	528	497	546	258	546	573	602	632	664	697	732	768	807	847	6,018
Department Expenditures:	12,214	13,287	13,562	14,308	6,481	14,852	16,307	17,439	18,217	19,451	20,322	21,441	22,402	23,635	24,694	165,204
Non-Departmental Expenses																
Other Non-Departmental Expenses	477	494	682	1,046	905	1,046	1,088	1,131	1,177	1,224	1,273	1,324	1,376	1,432	1,489	11,589
Equipment Replacement (exp & reserve)	249	50	100	100	0	145	110	120	130	140	150	160	170	180	190	1,225
Capital Facilities Mtc & Replacement (exp & reserve)	0	26	50	50	0	150	150	150	150	150	150	150	150	150	150	1,250
Interim Needs/Contingency	162	138	110	769	69	769	356	379	394	419	436	459	478	503	524	4,529
Amount charged to Departments	(904)	(819)	(1,182)	(1,458)	(729)	(1,458)	(1,704)	(1,780)	(1,851)	(1,933)	(2,009)	(2,092)	(2,174)	(2,264)	(2,353)	(17,189)
Total Non-Department Expend.	(16)	(111)	(240)	507	245	652	0	0	0	0	0	0	0	0	0	1,404
Total Expenditures	12,198	13,176	13,322	14,815	6,726	15,504	16,307	17,439	18,217	19,451	20,322	21,441	22,402	23,635	24,694	166,608
Net General Operating Revenue (Expense)	1,620	2,210	4,390	2,311	(2,086)	3,180	2,067	1,939	2,262	2,191	2,548	2,713	3,094	3,262	3,669	
Transfers and Loans																
Transfers to Active Roadway Maintenance Programs	(44)	(100)	(795)	(200)	0	(200)	(200)	(275)	(350)	(375)	(450)	(525)	(600)	(600)	(600)	(3,175)
Transfer to Reserve for Roadway Maintenance	(25)	(75)	(150)	(150)	0	(350)	(200)	(275)	(350)	(350)	(450)	(525)	(600)	(600)	(600)	(3,250)
Transfers to Main Street Fund	0	(100)	(150)	(150)	0	(350)	(200)	(275)	(350)	(375)	(450)	(525)	(600)	(600)	(600)	(3,275)
Transfers to General Capital Projects Fund	0	(18)	(35)	(45)	0	(400)	(200)	(200)	(200)	(200)	(200)	(200)	(200)	(200)	(200)	(1,800)
Loans to Public Facilities Fee Fund/Repayments	(75)	(293)	(1,130)	(545)	0	(45)	(800)	(1,025)	(1,250)	(1,300)	(1,550)	(1,775)	(2,000)	(2,000)	(2,000)	(90)
Total Transfers	(144)	(496)	(1,130)	(545)	0	(1,345)	(800)	(1,025)	(1,250)	(1,300)	(1,550)	(1,775)	(2,000)	(2,000)	(2,000)	(11,590)
Use of Fund Balance																
For General Fund One Time uses	(272)	(1,490)	(573)	(559)	0	(559)										
Transfer to General Capital Projects Fund	(400)	(1,140)	(400)	(4,000)	0	(4,000)										
Economic Development Loans		(275)														
Assign fund balance for additional police																
Land acquisition																
Anticipated Sales Tax Allocation Correction	(45)			(740)	(75)	(740)										
Total Net Sources (Uses) of Funds	759	(988)	1,610	(3,533)	(2,161)	(3,464)	1,267	914	1,012	891	998	938	1,094	1,262	1,669	

