

CITY MANAGER'S OFFICE

DEPARTMENT RESPONSIBILITIES

The City Manager serves as chief executive officer of the City of Oakley and he administers and coordinates the various functions of City government, as directed by the City Council. The Assistant to the City Manager serves as the City's public information officer, the Human Resources Manager, and provides supplemental administrative support to City operations and staff support to the City Council.

The specific responsibilities of the City Manager include:

- Coordinating day-to-day operations of City departments
- Selecting, leading and supervising the department/division heads and their operational activities
- Preparing a City draft budget each fiscal year for City Council consideration
- Administering Council-adopted City budget, including the annual Capital Improvements Program
- Monitoring the progress of City's Strategic Plan
- Researching and making recommendations about topics of interest to the City Council
- Meeting with citizens and citizen groups to resolve concerns and understand their needs
- Providing executive leadership that encourages high-quality performance by City Staff
- Guiding Oakley's municipal operations, including those of the Successor Agency to the Oakley Redevelopment Agency, the Oversight Board to the Successor Agency, the Oakley Public Finance Authority, and coordinating organizational programs and activities
- Representing Oakley in community affairs, generate public information, and encouraging community participation.
- Seeking development opportunities to encourage growth in tax revenues and job creation
- Providing clerical and administrative support for Council Members in their legislative capacities, as well as in their activities with other agencies



Bryan Montgomery

City Manager

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CITY MANAGER'S BIOGRAPHY

Bryan Montgomery, a resident of Oakley, has been the Oakley City Manager and Executive Director of the Successor Agency to the Oakley Redevelopment Agency and Oakley Public Finance Authority since December 2005. Prior to his appointment, Bryan served as City Manager in Mesquite, Nevada and Rupert, Idaho. He also served as Assistant City Manager in Alamogordo, New Mexico, and as an aide in the Mayor's Office in Provo, Utah. He holds a Bachelor's degree in International Government Relations from Brigham Young University (BYU) and a Master's in Public Administration from BYU's Marriott School of Management. He speaks Spanish and periodically performs local government consulting work in Latin America and he also teaches night classes at San Francisco State University and is also an Adjunct Professor at Los Medanos College. Bryan has been a valued member of many organizations such as Boy Scouts of America, International City Management Association (ICMA), International Hispanic Network, Rotary International, and the United Way; and has served on various committees within his church.

DID YOU KNOW?

The City Manager's Office coordinated the development of the new Oakley Plaza and supervises the activities of the grant-funded You, Me, We = Oakley initiative.

GOAL

The City Manager's office is dedicated to leading a polite, professional and progressive team of dedicated City employees (Team Oakley) to effectively implement the goals and policy direction of the Oakley City Council.