City of Oakley
10 Year Plan
For Inclusion in the
FY 2016-17
Mid Year Budget

Description	General Character	(Dollars in Thousands)															
		Actual 13/14	Actual 14/15	Actual 15/16	Adopted 16/17	YTD 16/17	Amended 16/17	17/18	18/19	19/20	20/21	21/22	22/23	23/24	24/25	25/26	Total 15/16-23/24
Drainage and Stormwater Revenues																	
Community Facilities District Assessments (F110)	Recurring	293	297	305	307	168	307	316	326	335	346	356	367	378	389	401	3,205
Stormwater Assessments (F145)	Recurring	489	501	491	462	15	462	476	490	505	520	536	552	568	585	603	4,585
Total Drainage and Stormwater Revenues		782	798	796	769	183	769	792	816	840	866	891	918	946	974	1,003	7,790
Drainage and Stormwater Expenditures																	
Community Facilities District Drainage Maintenance	Recurring	75	344	447	183	43	183	316	326	335	346	356	367	378	389	401	2,832
Stormwater Program Expenditures	Recurring	404	426	789	1,332	380	1,332	476	490	505	520	536	552	568	585	603	6,690
Total Drainage and Stormwater Expenditures		479	770	1,236	1,515	423	1,515	792	816	840	866	891	918	946	974	1,003	9,522
Rollover Balances		2,737	2,765	2,325	1,579	2,085	1,579	1,579	1,579	1,579	1,579	1,579	1,579	1,579	1,579	1,579	
Other Grant Revenues																	
Recycling Grant	one-time	24	10	10	60	10	60	0	0	0	0	0	0	0	0	0	130
Oakley Welcoming (You+Me=We)	one-time	72	40	55	60	3	60	0	0	0	0	0	0	0	0	0	123
Recreation Grants (Misc)	one-time	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vesper Grant	one-time	27	19	19	0	0	0	0	0	0	0	0	0	0	0	0	0
Urban Forestry Grant	one-time	22															0
Measure WW	one-time		405														
Total Other Grant Revenues		145	474	84	120	13	120	0	0	0	0	0	0	0	0	0	253
Other Grant Expenditures																	
Recycling Grant	one-time	24	-	10	60		60	0	0	0	0	0	0	0	0	0	120
Oakley Welcoming (You+Me=We)	one-time	72	69	55	60	17	60	0	0	0	0	0	0	0	0	0	137
Recreation Grants (Misc)	one-time	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Vesper Grant	one-time	27	19	19	0	1	0	0	0	0	0	0	0	0	0	0	0
Urban Forestry Grant	one-time	22															1
Measure WW	one-time	111	298														
Total Other Grant Expenditures		256	386	84	120	18	120	0	0	0	0	0	0	0	0	0	258
Rollover Balances																	
Recycling Grant		0	10	10	10		10	10	10	10	10	10	10	10	10	10	
Oakley Welcoming (You+Me=We)		0	(29)	(29)	(29)		(29)	(29)	(29)	(29)	(29)	(29)	(29)	(29)	(29)	(29)	
Recreation Grants		0	0	0	0		0	0	0	0	0	0	0	0	0	0	
Vesper Grant		0	0	0	0		0	0	0	0	0	0	0	0	0	0	
Urban Forestry Grant		0	0	0	0		0	0	0	0	0	0	0	0	0	0	
Measure WW		(111)	(4)	(4)			0										
Qualifying Capital Projects	recurring	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Long-Term Analysis of General Fund Fund Balances

Restricted Fund Balances:

For Dutch Slough	559	559	559	0			0	0	0	0	0	0	0	0	0	0
For Loans/Interfund Advances Receivable	1,409	2,217	2,096	2,126	2,126	2,126	2,111	2,096	2,081	2,066	2,051	2,036	2,036	2,021	2,021	
Receivable for State Prop 1A Loan																
For Termination Payouts	118	133	133	133	133	133	133	133	133	133	133	133	133	133	133	
Land Held for Resale (4)	2,222	2,222	4,281	4,281	4,281	4,281	4,281	4,281	4,281	4,281	4,281	4,281	4,281	4,281	4,281	
Funds held for Redevelopment dispute resolution with State	1,575															
Unrestricted Fund Balances	7,702	7,643	9,313	5,781		5,850	7,063	7,992	9,019	9,925	10,938	11,891	13,000	14,277	15,961	
as a % of the Next Year's General Fund Expenditures		34%	61%	34%		35%	39%	41%	44%	46%	48%	49%	51%			

- (1) Fund balances are affected by both operations as shown in the 10 Year Plan Projections above and from the repayment of interfund and other loans.
(2) For the purposes of this analysis, the repayment of interfund loans is planned to occur as soon as practicable.
(3) For the purposes of this analysis, the land held for resale is acknowledged but the proceeds of sale is not relied upon. A portion of the property is currently in contract to be sold.

Definition of Changes and Assumptions for 16/17 and thereafter

General Purpose Revenues

Property tax and Property Tax in Lieu reflects growth of 6% in 16/17, and 5% thereafter.

Transfer taxes reflect 5% per year in growth.

Sales Tax reflects annual growth of 5%, and a true up of the end of the triple flip

TOT and Business License Tax reflect annual growth of 5%.

Franchise Fees reflect increases anticipated from the new Solid Waste Franchise Agreement and annual growth of 5%.

Traffic Fines reflect annual growth of 5%.

Interest Income is expected to rise as interest rates rise, but are estimated at today's low levels to maintain conservatism.

P-6 revenue growth is based on projected subdivision activity ; annual growth in per Officer costs charged by the County are projected at 5% per year.

Fee/Reimbursement Revenues based on projected activity; Interfund Cost Recoveries are projected to grow 5% per year.

Departmental Expenditures

Administrative Departmental expenses include growth of 5% each year .

Police expenses allow for growth of 5% each year with plans to add additional officers in 17/18 and to add one officer approximately every two years to maintain current staffing ratios.

Recreation expenses include growth of 5% per year .

Public Works/Engineering and Planning are projected to grow 5% per year.

Building/Plan Check, after adjusting for bringing operations in-house, is projected to grow 5% per year.

Non-Departmental Expenditures

Other Non-Departmental Expenses are estimated to grow 5% each year .

Equipment Replacement (exp & reserve) costs are based on expected depreciation of equipment so that equipment can be replaced at the end of their useful lives.

The Facilities Maintenance and Replacement (exp & reserve) costs are included to provide for unfunded expenses anticipated in the upcoming 5 years, as needed.

The General Fund Contingency is approximately 2% of General Fund proposed operating expenses.

The General Fund Contingency is intended to be used for special projects/demands and remains separate from Fund Balances that act as reserves for economic uncertainties.

The amount charged to Departments accounts for the fact that non-departmental costs are allocated and thus already included in the departmental expenditures.

Transfers and Loans

Where included, transfers to Roadway Maintenance Programs reflect the ongoing need to augment street maintenance with General Fund transfers.

Where included, transfers to fund the Reserve for Roadway Maintenance are set aside during good times so that maintenance activities can be sustained during recessionary periods.

Where included, transfers to the Main Street Fund reflect the ongoing need to fund the maintenance and enhancement of its major gateways and arterials.

Loans to Community Parks for current operations are included as necessary to cover community park shortfalls until assessments are sufficient to balance the budget.

Use of Fund Balance Reserves

Release and use of Dutch Slough Reserves. The City has reserves of approximately \$559,000 for Dutch Slough parks. Fiscal Year 16/17 shows the amount to be appropriated.

Assigned Revenues

P-6 revenues are projected to grow with development and per officer costs: New Development is now projected at 180 units in 15/16, 200 units in 16/17 and 17/18, and 250 per year thereafter.

The growth in officer costs is being projected at 5% per year.

Parks revenues are estimated to grow with development and include adjustments of 3% each year for inflation on those portions subject to inflation factors.

Use of park asset replacement reserves are appropriations of fund balance for use, as needed, and are excluded from the projections.

Roadway Maintenance revenues are estimated to grow with development, and when possible will include additional transfers from the General Fund.

Transfers of Gas Tax funds to Street Lighting are shown to continue, even with development. This largely is a reflection of the expectation that utility costs will grow faster than the assessment.

Transfers of Gas Tax and Measure C/J revenues to capital projects are shown only to the extent reflected in the current Capital Improvement Plan, and afterwards are discontinued. This reflects

the expectation that 5 years from now, more funds will need to be available for street maintenance and less for capital improvements.

Drainage and Stormwater assessment revenues are projected to grow 3% per year.

Assigned Expenditures

Community Parks expenditures are limited to growth of 5% per year in order to continue repaying the General Fund loan and adequately funding its reserve for Resurfacing and Equipment Replacement.

As more of our community parks are at least several years old, starting in 14/15, an additional amount has been added to each year for the use of equipment replacement reserves.

Street Lighting expenditures are estimated to grow at 5% annually to reflect increased costs from CPI and development.

Neighborhood Parks and Landscape Maintenance revenues are projected to be spent in the year received, after funding replacement reserves, as appropriate.

As more of our neighborhood parks are at least several years old, starting in 14/15, an additional amount has been added to each year for the use of equipment replacement reserves.

Other than maintaining a small fund balance for cash flow purposes, Gas Tax and Measure C funds are projected to be spent in full in the year received.

Other than maintaining a small fund balance for cash flow purposes, Drainage and Stormwater funds are projected to be spent in full in the year received.

Grants

Grants are not included in the budget until actually approved by the Grantor, and accordingly are not projected beyond the current year.

RESOLUTION NO. 20-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OAKLEY APPROVING THE FISCAL YEAR 2016-17 MIDYEAR BUDGET REVIEW AND ADOPTING ITS RECOMMENDATIONS FOR REVISING THE FISCAL YEAR 2016-17 OPERATING AND CAPITAL BUDGETS

WHEREAS, the City is required by law to approve a budget prior to the beginning of each fiscal year, and finds it prudent to review the status of the budget at midyear each year; and

WHEREAS, the Finance Director and other City Department Heads have undertaken a thorough review and projected revenues and expenditures for the remainder of the fiscal year; and

WHEREAS, The City Council of the City of Oakley has been presented with a Midyear Review Report, including a "State of the Budget" summary, an updated 10 Year Plan, and Staff recommendations; and

WHEREAS, the City Council has reviewed the Midyear Review Report and wishes to approve and adopt the Staff recommendations;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Oakley hereby approves and adopts the Staff recommendations included in the Midyear Budget Review presented by the City Manager.

The foregoing resolution was introduced at a regular meeting of the Council of the City of Oakley held on the 14th day of February 2017, and adopted by the following vote:

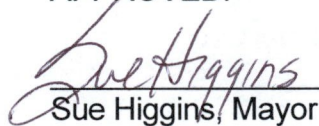
AYES: Alaura, Hardcastle, Higgins, Pope, Romick

NOES:

ABSTENTIONS:

ABSENT:

APPROVED:


Sue Higgins, Mayor

ATTEST:



Libby Vreonis, City Clerk

2-21-17

Date